

DIPARTIMENTO
DI PSICOLOGIA



SAPIENZA
UNIVERSITÀ DI ROMA

**ANNOUNCEMENT FOR FELLOWSHIP POSITION
- RESEARCH GRANT, TYPE B
Department of Psychology - Sapienza University of Rome**

**SELECTION PROCEDURE FOR FELLOWSHIP POSITION (ASSEGNO DI
RICERCA) FOR CONDUCTING RESEARCH ACTIVITY - TYPE B**

Notice of selection No. 1863/2019 of 9/10/2019

THE ENGLISH LANGUAGE TRANSLATION DOES NOT HAVE LEGAL VALUE IN ITSELF,
AND THUS DOES NOT SUPERSEDE THE ITALIAN VERSION OF THE CALL
ANNOUNCEMENT (BANDO)

THE DIRECTOR

CONSIDERING Law 9 May 1989 no. 168;

CONSIDERING art. 22 of Law 30 December 2010, no. 240;

CONSIDERING Sapienza University Statute issued with Rector/Dean Decree (D.R.) 29 October 2012 no. 3689;

CONSIDERING the guidelines for the assignment of grants for conducting research activities at Sapienza University, issued with Rector/Dean Decree (D.R.) 7 June 2019 no. 1776/2019

CONSIDERING the Ministerial Decree (D.M.) 9 March 2011 no. 102, concerning the definition of the minimum amount of research grants posted according to Law no. 240/2010, which has been set at EUR 19.367,00, net of expenses in charge of Sapienza University;

CONSIDERING the Resolutions of Academic Senate, issued on 12 April 2011, and Board of Directors, issued on 19 April 2011;

CONSIDERING the Resolution of the Board of the Department of Psychology, issued on 8 October 2019, which approved the publication of this announcement;

CONSIDERING the Resolution of the Board of the Department of Psychology, issued on 8 October 2019, which agreed to increase the amount of the research grant;

CONSIDERING the coverage of charges deriving from the assignment of the research grant from Horizon 2020 research project ERC-StG 2017: How natural hand usage shapes behavior and intrinsic and task-evoked brain activity" (HAND*made*), under the responsibility of Dr. Viviana Betti at the Department of Psychology, Sapienza University of Rome.

(G.A. no. 759651);



VERIFIED the administrative and accounting regularity, by the Administrative Manager (R.A.D.) of the Department of Psychology

ANNOUNCES

Art. 1 (Research Project)

There will be a public selection procedure, based on qualifications and an interview, for the assignment of n. 1 (one) one-year fellowship position (Research Grant. Assegno di Ricerca. Category B - type II) for conducting research activity within the Academic Discipline of **M-PSI/02** - Psychobiology and Physiological Psychology, for the research project "**How embodying a tool or a virtual hand modifies natural hand movements and behavior**" under the scientific responsibility of Prof. Viviana Betti, at the Department of Psychology, Sapienza University of Rome.

Art. 2 (Duration and amount of the Research Grant)

The research grants will run for **12 (twelve) months each** and, as result of any renewals, may not, however, have a cumulative duration of more than six years, according to art. 22 paragraph 3 of Law 240/2010, excluding the period in which the grant was received in connection with a Ph.D. programme, not exceeding the legal length of its course.

According to Art. 4, paragraph 2 of the specifications for the assignment of grants, the total duration of fixed-term relationships with the University must not be above 12 years, even if not continuous. These do not include the time spent on maternity leave or for reasons of health will not be taken into consideration in the calculation, according to current legislation.

The **amount** of the research grant, paid in 12 (twelve) monthly instalments, is set at **EUR 20,352.00 (twenty-thousand-three-hundred-fifty-two/00)** net of expenses in charge of Sapienza University and before taxes due by the research fellow.

Specific dispositions are enforced to research fellowship: on taxation, art. 4 of Law 13 August 1984 no. 476 and further amendments; on social security, art. 2, paragraph 26 and followings of Law 8 August 1995 no. 335 and further amendments; on mandatory maternity leave, regulations of the Decree issued by the former Italian Ministry of Labour and Social Security on 12 July 2007; on illness leave, Law 27 December 2006 no. 296, art. 1, paragraph 788 and further amendments.

