



SAPIENZA
UNIVERSITÀ DI ROMA

NON-EU MOBILITY GRANTS UNDER BILATERAL AGREEMENTS

***Call reserved for students of the Faculty of
Giurisprudenza***

***ACADEMIC YEAR 2022-2023
I Semester***

Call and results available on the University's website at "Transparent Administration":
https://web.uniroma1.it/trasparenza/bandi_trasparenza

- **Deadline for the online application: 21/01/2022 2.00 PM**
- **Deadline for grant approval of selected students: within 10 days from the email received by the International Office - Non-EU Mobility and International Educational Agreements Unit (ARI)**



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ART. 1 GENERAL INFORMATION

ART. 1.1 PURPOSE

The primary purpose of non-EU mobility grants under bilateral agreements is to enable students to carry out part of their course abroad, replacing the educational activities provided for their study plan in Sapienza with educational activities of the chosen host University (compatible in terms of the number of activities and training objectives) or to carry out research aimed at writing their thesis¹.

Students participating in this exchange programme have the opportunity to obtain recognition of the exams taken at the host University (in terms of grades and credits) if planned before departure with the Academics Supervisor for International Mobility (RAM) through Learning Agreement/Change form and in accordance with the "Regulations for Student Mobility and Recognition of Study and Training Period Abroad" (D.R. register no. 34218 of 13.05.2015).

The student in mobility receives a financial contribution and can attend courses and take advantage of the facilities available at the host University without the payment of additional tuition fees².

The grant awarded with this Call for proposals constitutes a refund of part of the costs of the selected candidate's stay abroad, who will have to provide for all expenses, including those for visa, travel, board and lodging and any fees for participation in international programmes imposed by the host University, as well as taking out a possible insurance policy for medical expenses at the time of departure.

During the entire mobility abroad, students must be enrolled at Sapienza and can obtain the degree (degree, masters degree or PhD) only after the period of study abroad is completed.

ART. 1.2 - PARTICIPATING COUNTRIES

The list of available countries is as follows:

- Stati Uniti



ART. 2 GENERAL REQUIREMENTS FOR PARTICIPATION AND ELIGIBILITY

(For the specific requirements indicated by the Faculty, see art. 2.3)

To participate in the Call, students must:

- be enrolled (also part-time) in Sapienza, in the 2021-2022 to a single-cycle master degree, in the faculty of Giurisprudenza
- be up to date with their fee payment;
- not be resident in the country where they intend to do the exchange;
- maintain the student status until the end of the period of study abroad and not obtain the title before the recognition by the Academics Supervisor for International Mobility (RAM) of the training activity carried out at the host University;
- possess adequate language skills required by the host University (see art. 2.3.1);

¹ By virtue of the existence at Sapienza of a funding programme already dedicated explicitly to scholarships for thesis abroad, the International Office - Non-EU Mobility and International Educational Agreements Unit, while maintaining the opportunity for candidates to participate in the Call for proposals to carry out a period of mobility abroad to research their thesis, reserves the right, in the context of this Call, to give priority to the projects of candidates aimed at attending courses and taking the relevant examinations at the University of destination.

² Students awarded scholarships to non-EU countries are required to pay only the tuition fees to the University of Rome "La Sapienza", which, however, is not responsible for any participation fees imposed by host universities on students in mobility.



Please note that:

- **students who, at the time of application, are enrolled in the third year of a Bachelors degree course or in the second year of a Masters degree course** or who have not completed their exams within a set period, and plan to graduate before the period of mobility abroad cannot apply;

ART. 2.2 INCOMPATIBILITY

Students who have already benefited from a non-EU mobility grant in the past will not be eligible for a second grant on the same funds unless they are enrolled in subsequent cycles of their academic career.

It is also not permitted to receive grants for international exchanges or stays abroad on Sapienza funds at the same time as the grant in question.

This grant cannot be cumulated with contributions provided by the "grant for thesis abroad" programme.

However, you may participate in several Calls in the same academic year, including other mobility programmes, but the study period must be different and not exceed the maximum period of mobility abroad defined by the degree course.

