



**ACADEMIC PROGRAMMES AND RIGHT TO STUDY AREA  
CALL FOR “DON’T MISS YOUR CHANCE” 2020-21 COMPETITION  
CODE: 13009  
Deadline: June 25, 2020**

**Decreto Rettorale n. 1376/2020 del 22/05/2020**

**THE RECTOR**

HAVING REGARD TO the Statute of University of Rome La Sapienza, issued by means of Rector’s Decree no. 3689 of October 29, 2012;

HAVING REGARD TO the resolution of the Board of Directors no. 396/2019 of December 17, 2019 relating to the approval of the 2019 University Aggregate Financial Statements for 2020 with which the amount of € 379,320.00 has been allocated to the account A.C.01.01.020.010 “Scholarships for the promotion of attendance to study courses”;

HAVING REGARD TO the resolution of the Board of Directors no. 397/2019 by means of which, in the meeting of December 17, 2019, the Budget for the 2020-2022 three-year period was approved with the relating allocation of the resources to the accounts;

HAVING REGARD TO the D. D. (Directors’ Provision) no. 241 of January 23, 2020 that provided for the budget allocation to the Area Directors for 2020;

HAVING REGARD TO the need for 2020 to announce a competition for no. 11 two-year scholarships called “Don’t miss your chance” for a gross unit amount equal to € 4,665.50 (4,300.00 € gross IRPEF (personal income tax) + 365,50 IRAP (regional business tax)) for graduated foreign students coming from foreign Universities who intend to enrol in a masters’ degree programme with Sapienza University;

HAVING REGARD TO the D. D. no. 2483 of May 8, 2020 for the provision of the amount of € 379,316.00, out of which € 102,641.00 allocated to issue the above mentioned competition announcement;

HAVING REGARD TO the available funds on account A.C.01.01.020.010 – Scholarships for the promotion of attendance to study courses UA.S.001.DRD.AROF.SDD, cofog MP.M2.P3.09.4 of € 102,641.00,



total amount for the activation of no. 11 two-year scholarships, called “Don’t Miss your chance”, for an annual amount equal to € 4,665.50 including IRAP (€ 4,665.50/year x 2 years = € 9,331.00 x 11 scholarships)

## DECREES

### ART. 1 – Subject-matter and amount of the scholarship

A competition called “Don’t miss your chance” has been announced on the basis of the possessed qualifications for the allocation of no. 11 two-year scholarships equal to € 4,300.00 per each year (before tax withholdings provided for by the law to be borne by the student and after tax withholdings to be borne by the University) aimed at EU (except Italian citizens) and non-EU graduates.

Winners will be also exempted from payment of tuition fees and will have to pay a one-off contribution of € 30.00. Duties not to be paid to the University, such as the stamp duty of € 16.00 and the regional tax levied by *Regione Lazio* for the 2020-2021 academic year, shall be due as well.

The scholarship is paid out in two instalments according to the following modalities:

- **the first year** (€ 4,300.00 before taxes to be borne by the student) will be paid after the **winner’s actual reservation free enrolment** in a master’s degree programme with Sapienza in the 2020-2021 academic year, within the deadline provided for the enrolment in the call for admission to the master’s degree programme, provided that the student is in possession of a student visa. (The Course Catalogue is available at <https://corsidilaurea.uniroma1.it/en>);
- **the second year** (€ 4,300.00 before taxes to be borne by the student) relating to the 2021-2022 academic year is paid out provided that the student:
  1. keeps his/her residence permit;
  2. enrolls in the second year within the deadline provided for by the University Programme Manifesto of the 2021-2022 academic year;
  3. achieves all the ECTS and passes all the exams provided for by the study plan of the first year (2020-2021 academic year) **within January 31, 2022.**

Students who manage to keep their scholarships in the following year (**2021-2022 academic year**) are exempted from payment of tuition fees also for the **2021-2022 academic year.**

Please note that the “Don’t miss your chance” scholarship is not compatible with regional scholarships allocated by the *Ente regionale per il diritto allo studio e la promozione della conoscenza* (Regional Body for the right to study and promotion of knowledge) ([Lazio DiSCo](#)).



