

**Faculty of Medicine and Psychology – Psychology, Pedagogy Area
and Social Service**

**ERASMUS+ MOBILITY FOR STUDY PROGRAM
Selection notice a.y. 2024/2025**

Notice and outcome of the selection procedure:

https://web.uniroma1.it/trasparenza/bandi_structural_spec/FACOLTA%27-DI-MEDICINA-E-PSICOLOGIA

link address transparency faculty/Notice

Deadline for completing the online application:

5 March 2024 - 2.00 pm

Prot. N. 164/24 del 17.01.2024

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ART. 1 – PURPOSE

Erasmus+ is the European Union program for education, training, youth and sport, in force for the period 2021-2027 which allows you to live an international experience and acquire new skills. The Erasmus+ program supports the mobility of students, doctoral students and postgraduates for a period of time period of study abroad during which:

- **attend training activities** (courses) and **pass the relevant tests** profit assessment/checks (exams);
- combine a period of study with a period of **curricular internship** (only if applicable from the educational system);
- carry out research for the **preparation of the degree and/or doctoral thesis**;
- carry out **research** as part of the relevant doctorate or specialization school.

At the end of the mobility, full recognition of teaching and/or research activities is guaranteed undertaken abroad with a positive outcome, **provided they have been previously approved through Learning Agreement/Change Form¹** (see art. 8 below).

ART. 2 – TYPES AND DURATIONS OF MOBILITY

1. The duration of the mobility is defined by the interinstitutional agreement stipulated between Sapienza and the Partner universities.

Study periods abroad, understood as physical mobility, can be started starting from the 1st June 2024, must be completed by **31 July 2025 and must be carried out in a continuous manner**.

2. Mobility can be of **2 types**:

a) Erasmus mobility **LONG MOBILITY** for 1st and 2nd cycle STUDENTS, PhD STUDENTS and SPECIALIZERS have a **minimum duration of 2 months (60 days) and a maximum of 12 months** (24 months in the case of a single-cycle study course) and can be carried out in all the Program Universities Countries and Partner Countries.

The duration may vary only for proven academic reasons in the event that:

- the duration of the semesters does not coincide with the academic calendar of the foreign institution;
- the student begins the mobility in the second semester;
- the student has already benefited from mobility periods in the same study cycle. In this case the maximum duration will be reduced to the remaining months compared to the maximum limit of 12 months per cycle of studies (and 24 months for single-cycle degrees), subject to authorization from the destination institution.

¹ 1 Recognition is guaranteed by the approval of the [Erasmus Policy Statement \(EPS\)](#), of the commitments made with the ECHER and the "[Regulations for Student Mobility and the recognition of study and training periods abroad](#)".

b. Erasmus **SHORT MOBILITY** only for PhD STUDENTS:

The short mobility, which can **only be carried out by students enrolled in doctoral courses**, must have a minimum duration of **5 days and a maximum of 30 days** and must only take place at Program Countries.

ART. 3 – DESTINATIONS

It will be possible to carry out an Erasmus mobility for study at the universities with which Sapienza has stipulated an interinstitutional agreement and belonging to one of the following country groups:

- **Program Countries** which include all member states of the European Union as well as Iceland, Liechtenstein, Norway, Turkey, Serbia and the Republic of North Macedonia;
- **Partner Countries**: United Kingdom and Switzerland.

ART. 3.1 - MOBILITY TO THE CIVIS ALLIANCE UNIVERSITY

It is possible to carry out the activities referred to in the art. 1 also at the universities that are part of the Alliance CIVIS, "A European Civic University" <https://www.uniroma1.it/it/pagina/civis-universita-civic-european>. The universities of the CIVIS Alliance offer mobility opportunities for all courses of its own faculties and integrated reception services ([Students - CIVIS - A European Civic University](#)).

ART. 3.2 - MOBILITY IN THE CONTEXT OF DOUBLE DEGREE COURSES

1. By applying to this announcement, it is possible to also obtain support for spending the period of study abroad necessary to obtain the Italian qualification and the foreign qualification for study courses that provide this possibility <https://www.uniroma1.it/it/pagina/titoli-doppi-multiple-and-joint>.
2. The conditions for participating vary depending on the foreign offices and the year of registration/attendance, the required academic requirements and are regulated in specific agreements.
3. Students who intend to participate in a mobility within double degree programmes will be able to apply to this announcement **exclusively for the locations reserved for these paths** (see art. 3.3 "AVAILABLE LOCATIONS AND PLACES").

ART. 3.3 - AVAILABLE LOCATIONS AND PLACES

Below is the number of places available, the duration of the mobility and the requirements for the application regarding:

- Locations with Erasmus+ mobility agreements;
- Locations with Erasmus+ mobility agreements within the "CIVIS" Alliance
- Locations with Erasmus+ mobility agreements reserved for double degree students.

ERASMUS+ INSTITUTIONS

...

...

...

AREA KEY:

0313 Psychology

011 Education

0111 Education science

**0923 Social work and
counseling CLASS**

The locations and available places may be subject to change if necessary variations are introduced by partner universities or by European or national bodies that regulate the plan.

