



# Department of Social and Economic Sciences

(Faculty of Political Sciences, Sociology and Communication)

## ERASMUS+ PROGRAMME STUDENT MOBILITY

Student Mobility Selection Call for Study  
Academic Year 2023/2024

Call and Results of the Selection Procedure: <https://web.uniroma1.it/trasparenza/>  
On-line Application: <https://relint.uniroma1.it/candidatura/login.aspx>

Deadline for On-line Application:

**March 6th, 2023 – 2.00 PM (Italian time)**

Disposizione n. 16/2023

Prot. n. 16 del 10/01/2023

WARNING:

THE TEXT OF THE CALL MUST BE READ ENTIRELY.

FOR ANY INTERPRETATIVE DOUBTS, PLEASE CONTACT THE ERASMUS OFFICE

OF THE DEPARTMENT <https://web.uniroma1.it/disse/erasmus>



### Useful reference links:

- Application: <https://relint.uniroma1.it/candidatura/login.aspx>
- Cost of living in the different destination countries: <https://www.numbeo.com/cost-of-living/>
- Working conditions: [https://eures.ec.europa.eu/living-and-working/living-and-workingconditions\\_en](https://eures.ec.europa.eu/living-and-working/living-and-workingconditions_en)
- Erasmus grants <https://www.uniroma1.it/it/pagina/esoneri-e-contributi-monetari-gli-studenti-partenza>
- Language test FAQs: <https://web.uniroma1.it/cla/faq-test-linguistics-cla-mobilita-internazionale>
- For technical assistance during the application phase, it is possible to fill in the Help Desk form, available at the link: <https://relint.uniroma1.it/candidatura/sendmail.aspx>



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## ART. 1 GENERAL INFORMATION

### ART. 1.1 OBJECTIVES

Erasmus+ is the European Union programme <sup>1</sup> for education, training, youth and sport, in force for the period 2021-2027.

Mobility students are exempted from paying tuition fees at the host university, but they will still have to pay tuition fees to Sapienza University.

During the Erasmus mobility, students can:

- take courses and sit exams;
- combine a study period with a curricular internship period;
- carry out research for the preparation of the thesis;
- carry out research within the context of the relevant doctorate or specialization school.

At the end of the mobility, full recognition of the learning and/or research activities previously agreed in the Learning Agreement<sup>2</sup> and completed abroad is guaranteed by Sapienza, **provided they are previously approved through the Learning Agreement/Change Form.**

### ART. 1.2 MOBILITY TOWARDS CIVIS ALLIANCE UNIVERSITIES

Sapienza is a partner of the “CIVIS - A European Civic University” Alliance financed by the European Union and established together with the universities of:

- [Eberhard Karls Universität Tübingen](#)
- [Paris Lodron University of Salzburg](#)
- [Free University of Brussels](#)
- [Autonomous University of Madrid,](#)
- [Aix-Marseille Université,](#)
- [University of Bucharest,](#)
- [University of Stockholms,](#)
- [National and Kapodistrian University of Athens](#)

The universities associated with the Alliance are:

- [University of Glasgow,](#)
- [University of Lausanne.](#)

Students who participate in the mobility towards one of the CIVIS universities will benefit from enhanced services and new innovative study plan (link <https://civis.eu/en>).

The list of academic contacts for CIVIS Faculty mobility is published on the page:

<https://www.uniroma1.it/it/pagina/civis-mobility>

The CIVIS Coordinator for the Faculty the Faculty of Political Sciences, Sociology and Communication is Prof. [Mariella Nocenzi](#)

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<sup>1</sup> Individual Erasmus+ mobility for learning purposes is regulated by the Erasmus+ 2021/2027 ([Regulation \(EU\) n. 2021/817 of the EU Parliament and the Council of 20<sup>th</sup> May 2021](#) and the [Erasmus+ 2021-2027 Programme Guide](#)).

<sup>2</sup> The recognition is guaranteed by the approval of the [Erasmus Policy Statement](#) (EPS), of commitments undertaken with [ECHE](#) and by the “Regulations for student mobility and the recognition of periods of study and training abroad”



### ART.1.3 DESTINATIONS

1.It will be possible to participate at the Erasmus+ programme for study in the Universities with which Sapienza has signed an interinstitutional agreement included in one of the following Countries groups:

- **Programme Countries** include: Member States of the European Union, the Countries of the European Economic Area (Iceland, Liechtenstein, Norway) and the candidate countries (Turkey, Serbia and the Republic of North Macedonia);
- **Partner Countries**: United Kingdom and Switzerland.

Please note that starting from January 1st, 2021 for travelling to the United Kingdom, you need a passport, entry visa, health care and other additional paperwork to be allowed to stay in the UK. Costs and management of these practices are entirely borne by the students and vary according to the period of stay. Please, consult the websites of the foreign offices and of the British diplomatic missions in Italy.

### ART. 2 REQUIREMENTS

#### ART. 2.1 GENERAL REQUIREMENTS

1. In order to apply for the Call, the student must be **enrolled** (even part-time) at Sapienza, in the **2022/2023 academic year**, in a bachelor's, master's, single-cycle, PhD programmes or Specialization School.
2. The student will also have to **renew the enrolment at Sapienza for the a.y. 2023/2024 within the deadlines set by the University** (see the page <https://www.uniroma1.it/it/pagina-strutturale/studenti> section "University fees"), with the exception of graduating students<sup>3</sup>.
3. Students who are enrolled in the 3rd year or beyond the regular duration (*fuori corso*) in a Degree Programme (1st cycle) in the a.y. 2022/2023 and plan to graduate in the a.y. 2022/2023, can leave during the first year of a master's degree programme (II cycle) as long as the latter pertains to this selection call (DISSE Department). To benefit from the mobility, students must enrol in a master's degree programme for the a.y. 2023/2024 and the mobility can be carried out **exclusively in the second semester** of the a.y. 2023/2024. If the student applies for a mobility period of one year, the latter will be automatically reduced with the prior authorization of the host institution.
4. **Graduating students** who carry out a period of mobility **can graduate only after the conclusion of the period of study abroad** and the completion of the **digitized procedure for recognition of the learning activity** envisaged by the Learning agreement/Change form (exams or thesis research activity), under penalty of reimbursement of grants (see Art. 9 Learning Agreement).

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<sup>3</sup> Under Art. 13 of the Student Regulations. Thus, students who intend to graduate in the extraordinary session of a.y 2022/2023, are not requested to enrol to a.y. 2023/2024 but their mobility must end before graduation. In case the student cannot graduate by the extraordinary session of a.y. aa 2022/2023, it will be necessary to formalize the enrolment to a.y. 2023/2024.



5. **PhD students will have to conclude** the stay abroad no later than the end of the legal duration of the doctoral programme and obtain a certificate of the activity carried out from the host university.
6. **Specialization students will have** to request the **authorization** of the Director of the specialization school in which they are enrolled in order to benefit from the mobility and **conclude** their stay abroad no later than the end of the school programme. They will also have to obtain a certificate of the activity carried out from the host university.
7. In the case of **specialization programmes**, the disbursement of the Erasmus grant is subject to the compatibility of the specialization contract with the Erasmus grants. Any incompatibility still allows participation in the programme, but without a contribution.
8. Students who intend to apply for a mobility programme must possess **adequate linguistic skills** (see art. 2.4 "LINGUISTIC REQUIREMENTS").
9. **Extra-EU citizens**, in addition to being regularly enrolled in Sapienza, must be in possession of a residence permit. In case of selection, the possibility of undertaking the exchange **is always subject to the issue of an entry visa in the country of destination** (a practice that must be followed personally and well in advance of the departure date). To obtain a visa, some countries require students to certify the availability of financial means. The minimum amount is variable, but can sometimes exceed the amount of the sum of the contributions for mobility.
10. Students with double enrolment can apply for mobility only for the study programme they have enrolled first.

#### ART. 2.2 INCOMPATIBILITY

1. Students who apply for the Call can carry out the Erasmus + mobility **for a total period that does not exceed 12 months for each study cycle**. (bachelor's, master's, PhD programmes and specialization school) even if carried out at another university. For single - cycle programmes the **maximum number of months is 24**.
2. Any Erasmus mobility periods carried out in **virtual mode from the country of residence**, will not be counted for the purpose of calculating the maximum number of months per study cycle.
3. **It is the responsibility of candidates to verify the number of Erasmus months remaining** for the cycle of study in which they are enrolled and to request any reduction in the duration of the mobility if not compatible. Otherwise the mobility **may be cancelled and grants already paid will have to be returned**. In this regard, please note that, pursuant to Art. 76 of Presidential Decree 28.12.2000 n. 445 "...anyone who makes false statements, drafts false deeds or uses them in the cases provided for by this consolidated text is punished pursuant to the penal code and special laws on the matter".
4. The calculation of the months already spent in the same study cycle includes mobility previously carried out also within the following programmes: ICM (International Credit Mobility), Lifelong Learning Programme, Erasmus+, Erasmus Mundus Action 1, Erasmus Mundus Action 2.

#### ART. 2.3 ACADEMIC REQUIREMENTS

1. In order to participate to the selection procedure it is sufficient to have acquired at least 6 CFU during the academic career.



2. All credits exclusively obtained through exams and **officially registered on Infostud** until the application submission, will be considered in the selection process.