ART. 2.3 ACADEMIC AND FACULTY REQUIREMENTS

Students of the Faculty of Giurisprudenza who meet the following academic requirements may apply for the Call:

The call is open to Law students who meet the following academic requirements: students enrolled in 4th or subsequent years of the Single Cycle-Degree Programme in Law, who have already passed all the exams scheduled for both the second and third year within the call for applications' deadline. Moreover, candidates shall keep their student status until the end of the exchange period, have a satisfactory knowledge of English language, participate in courses held by the Host Universities during the Fall Term (August - December 2022) and take successfully exams for a minimum of 30 CFU. Students will not be required to pay any enrollment fee whatsoever at the Host University, but they will still be obliged to pay all the tuition fees provided for by Sapienza University of Rome. Please note that the exchange program at Fordham University does not provide for an agreement with the Law School itself, as the student conducting the academic exchange will be able to choose among the following Colleges: - Rose Hill Campus - Gabelli School of Business - Lincoln Center Language requirements: The candidate shall bear the language level required by the Host University of interest, which is shown in the list of the available Partner Universities (art. 4) at the time of the application. Please note that Fordham University (Rose Hill Campus, Gabelli School of Business and Lincoln Center) mandatorily requires one of the following language certifications: - TOEFL iBT: 90+ - TOEFL PBT: 575+ - IELTS: 7.0+ - CAE (Cambridge English Advanced): C1 or 180+ - Duolingo English Test: 120+ If language requirements are not specified, students will be required to check them themselves on the Host University website. In any case, the student is responsible for accomplishing the language requirements established by the Host University.

ART. 2.3.1 LINGUISTIC REQUIREMENTS

Applicants must have the language level required by the host University of interest as listed in the available destinations (art. 4) at the time of application.

Please note: If the language requirement is not specified, the student is required to check it on the website of the host University. Achieving the language level required by the host University is always the student's responsibility.

ART. 3 CONTRIBUTIONS AND ECONOMIC BENEFITS

3.1 GENERAL ASPECTS

Mobility grants are awarded exclusively for the academic activities carried out abroad and limited to the continuous period of mobility assigned.

To benefit from the grant, the student assigned to mobility must, before departure, sign the mobility contract and follow the instructions that will be provided when the mobility is assigned.

Students can benefit from the grant only once for each cycle of study.

The grant cannot be combined with other Sapienza grants (grants for thesis abroad, Erasmus+ grants or other mobility programmes), except for the grant for the right to study provided by Laziodisco.

3.2 AMOUNT AND DURATION OF MOBILITY



The grant is provided by the International Office - Non-EU Mobility and International educational Agreements Unit (ARI) and is equal to 700€ net per month for the first five months of mobility. Starting from the 6th month of mobility, the amount is set at €500 net per month, as per BoD resolution no. 426/19 issued on 17.12.2019.

The grant will correspond to the actual and continuous duration of the mobility, attested by the arrival and departure certificates issued by the host University in compliance with the academic calendar and within the limits of the "grant months" indicated in art.4.

The duration of the mobility cannot be less than three months (90 days) and not more than 12 months (2 consecutive semesters).

For durations longer than three months, the entire monthly contribution will be recognised starting from the 16th day of stay at the host University. The counting of the days spent at the host University will be made automatically by the mobility management application, which will take into account each month as having 30 days and not the solar one.

The following table summarises the contributions based on the duration of the mobility:

Months assigned	Minimum stay	Total amount
3 months	90 days	2100€
4 months	3 months and 16 days	2800€
5 months	4 months and 16 days	3500€
6 months	5 months and 16 days	4000€
10 months	9 months and 16 days	6000€
11 months	10 months and 16 days	6500€
12 months	11 months and 16 days	7000€

Certificates of arrival and departure issued by the host University in accordance with the academic calendar will always be used to allot the grant.

In any case, no additional monthly grant payments will be made in case of stay longer than the assigned months.

For mobility of **one semester per study (3, 4, 5 or 6 months)**, any mobility extensions may be granted but without contribution.

Mobility **for thesis research** eligible for funding is a minimum of 3 months and a maximum of 4 months.