Please note that it **will not be possible** to guarantee departure for the 1st semester of 2024/25 to the locations whose deadline for sending student nominations is prior to the publication of the final ranking. The Deadline can be consulted in the Factsheet of the host University.

ART. 4 - CONTRIBUTIONS AND ECONOMIC BENEFITS

Mobile students are exempt from paying registration fees **at the host University**, but will have to continue to pay the fees and contributions of enrollment at Sapienza.

ART. 4.1 - ERASMUS + MONTHLY CONTRIBUTION

1. The amount of the contribution assigned from Erasmus+ Program resources varies based on the type of mobility (Long mobility or Short mobility) (Art. 2) and the cost of living of the Destination country as well as the actual **days of mobility abroad certified by the partner University**.

The EU contribution intended for **“LONG MOBILITY”** is assigned as follows:

GROUP 1 = HIGH cost of living: Denmark, Finland, Ireland, Iceland, Liechtenstein, Luxembourg, Norway, Sweden. **Partner Countries:** Switzerland, United Kingdom.

350.00 EUR Per month

GROUP 2 = AVERAGE cost of living: Austria, Belgium, Germany, France, Greece, Spain, Cyprus, the Netherlands, Malta, Portugal.

300.00 EUR Per month

GROUP 3 = LOW cost of living: Bulgaria, Croatia, Estonia, Czech Republic, Latvia, Lithuania, Hungary, Poland, Romania, Slovakia, Slovenia, North Macedonia, Türkiye and Serbia.

250.00 EUR Per month

The EU contribution intended for **“SHORT MOBILITY”** (Program Countries only), paid for PhD students only will be paid on the basis of a daily amount:

“SHORT MOBILITY” for a period between 5 and 14 days 79 euros Per day

“SHORT MOBILITY” for a period between 15 and 30 days 56 euros Per day

2. The use of the Erasmus+ contribution is incompatible with further grants deriving from other programs/actions financed by the European Union.
3. In case of exhaustion of Erasmus+ funds or if the student benefits from simultaneous awarding of other community funding (including doctoral courses financed by grants PON, PNRR or other types of community funding for the doctorate) or University funding for same activity, for example for thesis research, it will be possible to attribute the status of “Erasmus zero eu-grant” to the student: in this way, the student will be able to benefit from the benefits provided by the Erasmus+ program (e.g. exemption from paying university tuition fees host, Erasmus + student status and Sapienza/MUR supplementary monthly contribution of which to the art. 4.2), without receiving the community contribution.

ART. 4.2 - SUPPLEMENTARY MONTHLY CONTRIBUTION SAPIENZA/MUR

1. Mobility beneficiaries **registered up to the first year out of course** will also be able to receive an additional monthly contribution from Sapienza and the Ministry for University and Research (M.U.R. Youth Fund) thus quantified on the basis of the **ISEE 2023** of the beneficiary, acquired on Infostud upon expiry of the deadline for submitting the application (in case of absence it may be acquired the ISEE 2024):

Tax residents in Italy

ISEE beneficiary	Monthly supplementary contribution
≤ 26.306,25	€ 500,00
≤ 26.306,25-40.000,00	€ 400,00
≤ 40.000,00-55.000,00	€ 300,00
> 55.000,00	€ 200,00

2. Students and/or doctoral students and postgraduates who for any reason are exempt from presenting the ISEE for the purpose of paying the enrollment fees for their course of study, in order to benefit from the supplementary contribution referred to in this article, **must however arrange to acquire the 2023 ISEE on Infostud (in case of absence it can be acquired the ISEE 2024).**

3. For the purposes of quantifying the supplementary contribution, the value of the ISEE present on Infostud will be considered **the day following the deadline for submitting applications of participation in the tender**. In case of absence of the ISEE value the supplementary contribution will be awarded in the amount foreseen for the maximum range > 55,000.00 euros.

4. **For participants with tax residence abroad**, including DiscoLazio scholarship holders tax residents abroad, the **supplementary contribution will be differentiated based on the country in which the incomes are produced, according to the contribution bands referred to in the Council resolution of Administration dated 30 May 2023** as follows:

Tax residents abroad

Contribution band ²	Monthly supplementary contribution
A	€500.00
B	€300.00
C	€200.00

Therefore, the presentation of the equalized ISEE will not be permitted.

5. The **supplementary contribution** referred to in this article **can only be paid if:**

- the beneficiaries will have paid for the enrollment at Sapienza for the academic year 2024/2025, unless the beneficiary is a graduate student in the academic year 2023-24 (within the extraordinary session);
- first and second cycle students are enrolled within the first year outside the course (the counting will refer to the year of enrollment at Sapienza, even in the event of transfer of course).
- The beneficiaries are able to obtain at least career recognition of 12 CFU by 11/30/2025 (reduced to 3 CFU for students who exclusively carry out research activities for the preparation of the thesis and 10 only for the qualifying internship). The above does not apply to **doctoral students and postgraduates**.

