



**POLO DI LATINA**

**ERASMUS+ PROGRAMME MOBILITY FOR STUDY**

**Student Mobility Selection Call  
Academic Year 2023/2024**

**Call and Results of the Selection Procedure:** <https://web.uniroma1.it/trasparenza/>

**On-line Application:** <https://relint.uniroma1.it/candidatura/login.aspx>

**Deadline for On-line Application:**

**March 6th, 2023 – 2.00 PM (Italian time)**

**Act N .../2023**

**Prot. N. .... Date.....**



**Useful reference links:**

- Application: <https://relint.uniroma1.it/candidatura/login.aspx>
- Cost of living in the different destination countries: <https://www.numbeo.com/cost-of-living/>
- Working conditions: [https://eures.ec.europa.eu/living-and-working/living-and-workingconditions\\_en](https://eures.ec.europa.eu/living-and-working/living-and-workingconditions_en)
- Erasmus grants <https://www.uniroma1.it/it/pagina/esoneri-e-contributi-monetari-gli-studenti-partenza>
- Language test FAQs: <https://web.uniroma1.it/cla/faq-test-linguistics-cla-mobilita-internazionale>
- For technical assistance during the application phase, it is possible to fill in the Help Desk form, available at the link: <https://relint.uniroma1.it/candidatura/sendmail.aspx>



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## ART. 1 GENERAL INFORMATION

### ART. 1.1 OBJECTIVES

Erasmus+ is the European Union programme <sup>1</sup> for education, training, youth and sport, in force for the period 2021-2027.

Mobility students are exempted from paying tuition fees at the host university, but they will still have to pay tuition fees to Sapienza University.

During the Erasmus mobility, students can:

- take courses and sit exams;
- combine a study period with a curricular internship period;
- carry out research for the preparation of the thesis;
- carry out research within the context of the relevant doctorate or specialization school.

At the end of the mobility, full recognition of the learning and/or research activities previously agreed in the Learning Agreement<sup>2</sup> and completed abroad is guaranteed by Sapienza, **provided they are previously approved through the Learning Agreement/Change Form.**

### ART. 1.2 MOBILITY TOWARDS CIVIS ALLIANCE UNIVERSITIES

Sapienza is a partner of the “CIVIS - A European Civic University” Alliance financed by the European Union and established together with the following universities of:

- [Eberhard Karls Universität Tübingen](#)
- [Paris Lodron University of Salzburg](#)
- [Free University of Brussels](#)
- [Autonomous University of Madrid](#),
- [Aix-Marseille Université](#),
- [University of Bucharest](#),
- [University of Stockholm](#),
- [National and Kapodistrian University of Athens](#)

The universities associated with the Alliance are:

- [University of Glasgow](#),
- [University of Lausanne](#).

Students who participate in the mobility towards one of the CIVIS universities will benefit from enhanced services and new innovative study plan (link <https://civis.eu/en>).

The list of academic contacts for CIVIS Faculty mobility is published on the page: <https://www.uniroma1.it/it/pagina/civis-mobility>

The CIVIS Coordinator of the headquarters is Prof. Luigi Ventura (<https://luigiventura.site.uniroma1.it/>)

### ART. 1.3 DESTINATIONS

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<sup>1</sup> Individual Erasmus+ mobility for learning purposes is regulated by the Erasmus+ 2021/2027 ([Regulation \(EU\) n. 2021/817 of the EU Parliament and the Council of 20<sup>th</sup> May 2021](#) and the [Erasmus+ 2021-2027 Programme Guide](#)).

<sup>2</sup> The recognition is guaranteed by the approval of the [Erasmus Policy Statement](#) (EPS), of commitments undertaken with [ECHA](#) and by the “Regulations for student mobility and the recognition of periods of study and training abroad”



1. It will be possible to participate at the Erasmus+ programme for study in the Universities with which Sapienza has signed an interinstitutional agreement included in one of the following Countries groups:

- **Programme Countries** include: Member States of the European Union, the Countries of the European Economic Area (Iceland, Liechtenstein, Norway) and the candidate countries (Turkey, Serbia and the Republic of North Macedonia);
- **Partner Countries**: United Kingdom and Switzerland.

Please note that starting from January 1st, 2021 for travelling to the United Kingdom, you need a passport, entry visa, health care and other additional paperwork to be allowed to stay in the UK. Costs and management of these practices are entirely borne by the students and vary according to the period of stay. Please, consult the websites of the foreign offices and of the British diplomatic missions in Italy.

#### ART. 1.4 DOUBLE DEGREE MOBILITY

1. The Double Degree programmes allow students to spend a period of study abroad attending courses aimed at obtaining the Italian qualification and the foreign qualification of the same level. General information is available at: <https://www.uniroma1.it/it/pagina/titoli-doppi-multipli-e-congiunti>.
2. The conditions for participating **vary according to the foreign locations, the year of enrolment/attendance, the academic requirements and they are governed by special agreements which indicate** the duration of the mobility, the study plans and the recognition of the academic activities carried out at the foreign University and the number of places available.

Students who intend to take part in a DOUBLE DEGREE programme can apply for this Call exclusively **for the destinations reserved for this programme** (see art. 5 "AVAILABLE DESTINATIONS AND PLACES").

#### ART. 2 REQUIREMENTS

##### ART. 2.1 GENERAL REQUIREMENTS

1. In order to apply for the Call, the student must be **enrolled** (even part-time) at Sapienza, in the **2022/2023 academic year**, in a bachelor's, master's, single-cycle, PhD programmes or Specialization School.
2. The student will also have to **renew the enrolment at Sapienza for the a.y. 2023/2024 within the deadlines set by the University** (see the page <https://www.uniroma1.it/it/pagina-strutturale/studenti> section "University fees"), with the exception of graduating students<sup>3</sup>.
3. Students who are enrolled in the 3rd year or beyond the regular duration (*fuori corso*) in a Degree Programme (1st cycle) in the a.y. 2022/2023 and plan to graduate in the a.y. 2022/2023, can leave during the first year of a master's degree programme (II cycle) as long as the latter

<sup>3</sup> Under Art. 13 of the Student Regulations. Thus, students who intend to graduate in the extraordinary session of a.y. 2022/2023, are not requested to enrol to a.y. 2023/2024 but their mobility must end before graduation. In case the student cannot graduate by the extraordinary session of a.y. aa 2022/2023, it will be necessary to formalize the enrolment to a.y. 2023/2024.



pertains to this selection call. To benefit from the mobility, students must enrol in a master's degree programme for the a.y. 2023/2024 and the mobility can be carried out **exclusively in the second semester** of the a.y. 2023/2024. If the student applies for a mobility period of one year, the latter will be automatically reduced with the prior authorization of the host institution.

4. **Graduating students** who carry out a period of mobility **can graduate only after the conclusion of the period of study abroad** and the completion **of the digitized procedure for recognition of the learning activity** envisaged by the Learning agreement/Change form (exams or thesis research activity), under penalty of reimbursement of grants (see Art. 9 Learning Agreement).
5. **PhD students will have to conclude** the stay abroad no later than the end of the legal duration of the doctoral programme and obtain a certificate of the activity carried out from the host university.
6. **Specialization students will have** to request the **authorization** of the Director of the specialization school in which they are enrolled in order to benefit from the mobility and **conclude** their stay abroad no later than the end of the school programme. They will also have to obtain a certificate of the activity carried out from the host university.
7. In the case of **specialization programmes**, the disbursement of the Erasmus grant is subject to the compatibility of the specialization contract with the Erasmus grants. Any incompatibility still allows participation in the programme, but without a contribution.
8. Students who intend to apply for a mobility programme must possess **adequate linguistic skills** (see art. 2.4 "LINGUISTIC REQUIREMENTS").
9. **Extra-EU citizens**, in addition to being regularly enrolled in Sapienza, must be in possession of a residence permit. In case of selection, the possibility of undertaking the exchange **is always subject to the issue of an entry visa in the country of destination** (a practice that must be followed personally and well in advance of the departure date). To obtain a visa, some countries require students to certify the availability of financial means. The minimum amount is variable, but can sometimes exceed the amount of the sum of the contributions for mobility.
10. Students with double enrolment can apply for mobility only for the study programme they have enrolled first.