For mobility of **two consecutive semesters**, provided for by the bilateral agreement signed with the host University, the duration of the mobility must be at least nine months and 16 days.

No contributions will be paid for mobilities of 7, 8 and 9 months.

For further details, please see the detailed rules on the following page of the Sapienza website:

<https://www.uniroma1.it/it/pagina/borse-accordi-bilaterali>

ART. 3.3 TAX TREATMENT OF THE CONTRIBUTION

According to art. 1, paragraph 50 of Law no. 208 of 28.12.2015, the exemptions provided for in art. 1, paragraph 3 of Decree-Law no. 105 of 9 May 2003, converted with amendments, by Law no. 170 of 11 July 2003, apply to scholarships for international mobility, unless further regulatory changes are made.

ART. 3.4 MODALITIES OF GRANT DISBURSEMENT

The grant is paid according to the terms and conditions contained in the mobility contract that will be signed by the student and ARI - Non-EU Mobility and International educational Agreements Unit and also listed below:

ONE-SEMESTER MOBILITY

The minimum stay must be 90 days (3 months), and the grant is paid out in **2 tranches**:

- 70% of the total amount within 60 days of signing the contract as an advance payment of the contribution;
- 30% upon return, upon presentation and verification of the arrival and departure certificates available on the student's page and signed by the host University, confirming the actual period of mobility, in addition to the documentation required when assigning the mobility.



TWO-SEMESTER MOBILITY

In case of mobility of two consecutive semesters, the minimum stay must be ten months or nine months and 16 days. The grant is paid out in **3 tranches** as follows:

- 70% within 60 days from the signing of the above contract as an advance payment of the contribution;
- 70% as an advance payment on the estimated duration for the second semester upon completion of the first semester abroad, as attested by the certificate issued by the host University;
- 60% upon return, upon presentation and verification of the certificates of arrival, stay and departure available on the student's page and signed by the host University, confirming the actual period of mobility, in addition to the documentation required during the mobility assignment.

The actual final contribution (balance) will be calculated taking into account the dates reported on the arrival and departure certificates issued by the host University and in any case always in compliance with the number of months assigned.

ART. 3.5 COMPLIANCE OF DOCUMENTATION AND RETURN OF THE GRANT

The documentation relating to mobility will be subject to verification by ARI - Non-EU Mobility and International educational Agreements Unit.

If the documentation mentioned above does not comply, the partial or total refund of the contributions paid will be required.

The student **may refund** the grant if:

- has not taken exams or carried out the thesis research agreed for a minimum of 12 CFU and consequently obtained the recognition of credits accrued abroad;
- has completed their mobility before the minimum of 90 days;
- has received as first instalment of the grant an amount higher than the total amount for the entire duration of the mobility. The actual length of the mobility will be attested by the certificate of arrival and departure (form can be found on the personal page of the selected student);
- the period of attendance is not continuous;
- the student has made a false declaration (see art. 5.3);
- renounced mobility after signing the contract (see art. 8).

The balance of the grant may not be recognised to the student in case:

- They have graduated **before** the return of the end of mobility documentation from ARI - Non-EU Mobility and International educational Agreements Unit without proceeding to the recognition of the exams or the thesis research planned during the mobility;
- does not provide all the end of mobility documentation required by ARI - Non-EU Mobility and International educational Agreements Unit within the terms established in the mobility contract.

ART. 3.6 MOBILITY EXTENSION

The selected student can request to extend their stay for a further semester within 30 days after the end of the mobility through the form available on their page. The extension can be agreed:

- upon acceptance by the host University;
- after filling in a change form with a further 12 CFU, compared to the learning agreement initially prepared, to be recognised upon return;
- after approval by the RAM and the Academic Manager of the agreement.

The extension, even if agreed, does not provide for further grants.



ART. 4 AVAILABLE DESTINATIONS AND PLACES

From the list below, the student can select a maximum of two destinations. The list of host Universities may be subject to change even after the publication of this Call if the host University communicates any changes in available places or admission requirements.

The priority order indicated at the time of application will be a binding criterion for the assignment of the destination if the candidate wins in more than one place.

