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SAPIENZA
UNIVERSITÀ DI ROMA



Erasmus+

Prot. N. 97 Del 05/02/2018

ERASMUS+ PROGRAMME

Student Mobility Selection Call for Study Academic Year 2018/2019

residual offices

Faculty of Political Sciences, Sociology and Communication

Call and Online Application: <https://relint.uniroma1.it/candidatura/login.aspx>

Online Application, Deadline: April 22 , 2018 - 12:00 A.M. (noon)

Email or hand delivery of the Application, Deadline: April 23, 2018 - 12:00 A.M. (noon)

Call and result of the selection procedure: <https://web.uniroma1.it/trasparenza>

ART. 1 GENERAL INFORMATION

ART. 1.1 OBJECTIVES

Erasmus Plus is the EU programme in the fields of **Education, Training, Youth and Sport** 2014/2020.

The Erasmus+ programme for study allows university students to increase educational opportunities aimed at acquiring the necessary skills to favour their transition to the labour market. To this purpose Erasmus+ provides students with the opportunity of studying abroad totalling up to 12 months maximum per each cycle of study and 24 months in one-cycle study programmes, regardless the number of mobility periods (i.e.: 2 periods of 6 months or 3 periods of 4 months).

Erasmus students will receive a grant and may attend courses and use the available structures **without further registration fees** (in some cases small contributions might be requested as for local students). **All activities abroad (with a positive result) will be fully recognized** provided they are approved by the Learning Agreement/Change Form.

Full recognition of activities carried out abroad is one of the commitments undertaken by Sapienza University of Rome by approving the Erasmus Policy Statement (EPS) and the "Regulation for Student Mobility and Recognition of Study and Training Periods Abroad." (Rectoral Decree Prot. n. 34218 - 13.05.2015).

ART.1.2 PARTICIPATING COUNTRIES

During the Academic Year 2018-2019, students may participate in the Erasmus+ Programme for Study at universities in European Union member states and other participating countries (Programme Countries). The full list of possible destination countries is the following:

- **Member States of the European Union:** Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden and United Kingdom.
- **EFTA/EEA Countries:** Iceland, Liechtenstein and Norway;
- **EU candidate countries:** Turkey and the Republic of Macedonia.

ART. 1.3 MOBILITY TO SWITZERLAND

Switzerland does not take part in the Erasmus+ Programme under the same terms as *Programme* and *Partner Countries*, namely it does not receive any UE financing for in-coming and out-going mobilities.

To the purpose of guaranteeing existing mobility and cooperation, the Swiss Federal Council developed a transitional solution, the so-called *Swiss European Mobility Programme* (SEMP). Under this programme, Swiss Universities finance the mobility of all in-coming and out-going students by signing specific agreements (see Art. 3.6 "Grant").

Students applying for Swiss universities are required all the requirements envisaged by this call ("see Art. 2. Requirements and Application Procedure").

ART. 2 REQUIREMENTS AND APPLICATION PROCEDURE

ART. 2.1 GENERAL REQUIREMENTS

To apply to this call:

1. Students (including part-time students) must be enrolled at Sapienza for Academic Year 2017/2018 in a Bachelors, Masters or One-cycle Degree, regardless their citizenship;
In case of Specialization Programmes, the payment of the Erasmus grant is subject to the compatibility of the Specialization contract with Erasmus grants for study. Nonetheless, a possible incompatibility allows participation in the programme, even though the mobility will not be funded.

2. Students must have adequate language skills (see Art. 2.3.2 Language Skills").

3. Students must complete their enrolment at Sapienza for the Academic Year 2018/2019 by the deadlines set by the University (visit the webpage <https://www.uniroma1.it/it/pagina-strutturale/studenti> section "Tasse universitarie").

4. Students must not reside in the country where their mobility takes place.

5. Students enrolled in the third year of a Bachelors Degree or who are “fuori corso” (students who will not complete their degree programme according to schedule) and who expect to graduate by Academic Year 2017/2018 can leave during the first year of a Masters Degree (Second cycle). These students, whose application is conditioned, must enrol in a Masters Degree in the Academic Year 2018/2019 before their departure. (1)

6. Erasmus students cannot graduate before the end of their period of study abroad and before the recognition of their learning activity in the Host Institution by the Academic Coordinator of the Mobility (RAM).

7. It is mandatory that Phd students complete their mobility period within the legal duration of the Phd programme.

ART. 2.2 INCOMPATIBILITY

Incompatibilities concern the grant as well as the “status” of Erasmus student.