The Departments of Psychology grants gender equality and equal opportunities to women and men for the assignment of the fellowships, and protects privacy and personal information according to current regulations.

Art. 3



(Requirements for admission to the selection)

Possession of a Ph.D. degree - or any equivalent degree issued abroad - is mandatory. Family members, up to the forth-degree relatives, of a professor at the Department of Psychology, the Dean of the University, the General Director or a member of the University Board of Directors of the Sapienza University of Rome may not apply to the announcement.

Foreign nationals or educated abroad applicants must be in possession of a qualification recognized as equivalent in accordance with international agreements, in the manner of art. 332 of the Consolidated 31 August 1993 no. 1592. This equivalence will result from appropriate certification issued by the competent authority.

The requirements must be fulfilled on the date of expiry of the deadline for the submission of applications for admission to this selection.

Art. 4
(Applications and deadlines)

Applications, which must be written according to the attached form (Annex A), must be sent by the final deadline of 30 days after the publication date of the announcement:

by personal certified e-mail *Posta Elettronica Certificata - PEC* to the email address: dip.psicologia@cert.uniroma1.it. Applications sent by e-mail will be considered valid if the applicant is identified by the electronic system through the log-in information related to the personal account of *Posta Elettronica Certificata - PEC*;
(or) by delivering by hand to the Administration Office of the Department of Psychology, via dei Marsi, 78 - 00185 Rome (Italy);
(or) by registered post, attested by an acknowledgment of receipt, to the Department of Psychology, via dei Marsi, 78 - 00185 Rome (Italy). The letter must be delivered within the deadline.

E-mails/Envelops containing the application must have as subject: **Notice of selection no. 1863/2019**

Where the time limit would expire on a Sunday or public holiday, it shall be extended up to the end of the following working day.

In the application form candidates must indicate a personal e-mail address to any further communication, including the interview. Candidates, who have applied by PEC, will receive any communication to the same PEC e-mail address.

Any changes must be fully notified to the Department of Psychology.



The Department of Psychology does not bear any responsibility for failure to notice ascribable to the recipient and difficulty of receiving information due to non-communication, defective or late communication of the e-mail address by the applicants.

In the application form candidates must declare under their own responsibility, on pain of exclusion from the selection procedure, as follow:

Surname and first name;

Date and place of birth;

Permanent address;

Nationality;

To enjoy full rights as a citizen;

To have no prior criminal convictions nor ongoing criminal or administrative proceedings with specific prevention/security measures pending at their own expense and registered in the criminal record, according to the Italian Code of Criminal Procedure, art. 686;

5-year graduate or Master's Degree with indication of the final mark, the date and the University which issued the title;

Certificate of equivalent of degrees obtained abroad (for educated abroad applicants)

To hold a PhD degree in Neuroscience, Computer Science, Statistical Science, Mathematics or equivalent

Any prior research grant position with indication of place and period in which the activity has been carried out, and the title/topic of the research activity;

Any prior fixed-term tenure position (Assistant Professor), according to Law 30 December 2010 no. 240, art. 24, with indication of place and period in which the activity has been carried out;

Not to be holder of any other fellowship/scholarship grant or to commit to renounce to fellowship/scholarship in case of positive result of this competition;

To be employee as _____ at _____
(provide the name of the employer, the type of contract and specify if it is a public or a private institution);

Not to cumulate a personal gross annual compensation of employees which exceeds EUR 16,000.00, according to TUIR (the Italian Consolidated Text on Income Tax), Chapter IV, Title I, art. 49, paragraph 2;

Not to be a family member, up to the forth-degree relatives, with a professor at the Department of Psychology, the Dean of the University, the General Director or a member of the University Board of Directors of the Sapienza University of Rome;

Not to have been dismissed or retired from the Public Administration for persistent poor performance, and not to have been revoked by another state employment, according to consolidated text on civil servants, D.P.R. 10 January 1957 no.3, art. 127, paragraph 1, letter d);

personal e-mail address which communications must be sent to.



Applicants with disabilities, in relation to their disability, in the application to the selection must explicitly request the required support needed during the interview, according to Italian Law 5 February 1992, no. 104.