Please note that the mobility may be carried out by the student during the first or second semester of the academic year of this Call, in compliance with the registration deadlines established by the host University.

To be able to formulate, consciously, the study plan (Learning Agreement) that will be carried out, the student must peruse (before applying) the information available on the website of the host universities by checking the educational offer and the academic calendar independently.

When choosing the universities on the list, please pay attention to the language level required to attend the selected courses (see art. 2.3.1).

Below is the list of available destinations, their requirements and monthly salary:

Country	University Name	Academic Manager	Faculty Requirements	Language requirements	Number of grants	Months grants
Stati Uniti	Columbia University - Law School	Prof. Laura Moscati		Lo studente è tenuto a verificarlo sul sito dell'Università ospitante.	2	5
Stati Uniti	Cornell University Law School	Prof. Laura Moscati		TOEFL 100+, IELTS 7,5+	2	5
Stati Uniti	Fordham University	Prof. Laura Moscati		TOEFL iBT: 90+, TOEFL PBT: 575+, IELTS: 7.0+, CAE (Cambridge English Advanced): C1 or 180+, Duolingo English Test: 120+	2	5
Stati Uniti	Missouri Kansas City University	Prof. Laura Moscati		Lo studente è tenuto a verificarlo sul sito dell'Università ospitante.	2	5
Stati Uniti	Suffolk University Boston - Law School	Prof. Laura Moscati		Lo studente è tenuto a verificarlo sul sito dell'Università ospitante.	4	5



ART. 5 APPLICATION

ART. 5.1 SUBMISSION AND DEADLINE

The online application form is available on the page:

<https://relint.uniroma1.it/accordibilaterali/candidatura/login.aspx>

The deadline for filling in and sending the online application is **21/01/2022 2.00 PM**.

Applications sent after the deadline will be automatically discarded by the system (even if the student has started to fill it in before the deadline mentioned above).

The following email address will be used to send all the questions concerning this Call and how to fill in the application Maria Civita Campobasso - mariacivita.campobasso@uniroma1.it

You must use your institutional email account to submit your application (surname.id@studenti.uniroma1.it). This will be the only method used for all communications relating to this Call and subsequent procedures.

After completing the application, the student will receive, at the institutional email address an email confirming his submission. Therefore, it is the responsibility of each candidate to verify the email has been successfully received, check the accuracy of the provided data and promptly notify any errors in the filling out/receiving to Maria Civita Campobasso - mariacivita.campobasso@uniroma1.it

The correct submission of the application is certified only by the confirmation sent to the student.

To supplement, modify or cancel applications submitted after the deadline, either because of formal or substantive errors, is not allowed.

Furthermore, applications with incomplete or false data, or lacking the required documents will not be taken into consideration (art. 5.2).

ART. 5.2 DOCUMENTS TO BE ATTACHED WHEN APPLYING

To complete the application correctly, interested students must fill in all fields of the online form and make sure that **they have uploaded the following documents:**

- a photocopy of a valid passport or ID card.
- an updated CV in Europass format (template downloadable from the following website: <https://europass.cedefop.europa.eu/it/documents/curriculum-vitae>) duly signed;
- **for candidates who will follow courses and take examinations at the host University**, a learning agreement with exams to take abroad by filling in the appropriate word form in the application with a minimum of 12 CFU of Sapienza exams to be recognised upon return;
- **for candidates who will carry out research work for thesis:** a summary of the research project, accompanied by a letter from the supervisor certifying the assignment and approving the relative programme, for a minimum of 12 CFU to be recognised on the total number of CFU for the final thesis.
- motivation letter;
- language certification (if requested by the host University);

ART. 5.3 CHECKS

We inform that, according to art.71 of DPR 445 of 28/12/2000, the University checks the truthfulness of the self-certifications according to the current regulations and the incompatibility of the mobility grant in question with contributions paid for other reasons, for exchanges or international stays abroad on Sapienza funds.

If the checks carried out on the individual information reveal a false declaration for the purposes of allocating mobility grants abroad, the grant itself will be revoked and any sums already paid will be recovered, without prejudice to any criminal liability



for any false declarations made.