Students can be granted one or more Erasmus+ mobilities per each study cycle (Bachelors, Master Course, Doctoral) provided the total period does not exceed 12 months per each cycle.

For one-cycle degrees the maximum is 24 months.

This requirement does not apply to mobilities to Switzerland, regulated by the Swiss- European Mobility Programme (SEMP).

Prior mobilities already funded in the same study cycle under Lifelong Learning Programme, Erasmus+, Erasmus Mundus Action 1, and Erasmus Mundus Action 2 must be included in the calculation.

ART. 2.3. SPECIFIC FACULTY REQUIREMENTS

ART. 2.3.1 ACADEMIC REQUIREMENTS

1st year students: minimum 12 ECTS

2nd year students: minimum 36 ECTS

3rd year students: minimum 60 ECTS

- General Information

- All credits achieved up to the application submission, exclusively obtained for exams and recorded on Infostud before 22/04/2108 will be taken into account. Students may exhibit via ‘autocertificazione’ all the records concerning exams not yet registered on Infostud (see Art. 5 Application).

- This Call is not open to students enrolled Faculties other than the Faculty of Political Sciences, Sociology and Communication

- Applying students has to be enrolled to one of the following courses:

- **BACHELOR**
 - *Sociologia*
 - *Scienze Sociali per il governo, l’Organizzazione e le Risorse Umane (GORU)*
 - *Scienze e tecniche del Servizio Sociale (STeSS)*
 - *Relazioni Economiche internazionali*

- **MASTER**

- *Scienze Sociali Applicate*
- *Politiche e Servizi Sociali*
- *Scienze Sociali per le Politiche, le Risorse umane, L'Organizzazione e la Valutazione (PROVa)*
- *Scienze Sociali per la Città, l'Ambiente, il Turismo e le relazioni Interculturali (CATRI)*
- *Programmazione e Gestione delle Politiche e dei Servizi Sociali (ProPolis)*
- *Analisi Economiche delle Istituzioni Internazionali*
- *Progettazione, Gestione e Valutazione dei Servizi Sociali (PROSS)*

- **PHD :**

- *Sociologia e Scienze Sociali Applicate 31-32-33*
- *Economia e Finanza Internazionali*
- *Statistica Economica*

- PhD students must have a written authorization from PhD programme Coordinator.
- Recognition of credits obtained during the mobility in Erasmus must be completed before the discussion of the thesis and the conclusion of the course of study attended.
- Students who carry out research activities related to the thesis must have indicated the research topic and obtained the approval of the Italian supervisor and the indication of the foreign Tutor.
- Graduates carrying out postgraduate vocational training courses can not be assigned Erasmus + mobility for study purposes

ART. 2.3.2 LANGUAGE SKILLS

Language skills are considered as basic for a quality mobility under Erasmus+. Students must have the language level required by the receiving Institution, unless otherwise required by the host university.

To this purpose the candidate shall:

- possess the language level required by the host universities, as shown in the list of Receiving Institutions at the time of the submission of the Application Form;
- check the website of the host university for any further information or fulfilment related to language requirements;

Moreover, accepted candidates must:

- Submit official documentation (i.e. IELTS, DELF, PLE etc.) certifying language skills at the time of the mobility assignment, if the host university requests such proof. Failure to comply will result in non-eligibility.
 - Obtain and submit a linguistic certification of the required level, issued by an adequate structure (Faculty or other) in case the host university does not require an official language certification.
- Self-certifications will be anyway evaluated during the selection process. In these cases, students with official language certificates required by partner universities will be given preference in the assignment in case of equal scores.

In any case the student is responsible for the achievement of the language requirements by the host university.

ART. 3. GRANTS AND FINANCIAL BENEFITS

ART. 3.1 GENERAL ASPECTS

Grants for mobility are to be considered as a contribution to the expenses of residing abroad and require actual participation in mobility activities. To receive grants, students must sign the financial contract at their Erasmus+ office before leaving.

All Erasmus+ and SEMP funding (except EU grants) are exclusively granted for admissible activity abroad, whose duration is minimum 3 months (90 days) and maximum 12 months.

Erasmus+ and SEMP mobilities must take place between **01/06/2018** and **30/09/2019**.

Financing is subject to the activities carried out abroad (study and/or thesis, doctoral or Masters research) (see Art. 6.4 "Learning Agreement"), thus students who **DO NOT TAKE ANY EXAM** (language basic courses are not included in the count) and/or do not certify their work for thesis or doctoral research or Masters research, **are not entitled to the MIUR grant**.

