Provision n. 150 / 2021
Prot. N. 150 of the 10/02/2021

Faculty of Political Sciences, Sociology, Communication - COMMUNICATION AREA

ERASMUS + PROGRAM MOBILITY FOR STUDY

Call for selection of students for the academic year 2021/2022

Announcement and outcome of the selection procedure:

https://web.uniroma1.it/trasparenza/
https://web.uniroma1.it/coris/didattica/erasmus/erasmus-news

Online application: https://relint.uniroma1.it/candidatura/login.aspx

Deadline for completing the application form online:

March 15, 2021 - 2.00 pm

WARNING:

THE TEXT OF THE ANNOUNCEMENT MUST BE READ CAREFULLY. IN CASE OF INTERPRETATIVE DOUBTS, PLEASE CONTACT THE ERASMUS OFFICE

DEPARTMENTAL:

erasmuscomunicazione@uniroma1.it

OR

google meet: https://meet.google.com/vav-zgtv-bxj

every Monday and Thursday from 11:00 to 11:30 starting from 15/02/2021 until 15/03/2021
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FOREWORD: THE ERASMUS + PROGRAM 2021-2027

Mobility for study 2021/2022 will be governed by the legislation relating to the new seven-year period of the Erasmus program (2021/2027), the operational details of which are not yet known. The activities and funding provided for in this Call are therefore subject to the definition of the programmatic guidelines by the European Commission as well as the relative signing of the Erasmus 2021/2022 financial agreement between the Erasmus National Agency and Sapienza University of Rome. Therefore, in case of discrepancy with the provisions referred to in this Call, the provisions of the new Erasmus 2021-27 program will prevail. The guidelines of the new Erasmus Program could provide for mobility of different duration and typology compared to the previous program.

ART. 1 GENERAL INFORMATION

ART. 1.1 PURPOSE

The Erasmus + program for study purposes allows university students to increase training opportunities, aimed at acquiring the necessary skills to facilitate the transition to the world of work. For this purpose, Erasmus + offers students the opportunity to study abroad for up to 12 months within each cycle / level of study and 24 months for single-cycle degrees, regardless of the number of mobility periods (for example: 2 periods of 6 months or 3 periods of 4 months). The student selected for mobility obtains the status of Erasmus student, which entails rights and duties enshrined in the Erasmus student card.

The student selected for mobility receives a financial contribution, has the opportunity to follow courses and to use the facilities available at the host institute without further enrollment fees (however local students may also be required to pay contributions). The recognition in career of the activities carried out abroad with positive results, provided that they are previously approved through the Learning Agreement / Change Form, is guaranteed by Sapienza with the approval of the Erasmus Policy Statement (EPS) and the “Regulations for student mobility and the recognition of periods of study and training abroad”

ART. 1.2 PARTICIPATING COUNTRIES

For the academic year 2021-2022 it will be possible to participate in the Erasmus + Program for study at the Universities of the Member States of the European Union and other countries participating in the Program (Program Countries).

The complete list of countries to which it is possible to go is as follows:

- **Member States of the European Union:** Austria, Belgium, Bulgaria, Cyprus, Croatia, Denmark, Estonia, Finland, France, Germany, Greece, Ireland, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Czech Republic, Romania, Slovakia, Slovenia, Spain , Sweden and Hungary.

- **Non-EU countries participating in the Program:** Iceland, Liechtenstein, Norway, Republic of North Macedonia, Serbia, Turkey.

Following the Brexit Agreement, the UK government has decided to terminate the UK’s participation in the Erasmus + program.

ART. 1.3 MOBILITY TO UNIVERSITY OF THE CIVIS ALLIANCE

Sapienza is a partner of the European CIVIS alliance, “A European Civic University”, funded by the European Union, active since 1 October 2019 and established together with the universities of:

- Free University of Brussels, www.ulb.ac.be
- University of Tübingen, https://uni-tuebingen.de/
- Aix-Marseille Universit, https://www.univ-amu.fr/
Students participating in the CIVIS mobility will become part of a European community, which will benefit from enhanced services and new innovative teaching paths.

The list of academic representatives for Faculty CIVIS mobility has been published on the page: https://www.uniroma1.it/it/pagina/civis-mobility

The CIVIS contact person for the Faculty of Political Science, Sociology and Communication is Prof.ssa Mariella NOCENZI: https://corsidilaurea.uniroma1.it/it/users/mariellanocenziuniroma1it

ART. 1.4 MOBILITY TOWARDS SWITZERLAND

Switzerland does not participate in the Erasmus + Program under the same conditions as Program and Partner Countries, that is, it does not receive any funding from the EU for mobility to and from its country. In order to ensure the mobility and cooperation in place, the Swiss Federal Council has developed a transitional solution, the so-called Swiss European Mobility Program (SEMP). This provides that, following the stipulation of specific agreements, Swiss universities will finance the mobility of all incoming and outgoing students (see art.3 "CONTRIBUTIONS AND ECONOMIC BENEFITS").

All the requirements set out in this Call apply to students applying for Swiss campuses (see art. 2. "GENERAL REQUIREMENTS FOR PRESENTING THE APPLICATION AND ADMISSIBILITY").

ART. 2 GENERAL REQUIREMENTS FOR THE SUBMISSION OF THE APPLICATION AND ADMISSIBILITY

ART. 2.1 GENERAL ELIGIBILITY REQUIREMENTS

1. In order to apply for the Call, students must be enrolled in Sapienza, in the academic year 2020/2021, in a bachelor's, master's degree, single cycle master's degree, research doctorate course.

2. The student must have adequate language skills (see art. 2.4 "LANGUAGE REQUIREMENTS").

3. The student will have to renew the enrollment at Sapienza for the academic year 2021/2022 within the deadlines set by the University (see the page https://www.uniroma1.it/it/pagina-strutturale/studenti section "University fees"), with the exception of undergraduates, pursuant to art. 13 of the Study Regulations.

5. Students enrolled in the academic year 2020/2021 in the third year or beyond of a Bachelor's Degree Course (I cycle) who plans to graduate by the end of the academic year, can apply for a mobility for the first year of a Master's Degree Course (II cycle), provided that the mobility takes place exclusively in the second semester of the year 2021/2022. If the student applies for an annual mobility, the same will be reduced as per practice. To benefit from the mobility, students must enroll in a Master's Degree Course for the academic year 2021/2022; in no case will the departure be allowed to be brought forward to the first semester.