#### ART. 2.2 INCOMPATIBILITY

1. Students who apply for the Call can carry out the Erasmus + mobility **for a total period that does not exceed 12 months for each study cycle**. (bachelor's, master's, PhD programmes and specialization school) even if carried out at another university. For single - cycle programmes the **maximum number of months is 24**.
2. Any Erasmus mobility periods carried out in **virtual mode from the country of residence**, will not be counted for the purpose of calculating the maximum number of months per study cycle.
3. **It is the responsibility of candidates to verify the number of Erasmus months remaining** for the cycle of study in which they are enrolled and to request any reduction in the duration of the mobility if not compatible. Otherwise the mobility **may be cancelled and grants already paid will have to be returned**. In this regard, please note that, pursuant to Art. 76 of Presidential Decree 28.12.2000 n. 445 "...anyone who makes false statements, drafts false deeds or uses them in the cases provided for by this consolidated text is punished pursuant to the penal code and special laws on the matter".



4. The calculation of the months already spent in the same study cycle includes mobility previously carried out also within the following programmes: ICM (International Credit Mobility), Lifelong Learning Programme, Erasmus+, Erasmus Mundus Action 1, Erasmus Mundus Action 2.

### ART. 2.3 ACADEMIC REQUIREMENTS

Students in possession of the following academic requirements can apply for the call for applications from the faculties of Economics, Industrial Civil Engineering, Information Engineering, Computer Science and Statistics:

- No minimum grade average requirement in career
- Number of credits:

#### **Faculty of Economics:**

minimum 9 credits if enrolled in the first year of the degree

minimum 36 CFU if enrolled in the 2nd year of the degree

minimum 60 CFU if enrolled in the 3rd year of the degree

minimum 6 credits if enrolled in the 1st year of the master's / specialist degree

minimum 36 credits if enrolled in the 2nd year of the master's / specialist degree

Students regularly enrolled in the PhD course: Management, Banking and Commodity Science [cod. 26079]

#### **Faculty of Civil and Industrial Engineering:**

minimum 9 credits if enrolled in the first year of the degree

minimum 36 credits if enrolled in the 2nd year of the degree

minimum 60 CFU if enrolled in the 3rd year of the degree

minimum 6 credits if enrolled in the 1st year of the master's / specialist degree

minimum 36 credits if enrolled in the 2nd year of the master's / specialist degree

Students regularly enrolled in one of the following PhD courses are eligible to participate:

Industrial and management engineering [cod. 27738]

Electrical engineering, materials and nanotechnologies [cod. 26747]

Energy and environment [cod. 26743]

#### **Faculty of Information Engineering, Computer Science and Statistics:**

minimum 9 credits if enrolled in the first year of the degree

minimum 36 credits if enrolled in the 2nd year of the degree

minimum 60 CFU if enrolled in the 3rd year of the degree

minimum 6 credits if enrolled in the 1st year of the master's / specialist degree

minimum 36 credits if enrolled in the 2nd year of the master's / specialist degree

2. All credits exclusively obtained through exams and **officially registered on Infostud** until the application submission, will be considered in the selection process.

The student is allowed to integrate with self-certification (see the appropriate section of the application form) **the exams recorded but not yet certified** (i.e. those for which the teacher has not yet digitally signed the report). Please note that, pursuant to Art. **76 of Presidential Decree 28.12.2000 n. 445** "...whoever makes false statements, drafts false deeds or uses them in the cases provided for by this consolidated act **is punished pursuant to the penal code and the special laws on the matter**".





## ART. 2.4 LANGUAGE REQUIREMENTS

1. Most foreign universities require a specific level of knowledge, to be demonstrated at the time of application and well in advance of the departure date. The student is required to carefully check the web pages of foreign universities where language requirements are indicated.

**To apply for the Call**, a minimum level of linguistic proficiency **equal to level A2** of the Common European Framework of Reference for Languages (CEFR) recognized by the Council of Europe <https://www.coe.int/en/web/common-european-framework-reference-languages>

Linguistic competence must be demonstrated, alternatively:

- 1) with the result(s) of the test passed before concluding the online application during one of the sessions that took place from September 2022 to February 2023, at the [University Language Center](#) (CLA);
- 2) with the result of the CLA test passed for the application to the ERASMUS+ Call 2022/2023. Students who do not intend to take advantage of this exemption can choose to take the test again. In this case, the new result obtained (minor, superior or failed test for the language in which the test is repeated) will replace the previous one;
- 3) with the possession of one of the requisites that allow exemption from the test, as indicated in art . 2.4.2 "LINGUISTIC TEST EXEMPTION".

The tests or other certifications that allow for exemption must be passed/obtained before concluding the online application.

The CLA test **does not exempt the student from verifying** and complying with the linguistic requirements of the host university, **which the student is required to comply with otherwise he/she will not be able to benefit from the mobility at that destination.**

It will be possible to take **only one test** for each language up to a maximum **of two languages**.

**There are no recovery sessions. For those who have already taken tests in the sessions from September to November 2022, it will not be possible to repeat the test.**

The organizational methods are described in annexes 1 and 2.

The result of the test, in addition to being a requirement for access to the call, could constitute an element of evaluation for the purposes of placement in the ranking.

### ART. 2.4.1 LANGUAGE TESTS FOR DISABLED STUDENTS AND SERVICES FOR SLD STUDENTS

1. Students with disabilities pursuant to art. 3 of the law n. 104 of 1992 and/or with a disability equal to or greater than 66% are not obliged to take the language assessment test via computer-delivered test. They must indicate their disability in the booking form: the CLA reserves the right to ascertain the knowledge of the language according to the methods deemed most appropriate and best suited to the student's needs.
2. Disabled students and those with SLD, pursuant to law n.170/2010 and Ministerial Decree n. 5669/2011, who need special aids in relation to the type of disability/SLD to carry out the test, must report it (to the Disability and LD Office). In any case, candidates will be granted an additional time of 30% compared to that defined for the test.
3. The SLD certification must refer to the nosographic codes and the explicit wording of the SLD (of Reading and/or Writing and/or Calculation).
4. The diagnosis must be updated after 3 years if certified to the student when he was a minor.

**PLEASE NOTE:** students with disabilities or with SLD residing in foreign countries, who intend to take advantage of the previously mentioned measures, must present the certification attesting the status of disability or SLD issued in the country of residence, accompanied by a sworn translation in Italian or in English language.



5. Particular situations will be examined taking the certifications presented into account.
6. The requests referred to points 1 and 2 above must be received by the deadline for enrollment in the language assessment test (see **Annex 1: ORGANIZATION OF LANGUAGE TESTS AT THE CLA**) and will be subject to verification by the Office Disability and SLD which may require suitable certification issued by NHS structures or by specialists and structures accredited by the latter.
7. Further information is available at <https://www.uniroma1.it/it/pagina/contatti-e-servizi-disabilita-edsa> or by writing to [servizio.disabilita@uniroma1.it](mailto:servizio.disabilita@uniroma1.it) or [counselingdsa@uniroma1.it](mailto:counselingdsa@uniroma1.it)

#### ART. 2.4.2 EXEMPTION FROM LANGUAGE TESTS

1. **Without prejudice to the minimum requirement required by the host institutions which remains a criterion for access to mobility** students are exempt from taking the CLA language assessment test if they possess one of the following requisites:
  - a. Having **passed the test** at the CLA in the case of any previous application to the ERASMUS+ 2022/2023 call, under the conditions indicated in the previous article 2.4.
  - b. Being **native speaker** of the language chosen for the mobility:

According to the directives issued by the Ministry of Public Education with circular letter no. 5494 of 12/29/1982 (ref. CUN of 10/30/1982), the status of foreign native speaker is recognized "for Italian and foreign citizens only when it is proven that they have completed at least the entire cycle of elementary education and secondary school in the country whose language they intend to profess, in state or private (recognised) schools of the same nationality". Students who intend to make use of this exemption **must provide a copy of the Diploma obtained or other suitable documentation to prove that they fall within the category of point b.** Mother tongue corresponds to level C2 of the Common European Framework of Reference (CEFR).