To students who do not obtain the recognition referred to in the previous paragraph 5 letter c) the refund of any additional contribution already paid will be requested and the cancellation of any additions.

Career recognition must be completed exclusively by following the procedures digitized via the Erasmus personal page, which requires validation by the Academic Mobility Manager (see art. 8).

ART. 4.3 INTEGRATION FOR STUDENTS WITH DISABILITIES AND/OR WITH SPECIAL NEEDS

1. **Additional funds** are available to support students with and/or disabilities special needs. Interested students must report the disability/special need both in the process of application phase and in the mobility acceptance phase to receive instructions regarding the procedure for requesting dedicated financing, as indicated on the web page:
<http://www.uniroma1.it/erasmus/studenti-students/erasmus-studenti-diversamente-abili> .

2. The provision of the contribution for special needs is subject to the approval of the request by the Erasmus+ Indire National Agency. If there is no financial coverage available in whole or in part, the student will have to independently support the expenses.

ART. 5 - PARTICIPATION REQUIREMENTS

² To check your contribution range, consult the Regulations for attending undergraduate and graduate courses master's degree 23-24 (article 18, page 27).

https://www.uniroma1.it/sites/default/files/field_file_allegati/regolamento2024_0.pdf

ART. 5.1 GENERAL REQUIREMENTS

1. In order to apply for the call, you must:

- be **enrolled** (even part-time) at Sapienza, in the academic year. 2023/2024 to a course of degree, master's degree, single-cycle master's degree, research doctorate or school of specialization;
- arrange for the **renewal of enrollment at Sapienza for the academic year. 2024/2025 by deadlines set by the University;**

2. Students who in the a.y. 2023/2024 plan to graduate by the extraordinary session 2025 and to carry out the mobility during the subsequent Master's Degree course, they can do so during the first year of the master's course exclusively in the second semester 2024-25 as long as the chosen location includes the second cycle and congruent teaching activities. In this case, if the chosen location sets a mobility exceeding one semester, the mobility period will be automatically reduced.

3. Since Erasmus+ mobility can be carried out for a total period that does not exceed the 12 months for each study cycle (three-year, master's, PhD and school of specialization, 24 months for single-cycle study courses), even if carried out at another university, by submitting an application for the Erasmus+ call for the academic year 2024/2025, the candidate **confirms that they have a number of residual monthly payments consistent with the rule above mentioned³.**

Any contributions used for a number of monthly payments exceeding the aforementioned limit they must be returned net of any further civil and criminal consequences resulting from their release of false declarations pursuant to art. 76 of the DPR 28.12.2000 n. 445.

ART. 5.2 - ACADEMIC REQUIREMENTS

1. Students enrolled in three-year and master's degree courses of the Faculty of Medicine and Psychology - Psychology, Pedagogy and Social Service Area can apply for the notice of the Faculty of Medicine and Psychology - Psychology Area, Pedagogy and Social Service. This announcement is open to students enrolled in the following interfaculty course exclusively for the disciplines of the educational offer of the Faculty of Medicine and Psychology - CLASS- (Degree Course in Social Service) and the Degree Courses in the Pedagogy Area of the Faculty of Medicine and Psychology - Educational and Training Sciences (L-19) e Pedagogy and Educational and Training Sciences (LM-85) and LMCU in Sciences of Primary Education and the inter-university course Psychological Sciences and Techniques.

For first level degree courses (three-year) the minimum CREDITS required are:

- Enrolled in the 1st year: minimum 09 ECTS
- Enrolled in the 2nd year: minimum 36 ECTS
- Enrolled in the 3rd year: minimum 60 ECTS

³ The calculation of the months already used in the same study cycle also includes mobility previously carried out within the following programs: ICM (International Credit Mobility), Lifelong Learning Programme, Erasmus+, Erasmus Mundus Action 1, Erasmus Mundus Action 2. Any Erasmus mobility periods carried out in **virtual from the country of residence**, will not be counted for the purposes of calculating the maximum monthly mobility payments Erasmus by study cycle.

2. During the selection, only the ECTS that are **accrued** and **recorded on Infostud** by the submission deadline application to participate in the tender.

The student is allowed to integrate with self-certification (see specific section of the form candidacy) exams recorded but not yet certified (i.e. those for which the teacher has not yet digitally signed the report).

3. Both for the verification of the academic requirements for participation and for any evaluation in terms of scores assigned, the following will not be taken into consideration:

- a. exams taken abroad during the Erasmus stay for which you have not yet been validation procedure concluded;
- b. extracurricular exams pursuant to art. 6 of RD n. 1269/38 since such tests do not contribute to achieving the credits required to obtain the qualification;
- c. integrated exams and ADE (elective teaching activities) if the credits have not been obtained relating to all the tests that constitute each integrated exam;
- d. exams achieved through "single courses" if they have not already been recognized in degree course, single-cycle master's degree or single path to which the student is enrolled for the current academic year;
- e. exams canceled due to failure to comply with the preparatory requirements;
- f. exams declared as taken and which are, instead, only booked and not taken or, even, not booked.

