Faculty of Information Engineering, Computer Science and Statistics

ACADEMIC YEAR 2024-2025

Applied Computer Science and Artificial Intelligence
Class: L-31

Restricted access degree programme

Please note: terms relating to persons are given in the masculine form for the sole purpose of ensuring better readability of the text but refer indiscriminately to all genders
KEY STEPS IN BRIEF

Take the admission test
- Register at [http://www.cisiaonline.it](http://www.cisiaonline.it) and sign up for the English TOLC-I, TOLC-I with English section or the TOLC -S with English section, or register at [https://collegereadiness.collegeboard.org](https://collegereadiness.collegeboard.org) and sign up for the SAT.
- Consider the dates specified in this call to take the test.

Sign up for the preselection (compulsory for non-EU citizens)
- Apply via the [QS MoveIN platform](https://www.qsmovein.com).
- Confirm the offer on the pre-acceptance letter, in case of success.

Apply for a visa (for non-EU citizens)
- Log in to the Universitaly platform ([https://www.universitaly.it](https://www.universitaly.it)) to apply for your visa by 28 June 2024.

Register with Infostud
- Register on Infostud by filling in the following form: [https://www.studenti.uniroma1.it/phoenixreg/index.html](https://www.studenti.uniroma1.it/phoenixreg/index.html)
- At the end, you will obtain your student ID number (*matricola*).

Access Infostud
- Click on “Bachelors and Masters Degree Programmes”
- Go to “Admission to Programmes”
- Enter your test code: **14824**
- Click on “Continue” and then “Next”
- Click on “Direct Payment”
- Pay attention to the available time windows for payments

Pay the 10 euro fee for the selection
- The rankings are published on [https://www.uniroma1.it/en/node/40540](https://www.uniroma1.it/en/node/40540) based on the score obtained in the test and according to the criteria and dates specified in the call for applications.

Check the rankings

Pre-enrol and enrol
- If you are among the successful applicants of the first selection, you can pre-enrol. If you are one of the successful applicants in the second or third selection you must enrol by paying the tuition fees within the deadline. If you are successful but do not enrol within the deadlines laid down in the call for applications, you will be deemed to have waived your place.
- If your tax residence is in Italy, you can request the computation of your ISEE index 2024 in time for university study rights benefits. Contact a Tax Advice Centre (CAF) or visit [https://www.inps.it/en/en.html](https://www.inps.it/en/en.html).
<table>
<thead>
<tr>
<th>Acronym</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIMEA</td>
<td>Information Centre on Academic Mobility and Equivalences [Centro di Informazione sulla Mobilità e le Equivalenze Accademiche]</td>
</tr>
<tr>
<td>CISIA</td>
<td>Consortium for the Inter-University-Access Integrated Systems [Consorzio Interuniversitario Sistemi Integrati per l’Accesso]</td>
</tr>
<tr>
<td>ECTS [CFU]</td>
<td>European Credit Transfer System [Credito Formativo Universitario]</td>
</tr>
<tr>
<td>OFA</td>
<td>Additional Learning Requirements [Obblighi Formativi Aggiuntivi]</td>
</tr>
<tr>
<td>SAT</td>
<td>Scholastic Assessment Test</td>
</tr>
<tr>
<td>SSD</td>
<td>Academic Science Sector [Settore Scientifico Disciplinare]</td>
</tr>
<tr>
<td>TOLC</td>
<td>Online Test of CISIA</td>
</tr>
<tr>
<td>TOLC-I</td>
<td>Online Test of CISIA – Engineering [Test on line Cisia – Ingegneria]</td>
</tr>
<tr>
<td>TOLC-S</td>
<td>Online Test of CISIA – Science [Test on line Cisia – Scienze]</td>
</tr>
</tbody>
</table>

**Please note** All dates and times in this document refer to the Central-European Time zone (Rome, Italy)
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THE RECTRESS

HAVING REGARD TO Law no.264 of 2 August 1999, n. 264 containing regulations on access to university courses;
HAVING REGARD TO the Ministerial Decree no. 270 of 22 October 2004;
HAVING REGARD TO the Ministerial Decree of 16 March 2007;
HAVING REGARD TO the resolution of the Board of the Faculty of Information Engineering, Computer Science and Statistics of 16 November 2023;
HAVING REGARD TO the resolution of the Board of Directors of 19 December 2023;
HAVING REGARD TO the resolution of the Academic Senate of 16 January 2024;

DECREES

For the academic year 2024-2025, enrolment in the degree programme with restricted access in Applied Computer Science and Artificial Intelligence is subject to participation in an admission procedure called “selection”. The available places are indicated in Section 3.1.

The admission procedure consists of the following steps, in accordance with the entry requirements:

1. Compulsory registration for pre-selection for non-EU candidates (see Section 1.1);
2. Passing the TOLC-I, English TOLC-I, TOLC-S (also in the TOLC@HOME format) or SAT (see Section 2.2 and Annex A);
3. Registration for one of the planned selection rounds (see Section 2);
4. Pre-enrolment (only for successful applicants in the first selection round – see Section 5);
5. Enrolment for successful applicants (see Section 6).

Note

Candidates are requested to use the same email address for pre-selection, registration on Infostud and taking the admission tests. Candidates are advised to check the accuracy of the email address and to periodically check the mails delivered to it.

1. Requirements for access to rankings

The following candidates may participate in all selection rounds that will allow them to be included in the relevant lists:

a. Candidates with Italian citizenship;
b. Candidates from other EU countries and from non-EU countries legally residing in Italy (non-EU equivalents), as referred to in Article 26 of Law no. 189/2002 (see Section C1.1 of Annex C to this call);

These candidates must follow the procedures set out below, subject to the rules for the recognition of international qualifications, and they must meet the following requirements:

- An Upper Secondary Education diploma obtained or to be obtained in the year 2024 (for international qualifications see Annex C of this call, Section C.4);
- An admission test (TOLC-I, English TOLC-I, TOLC-S or SAT – see Section 2.2 and Annex A) taken as from January 2022 and by the selection round deadlines (see Section 4);
- Adequate knowledge of the English language (see Annex E).

The candidates indicated below may only participate in the first two selections that will allow them to be included in the relevant ranking lists:

a. Candidates from non-EU countries legally residing abroad who must apply for an incoming study visa (including Chinese students of the Marco Polo project) will be included in a special ranking list within the limit of the quota reserved for them if they meet the following requirements:
- An Upper Secondary Education diploma obtained or to be obtained in the year 2024 (for international qualifications see Annex C of this call, Section C1.4);
- An admission test (TOLC-I, English TOLC-I, TOLC-S or SAT – see Section 2.2 and Annex A) taken as from January 2022 and by the selection round deadlines (see Section 4);
- Pre-acceptance letter to the degree programme in Applied Computer Science and Artificial Intelligence following application via the MoveIN pre-selection platform (http://sapienza.gomovein.com/), with confirmation by the candidate of the invitation contained therein (see Section 1.1);
- Online pre-application for the “University enrolment” for a study visa for the academic year 2024-2025 on the Universitaly website (https://www.universitaly.it/) filled in and sent compulsorily by 28 June 2024. The pre-registration on the Universitaly website is mandatory in order to obtain the study visa. For further information, visit Students Stranieri Miur (studiare-in-italia.it)
  International Student Office | Sapienza Università di Roma (uniroma1.it)

  Pre-enrolment does not allow admission to the degree programme in itself. In order to enrol, the candidate must complete the procedures laid down by Sapienza in this call.