- c. Having achieved a minimum level of linguistic proficiency equal at least to **level A2, attested by an official certificate issued by one of the Certifying Bodies** envisaged in the CEFR equivalence table, as per Annex 3, for the language(s) chosen for the purposes of the mobility.
- d. Being **enrolled in study programmes entirely taught in English** at Sapienza if English is the language required for the purposes of the mobility. Students will be exempt from taking the test only if the access level of English to their degree programme is equal to or higher than that required by the foreign institution.
- e. Having obtained **a high school diploma from an international high school recognized by the MUR** for English, French (ESABAC diploma), German, Spanish or Portuguese (the high school diploma from an international high school corresponds to level B2).
- f. Having obtained, during the mobility period carried out in **a.y. 2022/2023**, a minimum level of linguistic proficiency equal at least to **level A2** for one of the languages indicated in **Annex 1: ORGANIZATION OF LANGUAGE TESTS AT THE CLA** by means of a certificate of linguistic proficiency issued by **the Language Centre of the host University**.
- g. Being **bilingual** where the second language is the one chosen for the purposes of mobility.<sup>4</sup>

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<sup>4</sup> The quality of bilingual individual is recognized to students who have completed at least the whole cycle of primary and secondary education in the Special Administrative Regions or in the Autonomous Provinces in which bilingualism exists according to the regional law. Students who intend to benefit from this exemption can declare it by a self-certification under DPR 445/2000.



If the student intends to apply for a university **that requires a level of linguistic proficiency higher** than that provided for in the cases indicated above, or **for a university that requires a language other than the certified one**, the student must take the test at the CLA

**Language proficiency passed in the context of one's own study programme DOES NOT exempt from taking the assessment test at the CLA.** Similarly, declarations issued by teachers, including university teachers, or the passing of curricular language exams will not be considered valid for the competition.

### ART. 2.5 OTHER REQUIREMENTS

- Please note that this call is NOT open to students enrolled in interfaculty courses.
- Please note that this call is NOT open to students enrolled in other Faculties.
- This call is open to students of the Rome and Latina branches of the Faculties of Economics, Civil and Industrial Engineering and Information Engineering, Computer Science and Statistics.
- Those enrolled in a PhD course will only be able to apply for places available in the locations that have activated third level exchanges, after the assignment of first and second level places. The authorization of the PhD Coordinator is required.
- The mobility and the recognition of credits related to the activities carried out in Erasmus must take place before the discussion of the thesis and the conclusion of the study course attended.
- Students who intend to carry out research activities for the degree thesis must indicate the research topic and obtain the approval of the Italian supervisor and the indication of the foreign co-supervisor.
- Erasmus + mobility for study reasons cannot be assigned to graduates carrying out post-graduate professional internships.

### ART. 3 DURATION

1. The duration of the mobility is defined by the interinstitutional agreement stipulated between Sapienza and the partner universities. Periods of study abroad, intended as physical mobility, can start from **1 June 2023**, must end by **30 September 2024** and **must be carried out continuously**. If the duration of the semesters does not coincide with the academic calendar of the foreign institution, the mobility may be subject to reductions with respect to what is foreseen in the call for applications.

2. Mobility can be of **2 types**:

a. Erasmus mobility **LONG MOBILITY** for I, II and III study cycle:

It can be carried out by all those pertaining to the I, II and III study cycle at partner universities (Programme Countries and Partner Countries, see art. 1.3 Participating Countries). Each *long mobility* must have a **minimum** duration of **2 months** and a maximum of 12 or 24 months in the case of a single-cycle programme.

The duration may vary only for proven academic reasons if the student:

- starts the mobility in the second semester
- has already benefited from periods of mobility in the same study cycle (see art. 2.2.). In this case, the maximum duration will be reduced to the remaining months with respect to the maximum limit of 12 months for each study cycle and 24 months for single-cycle degree programmes, subject to authorization by the institution of destination.



b. Erasmus mobility **SHORT MOBILITY** only for PHD STUDENTS:

The *short mobility* can only be carried **out by students enrolled in doctoral programmes**, it must have a minimum duration of **5 days and a maximum of 30 days**, and it must be carried out only in Programme Countries.

the Short mobility must **always be authorized in advance** by the host university (see art. 7.3 "SHORT MOBILITY" APPLICATION FOR PHD STUDENTS).

#### ART. 4 ECONOMIC CONTRIBUTIONS

1. Mobility contributions **are assigned exclusively for carrying out academic activities in the partner university** (see art. 6 "ACADEMIC ACTIVITIES IN THE FOREIGN UNIVERSITY"). In order to be eligible for Erasmus contributions, the student assigned to the mobility **must**, strictly before departure, **accept the terms of the financial contract** and follow the instructions that will be provided at the time of assignment of the mobility.

##### ART. 4.1 EUROPEAN UNION CONTRIBUTION

1. The mobility contribution is to be understood as an **economic support for the higher expenses** associated with the stay abroad: therefore, it is not intended to fully cover the expenses incurred.

2. The use of the Erasmus+ grant is incompatible with further grants deriving from other programmes/actions financed by the European Union. The amount of the contribution varies according to:

- A. Type of mobility (Long mobility or Short mobility for PhDstudents);
- B. Destination Country.

3. The EU contribution intended for "**LONG MOBILITY**" mobility is related to the cost of living in the country of destination and the days of attendance certified by the partner university:

<i>Programme Countries</i>	<i>per month</i>
<b>GROUP 1 = cost of living HIGH:</b> Denmark, Finland, Ireland, Iceland, Liechtenstein, Luxembourg, Norway, Sweden.	350.00 euros
<b>GROUP 2 = cost of living MEDIUM:</b> Austria, Belgium, Cyprus, France, Germany, Greece, Malta, Netherlands, Portugal, Spain.	300.00 euros
<b>GROUP 3 = cost of living LOW:</b> Bulgaria, Croatia, Estonia, Latvia, Lithuania, North Macedonia, Poland, Romania, Serbia, Slovakia, Slovenia, Czech Republic, Turkey, Hungary.	250.00 euros

<i>Partner Countries</i>	<i>per month</i>
United Kingdom, Switzerland	350.00 euro

The EU contribution for the "**SHORT MOBILITY**" mobility (Programme Countries only), **provided only for PhD students** will be paid on the basis of a daily amount

<i>Duration</i>	<i>day</i>



Mobility "SHORT MOBILITY" for a period between 5 and 14 days	70 euros
Mobility "SHORT MOBILITY" for a period between 15 and 30 days	50 euros

4. In the event that the Erasmus + funds run out or if the student benefits from the simultaneous assignment of other university or EU funding, it will be possible to attribute the status of "Erasmus zero eu-grant" to the student: in this way the student will be able to take advantage of the benefits linked to the mobility, without receiving the EU contribution.