The student is allowed to integrate with self-certification (see the appropriate section of the application form) **the exams recorded but not yet certified** (i.e. those for which the teacher has not yet digitally signed the report). Please note that, pursuant to Art. **76 of Presidential Decree 28.12.2000 n. 445** "...whoever makes false statements, drafts false deeds or uses them in the cases provided for by this consolidated act **is punished pursuant to the penal code and the special laws on the matter**".

#### ART. 2.4 LANGUAGE REQUIREMENTS

1. Most foreign universities require a specific level of knowledge, to be demonstrated at the time of application and well in advance of the departure date. The student is required to carefully check the web pages of foreign universities where language requirements are indicated.

**To apply for the Call**, a minimum level of linguistic proficiency **equal to level A2** of the Common European Framework of Reference for Languages (CEFR) recognized by the Council of Europe <https://www.coe.int/en/web/common-european-framework-reference-languages>

Linguistic competence must be demonstrated, alternatively:

- 1) with the result(s) of the test passed before concluding the online application during one of the sessions that took place from September 2022 to February 2023, at the [University Language Center](#) (CLA);
- 2) with the result of the CLA test passed for the application to the ERASMUS+ Call 2022/2023. Students who do not intend to take advantage of this exemption can choose to take the test again. In this case, the new result obtained (minor, superior or failed test for the language in which the test is repeated) will replace the previous one;
- 3) with the possession of one of the requisites that allow exemption from the test, as indicated in art . **2.4.2 "LINGUISTIC TEST EXEMPTION"**.

The tests or other certifications that allow for exemption must be passed/obtained before concluding the online application.

The CLA test **does not exempt the student from verifying** and complying with the linguistic requirements of the host university, **which the student is required to comply with otherwise he/she will not be able to benefit from the mobility at that destination.**

It will be possible to take **only one test** for each language up to a maximum **of two languages.**

**There are no recovery sessions. For those who have already taken tests in the sessions from September to November 2022, it will not be possible to repeat the test.**

The organizational methods are described in annexes 1 and 2.

The organization of the CLA test is detailed in the Attachments n. 1 and n. 2.

The result of the language test, aside from being a requirement for the participation to the Erasmus mobility call, will be considered as part of the evaluation for the formulation of the rankings (Art. 8.1).

#### ART. 2.4.1 LANGUAGE TESTS FOR DISABLED STUDENTS AND SERVICES FOR SLD STUDENTS





1. Students with disabilities pursuant to art. 3 of the law n. 104 of 1992 and/or with a disability equal to or greater than 66% are not obliged to take the language assessment test via computer-delivered test. They must indicate their disability in the booking form: the CLA reserves the right to ascertain the knowledge of the language according to the methods deemed most appropriate and best suited to the student's needs.
2. Disabled students and those with SLD, pursuant to law n.170/2010 and Ministerial Decree n. 5669/2011, who need special aids in relation to the type of disability/SLD to carry out the test, must report it (to the Disability and LD Office). In any case, candidates will be granted an additional time of 30% compared to that defined for the test.
3. The SLD certification must refer to the nosographic codes and the explicit wording of the SLD (of Reading and/or Writing and/or Calculation).
4. The diagnosis must be updated after 3 years if certified to the student when he was a minor.

**PLEASE NOTE:** students with disabilities or with SLD residing in foreign countries, who intend to take advantage of the previously mentioned measures, must present the certification attesting the status of disability or SLD issued in the country of residence, accompanied by a sworn translation in Italian or in English language.

5. Particular situations will be examined taking the certifications presented into account.
6. The requests referred to points 1 and 2 above must be received by the deadline for enrollment in the language assessment test (see **Annex 1: ORGANIZATION OF LANGUAGE TESTS AT THE CLA**) and will be subject to verification by the Office Disability and SLD which may require suitable certification issued by NHS structures or by specialists and structures accredited by the latter.
7. Further information is available at <https://www.uniroma1.it/it/pagina/contatti-e-servizi-disabilita-edsa> or by writing to [servizio.disabilita@uniroma1.it](mailto:servizio.disabilita@uniroma1.it) or [counselingdsa@uniroma1.it](mailto:counselingdsa@uniroma1.it)

#### ART. 2.4.2 EXEMPTION FROM LANGUAGE TESTS

1. **Without prejudice to the minimum requirement required by the host institutions which remains a criterion for access to mobility** students are exempt from taking the CLA language assessment test if they possess one of the following requisites:
  - a. Having **passed the test** at the CLA in the case of any previous application to the ERASMUS+ 2022/2023 call, under the conditions indicated in the previous article 2.4.
  - b. Being **native speaker** of the language chosen for the mobility:

According to the directives issued by the Ministry of Public Education with circular letter no. 5494 of 12/29/1982 (ref. CUN of 10/30/1982), the status of foreign native speaker is recognized "for Italian and foreign citizens only when it is proven that they have completed at least the entire cycle of elementary education and secondary school in the country whose language they intend to profess, in state or private (recognised) schools of the same nationality". Students who intend to make use of this exemption **must provide a copy of the Diploma obtained or other suitable documentation to prove that they fall within the category of point b.** Mother tongue corresponds to level C2 of the Common European Framework of Reference (CEFR).

- c. Having achieved a minimum level of linguistic proficiency equal at least to **level A2, attested by an official certificate issued by one of the Certifying Bodies** envisaged in the CEFR equivalence table, as per Annex 3, for the language(s) chosen for the purposes of the mobility.
- d. Being **enrolled in study programmes entirely taught in English** at Sapienza if English is the language required for the purposes of the mobility. Students will be exempt from taking the test only if the access level of English to their degree programme is equal to or higher than that required by the foreign institution.



- e. Having obtained a **high school diploma from an international high school recognized by the MUR** for English, French (ESABAC diploma), German, Spanish or Portuguese (the high school diploma from an international high school corresponds to level B2).
- f. Having obtained, during the mobility period carried out in **a.y. 2022/2023**, a minimum level of linguistic proficiency equal at least to **level A2** for one of the languages indicated in **Annex 1: ORGANIZATION OF LANGUAGE TESTS AT THE CLA** by means of a certificate of linguistic proficiency issued by **the Language Centre of the host University**.
- g. Being **bilingual** where the second language is the one chosen for the purposes of mobility. <sup>4</sup>

If the student intends to apply for a university **that requires a level of linguistic proficiency higher** than that provided for in the cases indicated above, or **for a university that requires a language other than the certified one**, the student must take the test at the CLA

**Language proficiency passed in the context of one's own study programme DOES NOT exempt from taking the assessment test at the CLA.** Similarly, declarations issued by teachers, including university teachers, or the passing of curricular language exams will not be considered valid for the competition.

#### ART. 2.5 OTHER REQUIREMENTS

- 1) This call for Erasmus+ mobility is open only to students enrolled to the degrees that pertain to the Department of Social and Economic Sciences. This call is not open to students enrolled in other Departments and/or Faculties.
- 2) This call is open to students enrolled in the following PhD courses: 1) Scienze Sociali Applicate 2) Mercati e Istituzioni per lo sviluppo e l'innovazione (Economia e Finanza) 3) Scuola di Dottorato in Scienze Sociali ed Economiche.
- 3) Students who intend to carry out research for the degree thesis must obtain the approval of the Italian supervisor and obtain credit recognition before graduating. Moreover, it is recommended to verify the willingness of the partner University chosen to host the graduating student who intends to undertake exclusively activity of research for the degree thesis without taking exams, since some Universities requires the insertion of a minimum of credits for exam.
- 4) The students enrolled in the Cdl Bachelor in "Scienze e tecniche del servizio sociale" and CdL Master in "Progettazione, gestione e valutazione dei servizi sociali", cannot do the professional traineeship during the mobility.

#### ART. 3 DURATION

1. The duration of the mobility is defined by the interinstitutional agreement stipulated between Sapienza and the partner universities. Periods of study abroad, intended as physical mobility,

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<sup>4</sup> The quality of bilingual individual is recognized to students who have completed at least the whole cycle of primary and secondary education in the Special Administrative Regions or in the Autonomous Provinces in which bilingualism exists according to the regional law. Students who intend to benefit from this exemption can declare it by a self-certification under DPR 445/2000.



can start from **1 June 2023**, must end by **30 September 2024** and **must be carried out continuously**. If the duration of the semesters does not coincide with the academic calendar of the foreign institution, the mobility may be subject to reductions with respect to what is foreseen in the call for applications.

2. Mobility can be of **2 types**:

a. Erasmus mobility **LONG MOBILITY** for I, II and III study cycle:

It can be carried out by all those pertaining to the I, II and III study cycle at partner universities (Programme Countries and Partner Countries, see art. 1.3 Participating Countries). Each *long mobility* must have a **minimum** duration of **2 months** and a maximum of 12 or 24 months in the case of a single-cycle programme.

The duration may vary only for proven academic reasons if the student:

- starts the mobility in the second semester
- has already benefited from periods of mobility in the same study cycle (see art. 2.2.). In this case, the maximum duration will be reduced to the remaining months with respect to the maximum limit of 12 months for each study cycle and 24 months for single-cycle degree programmes, subject to authorization by the institution of destination.

b. Erasmus mobility **SHORT MOBILITY** only for PHD STUDENTS:

The *short mobility* can only be carried **out by students enrolled in doctoral programmes**, it must have a minimum duration of **5 days and a maximum of 30 days**, and it must be carried out only in Programme Countries.

the *Short mobility* must **always be authorized in advance** by the host university (see art. 7.3 "SHORT MOBILITY" APPLICATION FOR PHD STUDENTS).