## **ART. 2 – Requisites for participation**

To take part in the competition, candidates must be in possession of the following ascertained requisites, under penalty of exclusion:

1. degree or any equivalent title achieved at a foreign university which enables them to enrol in a master's degree programme;
2. be a EU (except Italian citizens) or a non-EU citizen;
3. not to be older than 26 **as at the publication date of the call** (such admission requirement means that after the midnight of the twenty-sixth birthday the concerned person will have turned into twenty-seven, that is, exceeds the above mentioned age limit); any increase in the age limits provided for by the regulations in force, though for any different purposes, is excluded.

## **ART. 3 - Application**

### **• First stage – Registration on Infostud**

To take part in the competition, candidates must **previously register on Infostud** at <https://www.studenti.uniroma1.it/phoenixreg> by following the directions of the [Tutorial - Infostud registration](#)

**Warning:** candidates must keep the **student number issued by Infostud** in order to use it in the “Third stage”, when applying online for admission to competition.

### **• Second stage – Payment of slip**

Participation in the competition is subject to the payment of a **€ 35.00** contribution **to be mandatorily made** within **June 25, 2020**.

To make payment, students have to log in [Infostud](#) and download the slip by following the instructions of the [Tutorial – payment](#) and entering **13009** as code of course.

Payment may be made online by means of credit card (Visa or Mastercard) according to the modalities described at <https://www.uniroma1.it/en/pagina/payment>. On the expiry date (June 27, 2019) the online payment must be made within the Italian banks' closing hours (h. 3:45 p.m.).

**The € 35.00 contribution will not be reimbursed for any reason whatsoever.**

**Warning:** the bank's form to be filled-in order to make payment is written in Italian. In case of need, it is possible to use an online translator, for example [Google translate](#), by including the link of the page to be translated in the left box and clicking on the corresponding link to the right, after choosing the language of interest). Please note that the University will not be liable for any problems which could arise from inaccurate translations.



- **Third stage – Filling-in the online form**

The application for admission to the competition must be mandatorily filled-in, **within June 25, 2020**, under penalty of exclusion, by means of the online form available at:

<https://docs.google.com/forms/d/1WVlj7dyMLd9ZRJKDw70sPquMFmC5NM1tpCrHPDTLb64/edit?usp=sharing>

by indicating the following data:

- personal email address;
- Infostud ID number (issued in the “First stage – registration on Infostud”);
- name and surname;
- date of birth;
- place of birth (city and country);
- citizenship;
- phone number (home and mobile);
- degree achieved;
- university where degree was achieved;
- country where degree was achieved;
- date of degree;
- final grade;
- maximum expected grade for the degree achieved;
- minimum expected grade for the degree achieved.

Candidates must eventually attach the following files in **.pdf** format:

**1<sup>st</sup> file** containing the following documents:

1. certificate of the degree achieved;
2. valid identity document (with photograph) containing surname, name, place and date of birth, citizenship;
3. transcript of records;
4. declaration of value, if available.

**2<sup>nd</sup> file** (to be attached only in case grades are not numerical) containing a document attesting the possible value scale relating to the grade of the degree achieved;

**3<sup>rd</sup> file** containing the payment receipt of the € 35.00 contribution.

The University may carry out due controls on the authenticity of the documentation submitted without any prior communication even after the closing date of the admission procedure, to check whether there are any reasons for impediment. Should the documentation submitted be untrue, the candidates making false declarations will forfeit the benefits achieved, if any, after the measure issued further to such submission of untrue documentation and shall return the sums received, if any.



#### **ART. 4 – Evaluation of applications and list**

The Evaluation Board is appointed by means of Rectors' Decree and will be made up of three members.