A self-declaration to be enrolled in a Ph.D. programme with no scholarship (if applicable) and/or to have carried out a former research activity as research fellow - Assegnista di Ricerca (see Annex B, if applicable), a copy of a valid ID and documents listed in the following art. 5 of this announcement must be enclosed the the application form.

Art.5
(Qualifications and Resume - CV)

The following qualifications (in .pdf version) must be enclosed to the application form:

1. Self-declaration - in accordance with the provisions of Presidential Decree (D.P.R.) 28 December 2000 no. 445, art. 46 - of the 5-year/Master's Degree with the indication of grades for each exam and the final mark, the date and the University which issued the title;
2. Self-declaration - in accordance with the provisions of Presidential Decree (D.P.R.) 28 December 2000 no. 445, art. 46 - of the Ph.D. title or any equivalent degree issued abroad (if applicable), or the certificate of Qualification in Specialised Medicine with an appropriate scientific production (if applicable);
3. Self-declaration or sworn statement - in accordance with the provisions of Presidential Decree (D.P.R.) 28 December 2000 no. 445, art. 46 and art. 47 - of any further qualification eligible to apply to the selection procedure (such as Post-graduate diploma, Certificates of attendance to post-graduate courses within Italy or abroad, visiting periods abroad, scholarships, research collaborations within Italy or abroad, graduate or Ph.D. thesis and any other qualifications);
4. Academic and scientific resume (CV);
5. Scientific publications (if applicable);
6. Copy of a valid ID.

According to Law 12 November 2011, n. 183, art. 15, paragraph 1, self-certifications released from the Public Administration relative to states, personal qualities and facts are valid and usable only in the private sector. Thus, in relations with the Public Administration and providers of public services, certificates are always substituted by self-certifications and sworn statement as in D.P.R. 445/2000, art. 46 and art. 47.

With reference to publications eligible for the selection procedure, candidates must enclose an additional sworn statement of the above-mentioned publications to declare them as conforming to the original, according to D.P.R. 445/2000, art. 47.

Qualifications written in a foreign language must be translated and then officially legalised by an Italian Consulate or Embassy that will also issue a Declaration of Value.

No need to translate publications and qualifications in English.



Self-certification foreseen for Italian citizens apply to EU citizens (Presidential Decree 28 December 2000 no. 445, art. 3, paragraph 1).

Non-EU citizens resident in Italy can use the self-declaration/sworn statement only in cases where facts and qualifications are certifiable or ascertainable by public or private Italian subjects.

Non-EU citizens resident abroad may not in any case use the self-declaration/sworn statement.

Art. 6 (Selection procedure)

The Committee will declare the preliminary criteria and parameters, for a total of 100 points, which it will adopt on the base of the following items:

Final mark of the graduate dissertation;

Any further eligible qualification (such as Post-graduate diploma, Certificates of attendance to post-graduate courses within Italy or abroad, visiting periods abroad, scholarships, research collaborations within Italy or abroad, graduate or Ph.D. thesis and any other qualifications);

Academic and scientific resume;

Scientific publications;

Interview.

Results of the qualifications assessment will be published to the notice board of the Department of Psychology and on the same department website, before the interview.

Art. 7 (Interview)

The applicants will receive the call for the interview by PEC/e-mail (to the same address provided in the application form), at least 20 days before the date of the interview, unless a written waiver from any candidate involved in the procedure.

The Administration does not bear responsibility for any change of the e-mail address or mistyping in the application form.

It is possible to carry out interview with remote mode, using video-conference tools.

To be eligible to interview applicants must present a valid ID.

Interview will focus on the knowledge of behavioral measures in VR paradigms and spoken English language.

Interview will be held in a room open to the public.

After each interview, the Committee will compile a list of the examined applicant, giving the score candidate obtained in the interview.



**Art. 8
(Examining Committee)**

After the deadline of the official announcement, the Examining Committee shall be appointed by the Director of the Department of Psychology upon resolution of the Board of the Professors of the same Department or - in case of urgency - the Joint Committee of the same Department.