5. Graduating students in mobility will not be able to graduate before the end of the study period abroad and the recognition of the teaching activity by the Academic Responsible of Mobility (RAM) through the digitized validation procedure to be activated through the Erasmus personal page.

6. Doctoral students must complete their stay abroad within, and no later than, the end of the legal duration of the doctoral course and must in any case obtain a certificate from the host university to issue a certificate of their activity.
ART. 2.2 INCOMPATIBILITY
Students applying for this Call can carry out Erasmus + mobility for a total period that does not exceed 12 months for each cycle of studies. (three-year, master’s, and doctorate) In the case of single-cycle degree courses, the maximum number of months is 24.
The above provision does not apply to mobility to Switzerland, regulated by the Swiss-European Mobility Program (SEMP).
Previous mobility carried out in the following programs must be considered for calculating the months already used in the same cycle of studies: ICM (International Credit Mobility), Lifelong Learning Program, Erasmus +, Erasmus Mundus Action 1, Erasmus Mundus Action 2.

ART. 2.3 ACADEMIC REQUIREMENTS
1. To be admitted to participate in the selection procedure it is sufficient to have acquired at least 6 credits in career.

2. During the selection process, all the CFU accrued up at the time of submission of the application will be taken into consideration and evaluated, acquired through exams recorded on Infostud. However, for the exams taken but not yet recorded on Infostud, the student can self-certify them in the appropriate section of the application form.

Self-certified exams are subject to control.

You can only self-certify the exams included in the course of the study cycle you are enrolled in. Therefore it is forbidden to self-certify:
- the exams of the previous (three-year) cycle if enrolled in a master’s degree course;
- single courses;
- extracurricular exams pursuant to art. 6 of the RD n. 1269/38.
For false or erroneous self-certifications, a penalty of 100 points is applied to the academic merit score.

We also remind you that, pursuant to art. 76 of DPR 28.12.2000 n. 445 “… anyone issues false declarations, forms false documents or makes use of them in the cases provided for in this consolidated act, is punished pursuant to the criminal code and special laws on the subject “.

ART. 2.4 LANGUAGE REQUIREMENTS
To apply for the Call a minimum level of linguistic competence equal to level A2 of the Common European Framework of Reference for the knowledge of languages (CEFR) recognized by the Council of Europe is required https://www.coe.int/en/web/common-european-framework-reference-languages

Before completing the online application, each candidate must take the language assessment test (s) at the University Language Center (CLA). Students who meet the requirements indicated in Article 2.4.3 "EXEMPTION OF LINGUISTIC TESTS" are exempt from taking the test (s).

The tests will certify the student's language level.

The test result, in addition to being a requirement for access the selection, will be an element of evaluation for the placement in the ranking (Article 7.1).

In case of exemption from the tests (Article 2.4.3), the documentation uploaded in the online application will be an element of evaluation.

PLEASE NOTE:

- Students who have already taken the language test for the Erasmus + 2020-21 application, but who do not intend to take advantage of the exemption, can choose to take the test again. In this case, the new result obtained (lower, higher or failed test for the language in which the test is repeated) will replace the previous one.
- the test at the CLA or the exemption pursuant to Article 2.4.3 does not exempt the student assignee of mobility from complying with the language requirements requested by the host University. The student is required to verify and comply with these requirements, otherwise he/she will not be able to take advantage of the mobility. In particular, if the host University requests a specific language certificate, the student must be in possession of it before departure (at the latest during the application phase).

- In case of equal scores, the place is assigned to the candidate who has already uploaded the specific language certificate required by the host University in the online application.

ART. 2.4.1 LINGUISTIC TESTS
The tests, for the vehicular languages only, FRENCH, ENGLISH, PORTUGUESE, SPANISH, GERMAN, will be carried out by the CLA, in online mode, and the student must be in possession of a valid identification document (identity card, passport, driving license). Each student must book by choosing the date and time from the options in the form available in the application, according to the following calendar:

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PLEASE NOTE: Only the dates and times / shifts still available will be visible on the form

The booking for the tests is to be considered confirmed only upon receipt of the notification e-mail on the institutional mailbox.

The student can take tests for a maximum of two languages on the basis of the Universities selected in the application, necessarily on the same day, shift and time. It will be possible to take only one test for each language.

For those destinations where two or more alternative languages are provided, it will be possible to take the test for only one of the languages indicated.

The language of study abroad can be only one for each chosen University and the competence in that language is evaluated with a test at the CLA or pursuant to art. 2.4.3 "EXEMPTION OF LINGUISTIC TEST".

The tests will be computer-delivered, level barrier and in multiple choice / cloze mode (no speaking - no listening). The test starts from level A2 and, based on the score obtained, you can move on to the next levels (step by step) up to level C1. The test will last a maximum of 60 minutes (if all four levels are completed) and no online test simulations will be available.

To participate in the test, each student must have a personal computer equipped with a webcam, microphone, operating system with a browser and have installed the zoom software available at the following address: https://zoom.us/client/latest/ZoomInstaller.exe.
PLEASE NOTE: There are no recovery sessions.

The **total number of places available in the time windows is equal to n. 3,000.** For each day there is a maximum number of 250 students (50 students in turn) and the booking, for a single day, can be made subject to availability.

It is recommended to proceed promptly to book the test, to have the maximum possibility of choice.

The results of the tests will be automatically transferred to the application form no later than five working days after taking the test. The certificate relating to the result obtained in the language assessment test will be issued exclusively to those who carry out the Erasmus mobility. This certificate can be downloaded directly from your Erasmus personal page.

**ART. 2.4.2 INFORMATION FOR STUDENTS WITH DIFFERENT SKILLS AND SERVICES FOR STUDENTS WITH SLD**

Students with disabilities pursuant to art. 3 of the law n. 104 of 1992 and/or with a disability equal to or greater than 66% will not necessarily have to take the language assessment test using a computer-delivered test and must report their disability condition in the booking form.

