Act n. 104/2022
Prot. n. 104 of 02/02/2022

Faculty of Political Sciences, Sociology and Communication

Department of Social and Economic Sciences

ERASMUS+ PROGRAMME STUDENT MOBILITY

Student Mobility Selection Call for Study
Academic Year 2022/2023

Call and Results of the Selection Procedure:

https://web.uniroma1.it/trasparenza/

Online Application: https://relint.uniroma1.it/candidatura/login.aspx

Deadline for online application:

4th March 2022 – 2.00 pm (Italian time)

WARNING:
THE TEXT OF THE CALL MUST BE READ ENTIRELY.
FOR ANY INTERPRETATIVE DOUBTS, PLEASE CONTACT THE ERASMUS OFFICE
OF THE DEPARTMENT https://web.uniroma1.it/disse/erasmus
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ART. 1 GENERAL INFORMATION

ART. 1.1 OBJECTIVES

Erasmus+ Individual mobility for learning purposes is governed by Erasmus+ 2021/2027 (Regulation (EU) 2021/817 of the European Parliament and of the Council and Erasmus+ Programme Guide 2021-2027). Through lifelong learning, the Programme supports the educational, professional and personal development of young people and encourages sustainable growth, employment, innovation, social cohesion, the strengthening of the European Identity and active citizenship. Erasmus+ Programme allows the participation of the extra UE Countries as well, defined Partner Countries. European Countries traditionally included in the Program are defined Programme Countries. In both cases, the student in Erasmus mobility, receives financial contributions and has the possibility:

- to follow the courses and to take exams;
- to combine a study period with one of traineeship or one of thesis research;
- to conduct research under the related PhD

The recognition in career of the activities undertaken abroad (with a positive outcome), if they are previously approved through the Learning Agreement / Change Form, is guaranteed by Sapienza with the approval of the Erasmus Policy Statement (EPS) and the Student Mobility Regulations and the recognition of a period of study and training abroad.

ART. 1.2 MOBILITY TOWARDS CIVIS ALLIANCE UNIVERSITIES

Sapienza is a partner of the “CIVIS - A European Civic University” Alliance financed by the European Union, which is formed with:

- Free University of Brussels
- University of Tübingen,
- Autonomous University of Madrid,
- Aix-Marseille Université,
- University of Bucharest,
- University of Stockholms,
- Ethniko Kai Kapodistriako Panestimio Athinon
- University of Glasgow, Associated University.

Students who will participate in the mobility towards one of the CIVIS Universities, will join an European community, which will benefit from enhanced services and new innovative educational paths. The list of academic representatives for Faculty CIVIS mobility has been published on the page: https://www.uniroma1.it/it/pagina/civis-mobility

The CIVIS contact person for the Faculty of Political Sciences, Sociology and Communication is Prof. Mariella Nocenzi

ART.1.3 PARTICIPATING COUNTRIES

It will be possible to participate in the Erasmus+ Programme for studying in the Universities which concluded an interinstitutional agreement with Sapienza and are presented in one of the following groups:

- Programme Countries which include: Member States of the European Union, Countries of the European Economic Area (Iceland, Liechtenstein, Norway) and Candidate Countries for Eu membership (Turkey, Serbia and Republic of North Macedonia);

- Partner Countries: United Kingdom and Switzerland.
ART. 2 REQUISITES

ART. 2.1 GENERAL REQUIREMENTS
1. In order to apply to this call, students must be enrolled in Sapienza for the 2021/2022 Academic Year in a Bachelor, Master, one-cycle or PhD degree programme.

2. Students must have adequate language skills (see art. 2.4 “LANGUAGE REQUIREMENTS”).

3. Students must complete their enrolment at Sapienza University for Academic Year 2022/2023 by the established deadlines (further information: https://www.uniroma1.it/it/pagina-strutturale/studenti section “University Tuition”), except for undergraduates, pursuant to art. 13 of the study regulations.

4. “Nominee for the following study cycle”: Students enrolled in the academic year 2021/2022 in the third year or beyond of a Bachelor's Degree Course (I cycle) who plan to graduate by the end of the academic year, can apply for a mobility for the first year of a Master's Degree Course (II cycle), provided that this one belongs to this call. In this case, the mobility will take place exclusively in the second semester of the academic year 2022/2023. If the student applies for a one-year mobility, the same will be reduced as per practice with the approval of the destination University. To take advantage of the mobility, students must enroll in a Master's Degree course (provided by the Department of Social and Economic Sciences – DiSSE) for the academic year 2022/2023; in any case, it won’t be allowed to leave the first semester.