The Examining Committee is composed of three components: one Full Professor appointed as President and two other members chosen among Professors and Assistant Professors (both with permanent or fixed-term contract) of the Sapienza University of Rome and accredited research institutes. The functions of secretary may also be provided by a member of the Committee.

Members of the Committee shall belong to the same Academic Recruitment Field or Academic Disciplines of the announcement.

The Committee's assessment may not be contested in its substance.

**Art. 9
(Ranking)**

In the first preliminary meeting, the Examining Committee will record in writing the criteria and parameters to be adopted in the evaluation of both qualifications and interview.

The committee forms the merit ranking in descending order with respect to the final score, according to the sum of the scores achieved in the evaluation of qualifications and the interview.

After checking the administrative and managing regularity of the procedure by the Administrative Manager (R.A.D.) of the Department of Psychology, the merit ranking will be approved by the Director of the Department of Psychology, and it will be published to the notice board of the Department of Psychology and Sapienza University website. A notice will be also e-mailed the winner/s of the selection, in order to submit the assignment of the research grant, which must take place by the deadline of 30 days from the date of receipt of the above-mentioned e-mail. The notice will be sent to the first in the merit ranking, who could be replace if he/she renounces the grant before using it, following the order of the merit ranking.

Those who do not accept the research grant within the deadline or do not report for duty by the due date, will lose the position.

Any delay in the beginning of the research can be justified only in cases of duly certified illness reasons, mandatory maternity leave or for reasons of *force majeure* duly substantiated.



Art. 10
(Formalization of the relationship)

The research fellowship is granted through a private-law labour contract, which does not establish any employment-based relationship or provide any preferred access to academic career.

The contractor shall mandatory submit to the Department of Psychology, within 30 days from the date of acceptance of the grant, a self-declaration, in accordance with the provisions of Presidential Decree (D.P.R.) 28 December 2000 no. 445, art. 46, which includes:

- a) Date and place of birth;
- b) Nationality;
- c) Full rights as citizen;
- d) No criminal convictions nor ongoing criminal proceedings.

The contractor must also indicate that letter c) and d) of the self-declaration were fulfilled by the deadline for the submission of applications for admission to this selection.

The contractor will submit a sworn statement which testifies the truthfulness of the submitted qualifications, in the absence of the statement the winner/s will submit these qualifications in original, stamp duty will be on his/her charge.

The Administration will perform suitable checks on the truthfulness and authenticity of submitted declarations. In case of misleading declarations, dispositions of Presidential Decree (D.P.R.) 28 December 2000 no. 445, art. 75 and art. 76 will be applied.

According to Legislative Decree (D. Lgs.) 14 March 2013 no. 33, art. 15, winner/s must submit to the Department of Psychology: a) a resume/CV version for the only "purpose of the publication", written in accordance to the Italian Code for the protection of personal data (Legislative Decree 30 June 2003 no. 196), art. 4 and Legislative Decree (D. Lgs.) 14 March 2013 no. 33, art. 26; b) information related to previous assignments at private institutions managed or granted by the Public Administration and to self-employment.

Submission of documents at letter a) and b) is mandatory for the formalization of the contract and the clearance of due payments.

With the formalization of the assignment the Director of the Department of Psychology informs the research fellow of the Research Project Manager who supervise the project activity.

Winner/s will also comply with the Sapienza University guidelines for the assignment of grants for conducting research activities. A copy of the above-mentioned guidelines will be available for the research fellow.



Art. 11
(Duties and Rights)

The research fellow must carry out his/her research activity among the topics approved by the Department of Psychology. The research fellow must be involved in the scientific decisions upon the research project, not only providing research/technical support. The research fellow may work with ungraduate students as part of their thesis research activity. He/she may attend workshops and training classes for ungraduate students, and be member of the Steering Committee for students assessment as *Cultore della materia*.

The research fellow has the right to use equipment provided by the Department of Psychology for carrying out his/her research activity, and any service available to conduct research activity in accordance to dispositions from the Department of Psychology. Whenever, if authorized by the Research Project Manager, the research fellow needs to travel for his/her activity, he/she may claim for expenses, according to current regulations. Once a year, the research fellow must submit a complete report showing the progress of research to the Department of Psychology. A written evaluation on research activity by the Research Project Manager must be enclosed to the report. A part of the research activity may be carried out jointly in a foreign university or research institute, as long as this is consistent with topic and aim of the research activity. Period abroad must be formally authorized in advance by the Department of Psychology upon motivated request from the Research Project Manager.

