



SAPIENZA
UNIVERSITÀ DI ROMA



HOW TO APPLY TO “SUSTAINABLE BUILDING ENGINEERING”

ENROLLMENT IN SUSTAINABLE BUILDING ENGINEERING

**Enroll and attend
an admission test:**



Follow the procedure written on the announcement, which is issued 60 days before the admission test

Complete the enrollment I:



Even if students passed the admission test, they must pay the first installment of the university fees depending on his own ISEE

ENROLLMENT FOR UE /EXTRA UE CITIZENS

UE CITIZENS' REQUIREMENTS :

- High school degree, which has to be translated and legalized by the embassy of the student's country
- Admission test : TOLC
- TOELF / IELTS B2

EXTRA UE CITIZENS' REQUIREMENTS :

BESIDES THOSE REQUIREMENTS, EXTRA UE CITIZENS NEED:

- Study visa
- Acceptation from the course, which has to be done on the website (<https://www2.uniroma1.it/internazionale/incoming/login.aspx?ReturnUrl=%2finternazionale%2fincoming%2f>)
- Request embassy within the 24 th of July

MORE INFORMATIONS ABOUT ENGLISH TOLC

The ENGLISH TOLC-I test

- To achieve a score in the ENGLISH TOLC-I test, students need to register and take the test. Registration is made online on CISIA portal at <http://www.cisiaonline.it> by paying a € 30.00 contribution and choosing the test venue.
- The ENGLISH TOLC-I test may be taken either at Sapienza University or at other CISIA member premises on the dates and sessions indicated at www.cisiaonline.it; each test day is split in more shifts; the test venue and time are indicated upon registration at www.cisiaonline.it. On the test day, candidates shall submit the payment receipt of registration to ENGLISH TOLC-I test (to be printed from CISIA website) to be admitted to the test venue.

CHECK OF TEST RESULTS

Each candidate may check the scores obtained in the ENGLISH TOLC-I test immediately after its the end, on the same device assigned for the test or on CISIA website, by accessing it with the same credentials used for registration. Regardless of the result, students who have taken the ENGLISH TOLC-I test at Sapienza University or at other CISIA member premises may enrol.

THE SECTIONS ARE MATHEMATICS, LOGIC, SCIENCES AND VERBAL COMPREHENSION.

Structure of the ENGLISH TOLC-I test and assessment criteria

The ENGLISH TOLC-I test is a merely indicative assessment (and self-assessment) test. It aims to verify whether the candidates' attitude and basic skills are suitable for them to successfully undertake the study programme. The ENGLISH TOLC-I test is composed of 50 questions divided in 4 sections.

SECTIONS	NUMBER OF QUESTIONS	AVAILABLE TIME
MATHEMATICS	20 QUESTIONS	50 MINUTES
LOGIC	10 QUESTIONS	20 MINUTES
SCIENCES	10 QUESTIONS	20 MINUTES
VERBAL COMPREHENSION	10 QUESTIONS	20 MINUTES
TOTAL	50 QUESTIONS	110 MINUTES

THE RESULT OF EACH TOLC-I TEST, WITH REGARD TO THE SECTIONS OF MATHEMATICS, LOGIC, SCIENCES AND VERBAL COMPREHENSION IS AN ABSOLUTE SCORING, DETERMINED BY THE NUMBER OF CORRECT ANSWERS, WRONG ANSWERS AND UNANSWERED QUESTIONS, CALCULATED AS FOLLOWS:

1 POINT	for each correct answer
0 POINTS	for each unanswered question
- 0.25 POINTS	for each wrong answer

COMPLETE THE ENROLLMENT

Enroll in infostud in order to obtain the matricula

Print the payment form (10 euros) with the code 14617, within 23/10/2019

Pay the asked fee form in every Unicredit office within the date indicated in the Bando published on the following link :

<https://corsidilaurea.uniroma1.it/it/corso/2019/30425/iscriversi>

PAYMENT METHOD

DECLARE POTENCIAL EXEMPTIONS :

- Capo II on the «Manifesto degli studi» (<https://www.uniroma1.it/it/pagina/regolamento-studenti>)
- Scholarship LAZIO DISCO (<http://www.laziodisu.it/bando/>)

PRINT THE PAYMENT FORM:

follow the instructions wrtitten on the following link :
(www.uniroma1.it/studenti)

**STUDENTS FOR WHOM IT IS NOT POSSIBLE TO CALCULATE THE ISEE , WILL PAY A
FIXED TAXATION AS FOLLOWS :**

DEVELOPING COUNTRIES :

Afghanistan

Bangladesh

Ethiopia

Tanzania

Yemen

Liberia

Rwanda

Sudan

DEVELOPING COUNTRIES : TOTAL 500 €

- First instalment = 150 €
- Second instalment = 150 €
- Third instalment = 175 €
- Regional tax = 140 €

ALL OTHER COUNTRIES: TOTAL 1000 €

- First instalment : 300 €
- Second instalment : 350 €
- Third instalment : 350 €
- Regional tax : 140 €

FOREIGN STUDENTS WITHOUT A RESIDENCE FOR TAX PURPOSES IN ITALY OR WHO RETURN THEIR INCOME ABROAD PAY A FIXED AMOUNT

▽ **Such amounts, different for developing and nondeveloping countries, are indicated at <https://www.uniroma1.it/it/pagina/tasse-contributi>.**

To pay for the enrolment contributions according to the 2019 ISEE, candidates have to give evidence that they have been resident in Italy with a residence for tax purposes for at least one year.

▽ **The 2019 ISEE, calculated by a CAF, shall be submitted to Hello Help Desk Foreign Students, that will enter it on Infostud, after carrying out the due controls.**

FIRST, SECOND AND THIRD INSTALLMENT

DEADLINES

The first installment must be payed within 04/11/2019.
The enrolment form shall also carry the 30425 code.

For the payment terms concerning the second and third installment ,please click on the following link:

<https://www.uniroma1.it/it/pagina/regolamento-studenti>

THE PAYMENT FORM WILL BE PRINTED ON THE INFOSTUD WEBSITE (<https://www.studenti.uniroma1.it/phoenix/#/fp>)

ATTENTION!

SURTAX FOR OVERDUE PAYMENT

For the overdue payment students must pay a surtax of 65 € , which doubles after a payment delay of 60 days.

CLASS SCHEDULE I

LESSONS

ATTENTION!

All students shall attend maths courses starting from September 10

There are two semesters :

- The **first one** starts on the 30^o of September and finishes on the 21^o of December
- The **second** starts on the 24^o of February and finishes on the 30^o of May

CLASS SCHEDULE II

EXAMS SESSION

- THE FIRST EXAM SESSION TAKES PLACE IN JANUARY/ FEBRUARY. DURING THIS PERIOD STUDENTS WILL HAVE AT LEAST 2 EXAM SESSIONS TO TAKE ALL THE EXAMS RELATED TO THE COURSES ATTENDED TILL THAT TIME.

FEBRUARY EXAMS SESSION CAN ONLY REFER TO THE ONGOING ACADEMIC YEAR ONLY.

- THE SECOND EXAM SESSION TAKES PLACE IN JUNE/JULY. STUDENTS WILL HAVE AT LEAST TWO SESSIONS TO TAKE THE EXAMS OF THE SECOND TERM, AS WELL AS THE ONES OF THE PREVIOUS TERM.

- THE THIRD EXAM SESSION TAKES PLACE IN SEPTEMBER AND INVOLVES AT LEAST ONE SESSION IN WHICH STUDENT CAN TAKE ALL THE EXAMS OF THE FIRST AND SECOND TERM.