For the purposes of admission to the degree programmes referred to in this call for applications, Sapienza University of Rome recognises as valid all the modes of delivery of the Tolc (@home and/or at university).

1.1 – MoveIN pre-selection

The MoveIN pre-selection (https://sapienza.gomovein.com/) allows for a preliminary assessment of the candidate that gives access to the subsequent selection process. The procedure is compulsory for candidates from non-EU countries legally residing abroad (see Annex C). It is optional for Italian or EU candidates (wherever they reside) and for non-EU citizens legally residing in Italy. The positive outcome of the pre-selection is communicated by a pre-acceptance letter containing an invitation. Confirmation of the invitation by the candidate allows them to take part in the selection process and, in the case of non-EU citizens legally residing abroad, to complete and send the pre-enrolment application on Universitaly (https://www.universitaly.it/) aimed at obtaining a study visa by 28 June 2024. The time windows within which they can take part in the MoveIN pre-selections are set out in Section 4. To register for the pre-selection, the candidate must follow the instructions at https://www.uniroma1.it/en/admissions2024.

To be pre-selected for the degree programme, the following is required:
- A high school diploma (or equivalent qualification) obtained by the school year 2023-2024 and after no less than 12 years of study;
- Evidence of adequate knowledge of the English language according to the parameters indicated in Annex E;
- At least one of the admission tests indicated in Section 1 passed with a result of not less than 36/100 according to the concordance table in Annex A.

Pre-selection alone is not sufficient for enrolment. The subsequent admission procedure is subject to passing the selection. Without having obtained the pre-acceptance letter and confirmed the invitation contained therein, candidates from non-EU countries legally resident abroad may not participate in the selection rounds. For further information, visit https://www.uniroma1.it/en/admissions2024.

1.2 – Indications for candidates with disabilities or Specific Learning Difficulties

Guidance for candidates with disabilities or specific learning difficulties is given in Annex D of this call.

2. Registration for a selection round

To participate in a selection round, the candidate must:
1. have registered for the selection round via Infostud (see Section 2.1),
2. have taken the TOLC-I, English TOLC-I, TOLC-S (also in TOLC@HOME mode) or SAT test as of 1 January 2022 (see Section 2.2 e Annex A),
3. have paid the registration fee of € 10.00 (see Section 2.3).

The registration on Infostud, payment of the fee and taking of the test must be completed by the deadlines set for each selection round (see Section 4 of this call), under penalty of exclusion from the rankings.
2.1 – How to register on Infostud for a selection round

To register on Infostud, the applicant is required to fill in the requested data at https://www.studenti.uniroma1.it/phoenixreg/index.html and obtain a student ID number [matricola].

Note

The email address entered on Infostud at the time of registration must be correct and valid. It should be regularly consulted during all the steps of the procedure as it will be used for all communications from the University.

Those who are already registered on the Infostud system are required to verify their email address via the function SETTINGS (IMPOSTAZIONI) > ACCESS DATA (DATI DI ACCESSO).

2.2 – How to take the admission test

In order to participate in a selection round, the applicant must have taken one of the following tests:

- TOLC-I (CISIA Online Test– Engineering), English TOLC-I or TOLC-S (CISIA Online Test – Science), managed by CISIA (Consorzio Interuniversitario Sistemi Integrati per l’Accesso [Consortium for the Inter-University-Access Integrated Systems] https://www.cisiaonline.it/);
- SAT (Scholastic Assessment Test), managed by the College Board (https://collegereadiness.collegeboard.org).

The TOLC-I, English TOLC-I, TOLC-S or SAT tests must be taken from January 2022 and by the deadlines of the selection rounds indicated in Section 4.

Registration for the TOLC-I, English TOLC-I, and TOLC-S tests must be carried out on the website at https://www.cisiaonline.it/, where the enrolment procedures and the test schedule are also indicated. The CISIA tests can be taken at Sapienza, at any other CISIA member centres, or in the TOLC@HOME mode. Further information on how and when to take the tests is available at https://www.cisiaonline.it/.

Note

Registration closes approximately one week before the day scheduled for the test. (learn more on page https://guide.cisiaonline.it/it/DateTolc)

Registration for the SAT must be done at https://collegereadiness.collegeboard.org/, where the registration procedure and the test schedule are also indicated. The SAT can be taken at any SAT Centre in the world. The applicant must request the SAT score to be sent to Sapienza via the College Board platform (https://collegereadiness.collegeboard.org/sat/scores/sending-scores/how-to-send) indicating the following Higher Education Institution Code:

<table>
<thead>
<tr>
<th>Higher Education Institution Code</th>
<th>Name of the institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>9038</td>
<td>Sapienza University of Rome</td>
</tr>
</tbody>
</table>

Note

The results of the TOLC-I, English TOLC-I and TOLC-S tests are automatically acquired by the offices in charge at Sapienza. Therefore, the tax code [codice fiscale] entered on the CISIA website when registering for the test must correspond to the one indicated on Infostud for the obtained score to be associated with the applicant taking part in the selection round.

The SAT Score must instead be sent via the College Board platform. The University must receive SAT scores within the deadlines set for selection rounds (see Section 4). It is, therefore, recommended to carefully check the SAT Score submission deadlines on the College Board website: https://collegereadiness.collegeboard.org/.

Passing the SAT or English TOLC-I is considered an evidence of English language proficiency for applicants from EU countries only. Further information on this subject for applicants from non-EU countries and those who have taken the TOLC-I or TOLC-S tests in Italian can be found in Annex E.
2.3 – How to pay the 10-euro fee for the selection

To pay the fee of € 10.00, the applicant should proceed as follows:
1. Access Infostud https://www.uniroma1.it/en/pagina-strutturale/students and log in;
2. Click on “Bachelors and Masters Degree Programmes”;
3. Go to “Admission to Programmes”;
4. Enter the test code: 14824;
5. Click on “Continue” and then “Next”;
6. Click on “Direct Payment”.

For further information on payment methods, please consult the dedicated page at the following link: https://www.uniroma1.it/en/node/24500.

Note

Registration for a selection requires payment of a fee of € 10.00, which is valid for one selection only. If the applicant decides to take part in a subsequent selection as well, a new fee of € 10.00 must be paid. The registration fee for the selection will not be refunded for any reason.

Applicants who take the test but do not pay the fee by the deadline of the chosen selection round will not be included in the ranking.

Applicants who pay the fee but do not take the test by the deadline of the chosen selection round will not be included in the ranking.

3. Ranking

At the end of the registration deadlines of every selection round, the rankings are published where the applicants are listed according to their score in descending order. Scores are computed as described in Annex A.