5. Students on an Erasmus mobility period may not graduate before the end of their period of study abroad and before the recognition of the academic activities conducted abroad and planned in the Learning Agreement/Change Form, through the digitized validation procedure, otherwise they will have to give back the financial contributions (see Art.9 Learning Agreement).

6. Students enrolled in PhD Programmes must end their mobility period before the official end of the Doctoral Programme and they must in any case obtain a certificate of the activity carried out by the host university.

ART. 2.2 INCOMPATIBILITY
Students who apply for this call can go on an Erasmus+ mobility up to a maximum total of 12 months for each study cycle (Bachelor, Master or PhD), even if undertaken in other University. Any Erasmus mobility period undertaken online from the residence Country, won’t be counted. Every candidate has the responsibility to verify the number of monthly amount residual for the study cycle which they are enrolled in and request the eventual reduction of the duration of the mobility. Otherwise, the mobility can be cancelled and contributions already given must be returned.

In this regards, please note that, as per Art. 76 - D.P.R. 28.12.2000 N. 445 “… whoever provides false declarations, false acts or uses them for the purposes of the present call is passable of punishment as established by legislation and all special bills in this matter.”

The abovementioned norm can be applied to any declaration or document released by the candidate in the applications.

Prior mobility periods that have already been funded during the same study cycle under ICM (International Credit Mobility), Lifelong Learning Programme, Erasmus+, Erasmus Mundus Action 1 and Erasmus Mundus Action 2 are included in the calculation of the total number of months spent abroad.
ART. 2.3 ACADEMIC REQUIREMENTS
1. In order to participate to the selection procedure it is sufficient to have acquired at least 6 CFU during the academic career.

2. During the selection process, all credits acquired until the application submission, obtained exclusively through exams and **officially registered on Infostud**, will be accepted and considered for the selection process. Nevertheless, students may self-certify exams they have taken but not yet registered on Infostud, on their application at the closing of the call.

Self-certified exams will be checked.

Only the exams included in the study programme in which the student is enrolled can be self-certified. Therefore, it is forbidden to self-certify:
- Exams taken during a previous cycle of studies (Bachelor) for students enrolled in a Master programme
- Single courses
- Extracurricular exams ex art. 6 of RD n. 1269/38.

In case of false and mistaken self-certifications, a 100 points penalty will be applied on the academic merit score.

ART. 2.4 LANGUAGE REQUIREMENTS

**Students applying** to the Call must have a minimum **A2 language level** (Common European Framework of Reference recognized by the Council of Europe [https://www.coe.int/en/web/common-european-framework-reference-languages](https://www.coe.int/en/web/common-european-framework-reference-languages))

The language skill is alternatively verified:
- With a positive test on one of the November 21/ January or February 22 session, at the University Language Centre (Centro Linguistico di Ateneo) before concluding the online application
- With the CLA Test taken for the Erasmus application 21/22. Students who do not intend to use this exemption for the application of the Erasmus+ call 2022-23, can choose to take the test again. In this case, the new result obtained (lower, higher or failed test) will replace the previous one.
- With the possession of one of the requirements indicated in the art.2.4.3 (Exemption from language tests’)

The tests and/or other language certificates must be passed/ obtained **BEFORE concluding** the application procedure.

**PLEASE NOTE: the CLA test or the exemption according to the art. 2.4.3 does not exempt students from respecting the language requirements of the host University, which must be respected to enjoy the selected mobility period. In case that the host University requires a specific language certificate, the student must possess it before the departure (during the application at last). Therefore, in case of equal score, destination will be assigned to the student who has already uploaded the required language certificate in the application.**

The language test result, besides being an access requirement to the selection, will be element of evaluation for the purposes of the placement in the ranking (see art.8.1)
ART. 2.4.1 LANGUAGE TESTS

The tests, for the vehicular languages only, FRENCH, ENGLISH, PORTUGUESE, SPANISH, GERMAN, will be provided by the CLA, in presence, and the student must present a valid identification document (identity card, passport, driving license).

Students who have not taken the test on the November 21 and January 22 session, must book the test by choosing date and time among the available options on the firm included in the application, according to the following calendar:

- From 14th to 18th February 2022, with two turns: 1) 10.00 am – 2) 2.00 pm
- From 21st to 22 nd February 2022, with two turns: 1) 10.00 am – 2) 2.00 pm

PLEASE NOTE: only dates and time/turns still available will be visible in the form

The reservation of the test is confirmed only after receiving the notification on the institutional mail. The student can take the test for a maximum of two languages on the basis of the destination he/she intends to choose in the application, necessarily on the same day, turn and time. It will be possible to take only one test for each language.

