



**not for legal purpose**

**CALL FOR APPLICATIONS FOR N. 5 SCHOLARSHIPS, EACH LASTING THREE YEARS, FOR INTERNATIONAL STUDENTS ENROLLED IN THE 2024/2025 ACADEMIC YEAR IN THE BACHELOR'S DEGREE IN SUSTAINABLE BUILDING ENGINEERING (RIETI CAMPUS) OF THE FACULTY OF CIVIL AND INDUSTRIAL ENGINEERING, INTERUNIVERSITY CAMPUS OF RIETI**

**Deadline: November 14, 2024**

**THE RECTOR**

**HAVING REGARD TO** the Statute of the University of Rome "La Sapienza," issued with D.R. no. 3689 of October 29, 2012, and subsequent amendments;

**HAVING REGARD TO** the Director's Decree no. 1435 of March 28, 2013, which assigns to the Area Directors the management of financial, technical, and administrative budgets, including the formal final adoption of acts that commit the Administration externally, through autonomous spending powers;

**HAVING REGARD TO** Resolution no. 311/15 of October 27, 2015, by the Board of Governors, approving the Regulations for Administration, Finance, and Accounting (issued with D.R. no. 65 of January 13, 2016, and amended by D.D.R.R. no. 1220 of April 11, 2019, and no. 1160 of April 29, 2021);

**HAVING REGARD TO** Director's Decrees no. 1055/2023 of March 1, 2023, and no. 1619/2023 of March 31, 2023, which respectively approved the document defining the organisational structure of the Central Administration and its related responsibilities;

**HAVING REGARD TO** Resolution no. 430 of December 19, 2023, by the Board of Governors, approving the University's single annual budget forecast for the year 2024;

**HAVING REGARD TO** Resolution no. 431 of December 19, 2023, by the Board of Governors, approving the University's three-year budget forecast for 2024-2026;

**HAVING REGARD TO** Director's Decree no. 172/2024 of January 18, 2024, allocating the budget for the year 2024;

**HAVING REGARD TO** Resolution no. 332/22 of September 29, 2022, by the Board of Governors, which approved the signing of the Programme Agreement between Sapienza University of Rome, the University of Tuscia, and the Ministry of University and Research (MUR), which provides, among other things, measures to support students in order to encourage enrolment in the courses offered at the Inter-University Campus of Rieti, taking into account the delicate socioeconomic context of the area affected by the earthquake;

**CONSIDERING** the opportunity for the year 2024 to announce a competition for 5 scholarships, each with a gross amount of €7,098.07 (€6,542.00 gross of income tax plus €556.11 for regional tax), intended for foreign students residing abroad, enrolled in the academic year 2024/25, in the English-taught degree programmes of the Faculty of Civil and Industrial Engineering at the Inter-University Campus of Rieti;



**HAVING REGARD TO** the availability in the budget account - A.C.01.01.020.020 – “Other Scholarships” UA.S.001.DRD.AROF.AGD, cofog MP.M2.P3.09, with a total amount for the activation of 5 scholarships of three-year duration, each with an annual amount of €7,098.07, including regional tax;

**HAVING REGARD TO** the Director's Decree n. 3228/2024 setting aside the sum of €350,596.05, of which €106,471.05 is allocated for the issuance of the aforementioned call for applications;

**HAVING REGARD TO** the financial coverage of the expenditure confirmed by the statement prepared by ARCOFIG, attached as an integral part of this provision

## DECREES

### ARTICLE 1 - Purpose and Amount of the Scholarship

A competition based on qualifications is announced for the award of 5 scholarships, each lasting three years, with an individual amount of €7,098.62 (€6,542.51 gross IRPEF + €556.11 IRAP) per year (before statutory deductions applicable to the student and the University). These scholarships are intended for international students (non-Italian citizens):

- residing abroad,
- enrolled in the academic year 2024/25 in the Bachelor's degree programme in Sustainable Building Engineering at the Rieti Campus of the Faculty of Civil and Industrial Engineering, Interuniversity Campus of Rieti.