For those who have taken the admission test more than once (as from 1 January 2022 and by the selection deadlines) the best score obtained will be taken into account for the purposes of ranking. In the event of a tie, the younger applicant prevails.

The date of publication of the ranking lists for each selection is indicated in the calendar of procedures referred to in Section 4. The rankings are indexed by the applicant’s student ID number on https://www.uniroma1.it/en/node/40540 and by the name at the Faculty’s Student Affairs Office.

Successful applicants of the first selection round must certify their knowledge of English as described in Annex E and proceed to the pre-enrolment (Section 5). Successful applicants of the second or third selection round must certify their knowledge of English as described in Annex E and proceed to enrolment (Section 6).

Applicants with a score below 36/100 will not be admitted.

3.1 – Available places

The places available for admission are divided as follows:

<table>
<thead>
<tr>
<th>Total places</th>
<th>First selection</th>
<th>Second selection</th>
<th>Third selection</th>
</tr>
</thead>
<tbody>
<tr>
<td>180</td>
<td>EU*</td>
<td>40 + possible vacant places from the previous selection round</td>
<td>20 + possible vacant places from the previous selection round</td>
</tr>
<tr>
<td></td>
<td>30</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Non -EU**</td>
<td>60 (5 of which are reserved for Chinese citizens participating in the “Marco Polo” project) + possible vacant places from the previous selection round</td>
<td></td>
</tr>
<tr>
<td></td>
<td>30</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Italian citizens, EU citizens wherever they reside, and non-EU citizens legally residing in Italy
pursuant to Article 26 of Law no. 189/2002 (Annex C).
** Applicants from non-EU countries permanently residing abroad applying for visa and applicants of Chinese nationality participating in “Marco Polo” project selected for Sapienza (Annex C).

Should the number of applications from non-EU students permanently resident abroad be less than the number of places available at the end of the second selection, the vacancies will be made available for EU students. The number of places actually available for each degree programme in the second and third selection will be published at [https://www.uniroma1.it/en/node/40540](https://www.uniroma1.it/en/node/40540) on the dates indicated in the schedule of procedures (Section 4).

### 4. Schedule of procedures

**MoveIN pre-selection**

| Participation in pre-selection (non-EU citizens permanently resident abroad) | Deadline: 29 April 2024 |
| Participation in pre-selection (EU applicants wherever residing and non-EU citizens legally residing in Italy) | Deadline: 29 July 2024 |

* In case of a positive outcome of the pre-selection, non-EU citizens permanently residing abroad who apply for a study visa are required to confirm the invitation on the pre-acceptance letter and pre-register on the Universitaly platform ([https://www.universitaly.it/](https://www.universitaly.it/)) by **28 June 2024**.

**First selection EU quota and non-EU quota without ranking updates**

| Registration for selection | 20 February to 9 April 2024 |
| Publication of the list of participants and their scores* | 12 April 2024 |
| Notification of possible inconsistencies | 12 April to 17 April 2024 |

* Candidates who find inconsistencies with their score (that is, their score is not listed or appears to be incorrect) are invited to notify the Student Affairs Office by 17 April 2024 through the form that will be published at [https://www.uniroma1.it/en/node/40540](https://www.uniroma1.it/en/node/40540).

| Publication of the ranking list | 22 April 2024 |
| Pre-enrolment phase for successful applicants | 22 April to 7 May 2024 |
| Enrolment phase for pre-enrolled applicants | 2 September to 5 September 2024 |

**Second selection EU quota without ranking update and Extra-EU quota with ranking update**

| Registration for selection | 7 May to 4 July 2024 |
| Communication of the number of places available | 14 May 2024 |
| Publication of the list of participants and their scores* | 9 July 2024 |

* Candidates who find inconsistencies with their score (that is, their score is not listed or appears to be incorrect) are invited to notify the Student Affairs Office by 12 July 2024, through the form that will be published at [https://www.uniroma1.it/en/node/40540](https://www.uniroma1.it/en/node/40540).

| Publication of the ranking list | 17 July 2024 |
| Enrolment phase for successful applicants | 2 September to 5 September 2024 |
| Publication of first ranking list update and opening of enrolments for the Extra-UE candidates that become successful | 9 September 2024 |
| Enrolment deadline for the Extra-UE candidates that became successful upon the first ranking list update | 12 September 2024 |
| Publication of second ranking list update and opening of enrolments for the Extra-UE candidates that become successful | 16 September 2024 |
| Enrolment deadline for the Extra-UE candidates that became successful upon the second ranking list update | 18 September 2024 |
5. Pre-enrolment (only for successful applicants of the first selection)

Participants in the first selection round who satisfy the following conditions may proceed with the pre-enrolment:

- They achieved a score equal to or greater than 36/100 (based on the criteria described in Annex A), as a result of the admission test (taken on or after 1 January 2022 and within the deadline indicated in Section 4);
- They fulfil the English language requirements described in Annex E;
- Their position in the ranking list is within the number of available places.

In order to pre-enrol, the applicant is requested to log on to Infostud and follow the instructions available at https://www.uniroma1.it/en/node/40540 under “Pre-enrolment”.

Pre-enrolment entails the payment of a tuition fee of up to € 200. Reductions apply according to the economic status testified by the ISEE index of 2024 (see Annex B for further information on the ISEE index). If the ISEE index allows for a total exemption from the tuition fee, the system will automatically ask no payment for it during the pre-enrolment online procedure. The amount paid for the pre-enrolment fee will be deducted from the enrolment fee described in Section 6. On no account will the pre-enrolment fee be refunded.

The code to be entered for pre-enrolment (and enrolment) is the following:

<table>
<thead>
<tr>
<th>Name of the degree programme</th>
<th>Pre-enrolment and enrolment code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applied Computer Science and Artificial Intelligence</td>
<td>30786</td>
</tr>
</tbody>
</table>

Note

A missing pre-enrolment by the date prescribed in the schedule of procedures (section 4) will be considered as a drop-out. The places left vacant will become available for the following selection round.
6. Enrolment (for pre-enrolled students and second and third selection successful applicants)

6.1 – Pre-enrolled students

Pre-enrolled students, as indicated in Section 5, must finalise their enrolment within the enrolment period indicated in Section 4.

Applicants who do not complete the enrolment process within the dates indicated above will be deemed to have given up their place, even though they pre-enrolled in the programme. The place they leave vacant becomes available for the third selection round.

6.2 – Successful applicants of the second and third selection rounds

The successful applicants of the second and third selection must enrol within the timeframe indicated in Section 4.

Applicants of the second selection who do not complete the enrolment process within the dates indicated above will be deemed to have given up their place. The place they leave vacant becomes available for the third selection round.

Applicants of the third selection who do not complete the enrolment process within the dates indicated above will be deemed to have given up their place. The place they leave vacant will be redistributed to the next candidates in the ranking list according to the scheduled updates given in Section 4.

6.3 – Operational procedures for enrolment

Enrolment is carried out by paying the first instalment of enrolment tuition fees for the academic year 2024-2025, to which the € 16.00 stamp duty and the regional fee have to be added. Instructions can be found at https://www.uniroma1.it/en/node/40540 under “Enrolment”.