The linguistic certification tests are multistage (with threshold) and include:
- Multiple choice questions
- Close mode questions
- Drag and drop texts

The test principally covers grammatical knowledge and text comprehension. There won’t be speaking and listening sessions. It starts from level A2 and, based on the score obtained, you can move on to the next levels (step by step) up to level C1. The test will last a maximum of 60 minutes (if all four levels have been completed) and no online test simulations will be available.

PLEASE NOTE: there will be no retake sessions.

For those who have already taken the test on the November 21/January 22 sessions, it ill not be possible to take the test for the same languages.

Each day, there is a maximum of 340 students (170 per turn) and the reservation is possible until all seats are taken. Therefore, it is highly recommended to proceed promptly to the test reservation to have the highest possibility of choice.

The results of the tests taken on February will be published on Moodle and on the nomination form ONLY in case the students will apply to the Erasmus+ 2022/2023 through this link https://relint.uniroma1.it/candidatura/login.aspx

These results will be available within 25th February 2022.

Students who have already taken the test on the November 21/January 22 session are invited to access the application form to enable the acquisition of the test result within the 15th February 2022.

The attestation of the linguistic certification test result will be released only to who will join the Erasmus+ mobility. This certification, which is not a proper linguistic certification by law, will be available for downloading in your personal Erasmus page.
ART. 2.4.2 INFORMATION FOR DISABLED STUDENTS AND SERVICES FOR STUDENTS WITH LEARNING DISORDERS

Students with disabilities (as per Art. 3 of Bill N. 104/1992) and/or disabilities equal or greater to 66% won’t have to take necessarily the computer-delivered language test, by reporting their disabled condition in the reservation form. The CLA will assess the knowledge of the language according to the most suitable procedures for the student needs. Students with learning disorders (as per Bill N. 170/2010 and DM N. 5669/2011) who require specific aides to complete the test, must indicate this on their language test booking form. Candidates with learning disorders will be given 30% additional time; particular situations will be examined on the basis of the provided certifications. All requests must be submitted by the language test registration deadline (see Art.2.4.1. “LANGUAGE TESTS”) and will be verified by the Office for Students with Disabilities and Learning Disorders, which may request official certifications from the National Health Service or accredited specialists and facilities.

Further information is available at https://www.uniroma1.it/it/pagina/contatti-e-servizi-disabilita-e-dsa or writing to servizio.disabilita@uniroma1.it and servizio.dsa@uniroma1.it.

Learning disorder certification must refer to official reading/writing/calculation levels. Diagnoses must be updated after 3 years, if it was issued to a minor.

PLEASE NOTE: students with disabilities or learning disorders, who are resident abroad and intend to enjoy the measures described above, must submit certifications issued in their country of residence together with a sworn translation into Italian or English.

ART. 2.4.3 EXEMPTION FROM LANGUAGE TESTS

Only students who meet one of the following requirements are exempt from taking the language assessment test at the CLA, without prejudice to the minimum requirement required by the host institutions:

1. Have passed the CLA test for the Erasmus+ 2021/2022 call under the 2.4 art. Indications

2. Be a native speaker of the language chosen for mobility purposes, according to the directives issued by the Ministry of Public Education with circular letter no. 5494 of 12/29/1982 (ref. CUN of 10/30/1982), the condition of native speaker is recognized "to Italian and foreign citizens only when it is proven that they have completed at least the entire cycle of elementary education and secondary school in the country of which they intend to speak the language, in state or private (recognized) schools of the same nationality ". Students who intend to make use of this exemption must provide a copy of the Diploma they have obtained or other suitable documentation to prove that they fall within the specific case. The mother tongue corresponds to level C2 of the Common European Framework of Reference (CEFR).

3. Have achieved a minimum level of linguistic competence equal to level A2, certified by an official certificate for at least one of the languages indicated in art. 2.4.1 "LANGUAGE TEST" issued by one of the Certifying Bodies provided for in the CEFR equivalence table, referred to in Annex 1, for the language (s) chosen for mobility purposes.

4. Be enrolled in a Sapienza degree programme that is held entirely in English (B2 level), in case that English is one of the languages required for the mobility purposes. Nevertheless, if the host University requires a specific language certificate, the nominee must upload it in the online nomination, otherwise the candidate will be excluded from that university.
5. Have obtained the upper secondary school diploma from an international high school recognized by the MUR for at least one of the languages English, French (ESABAC diploma), German, Spanish or Portuguese (the upper secondary school diploma at an international high school corresponds to level B2).