#### ART. 4 ECONOMIC CONTRIBUTIONS

1. Mobility contributions **are assigned exclusively for carrying out academic activities in the partner university** (see art. 6 "ACADEMIC ACTIVITIES IN THE FOREIGN UNIVERSITY"). In order to be eligible for Erasmus contributions, the student assigned to the mobility **must**, strictly before departure, **accept the terms of the financial contract** and follow the instructions that will be provided at the time of assignment of the mobility.

##### ART. 4.1 EUROPEAN UNION CONTRIBUTION

1. The mobility contribution is to be understood as an **economic support for the higher expenses** associated with the stay abroad: therefore, it is not intended to fully cover the expenses incurred.

2. The use of the Erasmus+ grant is incompatible with further grants deriving from other programmes/actions financed by the European Union. The amount of the contribution varies according to:

- A. Type of mobility (Long mobility or Short mobility for PhDstudents);
- B. Destination Country.

3. The EU contribution intended for "**LONG MOBILITY**" mobility is related to the cost of living in the country of destination and the days of attendance certified by the partner university:

<i>Programme Countries</i>	<i>per month</i>
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<b>GROUP 1 = cost of living HIGH:</b> Denmark, Finland, Ireland, Iceland, Liechtenstein, Luxembourg, Norway, Sweden.	350.00 euros
<b>GROUP 2 = cost of living MEDIUM:</b> Austria, Belgium, Cyprus, France, Germany, Greece, Malta, Netherlands, Portugal, Spain.	300.00 euros
<b>GROUP 3 = cost of living LOW:</b> Bulgaria, Croatia, Estonia, Latvia, Lithuania, North Macedonia, Poland, Romania, Serbia, Slovakia, Slovenia, Czech Republic, Turkey, Hungary.	250.00 euros

<i>Partner Countries</i>	<i>per month</i>
United Kingdom, Switzerland	350.00 euro

The EU contribution for the "**SHORT MOBILITY**" mobility (Programme Countries only), **provided only for PhD students** will be paid on the basis of a daily amount

<i>Duration</i>	<i>day</i>
Mobility " <b>SHORT MOBILITY</b> " for a period between 5 and 14 days	70 euros
Mobility " <b>SHORT MOBILITY</b> " for a period between 15 and 30 days	50 euros

4. In the event that the Erasmus + funds run out or if the student benefits from the simultaneous assignment of other university or EU funding, it will be possible to attribute the status of "Erasmus zero eu-grant" to the student: in this way the student will be able take advantage of the benefits linked to the mobility, without receiving the EU contribution.

#### ART. 4.2 ERASMUS+ TRAVEL CONTRIBUTIONS

1. As part of Action 1 envisaged by the Erasmus+ 2021/2027 programme, *green* transport, i.e. travel methods with a low level of CO2 emissions, will be fostered to make international mobility more inclusive and sustainable.

2. A "Travel Grant Green" contribution will therefore be recognized to those who use sustainable means of transport (such as train, car sharing, bus) to reach their destination in Erasmus Partner Countries.

3. The contribution will be recognized at the end of the Erasmus mobility carried out **and will be paid following the presentation of the supporting documents proving the actual green trip.**

Those who undertake a sustainable journey will be awarded: a one-off TOP UP contribution of € **50.00** and a **daily allowance with a value corresponding to the daily amount relating to the monthly grant.** The allowance will be recognized for each day of green travel (both outward and return) necessary in order to reach the destination for **a maximum of 4 days.**

#### ART. 4.3 SAPIENZA AND MUR SUPPLEMENTARY CONTRIBUTIONS FOR DISADVANTAGED ECONOMIC CONDITIONS



1. In addition to the EU contribution, mobility beneficiaries will be able to receive additional supplementary contributions from Sapienza and the Ministry for University and Research (MUR).
2. The assignment of the **MUR contribution** will be graduated **on the basis of the economic condition of the student** who is obliged to prove it through ISEE (ISEE for the right to university study DPCM 159/2013).
3. **The data must be available on Infostud** before accepting the terms of the Financial Contract and in any case no later than **31.12.2023**. Otherwise, the ministerial quota cannot be assigned.
4. MUR contributions can only be paid if the student has renewed enrolment at Sapienza for the a.y. 2023/2024 unless in the condition of graduating (see art. 2.1, point 4)

**IMPORTANT:**

- All students and/or doctoral students, who **are exempt for any reason from presenting the ISEE** for the purposes of paying tuition fees, **in order to benefit from the MUR supplementary contribution, they will still have to apply for the ISEE 2023** (ISEE for the right to university study);
  - MUR contributions **will not be paid to students who are enrolled after the first year onwards the regular duration of degree programme (fuori corso)** (for the count, reference will be made to the year of enrollment at Sapienza, even in the case of degree programme transfer).
5. For participants with tax residence abroad, the MUR contribution will be differentiated on the basis of the contribution levels of the country of origin, based on the resolution of the Board of Directors no. 455/2022 of 19.12.2022.

Students who fail to acquire during the mobility the recognition in their career, by 31/12/2024, of at least **6 credits**, reduced to **3 credits** for students who exclusively carry out research activities for the preparation of the thesis, **will be asked to return the MUR contribution possibly already paid** and the cancellation of any additions.

The recognition in the career must be completed exclusively by following the digitized procedures via the Erasmus personal page, which requires validation by the Academic Mobility Manager (see art. 9). The above limits do not apply to **PhD and Specialization students**.

**ART. 4.4 INTEGRATION FOR STUDENTS WITH DISABILITIES AND/OR WITH SPECIAL NEEDS**

1. In order to allow for a wider participation in the mobility by students, **the Erasmus+ National Agency Indire disburses additional funds to support students with disabilities and/or with special needs**.
2. Interested students must report the disability/special need, **both in the application phase and in the mobility acceptance phase**.
3. Students who intend to take advantage of the special needs contribution will receive information on how to apply as soon as the Erasmus+ INDIRE National Agency provides details, the information note will be published on the web page: <http://www.uniroma1.it/erasmus/students-students/erasmus-students-withdisabilities> .
4. **The disbursement of the contribution for special needs is subject to the allocation of funds from the Erasmus Plus National Agency INDIRE**. If financial coverage is not available in whole or in part, the student will have to bear the costs independently.



#### ART. 4.5 TAX TREATMENT OF THE ERASMUS + CONTRIBUTION

1. Pursuant to Art. 1, paragraph 50 of Law no. 208 of 28.12.2015 the exemptions provided for in article 1, paragraph 3, of decree-law n. 105 of 9 May 2003, converted, with amendments, by law no. 170 of 11 July 2003, subject to further regulatory changes.

#### ART. 5 AVAILABLE DESTINATIONS AND PLACES

1. Students can apply to a maximum of 2 (two) destinations.

2. **The order of priority indicated at the time of application is binding for the assignment of the destination**, if the candidate is eligible for more than one destination. **When choosing the destination, it is essential to pay attention to the language level required in order to be able to attend lessons and sit exams** (see art. 2.4 " LANGUAGE REQUIREMENTS").

**PLEASE NOTE:** in choosing the destinations, the student must take into consideration the possibility of being tested for only two languages, as well as any exemptions (see art. 2.4.2 "EXEMPTION FROM LANGUAGE TEST")

3. The student, when choosing his/her destinations, must indicate destinations with an ISCED code corresponding to the code of its degree, in compliance with the following principles:

- 0311: Economics (L-33, LM-56)
- 0314: Sociology and Cultural Studies (L-40, LM-88)
- 0923: Social Work and Counselling (I-39, LM-87)

**PLEASE NOTE:** The students enrolled in a CdL L-39 and LM-87 (ISCED code 0923) may choose destinations pertaining to the 0314 area (it is strongly recommended to check the academic offer of these destinations before selecting them).

4. The **table** below lists the number of available places, mobility period and requisites to apply for:

- Destinations with Erasmus+ mobility agreements as part of the CIVIS Alliance (Art. 1.2);
- Destinations with Erasmus+ mobility agreements;