#### ART. 4.2 ERASMUS+ TRAVEL CONTRIBUTIONS

1. As part of Action 1 envisaged by the Erasmus+ 2021/2027 programme, *green* transport, i.e. travel methods with a low level of CO2 emissions, will be fostered to make international mobility more inclusive and sustainable.
2. A "Travel Grant Green" contribution will therefore be recognized to those who use sustainable means of transport (such as train, car sharing, bus) to reach their destination in Erasmus Partner Countries.
3. The contribution will be recognized at the end of the Erasmus mobility carried out **and will be paid following the presentation of the supporting documents proving the actual green trip.**

Those who undertake a sustainable journey will be awarded: a one-off TOP UP contribution of € **50.00** and a **daily allowance with a value corresponding to the daily amount relating to the monthly grant.** The allowance will be recognized for each day of green travel (both outward and return) necessary in order to reach the destination for **a maximum of 4 days.**

#### ART. 4.3 SAPIENZA AND MUR SUPPLEMENTARY CONTRIBUTIONS FOR DISADVANTAGED ECONOMIC CONDITIONS

1. In addition to the EU contribution, mobility beneficiaries will be able to receive additional supplementary contributions from Sapienza and the Ministry for University and Research (MUR).
2. The assignment of the **MUR contribution** will be graduated **on the basis of the economic condition of the student** who is obliged to prove it through ISEE (ISEE for the right to university study DPCM 159/2013).
3. **The data must be available on Infostud** before accepting the terms of the Financial Contract and in any case no later than **31.12.2023**. Otherwise, the ministerial quota cannot be assigned.
4. MUR contributions can only be paid if the student has renewed enrolment at Sapienza for the a.y. 2023/2024 unless in the condition of graduating (see art. 2.1, point 4)

#### **IMPORTANT:**

- All students and/or doctoral students, who **are exempt for any reason from presenting the ISEE** for the purposes of paying tuition fees, **in order to benefit from the MUR supplementary contribution, they will still have to apply for the ISEE 2023** (ISEE for the right to university study);
- MUR contributions **will not be paid to students who are enrolled after the first year onwards the regular duration of degree programme (fuori corso)** (for the count, reference



will be made to the year of enrollment at Sapienza, even in the case of degree programme transfer).

5. For participants with tax residence abroad, the MUR contribution will be differentiated on the basis of the contribution levels of the country of origin, based on the resolution of the Board of Directors no. 455/2022 of 19.12.2022.

Students who fail to acquire during the mobility the recognition in their career, by 31/12/2023, of at least **6 credits**, reduced to **3 credits** for students who exclusively carry out research activities for the preparation of the thesis, **will be asked to return the MUR contribution possibly already paid** and the cancellation of any additions.

The recognition in the career must be completed exclusively by following the digitized procedures via the Erasmus personal page, which requires validation by the Academic Mobility Manager (see art. 9). The above limits do not apply to **PhD and Specialization students**

#### ART. 4.4 INTEGRATION FOR STUDENTS WITH DISABILITIES AND/OR WITH SPECIAL NEEDS

1. In order to allow for a wider participation in the mobility by students, **the Erasmus+ National Agency Indire disburses additional funds to support students with disabilities and/or with special needs.**
2. Interested students must report the disability/special need, **both in the application phase and in the mobility acceptance phase.**
3. Students who intend to take advantage of the special needs contribution will receive information on how to apply as soon as the Erasmus+ INDIRE National Agency provides details, the information note will be published on the web page: <http://www.uniroma1.it/erasmus/students-students/erasmus-students-withdisabilities>.
4. **The disbursement of the contribution for special needs is subject to the allocation of funds from the Erasmus Plus National Agency INDIRE.** If financial coverage is not available in whole or in part, the student will have to bear the costs independently.

#### ART. 4.5 TAX TREATMENT OF THE ERASMUS + CONTRIBUTION

1. Pursuant to Art. 1, paragraph 50 of Law no. 208 of 28.12.2015 the exemptions provided for in article 1, paragraph 3, of decree-law n. 105 of 9 May 2003, converted, with amendments, by law no. 170 of 11 July 2003, subject to further regulatory changes.

#### ART. 5 AVAILABLE DESTINATIONS AND PLACES

1. Students can apply to a minimum of 1-5 destinations.
2. **The order of priority indicated at the time of application is binding for the assignment of the destination**, if the candidate is eligible for more than one destination. **When choosing the destination, it is essential to pay attention to the language level required in order to be able to attend lessons and sit exams** (see art. 2.4 " EXEMPTION FROM LANGUAGE TESTS").

**PLEASE NOTE:** in choosing the destinations, the student must take into consideration the possibility of being tested for only two languages, as well as any exemptions (see art. 2.4.2 "LANGUAGE TEST WAIVER")

3. The **table** below lists the number of available places, mobility period and requisites to apply for:
  - Destinations with Erasmus+ mobility agreements as part of the CIVIS Alliance (Art. 1.2);



- Destinations with Erasmus+ mobility agreements;
- Destinations with Erasmus+ mobility agreements reserved for double degree students.

### “CIVIS” DESTINATIONS

Cod.Sca	ISO	Codice ist.	Nome istituzione	Cognome docente	Nome docente	Codice area	Nome area	Nazione	Posti Disponibili	Durata out	Livello	Requisiti Lingua
57288	RO	BUCURES09C	UNIVERSITATEA DIN BUCURESTI - CIVIS	CAMPANA	Paola	041	Business and administration	ROMANIA	2	5	1	Lingua 1: English, Livello: B1,
57289	RO	BUCURES09C	UNIVERSITATEA DIN BUCURESTI - CIVIS	CAMPANA	Paola	041	Business and administration	ROMANIA	2	5	2	Lingua 1: English, Livello: B1,

### ERASMUS+ DESTINATIONS

Cod.Sca	ISO	Codice ist.	Nome istituzione	Cognome docente	Nome docente	Codice area	Nome area	Nazione	Posti Disponibili	Durata out	Livello	Requisiti Lingua
57252	CZ	CZ HRADEC01	UNIVERZITA HRADEC KRALOVE	Tarola	Annamaria	0410	Business and administration, not further defined	REPUBBLICA CECA	2	5	1, 2	Lingua 1: English, Livello: B1, Lingua 2: English, Livello: B1,
57253	DE	CLAUSTH01	TECHNISCHE UNIVERSITAT CLAUSTHAL	Budoni	Alberto	071	Engineering and engineering trades	GERMANIA	1	3	1, 2, 3	Lingua 1: German, Livello: B1,
57254	DE	MUNSTER01	WESTFÄLISCHE WILHELMS-UNIVERSITÄT MÜNSTER	SIMONE	CRISTINA	041	Business and administration	GERMANIA	2	5	1, 2, 3	Lingua 1: German, Livello: B2, Lingua 2: English, Livello: B2,
57255	DE	NURNBER02	TECHNISCHE HOCHSCHULE NURNBERG GEORG SIMON OHM (former GEORG-SIMON-OHM-FACHHOCHSCHULE NURNBERG)	QUATTROCIOCHI	BERNARDINO	041	Business and administration	GERMANIA	2	12	1, 2	Lingua 1: German, Livello: B2, Lingua 2: English, Livello: B2,
57256	DE	NURNBER02	TECHNISCHE HOCHSCHULE NURNBERG GEORG SIMON OHM (former GEORG-SIMON-OHM-FACHHOCHSCHULE NURNBERG)	QUATTROCIOCHI	BERNARDINO	041	Business and administration	GERMANIA	3	5	1, 2	Lingua 1: German, Livello: B2, Lingua 2: English, Livello: B2,
57259	ES	GRANADA01	UNIVERSIDAD DE GRANADA	QUATTROCIOCHI	BERNARDINO	041	Business and administration	SPAGNA	4	5	1, 2	Lingua 1: Spanish, Livello: B1, Lingua 2: English, Livello: B1,