Here below are listed the mobility grants:

ART. 3.2. EU GRANTS

The EU Erasmus+ grant 2018/2019 is differentiated on the basis of the living costs in the host country. The mobility grant, defined at national level, will amount as follows:

• **Group 1** (Programme Countries with higher living costs): Austria, Denmark, Finland, France, Ireland, Lichtenstein, Norway, Sweden, United Kingdom **300,00 €/month**.

• **Groups 2 and 3** (Programme Countries with medium living costs): Belgium, Croatia, Czech Republic, Cyprus, Germany, Greece, Iceland, Luxembourg, Netherlands, Portugal, Slovenia, Spain, Turkey; (Programme Countries with lower living costs): Bulgaria, Estonia, Hungary, Latvia, Lithuania, Malta, Poland, Romania, Slovakia, former Yugoslav Republic of Macedonia: **250,00 €/month**.

The actual grant will be calculated on the actual days of mobility as certified by the host university in the certificate of attendance.

Erasmus grants are incompatible with grants from other programmes/actions funded by the European Union. If EU funds run out or students receive other simultaneous university or EU grants, when students specifically accept it, selected candidates may receive an "Erasmus-Zero-EU-Grant" status that will allow them to enjoy the benefits of mobility without receiving the EU grant.

All Erasmus+ grants are however subject to the approval of Erasmus activities/funding, proposed by Sapienza for the Academic Year 2018-19, by Indire - the National Agency for Erasmus+.

ART. 3.3 MIUR AND SAPIENZA FUNDING

ART. 3.3.1 MIUR

The Ministry of Education, University and Research (MIUR), funds grants to support mobility under Law 170/2003 "Fund for Youth Support and Student Mobility"; the amount of the grant will be known by June 2018.

Mobility students who:

DO NOT TAKE ANY EXAM,

AND/OR

DO NOT CERTIFY WORK ON THEIR THESIS OR RESEARCH FOR PHD OR MASTERS,

ARE NOT ENTITLED TO RECEIVE THE MIUR GRANT (SEE ART. 3.1)

[except students enrolled in Phd/Specialization/Master Course programmes whose basic language course is not included]

ART. 3.3.2 SAPIENZA

Mobility students will be granted the Sapienza funding on the basis of the co-funding defined by Sapienza University of Rome; the amount will be known after the university Budget for the financial year 2019 is approved.

Information on grants allocated in previous academic years is available on the website in the section "contributi" at:

ART. 3.4 ADDITIONAL FUNDING FOR DISABLED STUDENTS AND/OR STUDENTS WITH SPECIAL NEEDS

In order to allow students a wider participation in the mobility, Indire - the National Agency for Erasmus+, allocates grants intended to support disabled students and/or students with special needs.

Students must communicate their situation of disability/special need, in their application as well as in their acceptance in case they are selected for mobility.

The above-mentioned selected students will receive information about possible EU grant during the year via a specific information note to be published at: <http://www.uniroma1.it/erasmus/studenti-students/erasmus-studenti-diversamente-abili>.

ART. 3.5 ADDITIONAL FUNDING FOR STUDENTS FROM DISADVANTAGED BACKGROUNDS

Students from disadvantaged backgrounds may be allocated an additional grant, based on ISEE, financed by EU funding and complemented with Sapienza and MIUR funding.

In order to apply to this grant, students must require their withholding agent (in case tax assistance is provided), or CAF, or via the INPS website (<http://servizi2.inps.it/servizi/Iseeriforma/home.aspx>) or other qualified entities (accountant, labour consultant, etc.), the calculation of **ISEE 2018 for the Right to University Study**. ISEE data will be checked by Sapienza on the dedicated INPS platform and, in case no figure related to ISEE 2018 for the right to university study is recorded for the student, he will not be considered in the ranking for grant allocation. Detailed information relating to allocation criteria will be provided during the year via a specific information note to be published at: <http://www.uniroma1.it/erasmus/studenti-students/contributi>.

ART. 3.6 GRANTS FOR MOBILITY TO SWITZERLAND (Swiss-European Mobility Programme - SEMP)

The grant for SEMP mobility periods is funded by Swiss Universities and is not known yet; for information on the amount of the Swiss grant visit the website of the Swiss receiving institutions.

Please note that SEMP students are not entitled to receive EU grants, including grants for special needs students and for students from disadvantaged backgrounds, whereas they are entitled to the additional Sapienza and MIUR grants (except as provided by Art. 3.3)

ART. 3.7 DOCUMENT COMPLIANCE

Documents concerning the mobility will be checked by International Office – Erasmus Sector. In case the above-mentioned documents are not compliant, a partial or total reimbursement of awarded grants will be required.

