



SAPIENZA
UNIVERSITÀ DI ROMA



AL-FARABI KAZAKH
NATIONAL UNIVERSITY

PROT.N. 1137

CLASS. III/12

**FACOLTÀ DI SCIENZE POLITICHE, SOCIOLOGIA, COMUNICAZIONE
DIPARTIMENTO DI COMUNICAZIONE E RICERCA SOCIALE
CORSO DI LAUREA MAGISTRALE IN SCIENZE DELLO SVILUPPO E DELLA COOPERAZIONE INTERNAZIONALE**

**CALL FOR APPLICATIONS FOR DOUBLE DEGREE PROGRAMME IN
DEVELOPMENT AND INTERNATIONAL COOPERATION SCIENCES / HUMANITARIAN SCIENCES
BETWEEN
SAPIENZA UNIVERSITY
(FACULTY OF POLITICAL SCIENCES, SOCIOLOGY AND COMMUNICATION)
AND
AL-FARABI KAZAKH NATIONAL UNIVERSITY - ALMATY (KAZAKHSTAN)

ACADEMIC YEAR 2023-2024**

ART. 1 Preamble

Double Degree programs allow students to spend a study period at Sapienza University and a study period in a top-partner university in order to achieve two full Master's Degrees recognized in both countries and all over the World: one issued by Sapienza University and another one released by the partner university. For more info visit: <https://www.uniroma1.it/en/pagina/double-joint-degrees>

The Faculty of Political Sciences, Sociology and Communication and the Faculty of History, Archeology and Ethnology of the al-Farabi University - Almaty (Kazakhstan) have signed a Double Degree agreement aiming to award the Master's Degree in "Sciences of Development and International Cooperation – curriculum Political, Economic and Social Studies" issued by Sapienza University and the Master's Degree in "Humanitarian Sciences" (Tarikh Mamandygi Boinsha Gumanitarlik Gylymdar Magistry) issued by AL-FARABI University.

ART. 2 General Rules

This call is open to students enrolled in the 1st year of the master LM-81, Sciences of Development and International Cooperation, program in English "Economy for Development".

Selected students will have the possibility to attend the courses of the 2nd year provided by the partner university. If compliant with both universities' rules and conditions, as for credits envisaged, attendance, deadlines, academic integrity, etc., participating students will receive two degrees, which will be issued according to each university's procedures. During the mobility, students will be subject to the rules of the partner university.

All expenses related to the participation in the program, notably transport, accommodation and food, administrative expenses, costs associated with securing a visa, medical/health/accident insurance, books and personal expenses, will be borne by students.

Students must comply with all the regulations of both universities in order to obtain the two Degrees. They will not be required to pay additional tuition fees at the partner university, but they will continue paying fees to Sapienza University.



Every effort will be made to provide students with complete, accurate and timely information. However Sapienza University reserves the right to change, amend, modify or revoke the aforementioned program. Sapienza is not responsible for any cancellation or modification due to events beyond its control. If the program is cancelled or modified for these reasons, Sapienza University will inform all interested students in a timely manner.

ART. 3 Specific Program Rules

Selected students are required to read and understand the study plan (Annex A) and its rules. These are to be considered binding to the successful completion of the Double Degree program. Exams passed at the partner university during the mobility period will be transferred to the Sapienza University career according to the Double Degree study plan as soon as the transcript of records will be received.

3.1 Thesis

Students will submit and defend their theses following partner University's timetables and rules. al-Farabi University oral defense is organized between in June (date TBC). On the basis of the dossier provided by al-Farabi University and of the final vote, Sapienza University will record the entire career of the students and will issue and proclaim the Italian title. It is possible to do it in July, but the students must be prepared to the possibility they are given the Italian title in the October session.

- Students will complete their theses during their mobility period at al-Farabi University with two supervisors: one from each university.
- Both supervisors have to approve the proposal, which must meet the standards of both institutions.
- Students must respect the thesis procedures and deadlines from both institutions.
- Students are reminded that they are required to comply with the Sapienza regular procedure regarding the thesis assignment, registration for the degree exam and upload of the thesis.
- Each institution will grade the final thesis according to the vote correspondence table.

If compliant with both universities' rules and conditions, as for credits envisaged, attendance, deadlines, academic integrity, etc., participating students will receive two degrees, which will be issued according to each university's procedures: Master's Degree in Sciences of Development and International Cooperation, - Economy for Development issued by Sapienza University and the Master's Degree in Humanitarian Sciences (Tarikh Mamandygi Boinsha Gumanitarlik Gylymdar Magistry) issued by al-Farabi University

ART. 4 Double Degree Program Features

Type of mobility:	Double Degree
Mobility structure:	I year at Sapienza University II year at AL-FARABI University
Mobility academic year:	2023-2024
Available Slots:	2 (two)
Available Scholarships:	2 (two)
Total months scholarships:	10 (to be benefit on a continuous basis)