ART. 5.3- LANGUAGE REQUIREMENTS

1. A minimum level of linguistic competence equal to the **A2 level** of the Common European Framework of Reference for Languages (CEFR) recognized by the Council of Europe <https://www.coe.int/en/web/common-european-framework-reference-languages> is required during the application phase.

Linguistic competence must be demonstrated, alternatively:

- with the result(s) of the test passed before completing the online application during one of the sessions that took place from September 2023 to February 2024, at the [University Language Center](#) (CLA). The organizational methods are described in Annex 1;
- with possession of one of the requirements that allow exemption from the test, as indicated in art. 5.4.1 "**EXEMPTION FOR LANGUAGE TESTS**".

2. Most foreign universities require a **specific and additional level of linguistic competence**, to be demonstrated at the time of departure with the modalities established by the host university. Further language proficiency can be acquired independently by the student or by attending CLA language courses.

ART. 5.3.1 - EXEMPTION FROM LANGUAGE TESTS

1. Students who possess the CLA language assessment test are exempt from taking the CLA language assessment test of one of the following requirements:
 - a. Have **passed the test at the CLA** in the case of any previous application to the ERASMUS+ 2023/2024 call. Students who do not wish to avail of this exemption can choose to take the test

again. In this case, the new result obtained (lower, higher or failed test for the language in which the test is repeated test) will replace the previous one;

b. Be a **native speaker**⁴ for the language chosen for the mobility having completed at least the entire cycle of elementary and secondary education in country of which they intend to profess the language, at state or private (recognised) schools of the same nationality. The students who intend to make use of this exemption must **provide a copy of the Diploma achieved or other documentation suitable to demonstrate that they fall within the scope of this case of point b.** Mother tongue corresponds to level C2 of the Common European Framework Reference (CEFR).

c. Have achieved a minimum level of linguistic competence equal to **at least A2 level, attested by an official certificate issued by one of the Certification Bodies** provided for in the CEFR equivalence table (<https://www.uniroma1.it/it/pagina/bandi-erasmus-2024-2025-studio> - Linguistic certifications recognized for the purposes of the call Erasmus+ study a.y. 2024/2025), for the language(s) chosen for the purposes of mobility.

d. Be **enrolled in courses of study entirely taught in English** at Sapienza if English was the language required for mobility purposes. The students they will be exempt from taking the test only if their level of English is at their own degree course is equal to or higher than that required by the foreign institution.

e. Have obtained a secondary **school diploma from an international high school recognized by the M.U.R.** for English and French languages (diploma ESABAC), German, Spanish or Portuguese (the upper secondary school diploma at an international high school corresponds to level B2).

f. Having obtained, during any mobility period carried out in the **academic year 2023/2024**, a minimum level of linguistic competence equal to at least A2 level for one of the languages indicated in Annex 1, through a certificate of level of linguistic competence issued from the **Language Center of the host University.**

g. Being **bilingual** where the second language is the one chosen for mobility purposes that is, having completed at least the entire cycle of elementary and secondary education in Regions with special statute or in autonomous provinces in which bilingualism exists according to the current regional statute. Students who intend to make use of this exemption will be able to declare it with a **self-certification pursuant to the DPR. 445/2000.**

2. If the student intends to apply for a place that **requires a level of linguistic competence higher** than that foreseen by the cases indicated above, **or for a location in where a language other than the certified one is required**, the student will have to take the test at the CLA.

3. **Linguistic qualifications** passed within one's course of study **DO NOT exempt** from taking the assessment test at the CLA. Likewise, they will not be considered valid to participate in the competition, declarations issued by teachers, including university ones, nor passing of curricular language exams.

ART. 5.3.2 - LANGUAGE TESTS FOR CANDIDATES WITH DISABILITIES AND WITH DSA

1. Candidates with disabilities pursuant to art. 3 of law no. 104 of 1992 and/or with equal disability or higher than 66% are not obliged to take the language assessment test via computer-delivered testing. They must report their disability condition in the form

⁴ Directives issued by the Ministry of Education with circular no. 5494 of 29/12/1982 (ref. C.U.N. of 30/10/1982),

booking: the CLA reserves the right to verify knowledge of the language according to the methods deemed most appropriate and best suited to the candidate's needs.

2. Candidates with disabilities and DSA, referred to in law n.170/2010 and in the Ministerial Decree. n. 5669/2011, which for carrying out the test requires particular aids in relation to the type of disability/D.S.A., must report it to the Student Sector and students with disabilities and D.S.A.. In any case, candidates will be granted an additional time of 30% compared to that defined for the test. The D.S.A. certification must refer to the nosographic codes and explicit wording of the D.S.A. (of Reading and/or Writing and/or Calculation). The diagnosis must be updated after 3 years if certified to the student when he was underage.

3. Students with disabilities or D.S.A. **residents in foreign countries**, who intend to use the previously mentioned measures, must present certification attesting to its state of disability or D.S.A. issued in the country of residence, accompanied by a sworn translation into Italian or English.