## ERASMUS + “CIVIS” DESTINATIONS

Institutional code	University name	Receiving Faculty/Department	Italian Professor	ISCED Area	Name of the Area	Country	Open Places	Duration (in months)	Level	Linguistic requirements
<b>A SALZBURG01 C</b>	PARIS LODRON UNIVERSITÄT SALZBURG	Faculty of Social Sciences	NOCENZI MARIELLA	0314	SOCIOLOGY AND CULTURAL STUDIES	AUSTRIA	2	12	1,2,3	German B2 - English B2
<b>B BRUXEL04 C</b>	UNIVERSITE' LIBRE DE BRUXELLES	Faculty of Philosophy and social sciences (Dept. Social Sciences & Labour Sciences)	NOCENZI MARIELLA	0314	SOCIOLOGY AND CULTURAL STUDIES	BELGIO	2	5	1,2,3	English B1 - French B1
<b>B BRUXEL04 C</b>	UNIVERSITE' LIBRE DE BRUXELLES	Faculty of Philosophy and social sciences (Dept. Social Sciences & Labour Sciences)	NOCENZI MARIELLA	0923	SOCIAL WORK AND COUNSELLING	BELGIO	1	5	1,2,3	English B1 - French B1
<b>D TUBINGE 01 C</b>	<u>EBERHARD KARLS UNIVERSITÄT TUEBINGEN</u>	Faculty of Economics and Social Sciences	NOCENZI MARIELLA	0314	SOCIOLOGY AND CULTURAL STUDIES	GERMANIA	2	12	1,2	German B2 - English B2
<b>E MADRID 04 C</b>	UNIVERSIDAD AUTONOMA DE MADRID	Facultad de Ciencias Economicas y empresariales.	NOCENZI MARIELLA	0314	SOCIOLOGY AND CULTURAL STUDIES	SPAGNA	1	6	1	Spanish B2 e/o English B2 mandatory
<b>F MARSEIL84-C</b>	UNIVERSITE D'AIX MARSEILLE	Faculty Des Arts, Lettres, Langues et Sciences Humanities (Departement de Sociologie)	NOCENZI MARIELLA	0314	SOCIOLOGY AND CULTURAL STUDIES	FRANCIA	4	4	1, 2	French B2 - English B2
<b>F MARSEIL84-C</b>	UNIVERSITE D'AIX MARSEILLE	Faculty of Economics and Management - Sociology and cultural Studies	NOCENZI MARIELLA	0314	SOCIOLOGY AND CULTURAL STUDIES	FRANCIA	4	4	1,2	French B1 - English B2
<b>F MARSEIL84-C</b>	UNIVERSITE D'AIX MARSEILLE	Faculty of Economic and Management	NOCENZI MARIELLA	0311	ECONOMICS	FRANCIA	1	4	1,2	French B1 - English B2





<b>G ATHINE01-C</b>	ETHNIKO KAI KAPODISTRIAK O PANEPISTIMIO ATHINON - CIVIS	Dept. of Sociology (School of Economics and Political Sciences)	NOCENZI MARIELLA	0314	SOCIOLOGY AND CULTURAL STUDIES	GRECIA	2	6	1,2	English B2 - Courses are normally in Greek.
<b>RO BUCARES 09-C</b>	UNIVERSITATE A DIN BUCURESTI - CIVIS	Faculty of Sociology and Social Work (Dep. of Social Work)	NOCENZI MARIELLA	0923	SOCIAL WORK AND COUNSELLI NG	ROMANIA	1	6	1,2,3	English B2
<b>RO BUCARES 09-C</b>	UNIVERSITATE A DIN BUCURESTI - CIVIS	Faculty of Sociology and Social Work (Dep. of Sociology)	NOCENZI MARIELLA	0314	SOCIOLOGY AND CULTURAL STUDIES	ROMANIA	1	6	1,2,3	English B2
<b>S STOCKH001-C</b>	STOCKHOLMS UNIVERSITET - CIVIS	Faculty of Social Sciences, Dept. of Sociology	NOCENZI MARIELLA	0314	SOCIOLOGY AND CULTURAL STUDIES	SVEZIA	1	6	2	English B2
<b>S STOCKH001-C</b>	STOCKHOLMS UNIVERSITET - CIVIS	Faculty of Social Sciences, Dept. of Social Work	NOCENZI MARIELLA	0923	SOCIAL WORK AND COUNSELLI NG	SVEZIA	1	6	1,2	English B2

## ERASMUS+ DESTINATIONS

<b>CODICE ISTITUZIONAL E</b>	<b>Nome Università</b>	<b>Dipartimento/Facoltà ospitante</b>	<b>Docente Italiano</b>	<b>Area Isced</b>	<b>Nome Area</b>	<b>Nazione</b>	<b>POST</b>	<b>DURATA (MESI)</b>	<b>LIVEL LO</b>	<b>REQUISITO LINGUISTICO</b>
<b>B BRUGGE11</b>	KATHOLIEKE HOGEESCHOOL VIVES NOORD	Department Commercial Sciences, Business, Managment and information technology	TAROLA ORNELLA	0311	ECONOMICS	BELGIO	2	5	1	English B1 - Dutch B2 (not mandatory)
<b>B LEUVEN01</b>	KATHOLIEKE UNIVERSITEIT LEUVEN	Faculty of Social Sciences	DE VITA LUISA	0314	SOCIOLOGY AND CULTURAL STUDIES	BELGIO	4	5	1,2	English B2 or C1 - Dutch B1
<b>B LOUVAIN01</b>	UNIVERSITE' CATOLIQUE DE LOUVAIN	Ecole des Sciences politiques et sociales (PSAD)	PIRRO FABRIZIO	0314	SOCIOLOGY AND CULTURAL STUDIES	BELGIO	2	6	1,2	English B2 (French B2)
<b>B KORTRIJ01</b>	KATHOLIEKE HOGEESCHOOL VIVES ZUID	Department Applied Social Studies	MOINI GIULIO	0923	SOCIAL WORK AND COUNSELLING	BELGIO	2	5	1	English B1 - Dutch B2 (not required)





<b>CZ OLOMOUC01</b>	UNIVERZITA PALACKEHO V OLOMOUCI	<u>Department of Sociology, Andragogy and Cultural Anthropology</u>	PIRRO FABRIZIO	0314	SOCIOLOGY AND CULTURAL STUDIES	REPUB. CECA	3	5	1,2	English B2 - Czech B2
<b>D AACHEN01</b>	RHEINISCH-WESTFÄLISCHE TECHNISCHE HOCHSCHULE AACHEN	Department of Sociology	GALDINI ROSSANA	0314	SOCIOLOGY AND CULTURAL STUDIES	GERMANIA	3	6	1,2	German B1 - English B1
<b>D BAMBERG01</b>	OTTO-FRIEDRICH-UNIVERSITÄT BAMBERG	Faculty of Social Sciences, Business, and Economics	GALDINI ROSSANA	0314	SOCIOLOGY AND CULTURAL STUDIES	GERMANIA	3	6	1,2	German B1 - English B1
<b>D BERLIN02</b>	TECHNISCHE UNIVERSITÄT BERLIN	Department of Sociology	GALDINI ROSSANA	0314	SOCIOLOGY AND CULTURAL STUDIES	GERMANIA	2	6	1,2	German A2 (Obblig.) - English B1
<b>D BERLIN06</b>	HWR-HOCHSCHULE FÜR WIRTSCHAFT UND RECHT BERLIN	Department of Business and Economics (Campus Schöneberg)	TAROLA ORNELLA	0311	ECONOMICS	GERMANIA	4	6	1	German B2 o English B2
<b>D ERFURT05</b>	UNIVERSITÄT ERFURT	Faculty of Economics, Law and Social Science	GALLI EMMA	0311	ECONOMICS	GERMANIA	2	6	1,2	German A2 Obblig.
<b>D FREIBUR01</b>	ALBERT-LUDWIGS UNIVERSITÄT FREIBURG	Department of Economics	GALLI EMMA	0311	ECONOMICS	GERMANIA	2	6	1,2	German B1 - English B1
<b>D FREIBUR01</b>	ALBERT-LUDWIGS UNIVERSITÄT FREIBURG	Department of Sociology	GALDINI ROSSANA	0314	SOCIOLOGY AND CULTURAL STUDIES	GERMANIA	2	6	1,2	German B1 - English B1
<b>D JENA01</b>	FRIEDRICH SCHILLER UNIVERSITÄT	School of Economics and Business Administration	MONTALBANO PIERLUIGI	0311	ECONOMICS	GERMANIA	2	6	2,3	English B2 - German B2 (not required)
<b>D MUNCHEN01</b>	LUDWIG-MAXIMILIANS-UNIVERSITÄT MÜNCHEN	Department of Sociology	GALDINI ROSSANA	0314	SOCIOLOGY AND CULTURAL STUDIES	GERMANIA	1	6	1,2	German B2 - English B2 (C1 mandatory for master students)
<b>E BADAJOZ01</b>	UNIVERSIDAD DE EXTREMADURA	Facultad de Ciencias Economicas y Empresariales - Grado en Economía	MARINI MARCO ANTONIO	0311	ECONOMICS	SPAGNA	3	6	1,2	Spanish B1