The recipients of the scholarship are also exempt from paying tuition fees and must pay a single contribution of €30.00. Fees not directed to the University are still due; therefore, the stamp duty and the regional tax established by the Lazio Region for the academic year 2024/2025 must be paid.

The scholarship is disbursed in three instalments as follows:

- **The first annual instalment** of €7,098.62 (€6,542.51 gross IRPEF + €556.11 IRAP) is disbursed in February 2025 following the actual enrolment, **without any reservations**, of the scholarship recipient in a Bachelor's degree programme of the Faculty of Civil and Industrial Engineering taught in English at the Interuniversity Campus of Rieti for the academic year 2024/2025, and provided that the student holds a student visa.
- **The second instalment** of €7,098.62 (€6,542.51 gross IRPEF + €556.11 IRAP) for the academic year 2025/2026 will be disbursed in February 2026, provided that:
  1. The student maintains their residence permit;
  2. The student remains enrolled in the degree programme at the Interuniversity Campus of Rieti;
  3. The student enrolls for the second year of the programme within the deadline specified in the Academic Regulations for the academic year 2025/2026;
  4. The student has obtained 25 ECTS (European Credit Transfer and Accumulation System credits) from the time of enrolment until **August 10, 2025**.
- **The third instalment** of €7,098.62 (€6,542.51 gross IRPEF + €556.11 IRAP) for the academic year 2026/2027 will be disbursed in February 2027, provided that:
  1. The student maintains their residence permit;
  2. The student remains enrolled in the degree programme at the Interuniversity Campus of Rieti;



3. The student enrolls for the third year of the programme within the deadline specified in the Academic Regulations for the academic year 2026/2027;
4. The student has obtained 80 ECTS (European Credit Transfer and Accumulation System credits) from the time of enrolment until **August 10, 2026**.

It should be noted that this scholarship **is not compatible** with regional scholarships provided by the Regional Agency for the Right to Study and the Promotion of Knowledge ([Home - DiSCo \(laziodisco.it\)](http://Home - DiSCo (laziodisco.it))).

### **ARTICLE 2 - Eligibility Requirements**

To be eligible for the competition, the candidate must possess the following requirements, under penalty of exclusion:

1. Be enrolled in the academic year 2024/2025 in the three-year degree programme in Engineering for international students at the Interuniversity Campus of Rieti;
2. Possess the SAT (Scholastic Assessment Test) certificate, demonstrating the passing of the TEST and indicating the obtained score, issued by the College Board;
3. Not hold Italian citizenship;
4. Not be recipients of other scholarships.

### **ARTICLE 3 - Application for Participation**

#### **• First Phase – Registration on Infostud**

To participate in the call for applications, it is necessary to register on the Infostud system at the following link <https://www.studenti.uniroma1.it/webapps/infostud/registrazione#/>

Please note: It is necessary to retain the student ID number issued by the Infostud information system, as it will be required in the "Second Phase" of the online application process for admission to the competition.

#### **• Second Phase – Application Completion**

The application for participation in the competition must be completed, under penalty of exclusion, **no later than November 14, 2024**, by accessing the following link:

[https://docs.google.com/forms/d/e/1FAIpQLScYLQDPvZlWf\\_a-bV9dE-yp0qQ3grjjsCU6uhGcXDJ9vwFxBg/viewform](https://docs.google.com/forms/d/e/1FAIpQLScYLQDPvZlWf_a-bV9dE-yp0qQ3grjjsCU6uhGcXDJ9vwFxBg/viewform)

providing the following information:

- Personal email address;
- Infostud student ID number (issued in the "First Phase – Registration on Infostud");
- Name and surname;
- Date of birth;
- Place of birth;
- citizenship;
- phone number (mobile);
- The score obtained in the SAT exam consisting of the two sections:
  - 1) Evidence-Based Reading and Writing;
  - 2) Math.

The **score is the sum of the scores obtained in the two sections**. The Essay section, if any, will not be counted, nor will other types of SAT certifications (e.g., SAT Chemistry) or "old SAT" certifications (i.e., SAT tests taken before March 2016) be considered valid.