ART. 3.8 TAXATION OF THE ERASMUS + GRANT

Under Article 1, paragraph 50, Law No 208 - 28.12.2015, grants for international mobility are subject to the exemptions provided by Article 1, paragraph 3, Decree-Law No 105 - 9 May 2003, converted with amendments into Law No 170 - 11 July 2003, except further amendments.

ART. 4. AVAILABLE DESTINATIONS AND POSITIONS

Available mobility destinations and number of available positions may be subject to modifications based on the decisions of EU or national bodies regulating the programme or partner universities. Therefore, please be advised that this notice of publication for the call is not binding. Students should verify autonomously the possibility of studying abroad by checking course catalogues of the receiving institutions before applying.

Mobility periods for some destinations in this announcement may be shorter if the academic calendar is shorter.

Moreover, for students who have already been on previous mobility periods, the reduction of the period will be based on the number of admissible months, with a maximum of 12 months per study cycle and 24 months for one-cycle degrees, following authorization from the host university.

Students can select a minimum of 1 maximum 3 destinations, among the hosting institutions listed below.

The priority order stated in the application will be a binding criterion in the assignment of the destination in case the candidate is eligible for more than one destination.

Offers may undergo modifications even after the publication of the call, in case the partner university changed admission requirements or available positions.

Please note that it is not possible to guarantee departure in the 1st semester for destinations whose dead-line is close to the date specified in art 14 "END OF PROCEDURE".

In selecting the mobility level, please pay attention to the language skills required by the host university in order to be able to attend selected courses (see art. 2.3.2).

Mobility Levels:

1 = Undergraduate (Bachelors)

2= Postgraduate (Masters, Single-Cycle Degree)

3 = Doctoral (Specialization or Doctoral Programmes)

For Medicine area or other similar cases, the definition of levels can be specified as needed.

In selecting availabilities, please pay attention to the language level required for attendance by the receiving institution. Requirements shown in the table are specified by each partner University. However, students involved are invited to examine personally the actual correspondence of these requirements with reference to the selected universities.

Offered availabilities

ISO	Erasmus Code of the receiving institution	Name of the hosting institution	Promoter's Last Name	Promoter's First Name	Subject Area Code	Subject Area Name	Country	Available positions	Duration	Level	Language instruction 1) main 2) secondary
BE	B BRUXEL04	UNIVERSITÉ LIBRE DE BRUXELLES	VITERITTI	ASSUNTA	0312	Political sciences and civics	BELGIO	2	10	1, 2	B1 Francese
BE	B LEUVEN01	KATOLIEKE UNIVERSITEIT LEUVEN	DE VITA	LUISA	0314	Sociology and cultural studies	BELGIO	2	10	1,2,3	B1 Inglese-Tedesco
BE	B LOUVAIN01	UNIVERSITE CATHOLIQUE DE LOUVAIN	PIRRO	FABRIZIO	0314	Sociology and cultural studies	BELGIO	2	6	1, 2	B1/2 Francese-Inglese
CZ	CZ OLOMOUC01	UNIVERZITA PALACKÉHO V OLOMOUCI	PIRRO	FABRIZIO	0314	Sociology and cultural studies	REPUBBLICA CECA	3	5	1, 2	B2 Inglese
DE	D AACHEN01	RHEINISCH-WESTFÄLISCHE TECHNISCHE HOCHSCHULE AACHEN	GALDINI	ROSSANA	0314	Sociology and cultural studies	GERMANIA	3	10	1, 2	B1.1 Inglese-Tedesco
DE	D BAMBERG01	OTTO-FRIEDRICH-UNIVERSITÄT BAMBERG	GALDINI	ROSSANA	0314	Sociology and cultural studies	GERMANIA	1	10	1, 2	B1 Inglese-Tedesco
DE	D BERLIN02	TECHNISCHE UNIVERSITÄT BERLIN	GALDINI	ROSSANA	0314	Sociology and cultural studies	GERMANIA	1	6	1, 2	B2 Inglese -A2 tedesco
DE	D BIELEFE01	UNIVERSITÄT BIELEFELD	GALDINI	ROSSANA	0314	Sociology and cultural studies	GERMANIA	2	9	1, 2	B1e B2 Tedesco
DE	D ERFURT05	UNIVERSITÄT ERFURT	GALLI	Emma	0311	Economics	GERMANIA	2	6	1, 2	B2 Tedesco-Inglese
DE	D FREIBUR01	ALBERT-LUDWIGS UNIVERSITÄT FREIBURG IM BREISGAU	GALDINI	ROSSANA	0314	Sociology and cultural studies	GERMANIA	1	9	1, 2	B1 Tedesco
DE	D FREIBUR01	ALBERT-LUDWIGS UNIVERSITÄT FREIBURG IM BREISGAU	GALLI	Emma	0311	Economics	GERMANIA	2	5	1, 2	B1 tedesco
DE	D FREIBUR01	ALBERT-LUDWIGS UNIVERSITÄT FREIBURG IM BREISGAU	FARRO	ANTIMO LUIGI	0312	Political Sciences and Civics	GERMANIA	4	5	1,2	B1 tedesco
DE	D MUNCHEN01	LUDWIG-MAXIMILIANS-UNIVERSITÄT MÜNCHEN	GALDINI	ROSSANA	0314	Sociology and cultural studies	GERMANIA	2	6	1, 2	B2 Inglese - Tedesco
ES	E BARCELO02	UNIVERSIDAD AUTÓNOMA DE BARCELONA	GIANCOLA	ORAZIO	0314	Sociology and cultural studies	SPAGNA	2	9	1	B1 catalano-Spagnolo-Inglese
ES	E BILBAO01	UNIVERSIDAD DEL PAÍS VASCO	PIRRO	FABRIZIO	0312	Political sciences and civics	SPAGNA	1	6	1	B1 Spagnolo-Basco
ES	E BILBAO01	UNIVERSIDAD DEL PAÍS VASCO	PIRRO	FABRIZIO	0312	Political sciences and civics	SPAGNA	2	9	1	B1 Spagnolo-Basco