The CLA reserves the right to ascertain knowledge of the language in the manner deemed most appropriate and best suited to the student's needs.

Students with SLD, as per law n. 170 / 2010 and Ministerial Decree n. 5669/2011, which require special aids in relation to the type of SLD to carry out the test, must report this when booking the language test.

These candidates are allowed an additional 30% time compared to that defined for the test.

Particular situations will be examined taking into account the certifications presented.

Requests must be received by the deadline for enrollment in the language assessment test (see art. 2.4.1. "LINGUISTIC TEST") and will be subject to verification by the Disability and SLD Office which may request appropriate certification issued by structures of the SSN or by specialists and structures accredited by the same.

Further information is available on the page [https://www.uniroma1.it/it/pagina/disabilita-e-dsa](https://www.uniroma1.it/it/pagina/disabilita-e-dsa) or by writing to supportidisabilidsa@uniroma1.it.

The DSA certification must refer to the nosographic codes and the explicit wording of the DSA (of Reading and/or Writing and/or Calculation).

The diagnosis must be updated after 3 years if performed by the minor student.

**PLEASE NOTE:**

students with disabilities or with SLD resident in foreign countries, who intend to take advantage of the aforementioned measures, must submit the certification certifying the state of disability or SLD issued in the country of residence, accompanied by a sworn translation in Italian or English.

**ART. 2.4.3 LINGUISTIC TEST EXEMPTION**

Only students who meet one of the following requirements are exempt from taking the CLA language assessment test, without prejudice to the minimum requirement required by the host institutions:

1) Having completed and passed the language assessment test at the CLA for the Erasmus + Call for the academic year. 2020-21, under the conditions indicated in the previous article 2.4.

2) Being a native speaker of the language chosen for mobility purposes; according to the directives issued by the Ministry of Public Education with circular letter no. 5494 of 29/12/1982 (ref. CUN of 30/10/1982), the quality of foreign mother tongue subject is recognized "to Italian and foreign
citizens only when it is proven that they have completed at least the entire cycle of elementary education and secondary school in the country whose language they intend to teach, in state or private (recognized) schools of the same nationality”. The mother tongue corresponds to level C2 of the Common European Framework of Reference (CEFR).

3) Having achieved a minimum level of linguistic competence equal to level A2, attested by an official certificate issued by one of the Certifying Bodies provided for in the CEFR equivalence table, in Annex 1, for the chosen language(s) mobility purposes.

4) Being enrolled in study courses taught entirely in English at La Sapienza if English is the language required for mobility purposes. Students who find themselves in this condition are automatically assigned a B2 level for the English language. For students of the Department of Communication and Social Research, the exemption applies if enrolled in the English curriculum “Economics for Development”

5) Having obtained the upper secondary school diploma at an international high school recognized by the MUR for one of the languages English, French (ESABAC diploma), German, Spanish or Portuguese (the upper secondary school diploma at an international high school corresponds to level B2).

6) Having obtained, during the mobility period carried out in the academic year 2019/2020 and 2020/2021, a minimum level of linguistic competence equal to level A2 for one of the languages indicated in art. 2.4.1 “LINGUISTIC TEST” through a certificate of linguistic competence level issued by the Language Center of the host University.

PLEASE NOTE:

- In case the student intends to submit the application for an institution that provides a level of linguistic competence higher than that envisaged by the cases indicated above, the student must take the test

- exemptions from language tests can only be used if the language for which you intend to be exempted can be used to study at the chosen University, otherwise it is mandatory to take the language assessment test at the CLA;

- the documentation necessary for the exemption from the language assessment tests must be uploaded in the online application, under penalty of exclusion from the ranking for the chosen University;

- the documentation necessary for the exemption from language assessment tests is examined by the Commission, which unquestionably assesses its validity and suitability. The negative outcome of the assessment leads to exclusion from the ranking for the specific University chosen;

- The linguistic qualifications passed in the context of one’s own course of study, the declarations issued by teachers, including university teachers, or the passing of curricular language exams, do not exempt from taking the assessment test at the CLA.

ART. 2.5 OTHER REQUIREMENTS

- This Call is not open to students enrolled in other Faculties.

- This Call is open to students enrolled in the PhD Course in Research, Communication, Social Research and Marketing.

- Students who intend to carry out research activities for their degree thesis must obtain the approval of the Italian supervisor and obtain recognition of the credits earned on the move before graduating.
ART. 3 CONTRIBUTIONS AND ECONOMIC BENEFITS

The determination of the contributions will be governed by the new regulation of the Erasmus 2021/22 program, subject to the approval of the agreement with the Indire Erasmus + National Agency and by the University Board of Directors.

ART. 3.1 GENERAL ASPECTS

1. Mobility grants are assigned exclusively for carrying out academic activities abroad (see art. 5 “ACADEMIC ACTIVITIES IN THE FOREIGN UNIVERSITY”). The duration of the mobility must not exceed 12 months and must be carried out between 01.06.2021 and 30.09.2022 (duration of the Erasmus year).

2. In order to benefit from Erasmus grants, the student assigned to the mobility must, strictly before departure, accept the terms of the financial contract and follow the instructions that will be provided at the time of assignment of the mobility itself.

ART. 3.2. COMMUNITY CONTRIBUTION

The loans are to be considered as a contribution to the higher expenses related to the stay abroad. The determination of the community contributions will be governed by the legislation of the new Erasmus program (2021/2027) (see art.3) and the related information will be available at the link: https://www.uniroma1.it/it/pagina/esoneri-e-contributi-monetari-gli-studenti-partenza

The use of the community contribution is incompatible with further grants deriving from other programs/actions financed by the European Union.

In case of exhaustion of EU funds or if the student benefits from the simultaneous allocations of other university or EU funding, it will be possible to assign the student the status of "Erasmus zero eu-grant" which allows them to benefit from the facilities related to mobility, without receiving the community contribution.

ART. 3.3 ADDITIONAL CONTRIBUTIONS MUR AND SAPIENZA

The MUR and Sapienza contributions will be paid to students who are not enrolled in years subsequent to the first out of course (for the calculation, reference will be made to the year of enrollment at Sapienza, even in the case of transfer of the course).