4. The requests referred to in points 1, 2 and 3 above **must be received by the deadline of registration for the language assessment test** and will be subject to verification by the party of the Disability and DSA Office which may request suitable certification issued by structures of the S.S.N. or by specialists and structures accredited by the same. Further information is available on the page <https://www.uniroma1.it/it/pagina/contatti-e-servizi-disabilita-e-dsa> or by writing to servizio.disabilita@uniroma1.it or servizio.dsa@uniroma1.it

ART. 5.4 - OTHER REQUIREMENTS

1. **Graduating** students who carry out a period of mobility **will be able to graduate only after the conclusion of the study period abroad** and completion of the procedure digitized recognition of the teaching activity foreseen by the Learning agreement/Change form (exams or thesis research activities), under penalty of reimbursement of contributions (see Art. 8 Learning Agreement).

2. **Doctoral students** must request **authorization** from the Doctoral Coordinator and **complete** the stay abroad no later than the end of the legal duration of the doctoral course and have the host University issue a certificate of the activity carried out.

3. **Trainees** must request **authorization** from the Director of the School Specialization in which they are enrolled to benefit from mobility and **complete** their stay abroad no later than the end of the Course. They must also be released by the host University a certificate of the activity carried out.

4. In the case of **specialization courses**, the disbursement of the Erasmus contribution is subordinate to the compatibility of the specialization contract with Erasmus contributions and in any case incompatible in case of holding a merit scholarship pursuant to Law 398/89. The possible incompatibility still allows participation in the program, but without contribution.

5. **Non-EU citizens**, in addition to being regularly registered at Sapienza, must be in possession of a **residence permit**. In case of selection, the possibility of undertaking the exchange is always subject to the issuance of an entry **visa in the destination country** (practice that must be followed personally and well in advance of the departure date). For obtaining a visa, some countries require students to certify the availability of financial means. The minimum amount varies, but can sometimes exceed the amount of the sum of mobility contributions.

6. Students with **double enrollment** can apply for mobility only for the course of first registration.

-This announcement is open to students enrolled in the following interfaculty course exclusively for the disciplines of the training offer of the Faculty of Medicine and Psychology - CLASS - (Course of Degree in Social Work);

- It is specified that this announcement is not open to students enrolled in other faculties;

- Be enrolled in one of the following courses in the PhD areas based on constraints indicated for each agreement by the various managers thereof: Dynamic and Clinical Psychology, Psychology and Social Neuroscience, Psychology and Cognitive Science, Social Psychology, of Development and Educational Research, European PhD in Social Representation and Communication, Behavioral Neuroscience.

Be enrolled in one of the following Specialization Schools: Neuropsychology, Psychology clinical, health psychology, psychological assessment and consultancy, psychology of the life cycle.

- For those enrolled in a PhD course or in a Specialization School, it is required the authorization of the Coordinator of the Doctorate/Master or Director of the School of Specialization and the signature on the study abroad project of the teacher promoting the agreement.

-The recognition of credits relating to the activities carried out in Erasmus must take place before discussion of the thesis and conclusion of the study course attended. The Erasmus study stay must end before the end of the study course attended.

- Students who intend to carry out research for their degree thesis must indicate the research topic and obtain the approval of the Italian supervisor and the indication of the foreign co-supervisor and obtain recognition of credits before graduating. Erasmus+ mobility for study purposes cannot be assigned to graduated students that are performing post-graduate professional internships.

ART. 6 – APPLICATION

ART. 6.1 - DEADLINES AND SUBMISSION METHODS

1. The deadline for completing the online application form is **5 March 2024 2.00 pm (Italian time)**. The form is available at the link: <https://relint.uniroma1.it/candidatura/login.aspx>

2. To submit your application, **the use of your email account is mandatory institutional electronics** (surname.matricola@studenti.uniroma1.it).

The institutional email address will be the only contact used for all communications relating to the tender and subsequent procedures.

3. Upon completing the application, the student will receive, at his/her address, institutional email, the report relating to the data entered as the sole attestation of the correct sending of the application itself. Each candidate must therefore verify the receipt of the report, check the accuracy of the data provided and communicate promptly any errors in compilation/receipt to the Faculty Erasmus Administrative Manager:

- Mrs. Donatella Tavani, e-mail. donatella.tavani@uniroma1.it

ART. 6.2 – COMPLETING THE APPLICATION – LONG MOBILITY

The student can apply from a minimum of n. 1 to a maximum of n. 2 destinations.

The order of priority indicated at the time of application is binding for the purposes of the assignment of the seat, in the event that the candidate is the winner for more than one seat.

1. When choosing the venue, it **will be essential to pay attention to:**

a) the **study possibilities** at foreign locations by checking the educational offer on the website of individual universities;

b) the **language level required** to be able to attend lessons and take exams (see “LANGUAGE REQUIREMENTS”);

c) the possibility of taking CLA tests for only two languages, in addition to any exemptions (see art. “EXEMPTION FOR LANGUAGE TESTS”).

2. In the application form the student must indicate the **teaching activities he intends to carry out abroad**, verifying in advance the coherence between the disciplinary field required by the host institution and that required by your study programme.