At this stage, the applicant should have already obtained the ISEE 2024 index to take advantage of the exemptions and benefits provided based on this indicator (see Annex B).

Those who are not required to pay any university enrolment fee proceed to enrolment by paying only the € 16.00 stamp duty.

Information on amounts and benefits for students with tax residence in Italy can be found at the following link: https://www.uniroma1.it/en/node/24520.

Information on amounts for students with foreign tax residence can be found at the following link: https://www.uniroma1.it/en/pagina/tuition-fees-and-grants#fees-for-students-with-foreign-citizenship-and-or-foreign-income.

The tuition fee payments are to be paid by direct payment. Further information on payment methods can be found at https://www.uniroma1.it/en/node/24500.

6.4 – Successful applicants with international qualifications

Successful applicants with international qualifications must follow the procedures set out in Annex C to this call (Section C.4).

6.5 – Successful applicants enrolled in another degree programme at Sapienza (degree programme change)

Successful candidates already enrolled in another degree programme at Sapienza University of Rome must submit an application for a degree programme change using the form “Passaggio di corso con riconoscimento esami”) available on the University website, in the Downloads section of the following page https://www.uniroma1.it/en/node/28758

The degree programme change application must be sent by email no later than the enrolment deadline indicated in Section 4, including among the e-mail recipients both the student affairs office of the degree programme they are enrolled in and the student affairs office of the degree programme they wish to enrol in (see Section 9).
In the email addressed to the student affairs offices you must declare that you are a successful candidate and specify your position in the ranking list.

Please note: after submitting the application for transfer, it will no longer be possible to take exams within the degree programme you came from.

6.6 – Successful applicants from other Italian universities (transfer)

Successful candidates from other Italian universities must pay the enrolment tuition fee for their chosen degree programme no later than the deadlines set out in Section 4 and specify your position in the ranking list.

Please note: after submitting the application for transfer, it will no longer be possible to take exams within the degree programme you came from.

Within ten days from enrolment, they must send the following to the e-mail address of the student affairs office (see Section 9):
- the incoming transfer form available on the university website, in the Downloads section of the following page: https://www.uniroma1.it/en/node/28758
- the receipt for the transfer application to the university of origin.

The student affairs office will generate the incoming transfer fee payment slip.

Please Note: after payment of the transfer fee, it will no longer be possible to sit exams for the degree programme of origin.

6.7 – Successful applicants who already hold an Italian academic qualification

Successful candidates already holding an Italian degree who wish to apply for degree programme shortening or the recognition of the ECTS acquired during the previous degree programme must submit an application carrying a stamp duty of € 16.00 within the deadlines indicated at Section 4 to the Student Affairs Office of the degree programme of choice (see Section 9).

Such students must:
- pay tuition fees;
- activate their institutional email account according to the procedures indicated at https://www.uniroma1.it/en/node/24443;
- send a ticket to the Student Affairs Office of their degree programme through the platform at https://tts.uniroma1.it/otrs/customer.pl, select Abbreviazione di corso and fill-in the relating form.

Students coming from other universities must also enclose a self-certification of their degree including the exams passed and the relating grades, the scientific-disciplinary sectors (SSD) and the ECTS acquired. The application will be assessed by the Faculty's competent bodies.

6.8 – Successful applicants with an international academic qualification

Successful applicants who already hold an academic qualification obtained abroad and wish to apply for an abbreviation of the programme or the recognition of University exams taken abroad must follow the instructions in Annex C of this call (Section C.5).

7. Renunciation after the enrolment

Students who, after having completed the enrolment process, wish to renounce to the enrolment in the degree programme, are required to:
- activate their institutional email address as indicated on the University website at https://www.uniroma1.it/en/node/24443;
- send a ticket to the Student Affairs Office using the following procedure: log on to the ticket platform https://tts.uniroma1.it/otrs/customer.pl, select the Student Affairs Office of the Faculty of Information Engineering, Computer Science and Statistics, select the “Renunciation of studies” service, fill in the form and attach the stamp duty payment.

7.1 – Non-EU citizens with a residence permit for study purposes who renounce their studies

Non-EU citizens who hold a residence permit for study purposes and formally renounce their studies at this or another university lose their requirements for residency in Italy, with the consequent revocation of their
residence permit. Such students will have to return to their country of origin and start the pre-enrolment procedures again through the Universitaly online platform (https://www.universitaly.it/). The complete application must be sent no later than 28 June 2024.

8. Additional Learning Requirements (OFA)

The Further Required Courses (OFA) in Mathematics are given to candidates who, even if successful, did not obtain a score of 40/100 or higher in one of the admission tests indicated in section 1 in accordance with the concordance table in sections A.4 and A.5 of Annex A.

The Further Required Courses (OFA) are fulfilled by passing at least one of the following exams by October 31, 2025.

- **Programming** (12 ECTS)
- **Linear algebra** (6 ECTS)

To facilitate the successful completion of the Further Required Courses, the Faculty of Information Engineering, Computer Science and Statistics will provide a recorded pre-course in Linear Algebra, the link to which will be published on the course catalogue page, and the support of dedicated tutors.

PLEASE NOTE: until the curricular exam for OFA is passed, it will not be permitted to take exams in years subsequent to the first.

9. Useful information and contact details Information

This call for applications and any notices or updates are published on the programme’s webpage, available at https://corsidilaurea.uniroma1.it/en/corso/2022/30786/home.

Contacts:

**Student Affairs Office of the faculty of Information Engineering, Computer Science and Statistics**

<table>
<thead>
<tr>
<th>Location</th>
<th>Città Universitaria, Piazzale Aldo Moro, 5 – 00185 Roma General Services building – Entrance B, 2nd floor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening hours</td>
<td>Monday, Wednesday, Friday, 8.30 am to 12 noon, Tuesday and Thursday 2.30 p.m. to 4.30 p.m. The office will be closed from 12 to 17 August</td>
</tr>
<tr>
<td>Skype</td>
<td>segreteriastudenti-i3s (during opening hours)</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:segrstudenti.i3s@uniroma1.it">segrstudenti.i3s@uniroma1.it</a></td>
</tr>
</tbody>
</table>

**Hello Information Centre**

<table>
<thead>
<tr>
<th>Location</th>
<th>Città Universitaria, Piazzale Aldo Moro, 5 – 00185 Roma Arcade of the rectorate, building CU001</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening hours</td>
<td>Monday to Friday, 9:30 am to 5:00 pm The office will be closed from 12 to 17 August</td>
</tr>
<tr>
<td>Contacts</td>
<td><a href="mailto:ciao@uniroma1.it">ciao@uniroma1.it</a></td>
</tr>
<tr>
<td></td>
<td><a href="https://www.uniroma1.it/en/pagina/hello-information-centre">https://www.uniroma1.it/en/pagina/hello-information-centre</a></td>
</tr>
</tbody>
</table>

