



Prot. n. 641
Of May 31, 2021
Class. III/12

Call for applications No. 3/2021

**CALL FOR APPLICATIONS TO NO. 13 INTERNATIONAL THESIS
SCHOLARSHIPS
AY 2020/2021**

THE DEAN

HAVING REGARD TO the legislative degree March 29, 2012 no. 68:
HAVING REGARD TO the regulation for the assignation of International Thesis Scholarships issued with D.R. no. 332/2016 of 5.02.2016;
HAVING REGARD TO the resolution no. 41/2021 March 2, 2021 with which the Academic Senate approved the distribution across Faculties, for the AY 2020/2021, of no. 160 International Thesis Scholarships;
HAVING REGARD TO the resolution no. 65/2021 February 11, 2021, with which the Board of Governors approved the distribution across Faculties of International Thesis Scholarships;
HAVING REGARD TO the communication March 10, 2021 of the Academic Programmes and Education Welfare Area Directors, arrived via certified email, that states that the Faculty of Information Engineering, Computer Science and Statistics has been assigned no. 13 International Thesis Scholarships;
HAVING REGARD TO the resolution of the Faculty Committee in the online meeting of May 27, 2021.

ORDERS

Article 1

A call for applications for the AY 2020/2021 has been announced to assign no. **13 International Thesis Scholarships**.

Article 2

International Thesis Scholarships are open to students enrolled from the first year on, in one of Sapienza's Master's Degree Programmes of the Faculty of Information Engineering, Computer science, and Statistics. These scholarships are also open to students enrolled within one year beyond the allotted time to obtain such Master's degrees. Scholarships are assigned to students to finance a training period abroad to broaden their knowledge on topics relative to their final thesis or to develop useful knowledge for it, by spending some time at EU or non-EU institutions, organisations and companies or at government institutions



or international institutions with an adequate scientific and cultural level.

The international thesis research activity can only be carried out in a country other than the student's home country.

The duration of the period abroad cannot be less than two consecutive months and must take place after the scholarship has been awarded.

Article 3

The scholarship amount is equal to € 2.821,00 before taxes established in the legislation in force: € 2.600,00 gross amount for the student + regional tax on productive activities ("IRAP") paid by the Administration.

Article 4

Students can apply for the International Thesis Scholarship only if they meet the requirements below, within the deadline of the call for applications:

- 1) be at their first or second year of enrolment, or no more than one year beyond the allotted time to attain the degree, of one of the Master's degree programmes of Sapienza's Faculty of Information Engineering, Computer Science, and Statistics;
- 2) be up to date with tuition fees and regional tax payments;
- 3) have been assigned a topic for the final thesis by one of the Professors, acting as the Supervisor, of Sapienza's Faculty of Information Engineering, Computer Science and Statistics;
- 4) have a good knowledge of the language spoken in the country in which they intend to carry out the international thesis research period, as assessed by their Supervisor;
- 5) have a statement on letterhead, possibly also validated by the Department's Educational Affairs Office, signed by the thesis Supervisor, in which the Supervisor attests under their own responsibility:
 - a. the motivation for the student's need to carry out preparatory work for their thesis at an Institution, Organisation or Company referred to in article 2 of the Regulations;
 - b. the duration of the period the student will spend abroad, specifying the start date and the end date, and the work plan that the student has to carry out during that time period;
 - c. The Institution, Organisation or Company where the student will carry out their international thesis period, giving details about the nature and the characteristics of it to allow the assessment of its scientific and cultural level;
 - d. the name, status, and details of the "Tutor" that will supervise the student's work at the location referred to in the previous point c);
- 6) meet the academic merit and income requisites, as indicated in the subsequent article 6.

Article 5

Applications for the International Thesis Scholarship, signed in accordance with the Legislative Decree December 28, 2000 no. 445, and addressed to the Educational Board Director/Programme Coordinator, using the specific form attached to the present call, **must be submitted**, in consideration of the national public health Covid-19 emergency, **with no exception by 23:59 of June 30 2021 in the ways listed below**, candidates who fail to respect



the deadline will not be admitted to the procedure:

1) **at the Dean's email address: presidenza-i3s@cert.uniroma1.it through the student's personal University email address (surname.studentIDnumber@studenti.uniroma1.it) or through the student's personal certified email address;**

2) the following address must be added in copy to the email (CC): cristina.marchetti@uniroma1.it

The application must include in the email subject: "13 Borse di Studio per tesi estero a.a. 2020/2021" (13 International Thesis Scholarships AY 2020/2021).