The MUR contribution will be assigned on the basis of the ISEEU 2021 declaration (ISEE for the right to university study DPCM 159/2013) but those who, by 31/12/2022, have not obtained recognition in career will be required to return the total contribution of at least 6 CFU, to be finalized with the digitized validation procedure to be activated through the Erasmus personal page.

In case of mobility for "thesis research" only, the number of credits must not be less than 3. The above limits do not apply to PhD students.

Candidates wishing to benefit from the MUR integration must request the calculation of the ISEEU 2021 at a CAF and authorize the acquisition on the INFOSTUD platform. The data must be available on Infostud by 30/10/2021 to allow its management for the purposes of this announcement.

The candidate who cannot obtain the ISEEU 2021 (foreign student not residing in Italy / foreign student residing in Italy who is not autonomous and with family members residing abroad / Italian student residing abroad not registered with AIRE - Registry of Italians Resident Abroad) must apply to a CAF for the ISEE-U approved for 2021 and deliver it to the competent Administrative Secretariat by 30/10/2021

PLEASE NOTE: All students and doctoral students who in any capacity are exempted from submitting ISEEU for paying taxes, to benefit from the supplementary MUR contribution, must still apply for the ISEEU 2021 (isee for the right to university study).
IN THE LACK OF ISEEU / ISEE-U PARIFICATO on the infostud platform, the student will not receive the MUR integration.

ART. 3.4 INTEGRATION FOR STUDENTS WITH DIFFERENT SKILLS AND / OR WITH SPECIAL NEEDS
1. In order to allow students to participate more widely in mobility, the Indire Erasmus + National Agency disburses funds to support students with disabilities and / or special needs.

2. Interested students must report the disability / special need, both in the application phase and in the acceptance phase of the mobility.

3. Students wishing to take advantage of the special needs contribution will receive information on how to apply as soon as the Erasmus + INDIRE National Agency provides details, the information note will be published on the web page:
http://www.uniroma1.it/erasmus/studenti-students/erasmus-studenti-diversamente-abili

ART. 3.5 FINANCIAL CONTRIBUTION FOR MOBILITY TO SWITZERLAND
1. The funding of SEMP mobility periods in the academic year 2021/2022 is paid by the Swiss universities, for more information consult the website of the Swiss branch of interest.

2. It should be noted that SEMP students will not be entitled to community contributions including that relating to special needs, while they will be able to benefit from the MUR and Sapienza integration (except for the provisions of art. 3.3 "MUR AND SAPIENZA ADDITIONAL CONTRIBUTIONS").

ART. 3.6 TAX TREATMENT OF THE ERASMUS + GRANT
Pursuant to Art. 1, paragraph 50 of Law no. 208 of 28.12.2015, the exemptions provided for in article 1, paragraph 3, of decree-law no. 105 of 9 May 2003, converted, with amendments, by law no. 170 of 11 July 2003, subject to further regulatory changes.

ART. 4 UNIVERSITIES AND AVAILABLE PLACES
1. The student can apply for a maximum of 2 Universities.

2. The order of the chosen Universities indicated at the time of application is binding for the purpose of assigning the University.

PLEASE NOTE:

For the choice of Universities, the student must take into consideration the possibility of being tested for only two languages, in addition to any exemptions (see art. 2.4.3 "LINGUISTIC TEST EXEMPTION")

When choosing the venue, it is essential to pay attention to the language level required to be able to attend classes and take exams (see art. 2.4 "LINGUISTIC REQUIREMENTS").

The language requirements indicated in the "available Universities and places" table are established by the Partner Universities and may be subject to changes and updates without notice: candidates are therefore invited to investigate and personally verify the correspondence of the requirements in the table with those set by the chosen venues.

The candidate needs to verify the consistency of the training offer in the chosen study language.

The candidate needs to also verify the compatibility of the training offer with your training path by referring to the training offer of the specific Faculty / Department / School partner of the CORIS Department.

At the following link you can consult the websites of CORIS partners:
https://web.uniroma1.it/coris/internazionizzazione/erasmus/universita-partner-mobilia-studenti
Every Faculty / Department / School partner of the CORIS Department establishes its own rules regarding the possibility of attending lectures and taking exams outside the reference Structure and / or the study area involved in the exchange. The candidate needs to inquire about independently about those rules.

The list of contacts of foreign representatives is available at the following link:
https://web.uniroma1.it/coris/internazionizzazione/erasmus/referenti-stranieri

The candidate for the choice of University must orient themselves according to the study area indicated in the tables of Universities and available places. The study area is defined by a code and a descriptive text (e.g., 032 - journalism and information).

The candidate for the choice of venue must ascertain that the level of study of the exchange is compatible with one’s own cycle of studies: 1 = first cycle (three-year), 2 = second cycle (master’s), 3 = third cycle (doctorate). The application for Universities whose level of study is not compatible with one’s own cycle of studies is not valid.

PLEASE NOTE:

Students enrolled in the "International Cooperation and Development" degree courses and "Development Sciences for International Cooperation" Master's Degree courses can apply exclusively for the study areas: 031 (social and behavioral sciences), 0312 (political sciences and civics), 0314 (sociology and cultural studies). The application, presented by students enrolled in the aforementioned degree courses, for areas other than those mentioned, it's not valid. An exception is the application presented for the F LILLE 102 area 032 (journalism and information), which on the other hand is strongly recommended for those enrolled in the aforementioned degree courses (see note at the bottom of the table "available Universities and places").

3. The following tables list the number of places available, the duration of the mobility and the language requirements for the application in relation to:

- Universities with Erasmus + mobility agreements within the “CIVIS” Alliance referred to in Article 1.5;
- Universities with Erasmus + mobility agreements;

"CIVIS" UNIVERSITIES

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MOBILITY LEVELS
1 = Undergraduate (Degree);
2 = Postgraduate (Master's Degree, Single Cycle);
3 = Doctoral (PhD)

PLEASE NOTE:
- In those Universities where the exchange also concerns level 3, 1 place is reserved for those enrolled in PhD courses. In case of application of 2 or more students enrolled in a PhD course, the reserved place is assigned to the one with the highest score. If no application is presented by those enrolled in PhD courses, the reserved place is available for students enrolled in degree courses of level 1 (three-year) and 2 (master's).
- F LILLE102: the study area is 032 (journalism and information), but the University is a prestigious school of political science and international relations and is therefore highly recommended for those enrolled in the "International cooperation and development" and Master's degree courses. "Development Sciences for International Cooperation".
- The Universities and places available could be subject to changes with respect to the Call, should changes introduced by partner universities or by European or national bodies regulating the program occur. Before submitting the application, it is recommended to independently inquire about the possibilities of studying at foreign Universities by checking the educational offer on the website of the individual universities.