ES	E SALAMAN01	UNIVERSIDAD PONTIFICIA DE SALAMANCA	NOCIFORA	VINCENZO	0314	Sociology and cultural studies	SPAGNA	4	10	1	B1 Spagnolo
ES	E VALLADO01	UNIVERSIDAD DE VALLADOLID	GALLI	Emma	0311	Economics	SPAGNA	1	9	1	B1 Spagnolo
ES	E ZARAGOZ01	UNIVERSIDAD DE ZARAGOZA	NOCIFORA	VINCENZO	0314	Sociology and cultural studies	SPAGNA	1	10	1, 2	B1 Spagnolo
FR	F BORDEAU58	UNIVERSITE DE BORDEAUX [former F BOURDEAU02, UNIVERSITÉ VICTOR SEGALEN BORDEAUX 2]	FARRO	Antimo Luigi	0314	Sociology and cultural studies	FRANCIA	2	10	1, 2	B2 Francese
FR	F LE-HAVR11	UNIVERSITÉ DU HAVRE	FARRO	Antimo Luigi	0314	Sociology and cultural studies	FRANCIA	3	5	1, 2	B1 Francese – B2 Inglese
FR	F LILLE01	UNIVERSITE' OF LILLE - UNIVERSITE DES SCIENCES ET TECHNOLOGIES DE LILLE	FASSARI	LETTERIA GRAZIA	0314	Sociology and cultural studies	FRANCIA	2	10	1, 2	B1 Francese
FR	F LILLE01	UNIVERSITE' OF LILLE - UNIVERSITE DES SCIENCES ET TECHNOLOGIES DE LILLE	DE ARCANGELIS	GIUSEPPE	0311	Economics	FRANCIA	1	10	1, 2, 3	B1 Francese
FR	F LYON02	UNIVERSITE LUMIERE LYON II	MEROLLA	MARIA LUISA	0314	Sociology and cultural studies	FRANCIA	3	10	1, 2	B1 Francese
FR	F MARSEIL84	AIX-MARSEILLE UNIVERSITE'	DE ARCANGELIS	GIUSEPPE	0311	Economics	FRANCIA	1	6	1,2,3	B1 Francese
FR	F NICE01	UNIVERSITE DE NICE - SOPHIA ANTIPOLIS	SARDONI	CLAUDIO	0311	Economics	FRANCIA	2	10	1, 2, 3	B2/C1 Francese
FR	F PARIS003	UNIVERSITÉ SORBONNE NOUVELLE - PARIS 3	TRIULZI	Umberto	0311	Economics	FRANCIA	2	10	1, 2	B1 Francese
FR	F PARIS007	UNIVERSITE DE PARIS VII - DENIS DIDEROT	MUSSO	MARIA GIOVANNA	0314	Sociology and cultural studies	FRANCIA	2	10	1, 2	B1 Francese
FR	F PARIS057	ECOLE DES HAUTES ETUDES EN SCIENCES SOCIALES DE PARIS	FARRO	Antimo Luigi	0314	Sociology and cultural studies	FRANCIA	1	5	2, 3	B2 Francese
FR	F POITIER01	UNIVERSITÉ DE POITIERS	PIRRO	FABRIZIO	0314	Sociology and cultural studies	FRANCIA	1	10	1, 2, 3	B1 Francese
FR	F VERSAIL11	UNIVERSITÉ DE VERSAILLES SAINT-QUENTIN-EN-YVELINES	MEROLLA	MARIA LUISA	0314	Sociology and cultural studies	FRANCIA	1	6	1, 2	B1 Francese
GR	G KALLITH02	PANTION PANEPISTIMIO KINONIKON KE POLITIKON EPISTIMON	FRAIRE	MARY	031	Social and behavioural sciences	GRECIA	2	6	1, 2, 3	B2 Inglese
GR	G KALLITH02	PANTION PANEPISTIMIO	FRAIRE	MARY	0314	Sociology and	GRECIA	2	6	1, 2, 3	B2 Inglese