ART. 5 Requirements

Eligible students can apply if they are in regular time frame and have no pending administrative issues with Sapienza University. Moreover, students will be able to participate if they comply with the following requirements:

- they must have got a bachelor's degree;
- they must be enrolled in the 1st year of the master LM-81, Sciences of Development and International Cooperation, program in English "Economy for Development";
- they must have earned at least 30 CFUs by the date of their application;
- weighted average grade equal to or above 25;
- they must have an adequate level of linguistic abilities (English level B2) in accordance with the requirements set out by the partner University. The mentioned certificate should not be older than two years from the application deadline and should respect the validity indicated in the certificate itself.
- they must maintain the student status until the end of the mobility (whole academic year 2023-2024) and to do not graduate in Sapienza before the recognition of the credits earned at the partner University;
- they must not receive other Sapienza's scholarships.

Selected students

- must obtain at least 45 CFUs within 15 July 2023. Selected students who have failed in obtaining them are excluded and replaced by the following students in the list. Only after having satisfied this requisite a selected candidate is considered eligible for the double degree program and scholarship.
- All the interested students must from now on organize correctly their schedule about the exams so as to get until 15 September 2023 **exactly** all the 60 CFU of the 1st year of the program, i.e. neither less **nor more** than 60 CFU. Students who on 15 July 2023 are in such a condition to unavoidably overcome 60 CFU by completing the compulsory part of the 1st year will be excluded and replaced by the following students in the list.

ART. 6 Application procedure

Applications are submitted from the date of publication of this call until 23/06/2023 at 15/PM.

In order to apply, Sapienza students must complete the application form (annex B) and upload the required attachments.

Only applications accompanied by all documentation and received within the application deadline will be considered.

The application (annex B) and the requested attachments must be signed, scanned and sent by email to the following addresses: chiara.ranieri@uniroma1.it

Sapienza University reserves the right to control what the candidate's declaration and attached documents. If whatsoever lie is detected, at every moment the scholarship can be revoked and the winner can be urged to give back the sum received.



6.1 Attachments requested in the Application

IMPORTANT: all documents must be in English and duly signed

- Application form
- Latest transcript of records including the weighted average grade, credits and grades obtained;
- Curriculum Vitae (Europass) (template can be downloaded from the following webpage: <https://europass.cedefop.europa.eu/it/documents/curriculum-vitae>);
- ID Card or Passport. ID Card or Passport valid for the selected destination will be required and borne by selected students;
- Motivational letter;
- English Language Certificate

The Commission reserves the right to request further details or documents to applicants.

ART. 7 Selection

An Academic Commission appointed by the Dean will select students on the basis of a non-disputable evaluation.

The eligible candidates will be ranked after their academic performance, which is calculated as follows:

- 30%: Weighted Average Grade
- 30%: English Language
- 30%: Interview
- 10%: Previous International University mobility

The weighted average grade considered for this selection procedure will be the one registered by the application deadline. Candidates are responsible to check its accuracy in due time.

An interview will be carried out by one or more members of the Academic Commission. The interview will focus on the motivation, language skills, the academic background and the previous international or professional experiences and is a key part of the selection process. In case a candidate is not considered suitable for the program, he or she will not be selected regardless of the academic performance, the positioning in the applicants ranking and the number of available slots.

Candidates will receive the conference call invitation to the address indicated in the application, together with the instruction to join in. If they are not available in the day and hour indicated, they will be excluded. During the call candidates are requested to show the same ID document/passport they attached to the application. If they cannot show a valid ID document, they will be excluded.

In case of ex aequo, internship experiences, curriculum vitae and knowledge of further languages will be considered. The students may be requested to send the relative documentation of experiences declared in the CV.

ART. 8 Publication of results

Students will be informed of the result by e-mail. Results will be published within 7 (seven) days after the end of the interviews in the webpage of the faculty.

Thus, students are strongly invited to check their email account every day while selections are ongoing.



ART. 9 Acceptance

Selected students will be required to confirm their acceptance through email within 5 working days from the notification of results.

The email must be addressed to: chiara.ranieri@uniroma1.it and the subject must be “Double Degree Selection Acceptance/Refusal”

In case of refusal or missing notification by the deadline, the following candidate in the waiting list will be recalled. Recalled students will be required to confirm their participation by written notice within 5 working days.

Acceptance of the scholarship is a serious commitment. A renounce is accepted only for extremely serious reasons and must be communicated by e-mail as soon as possible so as to recall the following candidates. If the renounce occurs after the assignment of the 1st tranche of the scholarship, it must be given back immediately.

ART. 10 Study Plan

For further information on the double degree study plan, candidates may refer to prof. Fabio Grassi, fabio.grassi@uniroma1.it.

ART. 11 Logistic Procedures and Mobility Organization

Selected students must get on their own:

- the needed documentation (Passport/ID, Visa, invitation letter, medical/health/accident insurance etc.);
- accommodation (al-Farabi University provides a modern hostel in its campus);
- food, books, transport.