<b>E BARCEL002</b>	UNIVERSIDAD AUTONOMA DE BARCELONA	Faculty of Political Science & Sociology	GIANCOLA ORAZIO	0314	SOCIOLOGY AND CULTURAL STUDIES	SPAGNA	2	9	1	Spanish B2 - Catalano B2 - English B2
<b>E BILBAO01</b>	UNIVERSIDAD DEL PAIS VASCO/ EUSKAL HERRIKO UNIBERTSITATEA UPV/EHU	Facultad de Ciencias Sociales y de la comunicacion - Political scieecs and civics	PIRRO FABRIZIO	0314	SOCIOLOGY AND CULTURAL STUDIES	SPAGNA	1	6	1	Spanish B1 - English B1 - Basque B1
<b>E BILBAO01</b>	UNIVERSIDAD DEL PAIS VASCO/ EUSKAL HERRIKO UNIBERTSITATEA UPV/EHU	Facultad de Ciencias Sociales y de la comunicacion - Sociology	PIRRO FABRIZIO	0314	SOCIOLOGY AND CULTURAL STUDIES	SPAGNA	2	9	1,2	Spanish B1 - English B1 - Basque B1
<b>E BILBAO02 (due sedi: San sebastian, Bilbao)</b>	UNIVERSIDAD DE DEUSTO	Faculty of Social and Human Sciences	DE PENTIMA LORENZA	0923	SOCIAL WORK AND COUNSELLING	SPAGNA	4	6	1, 2	Spanish B1 - English B1
<b>E CADIZ01</b>	UNIVERSIDAD DE CÁDIZ	Facultad de Ciencias economicas y empresariales	FASSARI LETTERIA	0314	SOCIOLOGY AND CULTURAL STUDIES	SPAGNA	4	6	1,2	Spanish B1 (mandatory )
<b>E GRANADA01</b>	UNIVERSIDAD DE GRANADA	Faculty of Political Science and sociology	PIRRO FABRIZIO	0314	SOCIOLOGY AND CULTURAL STUDIES	SPAGNA	4	9	1	Spanish B1
<b>E HUELVA01</b>	UNIVERSIDAD DE HUELVA	Facultad de Trabajo Social / Departamento de Sociología, Trabajo social y Salud publica	VITERITTI ASSUNTA	0314	SOCIOLOGY AND CULTURAL STUDIES	SPAGNA	3	6	1,2	Spanish B1 English B1
<b>E LA-CORU01</b>	UNIVERSIDAD DE LA CORUÑA	Faculty of Sociology	VITERITTI ASSUNTA	0314	SOCIOLOGY AND CULTURAL STUDIES	SPAGNA	2	6	1,2	Spanish B1
<b>E LAS-PAL01</b>	UNIVERSIDAD DE LAS PALMAS DE GRAN CANARIA	Faculty of Legal Science	VITERITTI ASSUNTA	0923	SOCIAL WORK AND COUNSELLING	SPAGNA	2	9	1,2	Spanish B1
<b>E MADRID03</b>	UNIVERSIDAD COMPLUTENSE DE MADRID	Facultad de Ciencias Politicas y Sociologia	PIRRO FABRIZIO	0314	SOCIOLOGY AND CULTURAL STUDIES	SPAGNA	2	6	1,2	Spanish B1 for bachelor and Spanish B2 for master
<b>E MADRID 17</b>	UNIVERSIDAD ALFONSO X DE SABIO	Grado en Administración y Dirección de empresas es Grado en Relaciones Internacionales	TAROLA ORNELLA	0311	ECONOMICS	SPAGNA	2	6	1,2,3	Spanish B1 - English B1



<b>E PAMPLONA02</b>	UNIVERSIDAD PUBLICA DE NAVARRA	Facultad de Ciencias Humanas, Sociales y de la Educación	GALANTINO MARIA GRAZIA	0314	SOCIOLOGY AND CULTURAL STUDIES	SPAGNA	3	6	1,2	English B1 mandatory Spanish B1 not mandatory
<b>E TENERIF01</b>	UNIVERSIDAD DE LA LAGUNA	Facultad de Ciencias Políticas Sociales y de la Comunicación	PIRRO FABRIZIO	0314	SOCIOLOGY AND CULTURAL STUDIES	SPAGNA	2	10	1,2	Spanish B1
<b>E VALENCI01</b>	UNIVERSIDAD DE VALENCIA	Faculty of Social Science	SALMIERI LUCA	0314	SOCIOLOGY AND CULTURAL STUDIES	SPAGNA	3	9	1,2	Spanish B1
<b>E VALENCI01</b>	UNIVERSIDAD DE VALENCIA	Faculty of Social Science	SALMIERI LUCA	0923	SOCIAL WORK AND COUNSELLING	SPAGNA	2	5	1,2	Spanish B1
<b>E VALLADO01</b>	UNIVERSIDAD DE VALLADOLID	Facultad de Ciencias Sociales, Jurídicas y de la Comunicación (nb sede a Segovia)	GALLI EMMA	0311	ECONOMICS	SPAGNA	3	9	1	Spanish B1, English B1
<b>E VALLADO01</b>	UNIVERSIDAD DE VALLADOLID	Facultad de Ciencias Sociales, Jurídicas y de la Comunicación	MEROLLA MARIA LISA	0314	SOCIOLOGY AND CULTURAL STUDIES	SPAGNA	2	6	1,2	Spanish B1, English B1
<b>E ZARAGOZ01</b>	UNIVERSIDAD DE ZARAGOZA	Facultad Ciencias Sociales y Trabajo	PIRRO FABRIZIO	0314	SOCIOLOGY AND CULTURAL STUDIES	SPAGNA	4	10	1,2	Spanish B1
<b>F BORDEAU58</b>	UNIVERSITÉ DE BORDEAUX	Faculté de Sociologie	PIRRO FABRIZIO	0314	SOCIOLOGY AND CULTURAL STUDIES	FRANCIA	2	10	1,2	French B1
<b>F CHAMBER01</b>	UNIVERSITÉ DE SAVOIE MONT BLANC	School of Management (IAE)	TAROLA ORNELLA	0311	ECONOMICS	FRANCIA	4	10	1,2	French B2 - English B2
<b>F LE-HAVR11</b>	UNIVERSITÉ LE HAVRE NORMANDIE	Faculté des Lettres et Sciences Humaines (LSH)	PIRRO FABRIZIO	0314	SOCIOLOGY AND CULTURAL STUDIES	FRANCIA	3	5	1,2	French B1 (English B1 for English courses)
<b>F LILLE103</b>	UNIVERSITE' DE LILLE	Faculté des sciences économiques, sociales et des territoires - FaSEST.	DE ARCANGELIS GIUSEPPE	0311	ECONOMICS	FRANCIA	3	10	1,2,3	French B1 (English B2)



<b>F LILLE103</b>	UNIVERSITE' DE LILLE	Faculté des sciences économiques, sociales et des territoires - FaSEST.	FASSARI LETTERIA	0314	SOCIOLOGY AND CULTURAL STUDIES	FRANCIA	2	10	1,2	French B1 (English B2)
<b>F LYON02</b>	UNIVERSITE' LUMIERE LYON II	UFR Anthropology, Sociology and Political Science Faculty	MEROLLA MARIA LISA	0314	SOCIOLOGY AND CULTURAL STUDIES	FRANCIA	3	10	1,2	French B1
<b>F NICE42</b>	UNIVERSITÉ DE CÔTE D'AZUR	Graduate School of Economics and Management – EUR ELMI Campus St Jean d'Angely	MONTALBANO PIERLUIGI	0311	ECONOMICS	FRANCIA	2	10	1,2,3	French B2 English B2
<b>F PARIS003</b>	UNIVERSITÉ SORBONNE NOUVELLE - PARIS 3	Institut d'Etudes Européennes (IEE)	GALLI EMMA	0311	ECONOMICS	FRANCIA	2	10	1,2	French B2 - English B2
<b>F PARIS057</b>	ECOLE DES HAUTES ETUDES EN SCIENCES SOCIALES DE PARIS	École des hautes études en sciences sociales (EHESS)	PIRRO FABRIZIO	0314	SOCIOLOGY AND CULTURAL STUDIES	FRANCIA	2	5	2,3	French B1 - English B1
<b>F PARIS482 (Campuses: GRANDS MOULINS and ODEON)</b>	UNIVERSITÉ PARIS CITÉ (prima Université de Paris)	Department de Sciences Sociales (Faculty of Humanities and Social Sciences)	MUSSO MARIA GIOVANNA	0314	SOCIOLOGY AND CULTURAL STUDIES	FRANCIA	2	10	1,2	French B2
<b>F POITIER01</b>	UNIVERSITÉ DE POITIERS	Department of Sociology	PIRRO FABRIZIO	0314	SOCIOLOGY AND CULTURAL STUDIES	FRANCIA	2	10	1,2,3	French B2
<b>F VERSAIL11</b>	UNIVERSITÉ DE VERSAILLES SAINT-QUENTIN-EN-YVELINES	Faculty of Social Sciences	MEROLLA MARIA LISA	0314	SOCIOLOGY AND CULTURAL STUDIES	FRANCIA	2	6	1	French B2
<b>G KALLITH02</b>	PANTION PANEPISTIMIO KINONIKON KE POLITIKON EPISTIMON	Department of Sociology (School of Social Science)	PIRRO FABRIZIO	0314	SOCIOLOGY AND CULTURAL STUDIES	GRECIA	2	6	1,2,3	English B2 (Greek B2)
<b>P LISBOA07</b>	ISTITUTO UNIVERSITARIO DE LISBOA	Escola de Sociologia e Políticas Publicas	PIRRO FABRIZIO	0314	SOCIOLOGY AND CULTURAL STUDIES	PORTOGALLO	6	10	1,2	English B2 - Portuguese B2
<b>P LISBOA 11</b>	UNIVERSIDADE AUTONOMA DE LISBOA	CIÊNCIAS ECONÓMICAS E EMPRESARIALES	TAROLA ORNELLA	0311	ECONOMICS	PORTOGALLO	2	6	1,2	Portuguese B1 - English B1



PL KRAKOW02	AKADEMIA GORNICZO-HUTNICZA IM. STANISLAWA STASZICA W KRAKOWIE	Faculty of Humanities	PIRRO FABRIZIO	0314	SOCIOLOGY AND CULTURAL STUDIES	POLONIA	2	5	1,2	English B2 Mandatory. - Polish B2
PL WARSZAW01	UNIVERSITY OF WARSAW	Faculty of Sociology	VITERITTI ASSUNTA	0314	SOCIOLOGY AND CULTURAL STUDIES	POLONIA	2	6	1,2	English B2 - Polish B2
RO GALATIO1	UNIVERSITATEA "DUNAREA DE JOS" DIN GALATI	Department of Sociology (Faculties of History-Philosophy-Teology)	PIRRO FABRIZIO	0314	SOCIOLOGY AND CULTURAL STUDIES	ROMANIA	2	10	1	English B1
TR ISTANBU32	ISTANBUL GELISIM UNIVERSITESI	Faculty of Economics, Administrative and Social Sciences	TAROLA ORNELLA	311	ECONOMICS	TURCHIA	2	6	1,2	English B1
TR ISTANBU32	ISTANBUL GELISIM UNIVERSITESI	Faculty of Economics, Administrative and Social Sciences (Dep. Sociology)	VITERITTI ASSUNTA	0314	SOCIOLOGY AND CULTURAL STUDIES	TURCHIA	2	6	1,2	English B1-Turkish
UK SOUTHAMPTON 01	University of Southampton	Faculty of Social Sciences	PIRRO FABRIZIO	0314	SOCIOLOGY AND CULTURAL STUDIES	REGNO UNITO	2	5	1,2	English B2

#### MOBILITY LEVELS

1 = Undergraduate (Bachelor's);

2 = Postgraduate (Master's, Single-cycle Degree programmes);

3 = Doctoral (Specialisation or PhD Programmes)

**Destinations and available places** could undergo changes should amendments be introduced by the partner universities or by the European or national bodies that regulate the programme. It is recommended **that you independently inquire about the possibilities of studying at foreign campuses by checking the educational offer** on the websites of the individual universities.