Candidates must attach to their application the statement referred to in previous article 4 subsection 5 and a signed identification document; candidates who fail to follow these indications are excluded from the procedure.

Within 10 days after the submission deadline, a Selection Board composed of three or five members, of which one is a student, appointed by the Faculty Dean, assess the adequacy of each application submitted. The ranking is drawn up considering the exams passed/credits achieved up to the moment the international thesis application has been submitted.

The application form model attached to the present call is available at Sapienza's Transparency Portal: https://web.uniroma1.it/trasparenza/bandi_trasparenza and on the Faculty website.

All the relevant qualifications and declarations may also be submitted through self-certifications in accordance with article 46 of the del D.P.R. 445/200 and subsequent modifications.

Article 6

The Selection Board verifies that candidates meet the requirements referred to in article 4. If the number of candidates meeting the requirements exceeds the number of places available, the Selection Board draws up a ranking list based on merit criteria, and where the merit points are equal between candidates, based on ISEE (equivalent financial situation index). If two or more candidates have the same ISEE value, the younger candidate prevails. With regards to the merit criteria, the Selection Board considers the quality of the work plan for the international thesis submitted by each candidate, the average mark for all the exams taken, and the ratio between the exams taken/credits achieved and the exams to be taken/credits to be achieved with regards to each student's study plan. The Selection Board will take into account any other objective assessment element and will guarantee the distribution of scholarships across the various programmes.

The Selection Board may prioritise candidates who have never carried out training opportunities abroad. The final decision of the Selection Board is unquestionable.

Once it has concluded its duties, the Selection Board publishes the ranking list on the Transparency Portal and on the Faculty website.

Article 7



The candidate awarded with the scholarship accepts it within 15 days from the publication of the ranking list by the Dean's Administrative Office.

If the first candidate in the ranking foregoes the scholarship, the latter shall be assigned to the following candidate in the ranking.

The payment of the first instalment, equal to 75% of the scholarship's total amount, is paid by Sapienza's Salaries Office that receives the relevant documents from the Dean's Administrative Office, and pays out the instalment once it has received the statement submitted by the student attesting the date of departure, validated by the Supervisor or by the Educational Board Director/Programme Coordinator.

Such statement, undersigned by the student, must be signed by the thesis Supervisor or by the Educational Board Director/Programme Coordinator, on the Department's letterhead paper, and submitted in original to the Dean's Administrative Office.

The payment is carried out within 15 days from the acquisition of the statement mentioned above. The Faculty Dean's Administrative Office sends the documents to Sapienza's Salaries Office for the payment of the remaining 25% of the scholarship within 15 days after the student has submitted the following documents:

1. a statement by the Supervisor or the Educational Board Director/Programme Coordinator attesting the completion of the study period abroad equal to or beyond two months;
2. the Tutor's declaration affirming that the student actually spent their time at their Institution and describing the activities carried out.
3. a copy of the thesis application/graduation certificate printed out from Infostud.

If these documents are missing, the Faculty Dean's Administrative Office cannot send such documents to the Salaries Office, which cannot, therefore, pay the remaining 25% of the scholarship, and the student must give back the amount previously received.

(The time limit, also referred to in article 7 of the Regulations, that establishes that the Dean's Administrative Office carries out the payment within 15 days after receiving the relevant documents from the student, has to be understood as the time limit within which the Faculty Dean's Administrative Office must send the documents to the Salaries Office that provides for the payment and not as the total time within which the Salaries Office must carry out the payment).

In relation to actions set out by national and international government authorities to face the COVID-19 emergency, during the 11.02.2021 session, the Board of Governors and the Academic Senate during the 2.03.2021 session, approved as an exception to article 7 of the Regulations for the International Thesis Scholarships, regarding the part in which it is stated that the student must graduate within six months from the end date of the study period abroad, otherwise, they must give back the scholarship received, such time limit is extended to 12 months, this exceptions is exclusively applicable to students who have been awarded the scholarship for the AY 2020/21.

Therefore, students must graduate within twelve months from the end date of their study period abroad, considered based on the attestations in article 4 letter c) and article 5 letter b)



Failure to meet this time limit entails giving back the scholarship.

Article 8

The scholarships referred to in this call for applications can only be awarded once per degree Cycle and are compatible with:

- 1) scholarships assigned by the Regional Body for the Right to Study and Knowledge;
- 2) scholarships and graduation awards assigned by Sapienza University of Rome;
- 3) financial benefits given in the context of European educational Programmes;
- 4) financial benefits given for the same purposes by public and private Bodies, with or without selection procedures.

