ROMÀNIA ORIENTALE EDITORIAL GUIDELINES

- The author must write his/her contribution in one of the following languages: Italian, Rumenian, French, Spanish, Portuguese, English;
- An abstract (max 100 words) and a list of 5 keywords, both in ENGLISH, must be attached to the contribution;
- The author should send his/her manuscript to the email address *romaniaorientale@uniroma1.it* in DOC or DOCX and PDF format;
- If the contribution includes pictures, they must be sent in separate files, in TIFFor JPEG format, with a resolution of 300 DPI;
- Each image must be accompanied by a caption. The author of the contribution must also provide an authorization to reproduction "for the sole purpose of illustration for scientific research and for non-commercial uses", which the author will be responsible for asking the copyright owners. Images without authorization will not be published with the contribution.

Contributions formatting

- **The manuscript MUST NOT be formatted in order to imitate the graphic layout of the published text;**
- Automatic hyphenation must be turned off;
- The contribution is written in Times New Roman typeface, size 12, justified;
- Footnotes are written in the same typeface as the body of the text, size 10; a full stop at the end of every note is needed. The related superscript number always precedes punctuation (e.g.: text[1]. / text[1];);
- The title is written in capital letters, size 14; the subtitle (if there is any) is written in italics, size 12;
- The author's name is positioned at the end of the contribution, aligned to the right: the name is written in its entirety in small letters, the surname in capital letters (e.g.: Elisabetta Maria ROSSI, Marco INCISA GIOVANNINI);
- Paragraphs titles are written in italics, separated by two empty lines (enters) before the title and one empty line after it;
- The en-dash (–) is used to open and close parenthetical asides and needs spacing before and after it (e.g.: and – after a long research – he finished the article); in all the other cases the hyphen (-) is used (e.g.: pp. 7-10; Mario Rossi-Stefano Bianchi; Anglo-American; 1990-1992).

Quotations

- Short quotations (less than 2 lines) are written between double quotation marks ("…"); if there are internal quotations, they should be signalled with guillemets/angle quotes («…»);
- Longer quotations must be written in size 10, without any quotation marks, separated from the main body by one enter before and one enter after the quotation; omissis are signalled by an ellipsis between **round** brackets (…);
- The same applies when quoting verses. Short quotations are written in the main body, between double quotation marks ("…"); longer quotes are written in size 10, separated from the main

body with one enter before and one after the quoted text. In both cases, verses are written consecutively, separated by one slash (/) at the end of the verse, two slashes (//) at the end of the stanza. One space is always needed before and after the slash/es.

Quotations and title translation

- If the language of a quotation is different from the language of the main body, the quotation must be translated (with the exception of the English and French language);
- The translation of a quotation (whether short or long) follows in angle brackets […] the original text (e.g.: quoted text in original language [translated quotation]);
- The titles of foreign works that the author mentions in the main body must be translated in angle brackets [transl. title]. The titles of works mentioned in the footnotes MUST NOT be translated.

Sources and Literature

The contributions will have NO FINAL LITERATURE SECTION. The authors are requested to report ALL the bibliografical information of ALL the quoted titles as follows. Such titles and information must be reported in the footnotes to the text. The authors are also requested to make sure to respect the indications in the frontispiece of the works they quote;

- **volumes:**
  - Unabbreviated Name and Surname of the author, *Title in italics*, Publisher, City year, pp… (e.g.: Salvatore Battaglia, *Le epoche della letteratura italiana. Medioevo, Umanesimo, Rinascimento*, Liguori, Napoli 1965, pp. 29-38);
  - If there is more than one author, the authors' names are to be written in their entirety, separated without spacing with a hyphen (Mario Rossi-Stefano Bianchi). If there are many names, thay can be signalled with: *et alii*. This applies for all the authors and editors names in the bibliografical quotes.
- **edited volumes**
  - *Title in italics*, edited by Name and Surname of the editor/s, Publisher, City year (e.g.: *Figure dell'erranza. Immaginario del percorso nel romanzo francese contemporaneo*, edited by Gianfranco Rubino, Bulzoni, Roma 1991).
- **contributions in volumes**
  - Name and Surname of the author, *Title of the contribution*, in *Title of the volume*, Name and Surname of the editor, Publisher, City year, pp… (e.g.: Jean Burgos, *Le droit à l'errance*, in *Figure dell'erranza. Immaginario del percorso nel romanzo francese contemporaneo*, edited by Gianfranco Rubino, Bulzoni, Roma 1991, pp. 7-23).
- **contributions in periodicals**
  - Name and Surname of the auhor, *Title of the contribution*, in *Title of the periodical*, issue in Roman numerals, year, pp… (Bruno Mazzoni, *Lo sguardo della Medusa. L'universo di Tudor Arghezi*, in *Annali dell'Istituto Orientale. Sezione Romanza*, XXV, 1983, pp. 313-331).
- **quotations from a website**
  - The same as for volumes and printed articles applies; URL source and the date when the website was last visited must be added (e.g.: http//www… [May 4th 2017].
- **bibliographical quotations following the first**

- Name and Surname of the author, *Abbreviated title in italics*, ellipsis, pp… (Jean Burgos, *Le droit à l'errance*…, p. 9).

- **multiple quotations**
  - Ibidem: for a quotation on the same page as in the previous footnote;
  - Ivi: for an identical quotation as in the previous footnote, but on a different page.