**International Student Office - HELLO International Student Help Desk**

<table>
<thead>
<tr>
<th>International Student Office</th>
<th>Città Universitaria, Piazzale Aldo Moro, 5 – 00185 Roma General services building – Entrance C, 2nd floor</th>
</tr>
</thead>
</table>
| **Opening hours** | Monday, Wednesday, Friday, 8:30 am to 12 noon  
Tuesday and Thursday 2:30 pm to 4:30 pm  
**The office will be closed from 12 to 17 August** |
| **Skype** | settore.studentistranieri (during the opening hours) |
| **Contacts** | studentistranieri@uniroma1.it  
https://www.uniroma1.it/en/pagina/international-student-office |
| **HELLO International Student Help Desk** | Città Universitaria, Piazzale Aldo Moro, 5 – 00185 Roma  
Arcade of the rectorate, building CU001 |
| **Opening hours** | Monday to Friday, 9:30 am to 5:00 pm  
**The office will be closed from 12 to 17 August** |
| **Email and website** | hello@uniroma1.it  
https://www.uniroma1.it/en/pagina/hello-international-student-help-desk |

**Unit for Students with Disabilities and Specific Learning Difficulties**

| **Location** | Città Universitaria, Piazzale Aldo Moro, 5 – 00185 Roma  
Building of Jurisprudence, ground floor, rear entrance |
| **Contacts for applicants with disabilities** | servizio.disabilita@uniroma1.it  
https://www.uniroma1.it/en/pagina/disability-and-specific-learning-difficulties  
**The office will be closed from 12 to 17 August** |
| **Contacts for applicants with DSA** | servizio.dsa@uniroma1.it  
https://www.uniroma1.it/en/pagina/disability-and-specific-learning-difficulties  
**The office will be closed from 12 to 17 August** |
| **Contacts for admission tests** | testaccesso.inclusione@uniroma1.it  
https://www.uniroma1.it/en/pagina/disability-and-specific-learning-difficulties  
**The office will be closed from 12 to 17 August** |

10. **Person in charge of administrative proceedings and competent court**

Pursuant to articles 4, 5 and 6 of Law 241/90, Graziella Censi, Head of the Information Engineering,  
Computer Science and Statistics Student Affairs Office, is the person in charge of the administrative  
procedure.

In the event of a dispute, the Court of Rome shall have exclusive jurisdiction.

Rome, February 16, 2024  
undersigned by **THE RECTRESS**
Annex A. Structure of the admission test and test evaluation

A.1 - TOLC-I, English TOLC-I and TOLC-S

The TOLC-I and TOLC-S are available to students enrolled in the last or second-last year of upper secondary school and to those who already hold an upper secondary education diploma. It is possible to take a test at Sapienza or at any of the CISIA member centres. The test is also provided in the TOLC@HOME format, which allows the candidate to take the test at home. The calendar of scheduled tests can be consulted at www.cisiaonline.it.

Each test day is divided into several rounds; the address of the venue and the time are indicated when you register on the www.cisiaonline.it portal. You must therefore indicate the test venue when you register.

Please note: enrolment closes approximately one week before the day chosen for the test.

The TOLC registration receipt, printed from the CISIA website, must be shown on the day of the test in order to enter the test room.

The test may only be repeated once per calendar month regardless of the venue and type of delivery.

Two versions of TOLC-I are offered (Italian and English), whereas TOLC-S is offered only in Italian:

The TOLC-I and TOLC-S consist of 50 questions divided into four sections. The sections whose score counts for the selection procedure are: Mathematics, Logic, Science, Reading Comprehension (TOLC-I), and Basic Mathematics, Logic and Problems, Reading Comprehension, Basic Sciences (TOLC-S). The breakdown of the number of questions and the time available for each section are shown in the table below:

<table>
<thead>
<tr>
<th>TOLC-I and English TOLC-I: Section</th>
<th>TOLC-S: Section</th>
<th>Number of questions</th>
<th>Time available</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mathematics</td>
<td>Basic Mathematics</td>
<td>20</td>
<td>50 minutes</td>
</tr>
<tr>
<td>Logic</td>
<td>Logic and Problems</td>
<td>10</td>
<td>20 minutes</td>
</tr>
<tr>
<td>Science</td>
<td>Reading Comprehension</td>
<td>10</td>
<td>20 minutes</td>
</tr>
<tr>
<td>Reading Comprehension</td>
<td>Basic Science</td>
<td>10</td>
<td>20 minutes</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>50</strong></td>
<td><strong>110 minutes</strong></td>
</tr>
</tbody>
</table>

The final result is a score determined by the number of correct answers, the number of wrong answers, and the number of answers not given. It is computed as follows:

<table>
<thead>
<tr>
<th>Bonus/malus</th>
<th>Criterion sections</th>
</tr>
</thead>
<tbody>
<tr>
<td>+1 point</td>
<td>Correct answer</td>
</tr>
<tr>
<td>0 points</td>
<td>Answer not given</td>
</tr>
<tr>
<td>- 0.25 points</td>
<td>Wrong answer</td>
</tr>
</tbody>
</table>

TOLC-I in Italian and TOLC-S in Italian include an additional English section. The number of questions and the time available are shown in the table below:

<table>
<thead>
<tr>
<th>Additional section of TOLC-I and TOLC-S in Italian</th>
<th>Number of questions</th>
<th>Time available</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>30</td>
<td>15 minutes</td>
</tr>
<tr>
<td>Total (with additional section)</td>
<td>80</td>
<td>125 minutes (2 hours and 5 minutes)</td>
</tr>
</tbody>
</table>
In the English language section, no penalty is given for wrong answers. The score is determined by assigning 1 point for each correct answer and 0 points for each wrong or not given answers. The score obtained in the English language section does not contribute to the overall score used for ranking. However, it determines the partial fulfilment of the English language knowledge requirement described in Annex E.

<table>
<thead>
<tr>
<th>Bonus/malus</th>
<th>Criterion (additional English section of TOLC-I and TOLC-S in Italian)</th>
</tr>
</thead>
<tbody>
<tr>
<td>+1 point</td>
<td>Correct answer</td>
</tr>
<tr>
<td>0 points</td>
<td>Wrong or not given answer</td>
</tr>
</tbody>
</table>

Each candidate can check the score obtained in the TOLC-I or TOLC-S taken in person immediately after the end of the test, on the same computer assigned for the test or on the CISIA website by logging in with the credentials used for registration on the CISIA portal. If the test is taken in the TOLC@HOME format, the score will be available 48 hours after the completion of the test on CISIA’s website.

The TOLC-I and TOLC-S must have been taken from January 2022. It is allowed to undergo the test more than once. For the purposes of the selection rounds of this call, the best score achieved by the candidate will be used. More detailed information on how the test is carried out can be found on CISIA’s portal at [http://www.cisiaonline.it/](http://www.cisiaonline.it/).