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57260	ES	E GRANADA 01	UNIVERSIDAD DE GRANADA	QUATTROCIO CHI	BERNARDI NO	0413	Management and administrati on	SPAGNA	2	5	1	Lingua 1: Spanish, Livello: B1, Lingua 2: English, Livello: B1,
57261	ES	E HUELVA01	UNIVERSIDAD DE HUELVA	CAMPANA	Paola	0413	Management and administrati on	SPAGNA	4	9	1, 2	Lingua 1: Spanish, Livello: B1,
57262	ES	E MADRID03	UNIVERSIDAD COMPLUTENSE DE MADRID	MARIOTTINI	LAURA	0413	Management and administrati on	SPAGNA	1	10	1	Lingua 1: Spanish, Livello: B1,
57263	ES	E MURCIA01	UNIVERSIDAD DE MURCIA	TEMPERINI	MARCO	061	Information and Communicati on Technologies (ICTs)	SPAGNA	1	9	1	Lingua 1: Spanish, Livello: B1, Lingua 2: English, Livello: B1,
57264	ES	E MURCIA04	UNIVERSIDAD POLITECNICA DE CARTAGENA	QUATTROCIO CHI	BERNARDI NO	041	Business and administrati on	SPAGNA	2	5	1, 2	Lingua 1: Spanish, Livello: B1, Lingua 2: English, Livello: B1,
57265	ES	E MURCIA04	UNIVERSIDAD POLITECNICA DE CARTAGENA	TEMPERINI	MARCO	061	Information and Communicati on Technologies (ICTs)	SPAGNA	2	5	1	Lingua 1: Spanish, Livello: B1, Lingua 2: English, Livello: B1,
57266	ES	E MURCIA04	UNIVERSIDAD POLITECNICA DE CARTAGENA	BONIFAZI	Giuseppe	071	Engineering and engineering trades	SPAGNA	2	5	1, 2	Lingua 1: Spanish, Livello: B1, Lingua 2: English, Livello: B1,
57267	ES	E OVIEDO01	UNIVERSIDAD DE OVIEDO	ORLANDI	Maurizio	04	Business, administratio n and law	SPAGNA	2	10	1, 2	Lingua 1: Spanish, Livello: B1, Lingua 2: English, Livello: B1,
57268	ES	E OVIEDO01	UNIVERSIDAD DE OVIEDO	ORLANDI	Maurizio	041	Business and administrati on	SPAGNA	2	10	1, 2	Lingua 1: Spanish, Livello: B1, Lingua 2: English, Livello: B1,
57269	ES	E SANTAND0 1	UNIVERSIDAD DE CANTABRIA	TEMPERINI	MARCO	061	Information and Communicati on Technologies (ICTs)	SPAGNA	2	5	1	Lingua 1: Spanish, Livello: B1, Lingua 2: English, Livello: B2,





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57271	ES	E SANTAND 1	UNIVERSIDAD DE CANTABRIA	Pomi	Raffaella	0712	Environment al protection technology	SPAGNA	2	6	2	Lingua 1: Spanish, Livello: B1, Lingua 2: English, Livello: B2,
57272	ES	E SEVILLA03	UNIVERSIDAD PABLO DE OLAVIDE	QUATTROCIOC CHI	BERNARDI NO	041	Business and administratio n	SPAGNA	4	9	1, 2	Lingua 1: Spanish, Livello: B1, Lingua 2: English, Livello: B2,
57273	ES	E VALLADO0 1	UNIVERSIDAD DE VALLADOLID	MARIOTTINI	LAURA	041	Business and administratio n	SPAGNA	1	10	1, 2	Lingua 1: Spanish, Livello: B1,
57274	FR	F BREST29	BREST BUSINESS SCHOOL/ECOLE SUPERIEURE DE COMMERCE DE BREST [former F AMIENS25]	ORLANDI	Maurizio	041	Business and administratio n	FRANCIA	2	6	1, 2	Lingua 1: English, Livello: B2, Lingua 2: French, Livello: B2,
57276	HR	HR ZAGREB01	SVEUCILIŠTE U ZAGREBU	ORLANDI	Maurizio	041	Business and administratio n	CROAZIA	4	5	1, 2	Lingua 1: English, Livello: B2, Altra lingua: Croatian, Livello: B2,
57277	HU	HU BUDAPES2 0	BUDAPESTI GAZDASAGI FOISKOLA	SIMONE	CRISTINA	041	Business and administratio n	UNGHERIA	2	5	1, 2	Lingua 1: English, Livello: B1,
57278	M K	MK SKOPJE15	Univerzitet za Turizam i Menagment vo Skopje	ROTUNDO	Giulia	041	Business and administratio n	REP. DI MACEDONI A	4	5	1, 2	Lingua 1: English, Livello: B1,
57279	NL	NL EINDHOV1 7	TECHNISCHE UNIVERSITEIT EINDHOVEN	ALIMONTI	CLAUDIO	0715	Mechanics and metal trades	OLANDA	2	5	2	Lingua 1: English, Livello: C1,
57280	PT	P COIMBRA0 1	UNIVERSIDADE DE COIMBRA	CAMPANA	Paola	041	Business and administratio n	PORTOGAL LO	2	12	1, 2	Lingua 1: English, Livello: B1,
57281	PT	P PORTO05	INSTITUTO POLITECNICO DO PORTO	TEMPERINI	MARCO	061	Information and Communicati on Technologies (ICTs)	PORTOGAL LO	2	6	1	Lingua 1: Portugues e, Livello: B1, Lingua 2: English, Livello: B1,
57282	PL	PL KATOWIC0 2	UNIWERSYTET EKONOMICZNY W KATOWICACH	QUATTROCIOC CHI	BERNARDI NO	041	Business and administratio n	POLONIA	2	5	1, 2	Lingua 1: English, Livello: B2,
57283	PL	PL WARSAW 41	University of Ecology and Management in Warsaw	QUATTROCIOC CHI	BERNARDI NO	041	Business and administratio n	POLONIA	2	5	1	Lingua 1: English, Livello: B1, Altra lingua: Polish,



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												Livello: B1,
57284	PL	WARSAW41	University of Ecology and Management in Warsaw	BONIFAZI	Giuseppe	071	Engineering and engineering trades	POLONIA	2	5	1, 2	Lingua 1: English, Livello: B1, Altra lingua: Polish, Livello: B1,
57285	RO	BRASOV01	UNIVERSITATEA TRANSILVANIA DIN BRASOV	SERRANTI	Silvia	0712	Environmental protection technology	ROMANIA	2	10	1, 2	Lingua 1: English, Livello: B1,
57286	RO	BUCURES09	UNIVERSITATEA DIN BUCURESTI	CAMPANA	Paola	041	Business and administration	ROMANIA	2	5	1	Lingua 1: English, Livello: B1, English e French sono alternativi Lingua 2: French, Livello: B1, Altra lingua: Romanian, Livello: B1,
57287	RO	BUCURES09	UNIVERSITATEA DIN BUCURESTI	CAMPANA	Paola	041	Business and administration	ROMANIA	2	5	2	Lingua 1: English, Livello: B1, English e French sono alternativi Lingua 2: French, Livello: B1, Altra lingua: Romanian, Livello: B1,
57290	RO	BUCURES18	UNIVERSITATEA ROMANO AMERICANA	CAMPANA	Paola	041	Business and administration	ROMANIA	2	9	1, 2	Lingua 1: English, Livello: B1, Altra lingua: Romanian, Livello: B1,
57291	RO	BUCURES18	UNIVERSITATEA ROMANO AMERICANA	TEMPERINI	MARCO	061	Information and Communication Technologies (ICTs)	ROMANIA	2	5	1	Lingua 1: English, Livello: B1, Altra lingua: Romanian, Livello: B1,
57292	RO	CRAIOVA01	UNIVERSITATEA DIN CRAIOVA	TEMPERINI	MARCO	061	Information and Communication Technologies (ICTs)	ROMANIA	1	6	1	Lingua 1: English, Livello: B1, Altra lingua:



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												Romanian, Livello: B1,
57293	SK	SK BRATISL02	COMENIUS UNIVERSITY IN BRATISLAVA	TEMPERINI	MARCO	061	Information and Communicati on Technologies (ICTs)	SLOVACCHIA	2	6	1, 2, 3	Lingua 1: English, Livello: B2
57294	SK	SK BRATISL03	EKONOMICKA UNIVERZITA V BRATISLAVE	Tarola	Annamaria	041	Business and administratio n	SLOVACCHIA	4	5	1, 2	Lingua 1: English, Livello: B2
57295	TR	TR CANAKKA01	CANAKKALE ONSEKIZ MART ÜNİVERSİTESİ	QUATTROCIOCHI	BERNARDINO	041	Business and administratio n	TURCHIA	2	5	1, 2, 3	Lingua 1: English, Livello: B1, Altra lingua: Turkish, Livello: B1,
57296	TR	TR ERZURUM01	ATATÜRK ÜNİVERSİTESİ	QUATTROCIOCHI	BERNARDINO	041	Business and administratio n	TURCHIA	2	5	1, 2	Lingua 1: English, Livello: A2, Il livello di lingua English è A2/B1 Altra lingua: Turkish, Livello: A2, Il livello di lingua Turkish è A2/B1
57297	TR	TR ERZURUM01	ATATÜRK ÜNİVERSİTESİ	BONIFAZI	Giuseppe	071	Engineering and engineering trades	TURCHIA	2	5	1, 2	Lingua 1: English, Livello: A2, Il livello di lingua English è A2/B1 Altra lingua: Turkish, Livello: A2, Il livello di lingua Turkish è A2/B2

#### DESTINATIONS RESERVED FOR DOUBLE DEGREE STUDENTS

57257	DE	DE NURNBERG02	TECHNISCHE HOCHSCHULE NURNBERG GEORG SIMON OHM [former GEORG-SIMON- OHM- FACHHOCHSCH ULE NURNBERG]	QUATTROCIOCHI	BERNARDINO	041	Business and administration	GERMANIA	2	12	2	Lingua 1: German, Livello: B2, Lingua 2: English, Livello: B2,
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#### MOBILITY LEVELS

1 = Undergraduate (Bachelor's);

2 = Postgraduate (Master's, Single-cycle Degree programmes);

3 = Doctoral (Specialisation or PhD Programmes)

**Destinations and available places** could undergo changes should amendments be introduced by the partner universities or by the European or national bodies that regulate the programme. It is recommended **that you independently inquire about the possibilities of studying at foreign campuses by checking the educational offer** on the websites of the individual universities.

4. Furthermore, for agreements that have yet to be stipulated digitally through the Erasmus Without Papers network, as foreseen by the new Erasmus + 2021-27 programme, it is possible that some conditions change during the stipulation phase and that not all selected students can actually take part in the exchange and/or can do so with the conditions set out in this notice. It will be the responsibility of the offices to ensure that this transition phase does not impact, as far as possible, on the selection of students, but it is important that candidates are informed that all locations with available places, as published, **are to be considered as "subject to"**.

5. It will not be possible to guarantee departure for the 1st semester to locations whose deadline for sending student nominations is prior to the publication of the final ranking. (art. 14 "END OF THE PROCEDURE").

6. **When choosing mobility, please pay attention to the language level required for attending the host university. The requirements in the table have been indicated by the individual partner universities. Interested students are however invited to personally investigate the actual correspondence of these requirements with respect to the requested locations.**

#### ART. 6 EDUCATIONAL ACTIVITIES IN THE FOREIGN UNIVERSITY

1. In the application form, the student must indicate the learning activities he intends to carry out abroad, verifying in advance the consistency between the disciplinary framework envisaged by the host institution and that envisaged by his/her own study programme. In the event of an application submitted during the transition from a bachelor's degree programme (1st cycle) to a master's degree programme (2nd cycle), it is necessary to consider the academic activities envisaged by the study programme relating to the master's degree programme.

2. The activities will be indicative and can be perfected by preparing the official study plan (see art. 9 "LEARNING AGREEMENT") which must be approved by the Academic Responsible for Mobility of the study programme (RAM).

The **activities eligible** for mobility are as follows:

- Attendance of learning activities (courses) and passing of the related assessment tests (exams);
- Preparation of the degree and/or doctoral thesis;
- Curricular internship (only if provided for by the study plan). For information of an educational nature, the student, after having consulted the course catalogue of the foreign university, can contact the promoter of the agreement indicated next to the destination in art. 5 "AVAILABLE DESTINATIONS AND PLACES"
- **Doctoral students** and **students enrolled in Specialization Schools**, after having verified the actual possibility of carrying out the mobility abroad, must agree on the activity to be carried out with the Coordinator of the Doctoral /School of Specialization programmes and verify insurance coverage with the competent offices.



## ART. 7 APPLICATION

### ART. 7.1 DEADLINES AND SUBMISSION

1. **The deadline for completing the online application form is 6 March 2023 at 2.00 pm (Italian time).**

2. The form is available at the link: <https://relint.uniroma1.it/candidatura/login.aspx>

For technical assistance, it is possible to fill in the Help Desk form, available at the link: <https://relint.uniroma1.it/candidatura/sendmail.aspx>

3. For the submission of the application, **the use of the institutional e-mail account ([surname.matricola@studenti.uniroma1.it](mailto:surname.matricola@studenti.uniroma1.it)) is mandatory.**

The institutional e-mail address will be the only contact used for all communications relating to the Call and subsequent procedures.

At the end of completing the application, the student will receive, **at his institutional e-mail address**, the report relating to the data entered **as the only proof of the correct submission of the application**. Each candidate will therefore have to verify receipt of the report, check the accuracy of the data provided and promptly communicate any compilation/receipt errors to the Faculty Erasmus Administrative Manager - Franca Rieti - E-mail [erasmus.pololatina@uniroma1.it](mailto:erasmus.pololatina@uniroma1.it), [franca.rieti@uniroma1.it](mailto:franca.rieti@uniroma1.it), Tel. 0773-476807.

### ART. 7.2 DOCUMENTS TO BE SUBMITTED

1. To correctly complete the application, interested students must fill in all the fields of the *online* form and make sure they **have uploaded** the following **documents, which form an integral part of the application**:

a. *a valid identity document*

b. *Linguistic certification (only in the case provided for by art. 2.4.2 "LINGUISTIC TEST EXEMPTION")*

**PLEASE NOTE: Failure to upload the mandatory documents, as well as the lack of truthfulness of the self-certified information, will constitute grounds for exclusion.**

### ART. 7.3 "SHORT MOBILITY" APPLICATION FOR DOCTORAL STUDENTS

1. Doctoral students who intend to apply for the locations intended for them and who intend to carry out an Erasmus+ "SHORT MOBILITY" mobility, are required to declare it in the application phase by placing a flag in the appropriate field corresponding to the selected university.

2. **If the option *short mobility* has not been declared in the application, the mobility will be considered a *long mobility* and must comply with the requirements** (see Art. 3 DURATION).

3. Before starting the mobility, the Erasmus office of the Faculty must acquire formal confirmation of the "Short mobility" from the host University.

## ART. 8 RANKINGS

### ART. 8.1 FORMULATION OF THE RANKINGS

1. A Commission - made up of the Director of the Ce.R.S.I.Te.S. and composed of the Academic Coordinator of International Mobility, the Erasmus Administrative Manager, the Academic Managers for International Mobility of each Faculty of the Polo di Latina, a scholarship holder from the Erasmus Office and a student representative as guarantor of student rights, will evaluate the nominations.



2. Two rankings will be drawn up:

- **a ranking for the CIVIS alliance destinations**
- **a ranking for the other Erasmus+ destinations**

2. The selection will be made by titles according to the evaluation criteria that will be formalized by the Commission in the settlement report and will in any case be defined in full coherence with the elements being evaluated.