ART. 6 RANKINGS

ART. 6.1 FORMULATION OF THE RANKINGS

Applications received by the deadline and by the conditions set out in this Call will be evaluated by a select committee appointed by the Dean based on the following merit criteria:

- **academic career** consisting of: number of examinations taken and registered on Infostud, number of credits earned and weighted average at the time the application is sent. The Commission will have the right to take into consideration any exams taken after the application has been sent and in any case no later than the end of the selection procedure;
- **relevance and quality of the study plan (if required by the Call) or research project for the thesis** proposed by the candidate and its motivation;
- **documents attached to the application**

As a result of this assessment, the Examination Board will interview the candidates and verify their foreign language knowledge required by the host University. Time and place of the interview will be emailed at the institutional address indicated in the application form.

You will be required to bring along your identity card. **Failure to produce this document or to show it at the interview will constitute grounds for exclusion from the selection procedure.**

Based on the above criteria, the Examination Board will draw up a provisional list of selected candidates, which will be published on https://web.uniroma1.it/trasparenza/bandi_trasparenza.

In allocating mobility, with equal points, priority will be given to students who have never done a non-EU mobility for studies purposes.

The ranking will be considered final if, from the date of publication, after ten natural and consecutive days, no request for revision is submitted.

The final ranking will be published on the website: https://web.uniroma1.it/trasparenza/bandi_trasparenza.

ART. 7 ACCEPTANCE OF MOBILITY

The minutes of the Examination Board with all the results will be sent to ARI - Non-EU Mobility and International educational Agreements Unit, which will mail the candidate about the allotment and the signature of the mobility contract.

The formal online acceptance of the grant must take place within 10 consecutive days of receiving the email sent by ARI - Non-EU Mobility and International educational Agreements Unit. Failure to comply with this deadline will be considered as a waiver.

Such formal acceptance implies the commitment of the selected candidates to follow their respective study periods abroad according to the academic calendar and the study programme defined by the Learning Agreement that specifies the courses to be attended or the thesis programme.

The mobility must take place in the first or second semester of the academic year of the Call with departures, as explained below:

MOBILITY IN THE FIRST SEMESTER:

For studies: no later than October 15 and in any case in compliance with the start of the academic activity at the host University;

For thesis research: by and no later than December 15 and in any case in compliance with the start of the research activity agreed with the foreign supervisor of the activity.

The student will be entitled to the grant only after:

- having received the letter of acceptance/invitation from the host University (sent directly to the student, to the contact



person of the agreement or ARI - Non-EU Mobility and International educational Agreements Unit) with a minimum acceptance period of 90 days);

- have filled in the Learning Agreement online and have received RAM approval (art. 7.1);
- have signed the mobility contract and taken part in the information meeting at ARI - Non-EU Mobility and International educational Agreements Unit.

The contract must be signed, and the completion of all the procedures required by ARI - Non-EU Mobility and International educational Agreements Unit must be carried out **starting from 60 days before the start of the mobility and must be completed no later than 10 days before the actual departure, on pain of forfeiture of the grant.**

As per MUR directives, to report the funds paid for the grants, ARI - Non-EU Mobility and International educational Agreements Unit will acquire directly from Infostud the ISEE data of the students awarded the grants if declared.

ART. 7.1 ONLINE LEARNING AGREEMENT AND RECOGNITION

According to the "Regulations for Student Mobility and Recognition of Study and Educational Period Abroad" (D.R. register n. 34218 of 13.05.2015) under the non-EU mobility programme, Sapienza students have the opportunity to benefit from mobility the outcomes of which are validated and transferred directly into their career.

To this end, the student who has accepted the assigned destination is required to complete an official online study plan (Learning Agreement - LA) via his personal page.