**A.2 - SAT**

The SAT is a test used to apply to colleges and universities worldwide. It includes a Reading Test, a Writing and Language Test, and a Math Test. It is managed by the College Board: information on the tests, such as the test schedule, fees, test centres, deadlines and score reports, can be found on the College Board website at [https://collegereadiness.collegeboard.org/](https://collegereadiness.collegeboard.org/). The breakdown of the number of questions and the time available for each section are shown in the table below:

<table>
<thead>
<tr>
<th>Test</th>
<th>Number of questions</th>
<th>Time available</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reading</td>
<td>52</td>
<td>65 minutes</td>
</tr>
<tr>
<td>Writing and language</td>
<td>44</td>
<td>35 minutes</td>
</tr>
<tr>
<td>Math test – no calculator</td>
<td>20</td>
<td>25 minutes</td>
</tr>
<tr>
<td>Math test – calculator</td>
<td>38</td>
<td>55 minutes</td>
</tr>
<tr>
<td>Total</td>
<td>154</td>
<td>180 minutes (3 hours)</td>
</tr>
</tbody>
</table>

The applicant taking the test obtains a score (SAT Total Score) that summarises the results of the test sections. The score is reported on a scale from 400 to 1600 and combines the Evidence-Based Reading and Writing score and the Math score (each on a 200-800 scale) The score report provides further information based on additional sub-scores. The total score is required for the admission procedures and determines the rankings.

For those who have taken the SAT more than once (starting from January 2022 and by the selection round deadlines) the best score obtained among those that the applicant has asked for the College Board to send to Sapienza by the deadlines indicated in Section 4 will be taken into account.

**A.3 - Methodological note and concordance tables between SAT, TOLC-1 and TOLC-S**

To cater for a ranking that encompasses all tests accepted for the admission procedure described in this announcement, a scale in hundredths is adopted. The conversion is based on the following conversion formulae. Considering

- $T_{TOLC}^{\min}$ equal to 0
- $T_{TOLC}^{\max}$ equal to the maximum score obtainable with TOLC-I or TOLC-S (excluding the English section, if any), i.e., 50,
- $T_{TOLC}$ equal to the score obtained by the applicant via TOLC-I or TOLC-S,

the unified score is computed as follows:
\[ T = \begin{cases} 
0 & \text{if } T_{\text{TOLC}} \leq T_{\text{TOLC}}^{\text{min}} \\
\frac{T_{\text{TOLC}}^{\text{max}} - T_{\text{TOLC}}^{\text{min}}}{T_{\text{TOLC}}^{\text{max}} - T_{\text{TOLC}}^{\text{min}}} \times 100 & \text{otherwise.} 
\end{cases} \]

Considering

- \( T_{\text{SAT}}^{\text{min}} \) equal to 600
- \( T_{\text{SAT}}^{\text{max}} \) equal to the maximum score obtainable with SAT, i.e., 1600,
- \( T_{\text{SAT}} \) equal to the score obtained by the applicant via the SAT,

the unified score is computed as follows:

\[ T = \begin{cases} 
0 & \text{if } T_{\text{SAT}} \leq T_{\text{SAT}}^{\text{min}} \\
\frac{T_{\text{SAT}}^{\text{max}} - T_{\text{SAT}}^{\text{min}}}{T_{\text{SAT}}^{\text{max}} - T_{\text{SAT}}^{\text{min}}} \times 100 & \text{otherwise} 
\end{cases} \]

The resulting **concordance tables** are provided next.
## A.4 - Concordance Table for TOLC-I and TOLC-S

<table>
<thead>
<tr>
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<th>T</th>
<th>TOLC-*</th>
<th>T</th>
<th>TOLC-*</th>
<th>T</th>
<th>TOLC-*</th>
<th>T</th>
<th>TOLC-*</th>
<th>T</th>
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<td>≤ 0</td>
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A.5 - Concordance Table for the SAT

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Annex B. ISEE

The ISEE index (Indicator of Equivalent Economic Situation) is required to obtain a reduction in the amount of fees to be paid by the student (the lower the ISEE, the lower the amount to be paid).

The ISEE 2024 for university education benefits must be requested at Tax Advice Centres (CAF) after 15 January 2024 and at least 30 days before the pre-enrolment deadline (see Section 4). For the applicants in possession of a PIN code or SPID (digital identity unique code for access to all digital and on-line services of the Public Administration), it is also possible to request the 2024 ISEE calculation directly on-line, by submitting the DSU (Dichiarazione Sostitutiva Unica) on the National Social Security Institute [Istituto Nazionale della Previdenza Sociale] (INPS) website (www.inps.it).

International students who are not resident for tax purposes in Italy pay a fixed tax. The amount to be paid (which varies by country) can be found together with further information and details at www.uniroma1.it/en/pagina/tuition-fees-and-grants.
Annex C. International Students

C.1 - EU citizens and EU-equated citizens

The general procedures of the call for applications are followed by applicants who:
- are citizens of one of the countries of the European Union or of one of the following countries: Norway, Iceland, Liechtenstein, Switzerland, Republic of San Marino, Vatican City State;
- have dual citizenship, one of which is from an EU country;
- are citizens of a non-EU country, but hold one of the following residence permits issued by the Italian government:
  - EU long-term resident permit;
  - Residence permit for employment or self-employment;
  - Residence permit for family reasons;
  - Residence permit for political asylum, subsidiary protection or special reasons;
  - Residence permit for religious reasons;
  - Residence card Article 50 TEU - Art 18.4 EU-UK withdrawal agreement
- are citizens of a non-EU country, but have been legally residing in Italy for at least one year and hold an upper secondary school qualification obtained in Italy giving access to the chosen degree programme;
- are citizens of a non-EU country and are enrolled in a degree programme at an Italian university, hold a valid residence permit for study purposes and intend to apply for a transfer or a transfer for years subsequent to their first year of enrolment;
- are citizens of a non-EU country and are members of staff (either themselves or a parent or spouse) in Diplomatic Representations or in international organisations with headquarters in Italy and which are accredited by the Italian Government or by the Holy See. Applicants must submit the residence permit for diplomatic reasons.

It should be noted that in the case of candidates with dual citizenship, one of which is Italian or that of another EU country, Italian citizenship or that of another EU country prevails (Law 218 of May 31, 1995, art. 19, paragraph 2) and it is therefore mandatory to follow the instructions provided for the category of EU citizens and EU equated citizens.

Please note that non-EU citizens holding a residence permit to study in Italy issued to attend an Italian language course or to spend a period of exchange/mobility are not considered EU-equated citizens and must therefore return to their country of origin and submit a formal visa application, using the online pre-enrolment platform Universitaly https://www.universitaly.it/, to be completed and submitted by June 28, 2024.