ART. 12 Scholarship

12.1 Preamble

The scholarship will correspond to the effective and continuing duration of the mobility, proved by the acceptance letter, the arrival certificate, the departure certificate and the transcript of records issued by host University and according to the academic calendar and the maximum amount assigned.

Bilateral and double degree mobility scholarships amount is €700/month for the first 5 months of mobility. Starting from the 6th month of mobility the amount is € 500/month, for a minimum period abroad of 90 days (3 months).

Students on mobility periods longer than 3 months will receive the entire monthly installment from the 16th day abroad for every additional month. The days spent abroad will be calculated automatically by the online organizer considering the duration of each month as 30 days.

Students who remain abroad for two consecutive semesters must exceed a period of 9 months and 16 days. Funds will not be allocated for mobility periods of 7-9 months.

Assigned Months	Minimum duration abroad	Total amount
3 months	90 days	2100€



4 months	3 months e 16 days	2800€
5 months	4 months e 16 days	3500€
6 months	5 months e 16 days	4000€
9 months and 16 days/10 months	9 months and 16 days	6000€
11 months	10 months and 16 days	6500€
12 months	11 months and 16 days	7000€

Students can be granted a scholarship only **once** for each cycle of studies. The scholarship is not combinable with other grants.

12.2 Scholarship Payment

In order to receive the scholarship, the outgoing students are required to follow the procedures and the instruction provided by the International Office (ARI).

ONE SEMESTER MOBILITY

The minimum period abroad must be equal to 90 days (3 months).

The scholarship will be accredited in two installments:

The first instalment, which amounts to 70% of the scholarship will be accredited to your bank account within 60 days of the signature of the contract.

The remaining 30% will be accredited upon return.

The final 30% balance will only be accredited when all necessary documentation, as described in the contract, has been submitted.

Students should contact agreement coordinators for all other doubts on academic aspects of their mobility period or the International Office (ARI) for information on scholarships and any other administrative issues.

For one semester mobilities (3, 4, 5 or 6 months), extensions may be granted without scholarship.

TWO SEMESTERS MOBILITY

The minimum period abroad must be equal to 10 months (9 months and 16 days).

The scholarship will be accredited in 3 installments:

- 70% within 60 days of the signature of the contract.
- 70% upon completion of the first semester abroad
- balance upon return

The final balance will only be accredited when all necessary documentation, as described in the contract, has been submitted.

Selected students will receive the scholarship on condition that:

- they receive the acceptance letter issued by the host university stating a minimum period of stay equal to 90 days (3 months)
- they fill in the online Learning agreement approved by the Academic Coordinators for International Mobility;
- they have signed the contract.

All the procedures required by the International Office (ARI) are due to be concluded by 10 days before starting of the mobility.



12.3 Learning Agreement

The learning agreement shall contain the double degree study plan (Annex A).

A list of the Academic Coordinators for International Mobility (RAMs) is available on:
<https://www.uniroma1.it/en/pagina/coordinators-and-academics-supervisors-international-mobility>

Learning Agreement (LA) shall contain a minimum of 12 CFUs to be recognized upon return. In case of 2 semesters mobility LA shall contain a minimum of 24 CFUs to be recognized upon return.

12.4 Required Documentation Compliance and return of the installment

Required Documentation will be subjected to verification by the International Office (ARI)

If such documentation does not comply with the requests students may be requested to return the installment back to Sapienza International Office (ARI).

ART. 13 Compatibility

Eligible students can benefit from the NON-EU scholarship only one time for each degree program level. NON-EU scholarship is not combinable with other Sapienza scholarships except for the Laziodisco scholarship.

Selected students who have sent their application and were selected for the Erasmus+ call (same period) should notify to Sapienza International Office (ARI) and to the Academic Coordinator for International Mobility (RAM) the program they intend to participate in, consequently the scholarship they intend to accept, under penalty of exclusion from both programs.

ART. 14 Personal Data Processing

The personal data provided by the candidates with the application form will be processed to manage the selections and the subsequent phases of the project within and for the institutional purposes of the Public Administration. The processing of personal data is governed by the European Regulation no. 679 of 27.4.2016 - GDPR (General Data Protection Regulation) as well as by the national legislation in force (Legislative Decree 196/2003 - Personal Data Protection Code).

The report, pursuant to Article 13 of EU Regulation no. 679/2016 is available at:
https://web.uniroma1.it/trasparenza/bandi_trasparenza

This call for applications is published in the following page of the Sapienza website:
<https://web.uniroma1.it/trasparenza/>

ART. 15 Responsible of the call

On the basis of the Law 7 August 1990, n. 241, the administrative responsible is:
guido.petrangeli@uniroma1.it (tel. 0649918546).

Date

Roma, 07/06/2023

The Dean
Signed by Prof. Dr. Tito Marci