The online Learning Agreement defines the educational activity to be carried out abroad (exams, thesis research) and also:

- It is planned before departure and only after confirmation of the grant allotment and its acceptance by the student;
- it must be approved by the Academics Supervisor of International Mobility (RAM - list available here: <https://www.uniroma1.it/it/pagina/coordinatori-e-responsabili-accademici-mobilita-internazionale-0>);
- It must be completed by the student in agreement with the Academic Manager of the agreement, the RAM and the host University in order to guarantee the passing of the relative exams/tests abroad and the consequent recognition of the credits obtained;
- **it must provide for a minimum of 12 Sapienza exams CFU to be recognised upon return even in case of thesis research. For the mobility of 2 consecutive semesters, the minimum number of CFU to be accepted upon return is 24.**

Please note: the minimum number of credits for recognition is based on the Sapienza exams included in the student's career and not on the number of credits of external examinations that the student intends to take abroad.

The definition and consequent approval of the online LA are mandatory and binding for mobility and the granting of the scholarship, under penalty of exclusion of the mobility itself.

ART. 8 RENOUNCE AND REPLACEMENT

The acceptance of mobility to non-EU countries is a serious commitment made by the student. The selected students are invited to limit the waivers to serious and proven cases of force majeure, which must be promptly communicated in writing through the student's page. The first student from the list of suitable candidates will be allowed to take over in time for the organisation of the mobility period.

Students who fail to communicate their resignation, or deliver it late and whose resignation occurs after acceptance of the mobility grant, will be asked to return any grant advance payment already received.

Students who have been awarded a non-EU mobility grant and subsequently win a grant from the Erasmus+ programme or another programme for the same period of mobility must inform ARI - Non-EU Mobility and International educational Agreements Unit of which position they intend to give up, otherwise they will be excluded from both.

In case of renounce, ARI - Non-EU Mobility and International educational Agreements Unit, upon confirmation by the Academic Manager of the agreement and the Head of the procedure, will proceed with the assignment of the mobility to the next students in the ranking, who can then be called by email and invited to reply within 10 days; otherwise, the mobility will be revoked.



ART. 9 LOGISTICAL AND ORGANISATIONAL PROCEDURES FOR THE MOBILITY PERIOD

The assignees will have to fill in the application form of international exchange student following the instructions of the host University, only after having been appointed to the host University and contacted by the latter.
Besides, all selected students must also provide the necessary documentation and permits required by the host country (passport, visa, invitation letter or declaration of the host University, accommodation, etc.).

ART. 9.1 INSURANCE

The University insures each selected student for civil liability, and injuries only during academic activities also for the period of mobility abroad (<https://www.uniroma1.it/it/pagina/polizze-assicurative-studenti>).

Mobility students are independently required to ensure adequate health coverage during their stay abroad, according to the modalities provided by the University and the host country.

ART. 10 MUTUAL OBLIGATIONS OF STUDENTS AND HOST UNIVERSITIES

The assignees are required to comply with the internal rules and regulations of the host University. At the end of the courses, they will have to take the relevant examinations according to the planned programmes and modalities. The automatic recognition of the educational activities upon presentation of suitable documentation must have been previously approved by RAM, in terms of votes and credits obtained, by signing the online Learning Agreement.

ART. 11 PERSONAL DATA PROCESSING

The personal data provided by the candidates with the application form will be processed to manage the selections and the subsequent phases of the project within and for the institutional purposes of the Public Administration. The processing of personal data is governed by the new European Regulation no. 679 of 27.4.2016 - GDPR (General Data Protection Regulation) as well as by the national legislation in force (Legislative Decree 196/2003 - Personal Data Protection Code). The report, pursuant to Article 13 of EU Regulation no. 679/2016 is available at: https://web.uniroma1.it/trasparenza/bandi_trasparenza

ART. 12 PROCEDURE SUPERVISOR

Following Law no. 241, August 7, 1990, the person in charge of the procedure, for information and methods of exclusive competence of the "Sapienza" University of Rome, is Maria Civita Campobasso, email address mariacivita.campobasso@uniroma1.it

ART. 13 END OF PROCEDURES

The deadline by which the results of the selection are expected to be finalised and published is 15/02/2022

DEADLINE: 21/01/2022 2.00 PM

Signature The Dean

A handwritten signature in blue ink, appearing to read 'Oliviero...', written over a horizontal line.