		KINONIKON KE POLITIKON EPISTIMON				cultural studies					
MK	MK SKOPJE01	UNIVERZITET SV. KIRIL I METODIJ	PASCA DI MAGLIANO	Roberto	03	Social sciences, journalism and information	REP. DI MACEDONIA	5	5	3	B2 Inglese -Albanese
PT	P LISBOA07	University Institute of Lisbon - (ISCTE-IUL) INSTITUTO UNIVERSITÁRIO DE LISBOA	PIRRO	FABRIZIO	0314	Sociology and cultural studies	PORTOGALLO	6	10	1, 2	B1 portoghese
RO	RO CLUJNAP01	UNIVERSITATE A "BABES-BOLYAI" DIN CLUJ-NAPOCA	NOCIFORA	VINCENZO FRANCESCO	0314	Sociology and cultural studies	ROMANIA	4	5	1, 2	B2 Inglese-Rumeno
RO	RO TARGU03	UNIVERSITATE A "PETRU MAIOR" DIN TARGU MURES	PASCA DI MAGLIANO	Roberto	0311	Economics	ROMANIA	2	6	1, 2	B2 Inglese-Rumeno

ART. 5. APPLICATION

ART. 5.1 DEADLINES AND SUBMISSION

Online application forms must be completed by April 22, 2018 at 12.00 a.m. (noon, Italian time), via the form available at <https://relint.uniroma1.it/candidatura/login.aspx>.

For technical assistance, fill out the Help Desk form available at: <https://relint.uniroma1.it/candidatura/sendmail.aspx>

NOTE: The use of the official student email account (last name.student number@studenti.uniroma1.it) is mandatory for submitting the application. It will be the only means of communication used for communications relevant to this selection, even after the deadline of the call.

Once the application has been completed, each candidate will receive the report of all data submitted at his official email address. Thus, all applicants must verify that they receive this report and that all the data submitted are correct. Any errors must be immediately reported to the Faculty Erasmus Administrative Coordinator (Roberto Fasano – Via Salaria 112, First Floor, Room 101)

NOTE

In order to participate in this call, it is mandatory to complete the online application form by March 7, 2018 by 12:00 a.m. (noon, Italian time). The correct completion of the application is solely certified, by the above-mentioned report sent to the student.

1. Candidates must submit a signed paper copy of their application to the Erasmus Office of the Faculty choosing between one of the following forms:

- I) send a signed scanned copy of their application to the Erasmus Office of the Faculty, e-mail address roberto.fasano@uniroma1.it within 23/04/2018, 12.00 a.m,**

OR

- II) submit a signed paper copy to the Erasmus Office of the Faculty, Mr. Roberto Fasano – Via Salaria 112, First Floor, Room 101 within 23/04/2018, 12.00 a.m, (Office Hours: Tuesday, 10.00-12.00 a.m)**

ART. 5.2 DOCUMENTS TO BE SUBMITTED

In order to complete their application properly, involved students must fill out all fields of the online form and verify the upload of the following documents, to be considered as an integral part of their application:

1. Signed photocopy of a valid identity document, under penalty of exclusion from the selection;
2. Language Certification, if

If the required documentation is not submitted (or uploaded) by the above deadlines, or the declared/self-certified information is not correct, the application will be rejected.