5. Furthermore, for agreements that have yet to be stipulated digitally through the Erasmus Without Papers network, as foreseen by the new Erasmus + 2021-27 programme, it is possible that some conditions change during the stipulation phase and that not all selected students can actually take part in the exchange and/or can do so with the conditions set out in this notice. It will be the responsibility of the offices to ensure that this transition phase does not impact, as far as possible, on the selection of students, but it is important that candidates are informed that all locations with available places, as published, **are to be considered as "subject to"**.

6. It will not be possible to guarantee departure for the 1st semester to locations whose deadline for sending student nominations is prior to the publication of the final ranking. (art. 14 "END OF THE PROCEDURE").



7. When choosing destinations, students are kindly requested to pay attention to the language requirements for the host institutions. The requirements that are mentioned for each host institution have been chosen by the partner institutions themselves. Nonetheless, students are required to personally check the correspondence between the language requirements on this document and the ones indicated on the websites of each partner university.

## ART. 6 EDUCATIONAL ACTIVITIES IN THE FOREIGN UNIVERSITY

1. In the application form, the student must indicate the learning activities he intends to carry out abroad, verifying in advance the consistency between the disciplinary framework envisaged by the host institution and that envisaged by his/her own study programme. In the event of an application submitted during the transition from a bachelor's degree programme (1st cycle) to a master's degree programme (2nd cycle), it is necessary to consider the academic activities envisaged by the study programme relating to the master's degree programme.

2. The activities will be indicative and can be perfected by preparing the official study plan (see art. 9 "LEARNING AGREEMENT") which must be approved by the Academic Responsible for Mobility of the study programme (RAM).

The **activities eligible** for mobility are as follows:

- Attendance of learning activities (courses) and passing of the related assessment tests (exams);
- Preparation of the degree and/or doctoral thesis;
- Curricular internship (only if provided for by the study plan). For information of an educational nature, the student, after having consulted the course catalogue of the foreign university, can contact the RAM professors for each ISCED area (<https://web.uniroma1.it/disse/erasmus>)
- **Doctoral students** and **students enrolled in Specialization Schools**, after having verified the actual possibility of carrying out the mobility abroad, must agree on the activity to be carried out with the Coordinator of the Doctoral /School of Specialization programmes and verify insurance coverage with the competent offices.

## ART. 7 APPLICATION

### ART. 7.1 DEADLINES AND SUBMISSION

1. **The deadline for completing the online application form is 6 March 2023 at 2.00 pm (Italian time).**

2. The form is available at the link: <https://relint.uniroma1.it/candidatura/login.aspx>

For technical assistance, it is possible to fill in the Help Desk form, available at the link: <https://relint.uniroma1.it/candidatura/sendmail.aspx>

3. For the submission of the application, **the use of the institutional e-mail account ([surname.matricola@studenti.uniroma1.it](mailto:surname.matricola@studenti.uniroma1.it)) is mandatory.**

The institutional e-mail address will be the only contact used for all communications relating to the Call and subsequent procedures.

4. At the end of completing the application, the student will receive, **at his institutional e-mail address**, the report relating to the data entered **as the only proof of the correct submission of the application**. Each candidate will therefore have to verify receipt of the report, check the



accuracy of the data provided and promptly communicate any compilation/receipt errors to the Faculty Erasmus Administrative Manager – **Flavia Orlandi** – [flavia.orlandi@uniroma1.it](mailto:flavia.orlandi@uniroma1.it)

#### ART. 7.2 DOCUMENTS TO BE SUBMITTED

1. To correctly complete the application, interested students must fill in all the fields of the *online* form and make sure they **have uploaded** the following **documents, which form an integral part of the application**:

a. a valid **identity document**

b. **Linguistic certification** (only in the case provided for by art. 2.4.2 "LINGUISTIC TEST EXEMPTION")

**PLEASE NOTE: Failure to upload the mandatory documents, as well as the lack of truthfulness of the self-certified information, will constitute grounds for exclusion.**

#### ART. 7.3 "SHORT MOBILITY" APPLICATION FOR DOCTORAL STUDENTS

1. Doctoral students who intend to apply for the locations intended for them and who intend to carry out an Erasmus+ "SHORT MOBILITY" mobility, are required to declare it in the application phase by placing a flag in the appropriate field corresponding to the selected university.

2. **If the option *short mobility* has not been declared in the application, the mobility will be considered a *long mobility* and must comply with the requirements** (see Art. 3 DURATION).

3. Before starting the mobility, [the Erasmus office of the Faculty](#) must acquire formal confirmation of the "Short mobility" from the host University.

#### ART. 8 RANKINGS

##### ART. 8.1 FORMULATION OF THE RANKINGS

1. A Commission – composed of TAB and teaching staff, and nominated by the Head of the Faculty – evaluates the applications.
2. Two rankings are prepared:
  - o **one is made for the CIVIS destinations**
  - o **the other one for the Erasmus+ destinations**
3. The selection will be done by titles, according to the evaluation criteria and scores described in this call and formalized by the Commission in the settlement report, defined in full coherence with the elements object of evaluation. Instrument of appointment and record are published in the followings links: <https://web.uniroma1.it/trasparenza/> ; <https://web.uniroma1.it/disse/erasmus>

##### ELEMENTS OF EVALUATION:

**1. Academic Merit: 0 – 2000 points** (criterion applied only to students enrolled in a Bachelor or Master). Academic Merit is calculated with the following formula:

**number of ECTS acquired / year of studies x the weighted average of the marks.**

In case of departure in a study cycle different from the one the student is in at the present moment, the academic merit is calculated on the basis of the grades pertaining to the study cycle in which the student is now enrolled.

For students enrolled in a Master Degree Course, the 180 credits of the Bachelor career are added to the credits acquired.





For students enrolled in a Master degree program, the year of the course is determined by adding the 3 years of the Bachelor career to the year of enrollment (I or II) (e.g. if enrolled in the first year, the year of the course is 4; if enrolled in the second year, the course year is 5).

For “Fuori Corso” students enrolled in a Master Degree program, the “fuori corso” years are added to the year of the course determined as indicated above (e.g. if 1 year out of course,  $5 + 1 = 6$ ).

For out-of-course students enrolled in a Bachelor Degree program, the year of the course is determined by adding the years out of course to the natural duration of the career (e.g. if 1 year out of course,  $3 + 1 = 4$ ).

For students enrolled in a Master Degree program, the weighted average of the Bachelor career is also taken into account to determine the weighted average of the marks. The weighted average of the Bachelor career is obtained from the Bachelor graduation mark, according to the following calculation:  $31 \times \text{Bachelor graduation mark} / 111$ . The result is added to the weighted average of the Master degree career and then divided by 2.

For students of a Master Degree program, who have obtained a three-year degree abroad, the Bachelor graduation mark on a flat-rate basis is 88/110 (arithmetic average rounded down, between minimum and maximum degree mark in Italy).

The average 30 with honors is calculated as 31; the graduation mark 110 with honors is calculated as 111.

**PLEASE NOTE:** the following items **will not be taken into consideration** in the calculation of the score:

- Exams taken abroad during Erasmus periods that have not been officialised with the validation procedure yet;
- Extracurricular exams (former Art. 6 - Regio Decreto N. 1269/38) as they do not count for CFUs necessary for obtaining the degree
- integrated exam and ADE (esami integrati e ADE attività didattiche elettive: elective didactic activities) if the credits concerning all the parts constituting the integrated exam have not been passed.
- Exams for single courses that have not been recognised as part of the degree programme (Bachelors, Masters, one Cycle) for which the student is currently enrolled
- Cancelled exams due to lack of prerequisites
- Exams declared to have been taken, but which were only booked and/ or not taken.

In the allocation of the mobility, in case of the same score, the students who have never benefitted from an Erasmus+ mobility, Erasmus placement/traineeship before, will have the priority.

## **2. Linguistic competence: 0 - 2000 points.**

The linguistic competence is evaluated according to what is indicated in the art. 2.4, with the following scores:

A2= 50 points; B1=500 points; B2=1000 points; C1=1500 points; C2=2000 points.

If the requirements of a host university include more than one language and the candidate is competent in the languages indicated, the score will be given for the principal one spoken in the destination Country.