For further information on the residence permit for study purposes consult the dedicated page

C.2 - Non-EU citizens resident abroad and visa applicants

It is necessary to refer to the procedures for 'Non-EU citizens residing abroad and study visa applicants' for citizens of a non-EU country residing outside Italy or, in any case, not meeting the requirements to be treated as EU-equated citizens (as listed in Section c.1)

C.3 - Chinese students in the Marco Polo programme

For Chinese citizens who take part in the "Marco Polo" programme and who have applied for pre-enrolment at the Italian Diplomatic-Consular Representations in China, a specific quota is envisaged only for degree programmes offering "Marco Polo" quotas.
Specific instructions for these candidates are available on the website of the Ministry of University and
C.4 - Enrolment for applicants with an international qualification

Applicants holding a qualification obtained abroad, to carry out enrolment within the deadlines set out in Section 4 must:

- **Scan** within a single PDF file the documents listed below:

  - **valid ID document** (for all applicants);
  - **entry visa** for study purposes "university enrolment" (academic year 2024-2025 for non-EU citizens permanently resident abroad and candidates applying for study visas, and academic year 2023-2024 for Chinese students in the Marco Polo programme if the programme includes "Marco Polo” quotas) issued by the Italian Representation in the country of last residence;
  - **copy of the receipt for the application for the first residence permit for study purposes** (only for non-EU citizens residing abroad and study visa applicants). **For further information on the residence permit for study purposes, please consult the dedicated page**;
  - valid residence permit and any receipt for the renewal request (only for non-EU citizens legally residing in Italy and for Chinese students in the "Marco Polo" programme). For further information on the residence permit for study purposes, consult the dedicated page;
  - **upper secondary school diploma** (obtained after at least 12 years of schooling).

If the qualification was obtained in one of the countries listed in the following Automatic Recognition Database: [https://ardi.cimea.it/it](https://ardi.cimea.it/it) applicants are required to submit:

- Copia del diploma di scuola secondaria di secondo grado come indicato, accompagnato dalla traduzione giurata in lingua italiana o in lingua inglese Copy of upper secondary school diploma as indicated, accompanied by sworn translation in Italian or English
- **Statement of comparability** downloaded from [https://ardi.cimea.it/en](https://ardi.cimea.it/en)
- **Statement of Verification** issued by CIMEA ([https://cimea.diplo-me.eu/sapienza/#/auth/login](https://cimea.diplo-me.eu/sapienza/#/auth/login)) or, alternatively, legalisation/apostille of the qualification itself.

If the qualification was obtained in a country NOT listed in the following Automatic Recognition Database: [https://ardi.cimea.it/it](https://ardi.cimea.it/it) applicants are required to submit

- Copy of upper secondary school diploma, accompanied by sworn translation in Italian or English
- **Statement of Comparability and Verification** issued by CIMEA ([https://cimea.diplo-me.eu/sapienza/#/auth/login](https://cimea.diplo-me.eu/sapienza/#/auth/login)). Instead of the Statement of Comparability, it is possible to present the **Statement of Validity** issued by the Italian representation in the country to which the qualification refers. In this case, the qualification presented must be legalised (or with Apostille) both in its original version and in its translated version.

For further information on qualifications obtained in a non-Italian education system that are suitable for access to higher education, the following document is available, which lists most of the countries from which Sapienza University of Rome received the highest number of applications: [https://www.uniroma1.it/sites/default/files/field_file_allegati/entry_requirements_for_qualifications_awarded_by_non-italian_education_systems.pdf_0.pdf](https://www.uniroma1.it/sites/default/files/field_file_allegati/entry_requirements_for_qualifications_awarded_by_non-italian_education_systems.pdf_0.pdf)

- certification attesting to a level of knowledge of the Italian language not lower than B2. If you do not hold this certification, you must take the Italian language test and obtain at least a B2 level (see **Section.1 subsection c paragraph 4**).

- **Send the resulting file** to the “Hello-International Student Office” at the email address studentistranieri@uniroma1.it indicating in the subject line of the email the following obligatory wording: “Ready for enrolment + degree programme code and programme name + student ID + student surname and first name”.


Carry out the payment of University tuition fees within the deadlines set out in Section 4 following the specific instructions on the page https://www.uniroma1.it/en/pagina/infostud-enrolment

Further information on the documents required for enrolment and how to submit them can be found at the following link https://www.uniroma1.it/en/pagina/international-student-office#3-mandatory-documents-for-enrolment-bachelor-s-degree-courses-and-single-cycle-degree-courses

Once the administrative checks have been completed, the "Hello - International Student Office" unit reserves the right to request additional documentation if it deems it necessary or to deny admission to the programme for lack of requirements.

Moreover, to verify the authenticity of the documents submitted in digital format, the "Hello - International Student Office" will invite all enrolled international students in person to view the original paper documents.

Any further updates are available on the page: https://www.uniroma1.it/en/pagina/international-student-office, or by contacting: studentistranieri@uniroma1.it

C.5 - Degree programme abbreviation for candidates with an international academic qualification

Those who have an international academic qualification and wish to request an abbreviation of their degree, or the recognition of university exams taken abroad, must submit a request with a €16.00 stamp duty to the Office for Students with International Qualifications within 30 days of their date of enrolment (Section 4).

These students must:

- Complete enrolment and pay tuition fees following the procedures indicated in Section 6 activate their institutional email account following the methods indicated on the university website at the page https://www.uniroma1.it/en/pagina/email-google-apps;
- Send a ticket to the Office for Students with International Qualifications https://tts.uniroma1.it/otrs/customer.pl filling in the application/request form, attaching the documents listed below:

IF THE ACADEMIC DEGREE HAS BEEN COMPLETED
- Academic qualification

If the qualification has been obtained in one of the countries listed in the following Automatic Recognition Database: https://ardi.cimea.it/en it is required to submit:

- University degree with corresponding exams certificate, both in the original version and accompanied by a sworn translation in Italian or English.
- Statement of Comparability downloaded from the website https://ardi.cimea.it/en
- Statement of Verification issued by CIMEA (https://cimea.diplo-me.eu/sapienza/#/auth/login) or, alternatively, legalisation/apostille of the academic qualification.

If the qualification has been obtained in a country NOT included in the following Automatic Recognition Database: https://ardi.cimea.it/en it is required to submit:

- University degree with corresponding exams certificate, both in the original version and accompanied by a sworn translation in Italian or English;
- Statements of Correspondence and Verification of the educational qualification and exams certificate issued by CIMEA (https://cimea.diplo-me.eu/sapienza/#/auth/login).

Instead of the Statement of Comparability, it is possible to submit:
1) the Statement of Value (DoV) issued by the Italian representation in the country to whose
university system the qualification refers. In this case, the qualification and exams certificate must be legalised (or with Apostille) both in their original version and in their translated version.

OR

2) the Diploma supplement issued by the university where the qualification was obtained. It can only be accepted if it is complete with all the information needed to assess the university degree. In this case, both the degree and the Diploma Supplement must be legalised (or apostilled).

- A copy of the detailed syllabus for each subject, indicating the hours of teaching and theoretical-practical activities envisaged for the attainment of the foreign qualification, with the original stamp of the University and a translation into Italian or English. A sworn translation is not required for this document.

IF THE ACADEMIC DEGREE HAS NOT BEEN COMPLETED

Students applying for an abbreviation based on a partial university course of study, for which the final degree has not been obtained, must submit

- the exams certificate, with a sworn translation in Italian or English. The originals and the translation must be duly legalised (or apostilled).

- A copy of the detailed syllabus for each subject, indicating the hours of teaching and theoretical-practical activities envisaged for the attainment of the foreign qualification, with the original stamp of the University and a translation into Italian or English. A sworn translation is not required for this document.