The activities will be indicative and can be perfected by preparing the plan official study (see art. 9 “LEARNING AGREEMENT”).

3. In the case of an application presented during the transition between the three-year degree course (1st cycle) and the course of Master's Degree (II cycle), it is necessary to consider the teaching activities foreseen by the course of study relating to the Master's Degree.

4. **Doctoral** students and **postgraduate** students must verify the need for any coverage additional insurance compared to that guaranteed by Sapienza.

5. To complete the application correctly, interested students must complete all the fields of the online form and make sure they have **uploaded the following documents, constituting an integral part of the candidacy:**

a. Language certification (only in the case provided for by art. 5.3.1 paragraph 1 letter c) “EXEMPTION FOR LANGUAGE TESTS”)

b. **Study project** A.A.2024-25 (not mandatory but subject to additional evaluation in the ranking) for each chosen destination - maximum 2 - (downloadable from the faculty website at the link https://web.uniroma1.it/fac_medpsico/facmedpsico/internazionale/erasmus-area-psychology-pedagogy-and-social-service) (Evaluated with a vote by the respective RAM).

Failure to upload the mandatory documents, as well as the lack of truthfulness of the self-certified information will constitute grounds for exclusion.

ART. 6.3 - “SHORT MOBILITY” APPLICATION FOR PhD STUDENTS

1. The doctoral students who intend to apply for the positions assigned to them, and which intend to carry out an Erasmus+ “SHORT MOBILITY”, are required to declare this during the application phase by placing a flag in the appropriate field corresponding to the selected university.

2. If the intention to carry out a short mobility has not been declared in the application, the mobility will be considered long mobility and must comply with the requirements cf. Article 2 – (TYPES AND DURATIONS OF MOBILITY).

3. Before starting the mobility, the [Faculty Erasmus office](#) must obtain formal confirmation of "Short mobility" from the host University.

ART. 7 – RANKINGS

ART. 7.1 FORMULATION OF THE RANKINGS

1. A Commission - appointed by the Dean of the Faculty of Medicine and Psychology - will evaluate the nominations.

2. Two rankings will be drawn up:

- a ranking for the offices of the CIVIS alliance;
- a ranking for the other Erasmus+ destinations.

3. The selection will be carried out (**by qualifications**) according to the evaluation criteria that will be formalized by the Commission in the settlement minutes and will in any case be defined in full consistency with the elements being assessed.

The Commission will evaluate the applications based on the following criteria for a maximum score of 102 points which will be attributed as follows:

-ACADEMIC MERIT: 0-102 points

Academic merit will be assessed on the basis of regularity of studies and profit according to the criteria reported below. The factors that contribute to the formulation of the score relating to the career are: (a) the weighted average, compared to the weighted average mark of the relevant course of study, and (b) the number of credits acquired compared to the total number of credits expected in relation to the year of enrollment in the current cycle (regularity of studies). For the purposes of calculating the score, career data will be taken into consideration on the expiry date of the Notice, including those self-certified during the application phase.

-(a) Weighted average (0-40 points): exams will be considered in the calculation of the weighted average registered on Infostud or self-certified on the closing date of the announcement with the relevant CFU and grade (reducing the aforementioned average of 1/30 for each year exceeding the duration of the course).

-(b) Credits (0-40 points): ratio between credits acquired and credits expected

Three-year degree: 1st year 60; 2nd year 120; 3rd year 180.

Master's Degree: 1st year 240; 2nd year 300.

Single cycle: 1st year 60; 2nd year 120; 3rd year 180; 4th year 240; 5th year 300

Formula applied x Calculation of Credits Acquired Ratio compared to the course year

- Credits expected for the three-year degree: 1st year 60; 2nd year 120; 3rd year 180.

- Credits expected for the Master's Degree: 1st year 240; 2nd year 300.

- Single cycle: 1st year 60; 2nd year 120; 3rd year 180; 4th year 240; 5th year 300

- STUDY PROJECT: 0-20 points

The study abroad project evaluated and signed directly by the RAM or his delegate:
0/20=insufficient, 5/20=mediocre, 10/20=sufficient, 15/20=good, 20/20=excellent.

-LANGUAGE COMPETENCE: 0-2 points

Language proficiency will be assessed as follows: B1/B2= 1 point, C1/C2= 2 points.

For the final ranking the three criteria will have the following weighting:
AVERAGE=40 / CREDITS=40 /STUDY PROJECT=20/ LANGUAGE SKILL=2

Example Calculation by ranking:

Student enrolled in the 1st three-year year has acquired 18 credits out of the 60 expected for the 1st year with an average of 27/30, project scored 20 and linguistic competence (C2) 2 points
 $(18/60) \times 40$ (weighting) =12 +36 (average 27 compared to 40) +20+2= 70 points obtained on the max of 102

The order of priority indicated at the time of application is BINDING for assignment purposes of the location, in the event that the candidate is the winner in multiple locations. Therefore, once the scholarships in First and Second destination are assigned, we will proceed with the assignment of the second destination to candidates excluded from the first destination.

