# NTNU Exchange Program Factsheet

## General Information and Contacts

<table>
<thead>
<tr>
<th>Name of University</th>
<th>National Taiwan Normal University</th>
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</table>

**Office Address**

Office of International Affairs  
No. 162, Section 1, Heping East Road, Taipei 10610, Taiwan  
Tel: +886-2-7734-1282  
Fax: +886-2-2369-8305  

**Contact Person, Title and E-mail**

**Inbound Exchange Program Coordinator**

Mr. Daniel LIN  
Ms. Stephanie HSU  
Tel: +886-2-7749-1269  
Tel: +886-2-7749-1273  
E-mail: [govisiting@deps.ntnu.edu.tw](mailto:govisiting@deps.ntnu.edu.tw)

**Outbound Exchange Program Coordinator**

Ms. Serena CHEN  
Ms. Sky WANG  
Tel: +886-2-7749-1263  
Tel: +886-2-7749-1281  
E-mail: [serena102@ntnu.edu.tw](mailto:serena102@ntnu.edu.tw)  
E-mail: [skywang@ntnu.edu.tw](mailto:skywang@ntnu.edu.tw)

## Program Outline


## Academic Calendar

<table>
<thead>
<tr>
<th>Fall Semester</th>
<th>Spring Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class begins: early/mid-September</td>
<td>Class begins: mid/late-February</td>
</tr>
<tr>
<td>Class (exam.) ends: early/mid-January</td>
<td>Class (exam.) ends: mid/late-June</td>
</tr>
</tbody>
</table>

## Major & Course

| Courses Conducted in English | [http://courseap.itc.ntnu.edu.tw/acadmOpenCourse/CofopdEngTauhtGridCtrl](http://courseap.itc.ntnu.edu.tw/acadmOpenCourse/CofopdEngTauhtGridCtrl) |
| Global Culture Programs (GCP) | It’s a series of culture-related courses that provide students a set of balanced curricula, including both international cultures and languages.  
(Course list will be provided shortly before the course enrollment period) |
| Course Registration Period | Will notify students before they arrive. |
| Chinese Language Program | Non-Chinese speaking exchange students are eligible to the Semester Chinese Program (up to 6 hours per week) at Mandarin Training Center (MTC) without tuition. It doesn’t provide academic transcript and credit(s) for attendees, but will provide a Record of Study to certify attendees’ performance. |
### Application

<table>
<thead>
<tr>
<th>Quota of Exchange Students</th>
<th>Based on agreement and balance. (Subject to discussion between two institutions)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Length of Study</td>
<td>One semester or one academic year</td>
</tr>
<tr>
<td>Levels</td>
<td>Undergraduate or graduate students</td>
</tr>
<tr>
<td>Application Period</td>
<td>Fall Semester: early-March to late-April</td>
</tr>
<tr>
<td></td>
<td>Spring Semester: early-September to late-October (of previous year)</td>
</tr>
<tr>
<td>Minimum GPA Requirement</td>
<td>GPA 3.0/4.3 or 75% average</td>
</tr>
<tr>
<td>Minimum English Requirement</td>
<td>TOEFL iBT 80 or IELTS 6.5 (suggested requirement)</td>
</tr>
</tbody>
</table>

**Other Language Requirements (for specific departments)**

- **Department of History**: TOCFL Level 4 or New HSK 6
- **Department of Chinese as a Second Language**:
  - Undergraduate: Certificate of taken 180-hours of Chinese courses
  - Graduate: TOCFL Level 4 or New HSK 6
- **Department of East Asian Studies**:
  - Non-Chinese-speaking Students
    - Undergraduate: TOCFL Level 3 or HSK Level 5
    - Master Program: TOCFL Level 4 or HSK Level 6
    - Doctoral Program: TOCFL Level 5 or HSK Level 6
  - Chinese-speaking Students
    - (1) TOEFL iBT 71 or
    - (2) IELTS 5.5 or
    - (3) TOEIC 750 or
    - (4) College English Test (全國大學英語考試): CET 4 or
    - (5) Public English Test System (全國英語等級考試): PETS 3

**Required Documents**

- Study Plan (for undergraduates and graduates)/Research Plan (for graduates only)
- Letter of Recommendation
- Official Academic Transcript (issued within 3 months)
- Enrollment Certificate (issued within 3 months)
- Photocopy of Passport
- Other Supporting Documents/certificates (if any)

*All documents must be in either Chinese or English.*

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**Application Flowchart**

**Exchange student admission is NOT guaranteed. The admission depends on the department/institute’s screening and decision.**
### Required Course Load

<table>
<thead>
<tr>
<th>Minimum Number of Courses</th>
<th>Exchange students are required to enroll in at least one course provided by the Host Department and one course of GCP (Global Culture Programs).</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maximum Credit Load</td>
<td>Undergraduate: maximum 27 credits in one semester Postgraduate: maximum 18 credits in one semester</td>
</tr>
<tr>
<td>* One semester consists of 16 weeks. 1 hour of lecture/tutorial per week or 2-3 hours laboratory/fieldwork per week for a whole semester results in 1 credit. *</td>
<td></td>
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<tr>
<td>* 2 ECTS = 1 credit</td>
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</tbody>
</table>

### On-campus Housing

NTNU offers Dormitory No. 2 for incoming exchange students, which is one of the newest NTNU dormitories located at Gongguan Campus, with convenient transportation, safe neighborhood, and easy access to daily necessities.

- Facilities: In-room: beds, desks, closets; Public Space: toilets, shower rooms, laundry place, lounge...
- Rent: TWD 18,000 (per semester/per person) (subject to change) (electricity fee not included)
- Room Type: 4-person Room

** Dormitory is not guaranteed due to limited places **

### Others

#### Insurance Requirement

- Purchase Insurance at Home Country
  1. All exchange students are required to purchase both overseas Accidental Insurance & overseas Medical Insurance at home country.
  2. Each kind of insurance shall worth a minimum of NT$1,000,000 (approx. US$35,000) valid for the entire exchange period.
- National Health Insurance (NHI) (1 Academic Year students only)
  National Health Insurance is required by Taiwanese government from the 7th month after arrival.

#### Vaccination/Medical Check


#### VISA Application

- Students who study LESS than 6 months → VISITOR VISA an extension can be claimed 15 days before expiry. ([https://www.boca.gov.tw/np-147-2.html](https://www.boca.gov.tw/np-147-2.html))
- Students who study MORE than 6 months → RESIDENT VISA required to apply for Alien Resident Certificate (ARC) within 15 days after arrival. ([https://www.boca.gov.tw/np-150-2.html](https://www.boca.gov.tw/np-150-2.html))

#### Living Cost in Taipei City

(The actual living cost depends on individual needs)

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Housing (off campus)</td>
<td>NT$8,000~12,000/month</td>
</tr>
<tr>
<td>Living (meals, transportation...etc)</td>
<td>NT$6,000~10,000/month</td>
</tr>
<tr>
<td>Total</td>
<td>NT$14,000-22,000/month</td>
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