4. The duration of the mobility indicated in this Call, determined on the basis of inter-institutional agreements between Sapienza and partner University, could vary only for proven educational reasons in the event that the student:
   - you start your mobility in the second semester,
   - has already benefited from periods of mobility in the same cycle of studies (see Art. 2.2.). In this case, the maximum duration will be reduced to the remaining months with respect to the maximum limit of 12 months for the study cycle and 24 months for single-cycle degrees, subject to authorization by the University site.

5. It will not be possible to guarantee the departure for the 1st semester towards the centers whose deadline for sending student nominations is prior to the publication of the ranking. (art. 14 "TERM OF THE PROCEDURE OF THIS ANNOUNCEMENT ").

ART. 5 DIDACTIC ACTIVITIES IN THE FOREIGN UNIVERSITY
1. In the application form, the student must indicate the educational activities he intends to carry out abroad. The activities will be indicative and can be perfected by preparing an official study plan (art. 8 "LEARNING AGREEMENT") which must be approved by the Academic Mobility Manager of the study program (RAM).
   It is also necessary to indicate clearly in the "motivation" section of the application form, the STUDY PROJECT (art. 7), which is being evaluated.

2. The activities eligible for mobility are the following:
   - Attendance of training activities (courses) and passing of the relevant assessment tests (exams);
   - Preparation of the degree and / or doctoral thesis;
• Curricular internship (only if provided for by the teaching system and if carried out within the host University in one of its structures).

3. For information of a didactic nature, the student, after having consulted the training offer of the foreign university, can contact RAM Prof. Giovanna Gianturco: https://corsidilaurea.uniroma1.it/it/users/giovannagianturcouniroma1it

4. After verifying the effective possibility of mobility abroad, PhD students must agree on the activity to be carried out with the Coordinator of the PhD Program and check insurance coverage with the competent offices.

ART. 6 APPLICATION

ART. 6.1 DEADLINES AND SUBMISSION
1. The application form will be available from 12/02/2021.
   The deadline for completing the online application form is 15 March 2021. 2.00 pm (Italian time).

2. The form is available at the link: https://relint.uniroma1.it/candidatura/login.aspx
   For technical assistance, you can fill out the Help Desk form, available at the link: https://relint.uniroma1.it/candidatura/sendmail.aspx

3. For the presentation of the candidature, the use of the institutional e-mail account is mandatory (surname.matricola@studenti.uniroma1.it).
   The institutional e-mail address will be the only contact used for all communications relating to the Call and subsequent procedures, both with La Sapienza and with the host foreign branch.

4. After completing the application, the student will receive, at the e-mail address institutional, the report relating to the data entered as the only attestation of the correct sending of the application itself. Therefore, it is the responsibility of each candidate to verify receipt of the report, check the accuracy of the data provided and promptly communicate any compilation / reception errors to the Faculty Erasmus Administrative Manager - Fabrizio Di Lullo erasmuscomunicazione@uniroma1.it

ART. 6.2 DOCUMENTS TO BE SUBMITTED
To complete their application correctly, interested students must fill in all the fields of the online form and make sure that they have uploaded the following documents, to be understood as an integral part of the application:

1. Scanning of the identity document valid (mandatory);

2. Possible language certification (only in the case provided for by art. 2.4.3 "LINGUISTIC TEST EXEMPTION")

PLEASE NOTE: Failure to upload the mandatory documents, as well as the lack of truthfulness of the self-certified information, will be grounds for exclusion.

ART. 7 RANKINGS

ART. 7.1 FORMULATION OF RANKINGS
1. A Commission - made up of TAB staff, teaching staff and a student appointed by the Dean of the Faculty - will evaluate the applications.

2. Two rankings will be drawn up: rankings for the CIVIS alliance Universities and rankings for the other Erasmus + Universities.

The selection will be made according to the evaluation criteria and scores described below and in compliance with the provisions of this announcement.

Deed of appointment and minutes of the works are published at the following links:
EVALUATION ELEMENTS:

1. **Academic merit: 0 - 2000 points** (criterion applied only to students enrolled in a three-year or master's degree course).

   Academic merit is calculated using the following formula:
   
   \[
   \text{number of credits acquired / year of course} \times \text{the weighted average of the marks}.
   \]

   For students enrolled in a master's degree course, 180 CFUs of the three-year career are added to the credits acquired.

   For students enrolled in a master's degree course, the course year is determined by adding the 3 years of the three-year career to the year of enrollment (I or II) (e.g. if enrolled in the first year, the course year is 4; if enrolled in the second year, the course year is 5).

   For out-of-course students enrolled in a master's degree course, in the course year determined as indicated above, the off-course years are added together (e.g. if out of the course of 1 year, then 5 + 1 = 6).

   For off-course students enrolled in a three-year degree course, the course year is determined by adding the off-course years to the natural duration of their career (e.g. if 1-year off-course, then 3 + 1 = 4).

   For those enrolled in a master's degree course who have achieved a three-year degree abroad, the degree mark is fixed at a flat rate of 88/110 (arithmetic mean rounded down, between the minimum and maximum degree marks in Italy).

   **PLEASE NOTE:**

   The average of 30 cum laude is calculated as 31; the degree grade 110 cum laude is calculated as 111.

   In the calculation of the weighted average and of the acquired credits, the following will not be taken into consideration:

   - Exams taken abroad during the Erasmus stay for which the validation procedure has not yet been completed;

   - Extracurricular exams pursuant to art. 6 of the RD n. 1269/38 since these exams do not contribute to the achievement of the credits required for the graduation;

   - Integrated exams and ADE (elective teaching activities) if the credits relating to all the tests that make up each integrated exam have not been earned;

   - "Single course" exams **self same not** They were **already recognized** in the Bachelor's or Master's degree course in which the student is enrolled for the current academic year;

   - Exams canceled due to lack of prerequisites;

   - Exams declared as taken and which are instead only booked and not taken.
2. Language competence: 0 - 2000 points.