When choosing the location, it is essential to pay attention to the language level required to be able to attend classes and take exams.

The result of the test, in addition to being a requirement for access to the tender, will constitute an element of evaluation for the purposes of placement in the ranking.

In the assignment of mobility, **in case of equal scores, priority** will be given to students who do not have ever benefited from Erasmus mobility for study purposes, Erasmus placement/traineeship, a subsequent tie the youngest in age.

4.The Commission, based on the criteria indicated above, will draw up a **provisional ranking** which will be published at the link

https://web.uniroma1.it/trasparenza/bandi_struttura_spec/FACOLTA%27-DI-MEDICINA-E-PSICOLOGIA

5. The ranking will be considered final if, after **10** natural and consecutive days from date of publication have not been submitted to the Faculty certified PEC mail presidencymedepsi@cert.uniroma1.it requests for review.

6. **The final ranking will be published at the link**

https://web.uniroma1.it/trasparenza/bandi_struttura_spec/FACOLTA%27-DI-MEDICINA-E-PSICOLOGIA

ART. 7.2 - ACCEPTANCE OF MOBILITY

1. The winners must accept the assigned mobility within the following **7 calendar days from the date of publication of the final ranking or of assignment. Failure to comply of the 7 day deadline will be understood as an automatic renunciation.**

2. **Acceptance of mobility is a serious commitment made by the candidate.** The students suitable candidates will therefore have to limit their renunciations, after acceptance or at the beginning of the mobility period,

to serious and proven cases of force majeure, to be communicated in writing and duly justified to allow the first reserve candidate to take over in good time.

3. In case of renunciation, the Faculty Erasmus Office, given the deadlines for appointments, will proceed to the assignment of mobility to students next in the ranking who were not assigned to any destination. Then they can be contacted via email and be invited to respond within 5 working days, under penalty of revocation of mobility.

3. Inclusion in the final rankings will not automatically entail the right to perform mobility, since the actual assignment will depend on compliance with the educational constraints/requirements defined by each course of study, by the Faculty and by the assigned location.

For unassigned students, the commission reserves the right, based on the accepted assignments, of widening the choice of a third destination for those who were not selected in the first place (to be used in the second semester).

ART. 7.3 – DEFINITIVE ASSIGNMENT OF MOBILITY

1. Mobility contributions are assigned exclusively for in-person mobility of academic activities at the partner institution. To benefit from Erasmus contributions I student assigned of the mobility **must accept**, strictly before departure, **the terms of the financial contract** and follow the instructions that will be provided at the time of the assignment of the mobility itself.

2. **For the definitive assignment of Erasmus+ mobility the student must have:**

entering the departure date and completing the Learning Agreement on the page Erasmus staff and approval by RAM;

The use of mobility is however subject to acceptance by the foreigner University who may require additional certifications or **reject your application based on own rules** not specified in the interinstitutional agreement stipulated by Sapienza with the partner University.

ART. 8 – THE LEARNING AGREEMENT

1. Mobility beneficiaries must complete the official study plan, so-called. **Learning Agreement (L.A.)** which **defines the teaching activity to be carried out abroad and which guarantees the recognition of credits obtained** by passing exams/thesis research abroad.

The definition and consequent approval of the L.A. are mandatory and binding for the purposes of the use of mobility, under penalty of exclusion from the use of mobility.

2. The L.A. must include exams or educational activities aimed at achieving and recognition of **at least 12 CFU (no less than 3 CFU in case of mobility for research only thesis).**

3. In order to formulate the study plan to be carried out at the destination University, the students must consult, before submitting their application, the information available on web pages of the host offices. This information will also be binding for the purposes of the assignment of mobility.

To carry out research for a degree, doctoral or specialization thesis, the project must be agreed in advance with the Italian rapporteur and the RAM, on the basis of the agreements established with the professor of the host University.

4. Erasmus students, at the end of the courses, will have to take the exams as scheduled from the host university. At the end of the mobility, the **student will have to start the procedure for career recognition of the academic or research activity** carried out at the foreign university. The digitalized procedure must be completed **exclusively via the Erasmus personal page**.

5. Recognition of the didactic activities carried out will take place as indicated by the Faculty and the "Regulations for student mobility and the recognition of study and training periods abroad". Exams taken abroad must be recognized in compliance with any requirements preparatory constraints envisaged by the regulations of your degree course.

ART. 9 - USEFUL INFORMATION

The student must inform himself independently about any accommodation opportunities offered by the host universities. You must also inform yourself about:

- Health care in the host country, contacting your local health authority or diplomatic representations and by consulting the link: <http://www.salute.gov.it/>;
- Method of entry into the host country, if the applicant is a non-EU citizen, is by contacting the respective diplomatic representations (Embassies and Consulates). Legislation and regulations, which regulate the entry of non-EU students into the countries participating in the Erasmus+ Program, are linked to the nationality of these students: it is the student's responsibility collect the information as necessary in advance and obtain the necessary documents entry and stay in the country of destination.