Art. 12
(Prohibition to cumulation, incompatibility and suspension)

The research grant may not cumulate with a personal gross annual compensation of employees which exceeds EUR 16,000.00, according to TUIR (the Italian Consolidated Text on Income Tax), Chapter IV, Title I, art. 49, paragraph 2. The research grant may not cumulate with scholarships provided by universities or other organizations and research institutions, except those granted by national or foreign institutions which serve to supplement the research activities of grant holders with visiting periods abroad.

The research grant is not compatible with participation in the undergraduate or master degree, Ph.D. programmes with scholarship or medical specialization schools, in Italy or abroad. The holder of a research grant may attend Ph.D. courses that do not result in payment of scholarships. Employees of the Italian Public Administration with permanent or fixed-term contract must be granted unpaid leave. A private-sector employee, albeit with a part-time job, may not be granted with research fellowship.



The research grant may not be cumulated with any further research grant - although granted by other public, private, online universities or Institutions mentioned in Law no. 240/2010, art. 22, paragraph 1.

The research grant is personal.

The holder of a research grant may work on self-employed activity, after a written notification to the Department of Psychology and only if the employment activity is declared compatible with the research activity, it does not involve conflicts of interest with the research activity and is not prejudicial to the University itself.

The Research Project Manager and the holder of the research grant must declare not to be linked by ongoing or former professional relationships.

The holder of a research grant who intends to carry out free of charge services in voluntary associations or groups, non-profit cultural institutions or non-profit social care organizations may perform them without prejudice to his/her own research activity duties.

The research activity is suspended during the mandatory maternity leave, parental leave and illness leave, and it is postponed according to current legislation.

A motivated period of absence of less than 30 days in one year does not instigate a suspension.

Art. 13 (Termination of the contract)

The fellow who, after starting the planned activity, will interrupt it without justification, or will not carry it on regularly and continuously for the entire term, or is responsible for serious or repeated misconduct or, finally, proves not to have sufficient attitude, may be revoked, with motivated decision of the Research Project Manager and later approved by the Board of Professors of the Department of Psychology.

Termination of the contract can occur for the following reasons:

- unjustified failure or delay in starting the activity;
- unjustified interruption of the activity for a relevant period;
- infringement of the prohibition of incompatibility, according to art. 6 of the Guidelines for the assignment of grants for conducting research activities, reiterated after a first formal note;
- negative assessment from the Board of the Professors of the Department of Psychology or the Administrative and Management Body of the same Department.

If the grant recipient, on the grounds of personal reasons, not carry through the planned activities and decides to give up the grant in advance, she/he shall promptly inform the Research Project Manager. It is understood, in this case, that the grant holder must return any amounts received and not due.



Art. 14
(Advertising and Final Provisions)

The notice of selection shall be made public by the Director of the Department of Psychology to the notice board of the same Department and by posting at M.I.U.R. website, EU dedicated page, Department of Psychology website and Sapienza University website at:
https://web.uniroma1.it/trasparenza/bandi_concorso_ar/70

The personal data provided by the candidates are processed for the purposes of management of this selection notice, including the possible use of rankings and for the subsequent eventual assignment of the grant.

The interested party enjoys the rights referred to art. 15 and following of Regulation (EU) 2016/679 and further Corrigendum, which can be exercised in the ways indicated in any moment, in accordance with Legislative Decree 30 June 2003 no. 196 (Code for the protection of personal data).

Where not explicitly indicated in this notice, reference is made to laws and regulations applying in the specific matter.

Art. 15
(Authority in charge of the procedure)

Person responsible of the selection procedure is Dott.ssa Daniela Padulo daniela.padulo@uniroma1.it - Via dei Marsi, 78 - 00185 Rome (Italy).

Rome, 9/10/2019

THE DIRECTOR OF THE DEPARTMENT
Prof. Pierluigi Zoccolotti