For further information on qualifications obtained in a foreign education system that are eligible for access to higher education, the following document is available, which lists most of the countries from which Sapienza University of Rome received the highest number of applications: https://www.uniroma1.it/sites/default/files/field_file_allegati/entry_requirements_for_qualifications_awarded_by_non-italian_education_systems.pdf_0.pdf

Once the administrative checks have been completed, the "Hello – International Student Office" reserves the right to request further documentation if it deems it necessary and to reject the application if the necessary conditions are not met.

Any further updates and information can be found at: https://www.uniroma1.it/en/pagina/international-student-office, and by contacting: studentistranieri@uniroma1.it

Once the necessary checks on the international qualifications submitted have been completed, the student's request will be sent by the Hello International Student Office to the relevant student affairs office for administrative procedures.

The assessment of the application will be carried out by the competent Faculty bodies.
Annex D. Services for students with disabilities and services for students with Specific Learning Difficulties

D.1 - Candidates with recognised disabilities

Candidates with a recognised disability pursuant to art. 3, paragraphs 1 or 3, of law of February 5, 1992, no. 104 or having a certification of disability who need special accommodations or extra time for the performance of the TOLC-I, ENGLISH TOLC-I, TOLC-S test (also provided in the TOLC@HOME format), must declare their condition upon registration on CISIA portal.

Candidates are allowed:
- up to 50% extra time than that usually allotted for the TOLC-I, ENGLISH TOLC-I, TOLC-S (also provided in the TOLC@HOME format);
- according to the certificate submitted to take the TOLC-I, ENGLISH TOLC-I, TOLC-S, to benefit from the assistance of a tutor to help them in writing and/or reading, an Italian Sign Language interpreter, a basic calculator, an accessible table (for tests performed at university halls only).

Candidates who indicate Sapienza University of Rome as the location at which they intend to carry out the TOLC-I, ENGLISH TOLC-I, TOLC-S must enter the attestations and certifications necessary to prove their disability status through a special document upload form provided by CISIA, which will forward the documentation to Sapienza University of Rome.

Applications must be strictly submitted within the registration deadline for the TOLC-I, ENGLISH TOLC-I, TOLC-S (also provided in the TOLC@HOME format) and must be accompanied by a suitable certificate issued by INPS (Istituto Nazionale della Previdenza Sociale, National Social Security Institute) or by the competent structures of the National Health Service.

D.2 - Candidates with specific learning difficulties

Candidates with SpLDs pursuant to law no. 170/2010 and to Ministerial Decree no. 5669/2011 who need special accommodations for the performance of the TOLC-I, ENGLISH TOLC-I, TOLC-S (also provided in the TOLC@HOME format) according to their SpLD, must declare their condition upon registration on CISIA portal.

Candidates are allowed:
- up to 30% extra time than that usually allotted for the TOLC-I, ENGLISH TOLC-I, TOLC-S (also provided in the TOLC@HOME format);
- the use of a non-scientific basic calculator according to the certificate submitted.

Candidates who indicate Sapienza University of Rome as the location at which they intend to carry out the TOLC-I, ENGLISH TOLC-I, TOLC-S must enter the attestations and certifications necessary to prove their Specific Learning Difficulty status through a special document upload form provided by CISIA, which will forward the documentation to Sapienza University of Rome.

The SpLD certificate must be clear and well-structured, must carry the diagnosis codes and the exact wording of the SpLD (reading and/or writing and/or calculation difficulties). Should the diagnosis be made for an underage student, the relating certificate must not have been issued more than 3 years earlier.

Applications must be strictly submitted within the registration deadline for the TOLC-I, ENGLISH TOLC-I, TOLC-S (also provided in the TOLC@HOME format) and must be accompanied by a suitable SpLD certificate issued by any public structures of the National Health Service or by specialists and accredited structures. Students are required to provide the documentation proving the accreditation of the structures that produced the certification that is sent if this is not explicitly stated within the certification.

D.3 - Candidates with disabilities and specific learning difficulties residing abroad

Candidates with disabilities and specific learning difficulties residing abroad who intend to benefit from the above mentioned accommodations, must submit the certification attesting their disability or SpLD issued in their country of residence, accompanied by a sworn translation into Italian or into English.
D.4 - SAT

Applicants with documented disabilities are entitled to use specific compensatory aids and modalities during the SAT test. Some of the aids available are: extended time, extra and extended breaks, and reading and vision aids. Aids must be approved by the College Board’s Services for Students with Disabilities (https://accommodations.collegeboard.org/). Approval can take several weeks. Applicants should, therefore, start the process of submitting their applications well in advance. Further information is available at https://collegereadiness.collegeboard.org/sat/register/special-circumstances/students-with-disabilities.
Annex E – English language proficiency requirements

To take part in the selection, the applicant’s knowledge of English must be at least at the B2 level of the Common European Framework of Reference for Languages (CEFR). To provide evidence for it, applicants must meet at least one of the following requirements:

a) Submit one of the following certifications proving English proficiency at level B2:
   - FCE – First Certificate in English;
   - IELTS (academic) with a minimum score of 5.5 out of 9.0;
   - Valid TOEFL with a minimum score of 72 out of 120 (internet-based);
   - CAE – Certificate in Advanced English;
   - CPE – Certificate of Proficiency in English;
   - PTE – Pearson Test of English General, Level 3 – B2 CEFR or higher (valid);
   - PTE – Pearson Test of English – Academic with a minimum score of 42.

b) Document the possession of an International Baccalaureate (IB) Diploma, a High School Diploma awarded in English or a General Certificate of Education (GCE).

c) Provide a self-declaration certifying their status as a native English speaker (i.e., states that due to family background or linguistic experience, they can express themselves naturally in English).

Alternatively, only EU applicants (wherever they reside) and non-EU citizens legally residing in Italy pursuant to Article 26 of Law 189/2002 (see Annex C), can certify an adequate knowledge of the English language by meeting one of the following conditions:

d) Obtain at least 36/100 points in the English TOLC-I (also in the TOLC@HOME format) or SAT tests as per the concordance table in Annex A;

e) Obtain at least 24/30 points in the English section of the TOLC-I or TOLC-S in Italian (see Annex A for further details). In this case, the applicant must fulfil the OFAs as set out in Section 8.

Note

The documents in points (a), (b) and (c), if required, must be sent via email to acsai@di.uniroma1.it by the end of the pre-enrolment period for the first selection round or by the end of the enrolment period for the second and third selection rounds (see the time windows in Section 4). The subject of the email must be in the following format: “Knowledge of English: Certificate” followed by the student ID number obtained via Infostud (see Section 2.1). In the text of the email message, the applicants are requested to specify their name and surname, student ID number, type of English language proficiency test taken, date of the certificate issuance, and score (if any). The certificate must be in PDF format conforming to the original and show the applicant’s data and result. A certificate of completion of the test alone is not sufficient.

Conditions (d) and (e) are not sufficient for non-EU applicants permanently residing abroad to provide evidence of adequate knowledge of the English language.

No certificate attesting the knowledge of the Italian language is required for admission in the programme as all learning activities in this programme are carried out in English.