The accident and civil liability insurance that the student automatically benefits from their enrollment at Sapienza it is extended, in the same way, for the entire period of stay abroad at the host institution <https://www.uniroma1.it/it/node/24654>.

However, it is recommended to evaluate the opportunity to take out additional insurance coverage for travel and medical expenses not covered by the European EHIC card. It is also recommended to register on the MAECI website managed by the Crisis Unit "Where we are in the world" (<https://www.dovesiamonelmundo.it>), clearly indicating the requested data: names, city/town, destination university, updated contact details and period of stay.

ART. 10 CONTROLS

1. Based on art. 71 of Presidential Decree 445 of 12/28/2000, the Administration will proceed to carry out suitable checks, including random checks, and in all cases where well-founded doubts arise as to the truthfulness of the information self-certifications.

The lack of truthfulness of the information, declared or self-certified, constitutes reason for exclusion/forfeiture.

ART. 11 PROCESSING OF PERSONAL DATA

The [processing of personal data](#) is governed by art. 13 of Legislative Decree 196/2003 and art. 13 and 14 of EU Regulation no. 2016/679 – GDPR (General Data Protection Regulation) establishing provisions to protect people and other subjects with respect to the processing of personal data provided, in compliance with the aforementioned legislation and confidentiality obligations.

ART. 12 PROCEDURE MANAGER

Pursuant to Law 7.8.1990, n. 241 and subsequent amendments and additions, for the scope of exclusive competence of Sapienza University of Rome, Faculty of Medicine and Psychology – Area P, the person responsible for the procedure is the Erasmus Administrative Manager, Ms. Donatella Tavani – Telephone reception on Mondays and Thursdays from 10.00 to 12.00 tel. 0649917886– e-mail: donatella.tavani@uniroma1.it

ART. 13 END OF THE PROCEDURE

The deadline within which it is presumed to conclude and publish the results of the selection is the end of APRIL 2024

ROME, 17.01.2024 SIGNATURE OF THE PRINCIPAL
Prof. Erino Angelo RENDINA

Useful reference links:

- Application: <https://relint.uniroma1.it/candidatura/login.aspx>
- Cost of living in different destination countries: <https://www.numbeo.com/cost-of-living/>
- Working conditions: https://eures.ec.europa.eu/living-and-working/living-and-working-conditions_en
- Erasmus contributions: https://eures.ec.europa.eu/living-and-working/living-and-working-conditions_en
- Language test FAQ: <https://web.uniroma1.it/cla/faq-test-linguistici-cla-mobilita-internazionale>
- For technical assistance during the application phase, you can fill out the form Help Desk, available at the link: <https://relint.uniroma1.it/candidatura/sendmail.aspx>

Annex 1: ORGANIZATION OF LANGUAGE TESTS AT THE CLA

The student who will be admitted to the selection on the basis of the language test taken at the CLA, he/she must in any case possess the level of linguistic skills requested by the host institution otherwise you will not be able to benefit from the mobility. It will be possible to take only one test for each language up to a maximum of two languages.

There are no recovery sessions. For those who have already taken tests in the sessions from September, November and December 2023 it will not be possible to repeat the test(s).

1. The tests, for the languages FRENCH, ENGLISH, PORTUGUESE, SPANISH, GERMAN will be carried out at the CLA, in person: the student must present himself with a valid identification document (identity card, passport, driving licence).

2. Students who have not already taken the test in the sessions from September to November 2023 will have to book by choosing the date and time from the options on the form available to apply, according to the calendar available at the link

<https://web.uniroma1.it/cla/faq-test-linguistici-cla-mobilita-internazionale>

3. The booking for the tests is to be considered confirmed only with the receipt of the email from notification on the institutional mailbox.

4. The language level assessment tests are multistage (with a threshold of passing) and include questions:

- multiple choice
- with embedded response (cloze)
- drag and drop on text

5. The tests focus mainly on grammar knowledge and comprehension of the text. Speaking and listening are not foreseen. The test starts from level A2 and, based on the score obtained, you can move on to the levels subsequent steps (step by step) up to level C1. The test will last a maximum of approximately 60 minutes (if completed all four levels). Online simulations of the tests are not available.

It is recommended to promptly book the test(s) to obtain the maximum possibility of choice in the days still available.

The test result will be published on Moodle but will only be transferred to the application if student will open the form by connecting to this link:

<https://relint.uniroma1.it/candidatura/login.aspx>

The test results will be visible in the application as follows:

- January 2024 by 01.31.2024
- February 2024 by 02.26.2024

Students who have already taken the test at the CLA from September to November 2023 are invited to access the [application form](#) to allow the acquisition of the test result by 02/26/2024.

The certificate relating to the result achieved in the language assessment test will be sent exclusively to those who will carry out the Erasmus mobility. This certificate, which It is NOT a linguistic certification in accordance with the law, it can be downloaded directly from your personal Erasmus page.

On the day of the test the student must show up ON TIME at the CLA laboratories located in the Marco Polo Building on floor 0 surrounding Tiburtina 4 (ex Scalo S. Lorenzo, 82).