Linguistic competence is assessed in accordance with the provisions of art. 2.4, with the following scores:

A2 = 50 points; B1 = 500 points; B2 = 1000 points; C1 = 1500 points; C2 = 2000 points.

3. Study project: 0 - 2000 points.

The study project should not be confused with the Learning Agreement, a real study contract that formally commits the student assigned to mobility, La Sapienza and the host University.

The Learning Agreement is governed by art. 8.

For candidates enrolled in a three-year or master's degree course:

The study project is a list of exams that you intend to take in each chosen University.

In the section of the online application called "motivation", it is possible to insert free text for each chosen University. In this section, only the list of foreign exams must be inserted with a clear indication of the correspondence with each Italian exam of one's training path for which one wishes to obtain recognition. Exams, foreign and Italian, must be listed with epigraph (name of the exam) and ECTS / CFU. The epigraph of the foreign exams must be indicated in the same language of study that is intended to be used in the chosen University and subject to verification by the CLA (art. 2.4.1) or exemption (art. 2.4.3).

The study project is evaluated by RAM Prof. Giovanna Gianturco. The evaluation is comparative. The score is unquestionably assigned on the basis of congruity and consistency of the proposed project. 66.66 points are assigned to each CFU. The resulting score is rounded up or down. The foreign exams indicated in the study project must all be delivered in the same mobility semester at the host university.

If the epigraph of the foreign exams listed in the study project does not correspond in terms of language to that tested by the CLA or exempted (pursuant to art. 2.4.3) for the specific University chosen, the project is automatically evaluated as "0".

The project left blank is automatically evaluated as "0".

The following links provide useful information and indications for completing the study project:

- how to participate:
  https://web.uniroma1.it/coris/internazionizzazione/erasmus/come-si-partecipa

- Partner universities for student mobility:
  https://web.uniroma1.it/coris/internazionizzazione/erasmus/universita-partner-mobilia-studenti

- historical list of exams validated by partner University:
  https://web.uniroma1.it/coris/internazionizzazione/erasmus/storico-esami-italiani-convalidati

Students who intend to take advantage of the Erasmus mobility to carry out research aimed at drafting the degree thesis, must indicate in the study project the title and topic of the thesis and the name of the supervisor.

PLEASE NOTE:
some partner institutions require the inclusion in the LA of a certain number of ECTS for exams, up to a maximum of 30 for the mobility semester.

**For candidates enrolled in a PhD course:**

the study project consists solely of indicating the title of the thesis and the subject of the research in the section called “motivation”. The study project is assigned a score from 0 to 2000 points, on the basis of a comparative and unquestionable evaluation carried out by RAM Prof. Giovanna Gianturco, regarding the quality of the planned research.

**ART. 7.1.1 PUBLICATION OF RANKINGS**

Based on the aforementioned criteria, the Commission draws up the provisional ranking (CIVIS and Erasmus + Universities), published to the links:

https://web.uniroma1.it/trasparenza/
https://web.uniroma1.it/coris/didattica/erasmus/erasmus-news

A list of student matriculation numbers is published at the same links whose applications are excluded from the selection procedure, due to formal or substantive defects, with indication of the reasons for exclusion. The right of access exL. 7 August 1990 n. 241. Those excluded from the selection procedure are not assigned Universities, not even residual ones.

The provisional duatoria becomes definitive if, after 10 days from the date of publication, petitions for review.

**Revision of the provisional ranking:**

The request for revision suspends the starting date of the aforementioned term.

The application must be preceded by an informal access pursuant to Law no. 241. Applications not preceded by informal access are inadmissible and will not be considered.

The requests for review are evaluated by the Commission which within 3 working days and decides their rejection or acceptance.

There are no remedies against the decision.

If the acceptance of the application involves a change in the provisional ranking, this is again published with the appropriate corrections.

After the publication of the provisional ranking corrected as a result of revision, the residual term for the submission of applications begins.

After the deadline for submitting requests for revision, the ranking becomes definitive.

The authority of the Administration to act in self-defense is unaffected.

The final ranking (CIVIS and Erasmus + Universities) is published at the links:

https://web.uniroma1.it/trasparenza/
https://web.uniroma1.it/coris/didattica/erasmus/erasmus-news

**Times and methods of publication of the rankings:**

The rankings will be drawn up and published in the following order and with the following names:

- provisional ranking (CIVIS and Erasmus + Universities) first chosen Universities;
- definitive ranking (CIVIS and Erasmus + Universities) first chosen Universities;
- provisional ranking (CIVIS Universities and Erasmus + Universities) second chosen Universities;
- final ranking (CIVIS and Erasmus + Universities) second chosen Universities;
Within these rankings, there will be specific rankings relating to the individual sites, possibly differentiated by study area.

The rankings indicate: identification code of the University, study area, number of places available, registration numbers and total scores of the winners (in red characters), registration numbers and total scores of the eligible non-winners (in black characters).

The matriculation numbers of the candidates excluded from the entire selection procedure or from the specific ranking are not included in the rankings.

Exclusion from a specific ranking but not from the entire selection procedure (the list of those excluded from the entire selection procedure is subject to a specific publication), does not affect the possibility of assigning a seat in the following ranking or in the procedure for residual Universities.

Exclusion from a specific ranking may be due to: wrong study area, wrong level of study, lack of language requirements.

PLEASE NOTE:

In assigning the mobility, with the same score, students who have never benefited from Erasmus mobility for study reasons, Erasmus placement / traineeship, will have priority.

ART. 7.2 ACCEPTANCE OF MOBILITY

The winners, also of the provisional rankings, except for any changes due to revision, are assigned to the seats won.

The assignee is bound to the venue he has won: he must communicate acceptance and cannot be assigned another venue.

The winners must accept the mobility assigned within the following 7 calendar days from the date of the assignment.

Failure to comply with the aforementioned term will be understood as a tacit waiver.