In case of more than one certification for the same language, the Commission will take into consideration the one with the better result.

## **3. Study project 0 – 1000 points.**

The study project must not be confused with the Learning Agreement, the actual study contract that binds formally the student who benefits from the mobility, La Sapienza and the host University (see art. 9 LEARNING AGREEMENT).





**For candidates enrolled in a Bachelor or Master Degree Programme:**

The study project is a list of exams intended to be supported at each chosen institution.

**In the section of the online application called:**

- "**Corsi o Moduli che si intendono seguire in mobilità**", the list of foreign exams should be entered. Foreign exams, should be listed with epigraph (name of the exam) and ECTS/CFU. The epigraph of foreign exams should be listed in the same language of study that you intend to use at your chosen location.

- "**Motivazione**," the name of the Italian exams, included in one's course of study, that are thematically compatible with the foreign exams listed in the above section should be entered.

The study project is evaluated by CAM, prof. Fabrizio Pirro. The number of CFU/ECTS indicated in the study project must correspond to the one which will be inserted in the L.A: minimum variations downward will be accepted while there will not be limits for variations upward. Nevertheless, formalized exams in the LA can be modified from the ones indicated in the study project.

In case of applications for "departure in the following cycle", in the process of filling the study project, it is necessary to clearly indicate in the section "motivazione" to which Master Degree Programme (provided by DiSSE) the candidate wants to enroll.

In case the study project is left blank or filled in a not appropriate way according to the call indications, a score equal to "0" is automatically given.

Useful information for filling the study project are available in the following link: <https://web.uniroma1.it/disse/node/7660>

Students who intend to benefit from Erasmus+ mobility to accomplish the thesis research must indicate the title and the topic of the thesis and the supervisor in the study project.

**For candidates enrolled in a PhD:** Indicate, in the "motivation" section, the research project you intend to carry out. The research project is given a score from 0 to 1000 points, based on a comparative evaluation carried out by CAM Prof. Fabrizio Pirro and RAM Prof. Ornella Tarola.

In case the research project is left blank or filled in a not appropriate way according to the call indications, a score equal to "0" is automatically given.

4. On the basis of the criteria indicated above, the Commission will draw up a **provisional ranking** which will be published at the links <https://web.uniroma1.it/trasparenza/> ; <https://web.uniroma1.it/disse/erasmus>

5. If there will be no requests of revision that might modify the rankings, they will be automatically considered definitive **10 days** after the publication. The requests for revision must be sent to the Faculty Erasmus office ([flavia.orlandi@uniroma1.it](mailto:flavia.orlandi@uniroma1.it)).

Revision of the provisional ranking list. An application for revision suspends the 10-day time limit. Only material or calculation errors are grounds for revision. The petition must be preceded by a request for informal access in accordance with Law No. 241 of August 7, 1990, otherwise the petition is inadmissible. Petitions for review are evaluated by the Commission, which decides within 3 working days.

If the revision petition is granted, the ranking list that is the subject of it replaces the previous one and is published again.



After the publication of the revised ranking list, the remaining period for submitting new petitions begins. After the deadline for applications for revision has expired, the ranking list becomes final. This is without prejudice to the Administration's power to act in self-defense.

The **final ranking** will be published on the link: <https://web.uniroma1.it/trasparenza/> ; <https://web.uniroma1.it/disse/erasmus>

### **Publication times and methods of the rankings:**

the documents will be published with the following names and order:

- rankings of CIVIS destinations and Erasmus+ destinations, first and second choices;
- list of residual destinations and list of the candidates eligible to apply
- rankings of residual CIVIS destinations and residual Erasmus+ destinations, first and second choices

Within these, there will be specific rankings related to the single Universities, differentiated by study areas. The rankings indicate:

- University identification code, study area, number of available places,
- matriculation numbers and total scores of **the winners (written in red)**;
- matriculation numbers and total scores of the eligible but **non-winners are written in black**;
- matriculation numbers of excluded candidates from the ranking or from the entire selection procedure with relating motivations.

The ranks sliding document will not be published.

In any case, the displacement of the candidates among rankings is not possible.

The residual destinations are considered the ones which, after the ranking publication of CIVIS and Erasmus+ destination – first and second choices – have not been assigned yet by any candidates.

Candidates whose application is valid and who are not winners of other destinations, are eligible to apply to residual destinations.

Eligible candidates receive an email from the Faculty Erasmus office ([flavia.orlandi@uniroma1.it](mailto:flavia.orlandi@uniroma1.it)) at their institutional email. They must reply within 7 days.



1. Winners must accept the assigned mobility within the following **7 calendar days** from the **date of publication of the final ranking or from the assignment**.
2. **Failure to comply with the 7 day deadline will be understood as a waiver.**
3. For the final assignment of the Erasmus+ mobility, the student must have:
  - Completed the *Learning Agreement* on the Erasmus personal page and approved by the RAM;
  - Approval of the terms of the Financial Contract between the student and Sapienza, according to the indications that will be provided at the time of the mobility assignment, which must take place **before** the start of the mobility, otherwise **the student will not be authorized** to benefit from the mobility and will not receive any financial coverage, where provided, and insurance coverage.
4. **Inclusion in the final rankings will not automatically entail the right to carry out the mobility, since the actual assignment will depend on compliance with the teaching constraints/requisites defined by each Study Programme, by the Faculty and by the assigned destination.**

**The benefit of the mobility is in any case subject to acceptance by the foreign university** which could request further certifications or **refuse the candidacy on the basis of its own rules** not specified in the interinstitutional agreement signed by Sapienza with the partner university.

#### ART. 8.3 RENOUNCEMENT OF MOBILITY AND REPLACEMENTS

**1. Acceptance of mobility is a serious commitment undertaken by the candidate.** Eligible students will therefore have to limit withdrawals, after acceptance or at the beginning of the mobility period, to serious and proven cases of force majeure, to be communicated in writing and duly justified to allow the first reserve candidate to take over in good time.

In case of refusal, the Faculty Erasmus Office proposes the mobility to the following candidate in the ranking. This one will be contacted by email and invited to reply within 2 working days. If the candidate does not reply in time or refuses it, the next candidate will be contacted. The mobility is assigned to the candidate who accepts it. The acceptance is regulated by art.8.2.

#### ART. 9 LEARNING AGREEMENT

1. Mobility beneficiaries must complete the official study plan, the so-called **Learning Agreement (LA)** which **defines the teaching activity to be carried out abroad** and which **guarantees the recognition of the credits obtained** by passing the exams/thesis research abroad.

**The definition and consequent approval of the LA are mandatory and binding for the purposes of benefiting from the mobility, under penalty of exclusion from the mobility.**

2. The LA must include exams or teaching activities aimed at obtaining and recognizing at **least 6 credits (not less than 3 credits in the case of mobility for thesis research only)**.

3. **Students who do not meet these conditions, if assigned a MUR contribution, will be required to fully return this contribution:** PhD and Specialization Students are excluded from this limit.



At the end of the mobility, **the student will have to start the procedure for recognition of the academic or research** carried out at the foreign university. The digitized procedure must be completed **exclusively through the Erasmus personal page**. Otherwise, the student will be required to repay the MUR contribution in full

**PLEASE NOTE** for candidates who intend to undertake the research for purposes of the Thesis, some partner destinations necessarily require the insertion of a specific number of ECTS in the LA, until a maximum of 30 for 1 mobility semester; therefore, it is recommended to have a wide range in the definition of the L.A., according to the limits abovementioned. It is suggested then to autonomously verify this possibility by contacting the chosen University.

### **ART. 10 PROCEDURAL AND LOGISTICAL INFORMATION**

1. Before submitting their application, students must consult the information available on the web pages of the host universities in order to formulate the study plan to be carried out at the host university. This information will also be binding for the purpose of assigning the mobility.

To carry out research for Degree, Doctoral or Specialization theses, the project must be agreed in advance with the Italian supervisor and the RAM, on the basis of the agreements established with the professor of the host University.

2. Erasmus students, at the end of the courses, will have to take the exams as required by the host university. The recognition of the educational activities carried out will take place as indicated by the Faculty and by the "Regulations for student mobility and the recognition of periods of study and training abroad". Exams taken abroad must be validated in compliance with any propaedeutic constraints envisaged by the regulations of your degree course.

3. The student must independently inform himself about any accommodation opportunities offered by the host universities. He must also inquire about:

- Health care in the host country, by contacting his ASL or diplomatic missions and consulting the link: <http://www.salute.gov.it/>;
- How to enter the host country, if you are a non-EU citizen, by promptly contacting the respective diplomatic missions (Embassies and Consulates). The legislation and regulations governing the entry of non-EU students into the countries participating in the Erasmus+ Program are linked to the nationality of these students: it is the student's responsibility to collect, with the necessary advance, the information and obtain the documents that will allow the entry and stay in the country of destination.

4. The accident and civil liability insurance that the student automatically benefits from when enrolling at Sapienza is extended, in the same manner, for the entire period of stay abroad at the host institution <https://www.uniroma1.it/it/node/24654>.

However, it is recommended to evaluate the opportunity to take out additional insurance coverage for travel and medical expenses not covered by the European TEAM card. It is also recommended to register on the MAECI website managed by the "Where we are in the world" Crisis Unit ([www.dovesiamonelmondo.it](http://www.dovesiamonelmondo.it)), clearly indicating the requested data: names, city/town, destination university, updated contact details and period of stay.