The candidate must finally attach the following documents **in a single .pdf** file:

1. SAT certificate;
2. A valid identification document (with photograph) containing the details of surname, first name, place and date of birth, and citizenship.

The Administration will conduct appropriate checks on the authenticity of the submitted documentation and, without specific notification of the initiation of the procedure, if there are reasons for impediment due to particular needs for promptness. If such a check reveals the non-authenticity of the submitted documentation, the declarant will lose any benefits obtained as a result of the measure issued based on the untruthful documentation and will have to return any amount received.

#### **ARTICLE 4 - Evaluation of Applications and Ranking**

The Right to Education Unit – Grants and Benefits will formulate a provisional ranking of candidates according to the following criteria:

1. The score obtained in the SAT exam as specified in Article 2 of this call for applications;
2. In the event of a tie, the student who is younger in age will be awarded the scholarship

The Offices will prepare the ranking by arranging the candidates' scores in descending order.

**In the event of withdrawal or forfeiture of those entitled, other eligible candidates will be admitted according to the order of the ranking until all available positions are filled.**

The provisional ranking is published in the Notice Board section for competitions (*"Albo pretorio concorsi"*) [https://web.uniroma1.it/trasparenza/bandi\\_trasparenza](https://web.uniroma1.it/trasparenza/bandi_trasparenza) and advertised at <https://www.uniroma1.it/it/pagina/borse-di-studio>.

Candidates are also notified of the publication via email to the address provided during the application completion phase. Within five days of the aforementioned publication, a request for a review of the ranking can be submitted. After this period, no further requests will be accepted, and the ranking becomes final, subject to any changes resulting from the failure to enrol at Sapienza of one or more successful candidates.

#### **ARTICLE 5 - Communications**

All communications to candidates will be made exclusively via email to the email address provided in the application for participation in the competition, **and after enrolment, to the institutional email address (surname.studentIDnumber@studenti.uniroma1.it).**

The Administration assumes no responsibility in the event of communication failures due to incorrect indication of the email address by the candidate or failure to communicate any changes to it in a timely manner.

Successful candidates are contacted via email by the Right to Education Unit – Grants and Benefits to provide the necessary details (Italian IBAN, student visa, and tax code) for the scholarship payment.

#### **ARTICLE 6 - Personal Data**

The personal data provided are processed in compliance with the current regulations as per the attached document.

#### **ARTICLE 7 - Person Responsible for the Procedure**

Pursuant to Articles 4, 5, and 6 of Law No. 241 of 7 August 1990, the person responsible for the administrative procedure is Dr. Maria Teresa Raffa, Right to Education Unit – Grants and Benefits  
Email: [dirittoallostudio@uniroma1.it](mailto:dirittoallostudio@uniroma1.it).

#### **ARTICLE 8 - Disputes**

In the event of a dispute regarding the interpretation or execution of this call for applications, the parties will initially seek to reach an amicable settlement through extrajudicial means. Failing that, the competent court will be the Court of Rome.



#### **ARTICLE 9 – Further instructions**

For information regarding this call for applications, it is advisable to consult the web pages of the Right to Education Unit – Grants and Benefits

[Scholarships | Sapienza University of Rome \(uniroma1.it\)](https://www.uniroma1.it)

<https://www.uniroma1.it/it/pagina/borse-e-opportunita-gli-studenti-meritevoli>

For general information regarding the University and enrolment, it is advisable to contact:

- Hello Sector - Foreign student

<https://www.uniroma1.it/it/pagina/segreteria-studenti-con-titolo-straniero>

<https://www.uniroma1.it/it/pagina/hello-welcome-office>

- The Student Affairs Offices

<https://www.uniroma1.it/it/pagina/segreterie-studenti>

THE RECTOR



## ATTACHMENT

INFORMATION NOTICE PURSUANT TO ARTICLE 13 OF EU REGULATION NO. 679/2016 OF 27.04.2016 "GENERAL DATA PROTECTION REGULATION" AND LEGISLATIVE DECREE NO. 196/2003 "CODE ON THE PROTECTION OF PERSONAL DATA," AS AMENDED BY LEGISLATIVE DECREE NO. 101 OF AUGUST 10, 2018, CONTAINING PROVISIONS FOR THE ADJUSTMENT OF NATIONAL LEGISLATION TO THE EUROPEAN REGULATION