The Board will create a temporary list of candidates according to the following criteria:

1. degree grade;
2. grades being equal, the winner will be the youngest student.

Grades will be made equivalent according to a grading scale and converted into comparable numerical values.

The Board will draw up a list by sorting the candidates' grades in decreasing order. The opinion expressed by the Board is final.

**In case of waiver or forfeiture of the assigns, other eligible candidates succeed, according to the list order and until availability of places.**

The temporary list will be published in the *Albo pretorio concorsi* section at [https://web.uniroma1.it/trasparenza/bandi\\_trasparenza](https://web.uniroma1.it/trasparenza/bandi_trasparenza) as well as at <https://www.uniroma1.it/en/pagina/calls-worthy-students-italian-and-international-universities-italian-and-english-version>. Candidates will be also informed by email of the publication at the email address provided during application.

Within ten days after the above mentioned publication, an application for a list review may be filed. After such deadline, no further applications for review may be filed and the list will become final, subject to some changes, if any, subsequent to the non-enrolment in Sapienza of one or more winners.

**ART. 5 - Communications** All communications to candidates will be exclusively sent to the email address indicated in the application for competition.

The University will not be liable for any loss of communications caused by the candidates' inaccuracy in indicating their email address or by their failure to promptly communicate any changes of the same.

Successful candidates will be contacted by email by the Right to Study Area to provide the data (Italian IBAN, student visa and tax code) required to be credited the scholarship.

#### **ART. 6 – Personal data**

The personal data provided are processed in compliance with the regulations in force as per the attachment.

#### **ART. 7- Person in charge of administrative procedures**

In compliance with articles 4, 5 and 6 of law no. 241 of August 7, 1990, the person in charge of administrative procedures is Maria Teresa Raffa, Right to Study Area, [dirittoallostudio@uniroma1.it](mailto:dirittoallostudio@uniroma1.it).



### **ART. 8 - Disputes**

Should any disputes arise about the construction or performance of this call for competition, the parties will try first to settle them by means of an out-of-court composition. Otherwise, the competent court is Rome.

### **ART. 9 - Further information**

- For any information about this call for competition, please visit the Right to Study webpages:  
<https://www.uniroma1.it/en/pagina/right-study-sector>  
<https://www.uniroma1.it/en/pagina/calls-worthy-students-italian-and-international-universities-italian-and-english-version>
- For general information about the University and enrolment, please contact:
  - the Hello Help Desk - Foreign students  
<https://www.uniroma1.it/en/pagina/office-students-international-degrees>  
<https://www.uniroma1.it/en/pagina/hello-international-student-help-desk>
  - the Student Offices  
<https://www.uniroma1.it/en/pagina/faculty-student-offices>

**F.to THE RECTOR**  
Professor Eugenio Gaudio



## **ATTACHMENT**

### **INFORMATION NOTICE IN ACCORDANCE WITH ARTICLE 13 OF THE EU REGULATION NO. 679/2016 OF 27.04.2016 “GENERAL DATA PROTECTION REGULATION”**

#### **Data processing controller**

The data processing controller is Sapienza University of Rome; the legal representative of the University is the Rector *pro tempore*.

Contact details: [urp@uniroma1.it](mailto:urp@uniroma1.it); PEC: [protocollosapienza@cert.uniroma1.it](mailto:protocollosapienza@cert.uniroma1.it).

#### **Contact details of the data protection Officer**

[rpd@uniroma1.it](mailto:rpd@uniroma1.it); PEC: [rpd@cert.uniroma1.it](mailto:rpd@cert.uniroma1.it).

#### **Processing purposes and legal basis**

We hereby inform that data collected with the competition applications are exclusively processed for the management of the competition and of any resulting enrolment procedures for students' educational career.

**Taking part in the competition with the procedures described in the present call for applications entails being aware of the above-mentioned information notice.**