The total score obtained by each candidate will be expressed on the basis of a total of 100 points, attributed as follows:

**Faculty of Economics:**

-Up to 100 points for the ratio between the number of credits obtained and the number of credits provided for in the study plan and the degree program regulations

**Faculty of Civil and Industrial Engineering:**

-Up to 100 points for the ratio between the number of credits earned and the number of credits provided for in the study plan and the degree program regulations

**Faculty of Information Engineering, Computer Science and Statistics:**

-Up to 100 points for the ratio between the number of credits earned and the number of credits provided for in the study plan and the degree program regulations

**PLEASE NOTE: In calculating the weighted average and the credits acquired, the following will not be taken into consideration:**

- exams taken abroad during the Erasmus stay for which the validation procedure has not yet been completed;
- extracurricular exams pursuant to art. 6 of the Royal Decree n. 1269/38 since these exams do not contribute to the achievement of the credits required for the achievement of the title;
- integrated exams and ADE (elective teaching activities) if the credits relating to all the tests that make up each integrated exam have not been achieved;
- "single course" exams if they have not already been recognized in the Bachelor's degree course, single-cycle Master's degree course or single-course degree course in which the student is enrolled for the current academic year;
- exams cancelled due to failure to comply with the propaedeutic requirements;
- exams declared as taken and which are, on the other hand, only booked and not taken or even not booked.

In the assignment of the mobility, **with equal scores**, priority will be given to students who have never benefited from Erasmus mobility for study reasons, Erasmus placement/traineeship.

4. On the basis of the criteria indicated above, the Commission will draw up a **provisional ranking** which will be published at the link <https://web.uniroma1.it/trasparenza/>

5. The ranking will be considered definitive if, after 10 consecutive calendar days from the date of publication, no requests for revision have been presented to the Ce.R.S.I.Te.S. Polo di Latina Viale XXIV 7/9 04100 Latina, office hours Tue. 9:30-11:30 Thu. 14:00-16:00.

6. The final ranking will be published at the link <https://web.uniroma1.it/trasparenza/>



1. Winners must accept the assigned mobility within the following **7 calendar days** from the **date of publication of the final ranking or from the assignment**.
2. **Failure to comply with the 7 day deadline will be understood as a waiver.**
3. For the final assignment of the Erasmus+ mobility, the student must have:
  - Submit the necessary documentation;
  - Completed the *Learning Agreement* on the Erasmus personal page and approved by the RAM;
  - Approval of the terms of the Financial Contract between the student and Sapienza, according to the indications that will be provided at the time of the mobility assignment, which must take place **before** the start of the mobility, otherwise **the student will not be authorized** to benefit from the mobility and will not receive any financial coverage, where provided, and insurance coverage.
4. **Inclusion in the final rankings will not automatically entail the right to carry out the mobility, since the actual assignment will depend on compliance with the teaching constraints/requisites defined by each Study Programme, by the Faculty and by the assigned destination.**

**The benefit of the mobility is in any case subject to acceptance by the foreign** which could request further certifications or **refuse the candidacy on the basis of its own rules** not specified in the interinstitutional agreement signed by Sapienza with the partner university.

#### ART. 8.3 RENOUNCEMENT OF MOBILITY AND REPLACEMENTS

1. **Acceptance of mobility is a serious commitment undertaken by the candidate.** Eligible students will therefore have to limit withdrawals, after acceptance or at the beginning of the mobility period, to serious and proven cases of force majeure, to be communicated in writing and duly justified to allow the first reserve candidate to take over in good time.  
In case of renouncement, the Faculty Erasmus Office will proceed to assign the mobility to the next students in the ranking who can then be contacted by e-mail and by telephone and be invited to reply within two working days, under penalty of revocation of the mobility.

#### ART. 9 LEARNING AGREEMENT

1. Mobility beneficiaries must complete the official study plan, the so-called **Learning Agreement (LA)** which **defines the teaching activity to be carried out abroad** and which **guarantees the recognition of the credits obtained** by passing the exams/thesis research abroad.  
**The definition and consequent approval of the LA are mandatory and binding for the purposes of benefiting from the mobility, under penalty of exclusion from the mobility.**
2. The LA must include exams or teaching activities aimed at obtaining and recognizing at **least 6 credits (not less than 3 credits in the case of mobility for thesis research only)**.
3. **Students who do not meet these conditions, if assigned a MUR contribution, will be required to fully return this contribution:** PhD and **Specialization Students** are excluded from this limit.



At the end of the mobility, **the student will have to start the procedure for recognition of the academic or research** carried out at the foreign university. The digitized procedure must be completed **exclusively through the Erasmus personal page**. Otherwise, the student will be required to repay the MUR contribution in full

#### **ART. 10 PROCEDURAL AND LOGISTICAL INFORMATION**

1. Before submitting their application, students must consult the information available on the web pages of the host universities in order to formulate the study plan to be carried out at the host university. This information will also be binding for the purpose of assigning the mobility.

To carry out research for Degree, Doctoral or Specialization theses, the project must be agreed in advance with the Italian supervisor and the RAM, on the basis of the agreements established with the professor of the host University.

2. Erasmus students, at the end of the courses, will have to take the exams as required by the host university. The recognition of the educational activities carried out will take place as indicated by the Faculty and by the "Regulations for student mobility and the recognition of periods of study and training abroad". Exams taken abroad must be validated in compliance with any propaedeutic constraints envisaged by the regulations of your degree course.

3. The student must independently inform himself about any accommodation opportunities offered by the host universities. He must also inquire about:

- Health care in the host country, by contacting his ASL or diplomatic missions and consulting the link: <http://www.salute.gov.it/>;
- How to enter the host country, if you are a non-EU citizen, by promptly contacting the respective diplomatic missions (Embassies and Consulates). The legislation and regulations governing the entry of non-EU students into the countries participating in the Erasmus+ Program are linked to the nationality of these students: it is the student's responsibility to collect, with the necessary advance, the information and obtain the documents that will allow the entry and stay in the country of destination.

4. The accident and civil liability insurance that the student automatically benefits from when enrolling at Sapienza is extended, in the same manner, for the entire period of stay abroad at the host institution <https://www.uniroma1.it/it/node/24654>.

However, it is recommended to evaluate the opportunity to take out additional insurance coverage for travel and medical expenses not covered by the European TEAM card. It is also recommended to register on the MAECI website managed by the "Where we are in the world" Crisis Unit ([www.dovesiamonelmondo.it](http://www.dovesiamonelmondo.it)), clearly indicating the requested data: names, city/town, destination university, updated contact details and period of stay.

#### **ART. 11 CHECKS**

1. On the basis of art. 71 of Presidential Decree 445 of 28/12/2000, the Administration will proceed to carry out appropriate checks, even on a random basis, and in all cases in which there are well-founded doubts about the truthfulness of the self-certifications.

The lack of truthfulness of the information, declared or self-certified, constitutes a reason for exclusion/forfeiture.

#### **ART. 12 TREATMENT OF PERSONAL DATA**

The processing of personal data is governed by European Regulation no. 679 of 27.4.2016 – GDPR (General Data Protection Regulation) as well as by the national legislation in force.

#### **ART. 13 PROCEDURE MANAGER**

Pursuant to Law 7.8.1990, n. 241 and subsequent amendments and additions, for the area of exclusive competence of Sapienza University of Rome, Polo di Latina the final authority for this procedure is the





Erasmus Administrative Officer Dott.ssa Franca Rieti – tel. 0773476807 – e-mail: [erasmus.pololatina@uniroma1.it](mailto:erasmus.pololatina@uniroma1.it) , [franca.rieti@uniroma1.it](mailto:franca.rieti@uniroma1.it). Office Hours Tue. 9:30-11:30 Thu. 14:00-16:00.

**ART. 14 END OF THE PROCEDURE**

The date by which we expect to conclude and publish the results of the selection process within the second half of April.