ART. 6 RANKINGS

ART. 6.1 RANKING PROCESS

A Commission composed by the Faculty's Erasmus+ Coordinator, the Erasmus+ Faculty's Administrative and a Faculty's Students representative will evaluate all applications, basing the final ranking on the following criteria:

1. The number of credits divided by the academic year (calculated from the year of enrolment up to the one currently attended) multiplied by the average of the obtained votes, the result divided into ten
2. language skills evaluation is based on a scale ranging from 2 to 10 in relation to the level recorded on the certificate the student has delivered during the application form, as in the following scheme:

A1 level= 2 points
A2 level= 4 points
B1 level= 6 points
B2 level= 8 points
C1 or upper level= 10 points

In case of equal scores, priority will be given to student who has never participated to a previous Erasmus study or Erasmus placement/traineeship mobility period.

On the basis of the abovementioned criteria Commission will publish a temporary ranking at:

- <https://web.uniroma1.it/spsc/>,
- <https://web.uniroma1.it/disse/>
- <https://web.uniroma1.it/trasparenza/>

The ranking will become final and mandatory if no appeals are submitted to within 10 consecutive calendar days from the publication, to Presidenza, Faculty of Political Sciences, Sociology and Communication, PiaZZALE Aldo Moro, 5 – Roma.

The Final Ranking will be published on the Faculty website:

- <https://web.uniroma1.it/spsc/>
- <https://web.uniroma1.it/disse/>

ART. 6.2 ACCEPTANCE OF THE MOBILITY

15 days after the publication of the ranking, selected students are required to provide feedback by email.

Non-compliance to the above deadline will be considered as a renunciation.

The final assignment of the Erasmus+ mobility is subject to:

- submission of the required documents
- formalization of the Learning Agreement
- signing of the Financial Agreement between the student and Sapienza.

Inclusion in final rankings will not automatically entitle to a mobility period, since the actual assignment will also depend on the verification of the respect of learning restrictions defined by the Faculty and the selected receiving institution.

Note: However, the student's mobility is subject to acceptance by the foreign Institution (i.e.: academic curriculum, language skills) which might require further certificates or reject the application on the basis of its rules not specified in the interinstitutional agreement signed with the partner University.

ART. 6.3 RENUNCIATION TO THE MOBILITY AND REPLACEMENT

The acceptance of the mobility is a serious commitment by the candidate. Thus, accepted students are expected to limit renunciations, after acceptance or at the beginning of the mobility period, to serious and proven matters of force majeure, which must be communicated in writing and duly justified to allow timely replacement by the first reserve candidate.

In case of renunciation, the Faculty Erasmus office will assign the mobility to the next student in the ranking, who will then be invited via email to provide feedback within 5 business days, under penalty of exclusion from the mobility.

ART. 6.4 LEARNING AGREEMENT

All students who accept the assigned destination are required to fill out the official study plan (Learning Agreement - L.A.).

The L.A. is a document that is prepared before departure and defines the learning activity to be carried out abroad (exams, thesis research).

The L.A. must be approved by the Academic Mobility Coordinator (RAM – List published at.....) and signed by the student and the receiving Institution to ensure the student recognition of credits taken abroad for passing exams/thesis.

Students must fill out their L.A. on their personal webpage at:

<https://relint.uniroma1.it/pp2013/login.aspx> .

The definition and subsequent approval of the Learning Agreement are mandatory to start the mobility period.

ART. 7 ONLINE LINGUISTIC SUPPORT AND EU SURVEY

ART. 7.1 ONLINE LINGUISTIC SUPPORT (OLS)

The Erasmus+ Programme allows **selected candidates to take a compulsory online test to assess language skills before and after the mobility**, if the learning language during the period abroad, specified in the Learning Agreement, is one of the following: Bulgarian, Czech, Croatian, Danish, Dutch, English, Finnish, French, Hungarian, German, Greek, Polish, Portuguese, Rumanian, Slovakian, Spanish and Swedish, except students who are assigned a mobility to Switzerland.

On the basis of the result in the assessment test, the student may receive a licence for an online preparatory language course.

Procedures concerning the language test will be communicated directly to the student at the email address provided on the application form.

ART. 7.2 EU SURVEY

At the end of the mobility period, participant students, expect students who are assigned a mobility to Switzerland, will be required to fill out the EU SURVEY.

Information concerning the procedures to be followed will be sent directly to the email address used by the student on the application form.