The scholarships are incompatible with Sapienza's scholarships for the same qualification (international thesis scholarship).

The scholarships referred to in the present call for applications undergo “IRPEF” taxation, personal tax income (they are treated as “*income for employees*” under article 5, subsection 5, letter c) of “TIUR”, the Income Tax Act – therefore they are taxable income). INPS taxation does not apply to scholarships.

Article 9

The Faculty verifies that the students' declarations in their application are reliable, under the law in force. False statements entail the suspension of the scholarship and that any amount already received by the student must be returned, without prejudice to the application of disciplinary decisions and criminal penalties set out in article 76 of the D.P.R. 445/2000 in case of false statements.

Article 10

Personal data shall be processed in compliance with the legislation currently in force, as indicated in the attachment below.

Article 11

In accordance with articles 4, 5, and 6 of law 7 August 1990, no. 241, the person in charge of the administrative proceedings is Mrs Cristina Marchetti email: cristina.marchetti@uniroma1.it

Article 12

Submitting the application and the attached documents entails accepting all the rules laid down in this call for applications.

Rome, May 31, 2021.

The Dean

signature Professor Fabio Grasso



NOTICE IN ACCORDANCE WITH ARTICLE 13 OF THE EU REGULATION NO. 679/2016 OF 27.04.2016 “GENERAL DATA PROTECTION REGULATION”

Data controller

The data controller is Sapienza University of Rome; the University's legal representative is the Rectress pro tempore.

Contact details: urp@uniroma1.it PEC: protocollosapienza@cert.uniroma1.it

Data protection officer contact details

rpd@uniroma1.it; PEC: rpd@cert.uniroma1.it

Purposes of the processing

The purposes of the processing are the guarantee of the student's right to study, thank to which the student can benefit from financial reliefs, grants, scholarships, and services:

- to improve students' life and study conditions;
- to carry out cultural, sporting, and leisure events for students.

In accordance with article 6 of the Regulation, personal data processing is necessary for the performance of a task carried out in the public interest or for the exercise of official authority vested in the controller.

Nature of providing data and consequences in case of refusal

The personal data collected and processed are the following:

- data directly provided by users when registering to admission tests for restricted-access degree programmes, data provided when enrolling, when submitting the final degree application or admission application for PhDs, Specialisation Schools, Advanced Professional Courses, Specialisation Courses, calls for applications;
- tax and income data provided online when enrolling or registering to years following the first one, or provided through self-certification for tuition fee payment purposes;
- data provided by users when requiring specific services;
- data connected to the student's academic career;
- data provided when registering for state exams carried out at Sapienza University of Rome;
- data relative to disabilities, Specific Learning Disorders;
- data that are suitable to reveal political, religious, philosophical opinions etc., particularly in the case of student organisations with political or religious implications;
- biographical data;
- data relative to the career;
- financial data for exemptions or refunds.

Such data are exclusively processed for the University's institutional purposes, particularly for purposes required by law for the management of the educational and administrative relationship between University and students, as well as for carrying out the specific services required by users.

Processing methods and authorised data processors

Data collection is carried out considering the principles of relevance, completeness, and proportionality with regards to the purposes for which they are processed.

The processing of the above-mentioned data is carried out through computerised procedures for compliance with legal obligations or for administrative, educational purposes, connected to the election of student representatives in Academic Bodies, or for purposes related to any student part-time collaboration at University units.

Providing data is mandatory. Any refusal to provide data entails the inability of the Controller, Processor and persons in charge to process data and, therefore, the failure to carry out the related services and/or



apply the exemptions required. In particular, refusing to provide data prevents starting and continuation of the relationship with Sapienza University of Rome.

Personal data are processed in compliance with the principles of lawfulness, fairness and transparency as foreseen by the law, also by using IT tools and telematic procedures for the memorisation and management of the data, and, in any case, in a way that guarantees safety and privacy of data subjects.

Data subject rights

Data subjects can request the above-mentioned controller or the data protection officer, if the conditions allow it, to access their personal data in accordance with article 15 of the Regulation, to correct the data in accordance with article 16 of the Regulation, to erase the data pursuant to article 17 of the Regulation, to restrict the processing in accordance with article 18 of the Regulation, or they may object to processing in accordance with article 21 of the Regulation, as well as the right to data portability in accordance with article 20 of the Regulation.

In case of violations to the Regulation, the data subject has the right to lodge a complaint with the Data Protection Supervisor.

Taking part in the selection procedure according to the methods described in the present call for applications entails acknowledging the content of the notice mentioned above.