The renunciation tacit, or that expressed after acceptance, entails the definitive exclusion of the candidate from the entire selection procedure and there will be no right to be assigned to other Universities.

The definitive assignment of the Erasmus + mobility is subject to the following requirements by the student:

- Formalization of the Learning Agreement on the Erasmus personal page and approval by the RAM;
- Finalization of the financial agreement between the student and Sapienza, according to the indications that will be provided at the time of assignment of the mobility.

Inclusion in the final rankings will not automatically entail the right to carry out the mobility, since the actual assignment will depend on compliance with the didactic constraints / requirements defined by each degree program, by the Faculty and by the assigned University.

PLEASE NOTE:

the use of mobility is in any case subject to acceptance by the foreign university which may require further certifications or refuse the application based on its own rules not specified in the interinstitutional agreement signed by Sapienza with the partner University and concerning, by way of example, the organization of its teaching.

ART. 7.3 WAIVER OF MOBILITY AND TAKE OVER
Acceptance of mobility is a serious commitment made by the candidate. Eligible students must therefore limit waivers, after acceptance or at the beginning of the mobility period, to serious and proven cases of force majeure, to be communicated promptly in writing and duly justified to allow the first reserve candidate to take over on time. Helpful.

In case of renouncement, the Erasmus Office of the Faculty will proceed to assign the mobility to the next students in the ranking who can then be contacted by email or telephone and be invited to reply within 2 working days, under penalty of revocation of the mobility.

The places that have become available through renunciation (tacit or express) are assigned to any suitable non-winners, who are in a useful position in the specific ranking (same University and area of study). In the event of a lack of suitable non-winners or, once the chances of taking over have been exhausted, any places still available in the non-saturated Universities are assigned in the next ranking to the candidates who have chosen these Universities.

The system of takeovers described applies until the publication of the final ranking for the second chosen Universities.

Substitutions in the ranking are not subject to publication.

ART. 7.4 RESIDUAL UNIVERSITIES

Premise:
in order to assign as many residual Universities as possible, in compliance with the language requirements established by the partner universities and the training courses of suitable non-winning candidates, the procedure for assigning residual Universities is prepared.
The Universities that, after the publication of the final ranking for the second chosen Universities, are not yet assigned to any candidate are considered residual.
All candidates whose linguistic competence has been assessed with a test at the CLA or through exemption from tests in accordance with art. 2.4.3, and that they are not winners in any of the published rankings.
Those who are the winners of an University in one of the published rankings and who have tacitly or expressly renounced the mobility won are not considered eligible non-winners.
Mobility for residual Universities takes place exclusively in the second semester.
A list of suitable non-winning candidates and residual Universities is published at the links:
https://web.uniroma1.it/trasparenza/
https://web.uniroma1.it/coris/didattica/erasmus/erasmus-news

Eligible non-winners receive the institutional e-mail address an invitation from the departmental Erasmus Office to choose the residual Universities, by filling in a specific form indicating the Erasmus code of the chosen Universities and the study area. It is possible to indicate up to 5 residual Universities. For the assignment, the order of choices is binding.

The form must be returned to the Erasmus Office: erasmuscomunicazione@uniroma1.it within and no further than 01/07/2021 to allow compliance with the deadlines for the second semester and established by the host universities.

The choice must be made according to the criteria and rules set out in Articles 2.4 and 4, to the extent applicable and not derogated from the specific regulations for residual Universities. In particular, candidates must verify that the chosen Universities have an educational offer compatible with their training path: https://web.uniroma1.it/coris/internazionizzazione/erasmus/universita-partner-mobilia-studenti
The training course can be modified if necessary, according to the methods indicated at the link: https://web.uniroma1.it/coris/internazionizzazione/erasmus/come-si-partecipa

Candidates must also possess the language skills required by the partner institutions, already assessed through the test taken at the CLA, or through the exemption from tests (Article 2.4.3).
PLEASE NOTE:

- students enrolled in the "International Cooperation and Development" degree courses and
  "Development Sciences for International Cooperation" Master's degree courses, **they can only
  choose residual Universities for the study areas: 031 (social and behavioral sciences), 0312
  (political sciences and civics), 0314 (sociology and cultural studies).** The application,
  presented by students enrolled in the aforementioned degree courses, for areas other than
  those mentioned, is not valid. An exception is the application presented for the F LILLE 102
  area 032 (journalism and information), which is strongly recommended for those enrolled in
  the aforementioned degree courses (see note at the bottom of the table "available Universities
  and places").

- if the host University requests a specific language certificate, the student must be in possession of
  it before departure (at the latest during the application phase), otherwise he / she will not be able
  to take advantage of mobility at that University. With the same score, the site is assigned to the
  candidate who has already uploaded the language certificate required by the host University in the
  application.

The choice of residual Universities that does not respect the aforementioned criteria is not valid.
The Erasmus Office, assessing the validity of the choices made, assigns the Universities.
The assignment is made based on the **priority of choice.**
The priority is determined based on the date and time of receipt of the e-mails containing the form with an
indication of the chosen Universities.
Candidates who, at the end of the procedure, are not assignees of an University, are not entitled to make
other choices.
After the assignment, the candidate receives a notification to the institutional email address and must
accept the venue within 7 calendar days.
After acceptance, the assignee remains bound to the won venue which can no longer be changed.
In case of subsequent renouncement, you are not entitled to other choices.
The Universities still available at the end of the procedure remain unassigned.
A ranking is not published for the residual Universities.
No review requests are available.
The right of access is exercised pursuant to Law 241 / ‘90.

**ART. 8 LEARNING AGREEMENT**

All students who have accepted the assigned mobility must complete the official Learning Agreement - LA
study plan which defines the teaching activity to be carried out abroad and guarantees the recognition of
the credits obtained by passing the exams / thesis research abroad.
The Learning agreement must be:

- **filled in online by the student on their personal page** at the address
  https://relint.uniroma1.it/pp2013/login.aspx
- **approved online by the Academic Head of Mobility** (RAM - List published at the link:
  https://www.uniroma1.it/it/pagina/coordinatori-e-responsabili-accademici-mobilita-internazionale-0
- **signed by the student**
- **approved by the partner University by stamp and signature**
- **the scan of the LA complete with signatures and stamp of approval must be uploaded in the
  upload section of the personal page before departure for the host site**

The definition and consequent approval of the LA are mandatory and binding for the using the mobility,
under penalty of exclusion from the mobility itself.