**This call is also available in Italian.**

**In case of conflicting interpretation between the English and Italian versions of this call, the text in Italian language version prevails.**

13/01/2023	F.to Prof. Vincenzo Petrozza
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### Attachment 1: ORGANIZATION OF LANGUAGE TESTS AT THE CLA

1. The tests - for **FRENCH, ENGLISH, PORTUGUESE, SPANISH, GERMAN** - will be carried out at the CLA, in person: the student must be present in possession of a valid identification document (identity card, passport, driving licence).

2. Students who have not already taken the test in the sessions from September to November 2022 will have to book by choosing the date and time from the options on **the form available in the application**, according to the calendar available at the link <https://web.uniroma1.it/cla/date-test-bandi-mobilita-int>

3. The booking at tests is to be considered confirmed only with the receipt of the notification email on the institutional mailbox.

4. The language level assessment tests are of the multistage type (with a passing threshold) and include questions:

- multiple
- choice with embedded answer (cloze)
- drag and drop on a text

5. The tests mainly concern knowledge of grammar and text comprehension. **Speaking and listening are not included.**

The test starts from level A2 and, based on the score obtained, you can move on to the next levels (step by step) up to level C1. The test will last about 60 minutes maximum (if you complete all four levels).

There are no online simulations of the tests

It is recommended to proceed promptly with the booking of the test(s), to have the maximum choice in the days still available.

The results of the tests will be published on Moodle but will be transferred to the application only if the student opens the form by connecting to this link: <https://reint.uniroma1.it/candidatura/login.aspx>

The test results will be visible in the application as follows :

- January 2023 by 31.01.2023
- February 2023 by 24.02.2023.

Students who have already taken the test at the CLA from **September to November 2022** are invited to access the [application](#) to allow the acquisition of the test result by **24/02/2023**

The certificate relating to the result achieved **in the test of linguistic assessment will be issued exclusively to those who will carry out the Erasmus mobility**. This certificate, which is NOT a linguistic certification in accordance with the law, can be downloaded directly from your personal Erasmus page.



## **Attachment 2: TEST ACCESS INSTRUCTIONS**

On the day of the test, the student must be PUNCTUAL at the CLA laboratories located in the Marco Polo Building on floor 0 circ.ne Tiburtina 4 (ex Scalo S. Lorenzo, 82).

Rules of conduct envisaged: <https://www.uniroma1.it/it/pagina/malattie-infettive-trasmissione-respiratoria-p011c>

CANDIDATES are reminded to keep a valid identification document handy.

Please note that due to the provisions of the Magnificent Rector, the use of the mask remains mandatory.



### Attachment 3 LANGUAGE CERTIFICATIONS

CERTIFICAZIONI - LINGUA FRANCESE					
	A2	B1	B2	C1	C2
Centre International d'Etudes Pédagogiques (CIEP) Ministère de l'Education nationale	Diplôme d'Etudes en Langue Française (DELF) A2	Diplôme d'Etudes en Langue Française (DELF) B1	Diplôme d'Etudes en Langue Française (DELF) B2	Diplôme Approfondi de Langue Française (DALF) C1	Diplôme Approfondi de Langue Française (DALF) C2
	Diplôme d'Etudes en Langue Française Option Professionnelle (DELF Pro) A2	Diplôme d'Etudes en Langue Française Option Professionnelle (DELF Pro) B1	Diplôme d'Etudes en Langue Française Option Professionnelle (DELF Pro) B2		
	Test de connaissance du Français (TCF)* Niveau A2	Test de Connaissance du Français (TCF)* Niveau B1	Test de Connaissance du Français (TCF)* Niveau B2	Test de Connaissance du Français (TCF)* Niveau C1	Test de Connaissance du Français (TCF)* Niveau C2
Chambre de commerce et d'industrie de Paris (CCIP)	Diplôme de Français Professionnel (DFP) A2	Diplôme de Français Professionnel (DFP) B1			
			DFP Affaires B2	DFP Affaires C1	DFP Affaires C2
		DFP Secrétariat B1	DFP Secrétariat B2		
		DFP Tourisme et Hôtellerie B1			
		DFP Scientifique et Technique B1			
			DFP Juridique B2		
			DFP Médical B2		

CERTIFICAZIONI - LINGUA SPAGNOLA					
	A2	B1	B2	C1	C2
Instituto Cervantes	Diploma de Espanol DELE Nivel A2	Diploma de Espanol DELE Nivel B1	Diploma de Espanol DELE Nivel B2	Diploma de Espanol DELE Nivel C1	Diploma de Espanol DELE Nivel C2
Instituto Cervantes	SIELE GLOBAL o per singole abilità (dall'A2 al C2)				

CERTIFICAZIONI - LINGUA INGLESE					
	A2	B1	B2	C1	C2
British Council; IDP: IELTS Australia; Cambridge English Language Assessment	IELTS* 2.5 - 3.0 - 3.5	IELTS* 4.0 - 4.5 - 5.0	IELTS* 5.5 - 6.0 - 6.5	IELTS* 7.0 - 7.5 - 8.0	IELTS* 8.5 - 9.0



Cambridge English Language Assessment	Key (KET) Merit Pass	Preliminary (PET) Merit Pass	First (FCE) Grade B Grade C	Advanced (CAE) Grade B Grade C	Proficiency (CPE) Grade A Grade B Grade C
		Key (KET) Distinction	Preliminary (PET) Distinction	First (FCE) Grade A	Advanced (CAE) Grade A
	Cambridge English Certificate Level A2 120 - 139	Cambridge English Certificate Level B1 140 - 159	Cambridge English Certificate Level B2 160 - 179	Cambridge English Certificate Level C1 180 - 199	
		Business Preliminary (BEC Preliminary)	Business Vantage (BEC Vantage)	Business Higher (BEC Higher)	
			Financial (ICFE) 50 - 69	Financial (ICFE) 70 - 100	
			Legal (ILEC) 50 - 69	Legal (ILEC) 70 - 100	
Educational Testing Service (ETS)		TOEFL iBT 60 - 79	TOEFL iBT 80 - 99	TOEFL iBT 100 - 108	TOEFL iBT 109 - 120
Trinity College London	ISE 0	ISE I	ISE II	ISE III	ISE IV

**CERTIFICAZIONI - LINGUA TEDESCA**

	A2	B1	B2	C1	C2
Goethe-Institut	Goethe-Zertifikat A2: Start Deutsch 2	Goethe-Zertifikat B1	Goethe-Zertifikat B2	Goethe-Zertifikat C1	Goethe-Zertifikat C2: Großes Deutsches Sprachdiplom (GDS)
	Goethe-Zertifikat A2: Fit in Deutsch 2				
			Zertifikat Deutsch für den Beruf (ZDFB)	Prüfung Wirtschaftsdeutsch International (PWD)	
Österreichisches Sprachdiplom (OSD)	A2 Grundstufe Deutsch 2 (A2 GD2)	B1 Zertifikat Deutsch Österreich (B1 ZDO)	B2 Mittelstufe Deutsch (B2 MD)	C1 Oberstufe Deutsch (C1 OD)	C2 Wirtschaftssprache Deutsch (C2 WD)
	A2 Kompetenz in Deutsch 2 (A2 KID2)	Zertifikat B1 (ZB1)			
TestDaF-Institut			TestDaF Niveaustufe 3 (TDN 3)	TestDaF Niveaustufe 4 (TDN 4)	TestDaF Niveaustufe 5 (TDN 5)



CERTIFICAZIONI - LINGUA PORTOGHESE					
	A2	B1	B2	C1	C2
Centro de Avaliação de Portugues Língua Estrangeira (CAPLE)	CIPLE Certificado Inicial de Portugues Língua Estrangeira	DEPLE Diploma Elementar de Portugues Língua Estrangeira	DIPLE Diploma Intermédio de Portugues Língua Estrangeira	DAPLE Diploma Avancado de Portugues Língua Estrangeira	DUPLE Diploma Universitario de Portugues Língua Estrangeira