### **ART. 11 CHECKS**

1. On the basis of art. 71 of Presidential Decree 445 of 28/12/2000, the Administration will proceed to carry out appropriate checks, even on a random basis, and in all cases in which there are well-founded doubts about the truthfulness of the self-certifications.

The lack of truthfulness of the information, declared or self-certified, constitutes a reason for exclusion/forfeiture.

### **ART. 12 TREATMENT OF PERSONAL DATA**



The processing of personal data is governed by European Regulation no. 679 of 27.4.2016 – GDPR (General Data Protection Regulation) as well as by the national legislation in force.

#### **ART. 13 PROCEDURE MANAGER**

Under Bill N. 241 - 7.8.1990 and subsequent amendments and integrations, in the framework of the exclusive competence of Sapienza University of Rome Faculty of Political Sciences, Sociology, Communication, the final authority for this procedure is the Erasmus Administrative Coordinator Mrs Flavia Orlandi – Tel. 06-49918373 – E-mail: [flavia.orlandi@uniroma1.it](mailto:flavia.orlandi@uniroma1.it) Office Hours: Tuesday 10.00 – 12.00, Thursday 14.00 – 15.30– room 127 first floor – via Salaria, 113

#### **ART. 14 END OF THE PROCEDURE**

Expected date of conclusion and publication of the results of the procedure: end of May 2023..

This call is published in Italian language as well.

In case of conflicting interpretations between the two versions (ITA and ENG), the authoritative version is the one in Italian.

<b>DATA</b>  <b>10/01/2023</b>	<b>F.TO IL PRESIDE</b>  <b>PROF. TITO MARCI</b>
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### Attachment 1: ORGANIZATION OF LANGUAGE TESTS AT THE CLA

1. The tests - for **FRENCH, ENGLISH, PORTUGUESE, SPANISH, GERMAN** - will be carried out at the CLA, in person: the student must be present in possession of a valid identification document (identity card, passport, driving licence).
2. Students who have not already taken the test in the sessions from September to November 2022 will have to book by choosing the date and time from the options on **the form available in the application**, according to the calendar available at the link <https://web.uniroma1.it/cla/date-test-bandi-mobilita-int>
3. The booking at tests is to be considered confirmed only with the receipt of the notification email on the institutional mailbox.
4. The language level assessment tests are of the multistage type (with a passing threshold) and include questions:
  - multiple
  - choice with embedded answer (cloze)
  - drag and drop on a text
5. The tests mainly concern knowledge of grammar and text comprehension. **Speaking and listening are not included.**  
The test starts from level A2 and, based on the score obtained, you can move on to the next levels (step by step) up to level C1. The test will last about 60 minutes maximum (if you complete all four levels).  
There are no online simulations of the tests

It is recommended to proceed promptly with the booking of the test(s), to have the maximum choice in the days still available.

The results of the tests will be published on Moodle but will be transferred to the application only if the student opens the form by connecting to this link:  
<https://relint.uniroma1.it/candidatura/login.aspx>

The test results will be visible in the application as follows :

- January 2023 by 31.01.2023
- February 2023 by 24.02.2023.

Students who have already taken the test at the CLA from **September to November 2022** are invited to access the [application](#) to allow the acquisition of the test result by **24/02/2023**

The certificate relating to the result achieved **in the test of linguistic assessment will be issued exclusively to those who will carry out the Erasmus mobility**. This certificate, which is NOT a linguistic certification in accordance with the law, can be downloaded directly from your personal Erasmus page.



### **Attachment 2: TEST ACCESS INSTRUCTIONS**

On the day of the test, the student must be PUNCTUAL at the CLA laboratories located in the Marco Polo Building on floor 0 circ.ne Tiburtina 4 (ex Scalo S. Lorenzo, 82).

Rules of conduct envisaged: <https://www.uniroma1.it/it/pagina/malattie-infettive-trasmissione-respiratoria-p011c>

CANDIDATES are reminded to keep a valid identification document handy.

Please note that due to the provisions of the Magnificent Rector, the use of the mask remains mandatory.



### Attachment 3 LANGUAGE CERTIFICATIONS

CERTIFICAZIONI - LINGUA FRANCESE					
	A2	B1	B2	C1	C2
Centre International d'Etudes Pédagogiques (CIEP) Ministère de l'Education nationale	Diplôme d'Etudes en Langue Française (DELF) A2	Diplôme d'Etudes en Langue Française (DELF) B1	Diplôme d'Etudes en Langue Française (DELF) B2	Diplôme Approfondi de Langue Française (DALF) C1	Diplôme Approfondi de Langue Française (DALF) C2
	Diplôme d'Etudes en Langue Française Option Professionnelle (DELF Pro) A2	Diplôme d'Etudes en Langue Française Option Professionnelle (DELF Pro) B1	Diplôme d'Etudes en Langue Française Option Professionnelle (DELF Pro) B2		
	Test de connaissance du Français (TCF)* Niveau A2	Test de Connaissance du Français (TCF)* Niveau B1	Test de Connaissance du Français (TCF)* Niveau B2	Test de Connaissance du Français (TCF)* Niveau C1	Test de Connaissance du Français (TCF)* Niveau C2
Chambre de commerce et d'industrie de Paris (CCIP)	Diplôme de Français Professionnel (DFP) A2	Diplôme de Français Professionnel (DFP) B1			
			DFP Affaires B2	DFP Affaires C1	DFP Affaires C2
		DFP Secrétariat B1	DFP Secrétariat B2		
		DFP Tourisme et Hôtellerie B1			
		DFP Scientifique et Technique B1			
			DFP Juridique B2		
			DFP Médical B2		

CERTIFICAZIONI - LINGUA SPAGNOLA					
	A2	B1	B2	C1	C2
Instituto Cervantes	Diploma de Espanol DELE Nivel A2	Diploma de Espanol DELE Nivel B1	Diploma de Espanol DELE Nivel B2	Diploma de Espanol DELE Nivel C1	Diploma de Espanol DELE Nivel C2
Instituto Cervantes	SIELE GLOBAL o per singole abilità (dall'A2 al C2)				

CERTIFICAZIONI - LINGUA ENGLISH					
	A2	B1	B2	C1	C2
British Council; IDP: IELTS Australia; Cambridge English Language Assessment	IELTS* 2.5 - 3.0 - 3.5	IELTS* 4.0 - 4.5 - 5.0	IELTS* 5.5 - 6.0 - 6.5	IELTS* 7.0 - 7.5 - 8.0	IELTS* 8.5 - 9.0





Cambridge English Language Assessment	Key (KET) Merit Pass	Preliminary (PET) Merit Pass	First (FCE) Grade B Grade C	Advanced (CAE) Grade B Grade C	Proficiency (CPE) Grade A Grade B Grade C
		Key (KET) Distinction	Preliminary (PET) Distinction	First (FCE) Grade A	Advanced (CAE) Grade A
	Cambridge English Certificate Level A2 120 - 139	Cambridge English Certificate Level B1 140 - 159	Cambridge English Certificate Level B2 160 - 179	Cambridge English Certificate Level C1 180 - 199	
		Business Preliminary (BEC Preliminary)	Business Vantage (BEC Vantage)	Business Higher (BEC Higher)	
			Financial (ICFE) 50 - 69	Financial (ICFE) 70 - 100	
			Legal (ILEC) 50 - 69	Legal (ILEC) 70 - 100	
Educational Testing Service (ETS)		TOEFL iBT 60 - 79	TOEFL iBT 80 - 99	TOEFL iBT 100 - 108	TOEFL iBT 109 - 120
Trinity College London	ISE 0	ISE I	ISE II	ISE III	ISE IV

CERTIFICAZIONI - LINGUA TEDESCA					
	A2	B1	B2	C1	C2
Goethe-Institut	Goethe-Zertifikat A2: Start Deutsch 2	Goethe-Zertifikat B1	Goethe-Zertifikat B2	Goethe-Zertifikat C1	Goethe-Zertifikat C2: Großes Deutsches Sprachdiplom (GDS)
	Goethe-Zertifikat A2: Fit in Deutsch 2				
			Zertifikat Deutsch für den Beruf (ZDFB)	Prüfung Wirtschaftsdeutsch International (PWD)	
Österreichisches Sprachdiplom (OSD)	A2 Grundstufe Deutsch 2 (A2 GD2)	B1 Zertifikat Deutsch Österreich (B1 ZDO)	B2 Mittelstufe Deutsch (B2 MD)	C1 Oberstufe Deutsch (C1 OD)	C2 Wirtschaftssprache Deutsch (C2 WD)
	A2 Kompetenz in Deutsch 2 (A2 KID2)	Zertifikat B1 (ZB1)			
TestDaF-Institut			TestDaF Niveaustufe 3 (TDN 3)	TestDaF Niveaustufe 4 (TDN 4)	TestDaF Niveaustufe 5 (TDN 5)



CERTIFICAZIONI - LINGUA PORTUGUESE					
	A2	B1	B2	C1	C2
<b>Centro de Avaliação de Portugues Língua Estrangeira (CAPLE)</b>	CIPLE Certificado Inicial de Portugues Língua Estrangeira	DEPLE Diploma Elementar de Portugues Língua Estrangeira	DIPLE Diploma Intermédio de Portugues Língua Estrangeira	DAPLE Diploma Avancado de Portugues Língua Estrangeira	DUPLE Diploma Universitario de Portugues Língua Estrangeira