The LA must provide for exams or didactic activities aimed at obtaining and recognizing at least 6 CFU (not
less than 3 CFU in the case of mobility for thesis research only), the student who does not meet these
conditions, if awarded a MUR contribution, will return this contribution in full, doctoral students are excluded
from this limit.
PLEASE NOTE:

some partner sites require the inclusion in the LA of a certain number of ECTS for exams, up to a maximum of 30 for each semester of mobility. Therefore, it is advisable to have ample margin in the definition of the LA, with respect to the requests of the University site.

It is also advisable for candidates who intend to carry out mobility for research only for the drafting of the degree thesis, to verify in this case the availability of the foreign branch to host them.

ART. 9 ONLINE LINGUISTIC SUPPORT AND NARRATIVE REPORT (EU SURVEY)

ART. 9.1 ONLINE LINGUISTIC SUPPORT (OLS)
1. The Erasmus + Program requires the successful candidate to take an online test of their language skills before and after the mobility, with the exception of mobilities to Switzerland.
2. Based on the result of the OLS test, the student may be assigned a license to follow an online language course, useful for linguistic preparation for the mobility period.
3. The methods relating to online language tests and courses will be communicated to the student at the institutional email address.

ART. 9.2 NARRATIVE REPORT (EU SURVEY)
The participant, at the end of the mobility period, will have to fill in the narrative report (EU SURVEY), except for students assigned a mobility to Switzerland.
The invitation to fill in will be sent to the institutional email address.

ART. 10 PROCEDURAL INFORMATION AND LOGISTICS
1. In order to formulate the study plan to be carried out at the University University, students must consult, before submitting their application, the information available on the web pages of the host sites. This information will also be binding for assigning the mobility.
2. To carry out research for a degree or doctoral thesis, the project must be agreed in advance with the Italian supervisor and the RAM, on the basis of the agreements established with the professor of the host University.
3. Erasmus students, at the end of the courses, will have to take the exams as foreseen by the host university. The recognition of the didactic activities carried out will take place as indicated by the Faculty and by the "Regulations for student mobility and the recognition of periods of study and training 'abroad". The exams taken abroad must be validated in compliance with any preparatory constraints provided for by the regulations of the degree course.
4. The student must independently inquire about any accommodation opportunities offered by the host universities. He must also inquire about:
   - Health assistance in the host country, by contacting your ASL or diplomatic representations and consulting the link [http://www.salute.gov.it/portale/temi/p2_6.jsp?lingua=italiano&id=897 & area = Assistance%20sanitaria & menu = Italians](http://www.salute.gov.it/portale/temi/p2_6.jsp?lingua=italiano&id=897 & area = Assistance%20sanitaria & menu = Italians)
   - How to enter the host country, if a non-EU citizen by contacting in time at respective diplomatic representations (Embassies and Consulates). The legislation and regulations governing the entry of non-EU students to the countries participating in the Erasmus + Program are linked to the nationality of these students: it is the student's responsibility to collect the information in advance and obtain the documents that will allow entry and stay in the country of University.
5. The accident and civil liability insurance that the student automatically benefits from when enrolling in Sapienza is extended, in the same way, for the entire period of stay abroad at the host institution [https://www.uniroma1.it/it/node/24654](https://www.uniroma1.it/it/node/24654)

ART. 11 CHECKS
According to art. 71 of Presidential Decree 445 of 28/12/2000, the Administration will proceed to carry out
suitable checks, even on a sample basis, and in all cases in which justified doubts arise about the veracity of the self-certifications. The lack of truthfulness of the information, declared or self-certified, is a reason for exclusion / forfeiture.

**ART. 12 PROCESSING OF PERSONAL DATA**
The processing of personal data is governed by the European Regulation no. 679 of 27.4.2016 - GDPR (General Data Protection Regulation) as well as by the national legislation in force.

**ART. 13 RESPONSIBLE FOR THE PROCEDURE**
Pursuant to Law 7.8.1990, n. 241 and subsequent amendments and additions, for the area of exclusive competence of Sapienza University of Rome, Faculty of Political Sciences, Sociology, Communication - COMMUNICATION AREA-, the person in charge of the procedure is the Erasmus Administrative Manager Mr. Fabrizio Di Lullo - tel. 06/49918334 - e-mail: erasmuscomunicazione@uniroma1.it

**ART. 14 TERM OF THE PROCEDURE**
The publication of the final ranking for the second chosen Universities is scheduled for the first half of May 2021. The completion of the assignment of the residual Universities is scheduled for the end of July 2021.

This announcement is also published in Italian.

In the event of conflicts of interpretation between the two versions (ITA and EN), the Italian version will prevail.

**DATE**

10/02/2021

**SIGNED**

The Dean

Tito Marci

---

**Attachment 1**

<table>
<thead>
<tr>
<th>CERTIFICATIONS - FRENCH LANGUAGE</th>
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<tbody>
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<td><strong>A2</strong></td>
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<tr>
<td>Diplôme d'Etudes en Langue Française Option Professionnelle (DELF Pro) A2</td>
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26
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### CERTIFICATIONS - GERMAN LANGUAGE

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### Osterreichisches Sprachdiplom (OSD)

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<th>B2 Mittelstufe Deutsch (B2 MD)</th>
<th>C1 Oberstufe Deutsch (C1 OD)</th>
<th>C2 Wirtschaftssprache Deutsch (C2 WD)</th>
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### CERTIFICATIONS - PORTUGUESE LANGUAGE

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</thead>
<tbody>
<tr>
<td>CIPLE Certificado Inicial de Portugues Estrangeira language</td>
<td>DEPLE Diploma Elementar de Portugues Lingua Estrangeira</td>
<td>DIPELE Diploma Intermedio de Portugues Lingua Estrangeira</td>
<td>DAPLE Diploma Avancado de Portugues Estrangeira Language</td>
<td>DUPLE University Diploma of Portugues Estrangeira Language</td>
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