### Data controller

The Data Controller is the University of Rome "La Sapienza," represented by the legal representative pro tempore, with the office located at Piazzale Aldo Moro, No. 5, 00185 - Rome. Contact details: [rettricesapienza@uniroma1.it](mailto:rettricesapienza@uniroma1.it); Certified email address (PEC): [protocollosapienza@cert.uniroma1.it](mailto:protocollosapienza@cert.uniroma1.it)

**Dati di contatto del Responsabile della protezione dei dati:** [responsabileprotezionedati@uniroma1.it](mailto:responsabileprotezionedati@uniroma1.it);  
PEC: [rp@cert.uniroma1.it](mailto:rp@cert.uniroma1.it)

### Purpose of Data Processing and Legal Basis

The processing of personal data requested from the Data Subject is carried out pursuant to Article 6, letter e) of EU Regulation 2016/679, for the following purposes:

- Utilisation of contributions, benefits, and services related to the right to university education in compliance with the current regulatory framework. The data will be used exclusively for the institutional purposes provided for, within the provisions of laws, regulations, or contractual rules.

### Nature of Data Provision and Consequences of a Possible Refusal

The provision of data is mandatory. Any refusal to provide data may result in the failure to perform a task of public interest. Failure to provide the data will make it impossible for the Data Controller, the Data Processor, and those appointed to carry out data processing operations and, therefore, to provide the related services and/or compensation and/or requested benefits. In particular, failure to provide the data precludes the establishment and continuation of the relationship with Sapienza University of Rome.

The personal data provided is processed in compliance with the principles of lawfulness, correctness, and transparency, as required by law, also with the aid of IT and telematic tools suitable for storing and managing the data itself, and in such a way as to ensure its security and protect the maximum confidentiality of the data subject.

### Nature of the personal data strictly necessary to pursue the described purposes

The personal data collected and processed are as follows:

- Personal details;
- Data related to the university career;
- ISEE data for the right to university education;
- Tax and income data entered online at the time of enrolment or registration for subsequent years, or provided through self-certification;
- Data necessary for the disbursement of scholarships;
- Data provided by users from time to time in relation to the specific service requested.

Such data are processed exclusively for the pursuit of the University's institutional purposes, particularly for the fulfilment of legal requirements necessary for the provision of specific services requested by users.

### Possible recipients or categories of recipients of the data

The data may be communicated to third parties, in accordance with current national and European regulations, particularly to internal offices within the University.

### Retention period

The competition applications will be retained for 5 years from the date of the last document in the file. The call for applications and documents related to the competition procedure will be retained indefinitely.



### **Rights of the Data Subject**

Please be informed that the data subject may request from the Data Controller, where applicable, **access** to personal data pursuant to Article 15 of the Regulation, **rectification** of such data pursuant to Article 16 of the Regulation, **erasure** of such data pursuant to Article 17 of the Regulation (where this does not conflict with current regulations on data retention and the need to protect the University and the professionals who have processed the data in the event of legal disputes), or **restriction** of processing pursuant to Article 18 of the Regulation. Additionally, the data subject may **object to** the processing of their data pursuant to Article 21 of the Regulation, as well as exercise the right to **data portability** pursuant to Article 20 of the Regulation.

### **Methods for Exercising Rights and Complaints to the Data Protection Authority**

Notwithstanding the above, the data subject may exercise their rights pursuant to Articles 15-22 of the GDPR using the contact details provided on page 1 of this information notice. For further information, they may consult the **Guide for Exercising Rights** published on the *webpage* <https://www.uniroma1.it/en/pagina/privacy-office-sector> in the dedicated section "Exercising Rights in Data Protection Matters".

In the event of a breach of the provisions of the Regulation, you also have the right to file a complaint with the supervisory authority pursuant to Article 77 of the Regulation. In Italy, this function is performed by the Data Protection Authority (<https://www.garanteprivacy.it>).

**Participation in the competition according to the methods described in this call implies acknowledgement of the aforementioned information.**