ART. 8 RECOGNITION OF THE EXPERIENCE

Under the "Rules for Student Mobility and Recognition of Study Periods and Training Abroad" R.D. N. 34218 - 13.05.2015, in the framework of the EU Erasmus+ Programme, Sapienza students have the opportunity to be awarded a mobility, whose results are recognized and directly transferred into their career.

ART. 9 PROCEDURES AND LOGISTICS

- In order to plan their curricular project at the host university, students should carefully examine all available information on the websites before applying. In fact, this information is binding for receiving the mobility assignment.

- For degree, PhD or Specialisation thesis work, after having consulted the website of the host university, students must agree on the project with their Italian supervisor and Academic Mobility Coordinator, based on the agreement with the partner professor at the host university.

- At the end of courses, Erasmus students must take the planned exams following the programmes and procedures provided for students of the host university. Performed learning activities will be recognized as provided by the Faculty and the "Rules for Student Mobility and Recognition of Study Periods and Training Abroad". Credits exams taken at host universities must be acquired respecting all the rules and regulations of the degree programme curricula.

- Once the procedures related to the acceptance of first, second and third destinations are completed, the Commission will decide and promptly communicate a date by which eligible students not selected can apply for destinations not assigned yet.

- Usually, foreign universities do not provide student housing for Erasmus students. Housing information is available on the websites of partner universities. Students should check any deadlines or specific procedures to be followed.

Furthermore, students must seek information autonomously with reference to rules regulating:

- Health Assistance in the host country, requesting information from their local health office or diplomatic missions, or at the following link: http://www.salute.gov.it/portale/temi/p2_6.jsp?lingua=italiano&id=897&area=Assistenza%20sanitaria&menu=italiani

- Admission to the host country through timely inquiry at the relevant diplomatic missions (Embassies and Consulates) in Italy (for non-EU citizens).

Laws regulating the entrance of non-EU students in Countries participating in the Erasmus+ Programme are related to the nationality of these students. The student is responsible for seeking information, in good time, and obtaining the documents that allow admission and stay in the destination country, by inquiring at the relevant diplomatic missions.

- The civil responsibility and accident insurance coverage, that students enjoy automatically when registered at Sapienza, is extended with the same procedures for the entire mobility period abroad at the host university: <https://www.uniroma1.it/it/node/24654>

- Students on mobility periods must:

a) autonomously procure their own health and travel insurance for the entire stay abroad, based on the conditions in the host country;

b) autonomously find information about possible laws regulating admission to the host country, by timely inquiring at the relevant diplomatic missions (Embassies and Consulates) in Italy.

ART. 10 ACTIVITIES AND GRANTS

Activities and grants provided for in this call are subject to the signature of the Erasmus+ Convention 2018/2019 between the Erasmus+ National Agency and Sapienza University of Rome.

Please note that the information contained in this call may undergo changes and/or integrations based on subsequent updates and regulations by the Erasmus+ National Agency.

ART. 11 CHECKS

As per Art. 71 - DPR 445 - 28/12/2000, the university will verify application information randomly and in any case that poses reasonable doubts on the information provided by self-certifications.

Non-compliance of information, declared or self-certified, constitutes a cause of exclusion/forfeiture.

ART. 12 TREATMENT OF PERSONAL DATA

The personal data of all applicants will be used for selection procedures and subsequent project phases, for institutional objectives in the framework of the Public Administration (Decree-Law No 196/2003).

Involved students can exert the rights provided by Decree-Law No 196/2003 (relating to the Personal Data Protection Code) at any time.

ART. 13 FINAL AUTHORITY

Under Law 7.8.1990, No 241 and subsequent amendments and integrations, in the framework of the exclusive competence of Sapienza University of Rome Faculty of Political Sciences, Sociology and Communication the final authority for the procedure is the Erasmus Administrative Coordinator Sig. Roberto Fasano, – tel. 06-49918451, e-mail: robertofasano@uniroma1.it. Office hours, Tuesday, 10.00-12.00 a.m)

ART. 14 END OF PROCEDURE

The publication of the final list of selected students will be completed within 20 days the expiration of the Call

In case of conflicting interpretations between the English and Italian versions of this selection call, the Italian language text (Decree prot. n°. date) will be final.

Rome, 12.04.2018

F.to il Preside

Prof.ssa Raffaella Messinetti

NOTE

(1)

Applications of students enrolled in third-cycle programmes (PhD and Specialization Schools) will be accepted with reserve in case the deadline for enrolment to the academic year 2017/2018, as for "manifesto" (syllabus)/call of their degree programme, is later than the deadline of this call.