6. Have obtained, during the mobility period carried out in the academic year 2020/2021 and 2021/2022, a minimum level of linguistic competence equal to level A2 for one of the languages indicated in art. 2.4.1 "LINGUISTIC TEST" by means of a certificate of linguistic competence level issued by the Language Center of the host University.

7. Be bilingual, if the second language is the one chosen for mobility. The status of a bilingual is recognized to those who have completed at least the entire cycle of elementary and secondary education in the Regions with a special status or in the Autonomous Provinces where bilingualism is in force according to the current Regional Statute. Students who intend to make use of this exemption will be able to declare it with a self-certification pursuant to Presidential Decree 445/2000, to be uploaded in the application form. Students who are in this condition are automatically assigned level C1.

PLEASE NOTE:
- In case the student wants to apply for a University which requires a higher linguistic competence than the cases abovementioned, he/she will have to take the CLA test.
- The exemptions from the linguistic test are valid ONLY if the language which the student asks for being exempt from, is suitable for studying at the chosen University, and if the latter does not require a higher level of linguistic competence than the one indicated in the exemption documents.
- The necessary documentation for the exemption from the linguistic assessment test must be uploaded on the online application form, otherwise the student will be excluded from the chosen University ranking.
- Language tests taken as part of a degree programme do not exempt the student from the CLA Test. Similarly, declarations issued by professors, even university professors, and language exams will not be considered valid.

ART. 2.5 OTHER REQUIREMENTS
- This call is not open to students enrolled in other Faculties.
- This call is open to students enrolled in the following PhD courses: 1) Scienze Sociali Applicate 2) Mercati e Istituzioni per lo sviluppo e l'innovazione (Economia e Finanza) 3) Scuola di Dottorato in Scienze Sociali ed Economiche.
- Students who intend to carry out research for the degree thesis must obtain the approval of the Italian supervisor and obtain credit recognition before graduating. Moreover, it is recommended to verify the willingness of the partner University chosen to host the graduating student who intends to undertake exclusively activity of research for the degree thesis without taking exams, since some Universities require the insertion of a minimum of credits for exam.

The students enrolled in the CdL Bachelor in “Scienze e tecniche del servizio sociale” e and CdL Master in “Progettazione, gestione e valutazione dei servizi sociali”, cannot do the professional traineeship during the mobility.
ART. 3 DURATION

The period of the mobility is defined by the interinstitutional agreement between Sapienza and the other University partners. The mobility can start from the 1st June 2022 and it must conclude before the 30th September 2023. It must be undertaken continuously. Whenever the duration of the semesters does not coincide with the academic calendar of the Host University, the mobility may be reduced than forseen in this call.

There are two types of mobility:

1. LONG MOBILITY for I, II and III study cycle: it can be undertaken by all the students in a I, II and III study cycle at University partners. (Programme Countries e Partner Countries, see art. 1.3). Every Long Mobility can last a minimum of two months (60 days) and a maximum of 12. It can be modified only for proven academic reasons in which the student:
   o Starts the mobility in the second semester
   o Has already benefited from mobility period in the same study cycle (see art. 2.2). in this case, the maximus duration will be reduced with prior authorization of the University of destination.

2. SHORT MOBILITY only for PhD students: it can be undertaken only by students enrolled in Phd and it can last a minum of 5 days and a maximum of 30 days, only at Programme Countries. It has always to be authorized in advanced by the Host University (see art 7.3 Short Mobility Application for PhD students). Before the start of the mobility, the Fculty Erasmus Office will gain the formal confirmation of the Short Mobility from the Host University. In case of missed authorization, the PhD student will not be assigned with another University and the place becomes available for the first candidate in a useful position in the ranking (long mobility).

ART. 4 FINANCIAL CONTRIBUTIONS

The definition of the contributions will be influenced by the approval of the convention with Erasmus + Indire National Agency and the University Board of Directors. The contributions to the mobility are exclusively assigned for academic activities abroad with the partner Universities (see art. 6 “Educational activity abroad”) In order to benefit from the Erasmus contributions, strictly before departure, the student assigned to the mobility must accept the terms of the financial contract and follow the instructions that will be provided at the time of the assignment of the mobility itself.

ART. 4.1 EU CONTRIBUTIONS

The loans are to be considered as a contribution to the higher expenses related to the stay abroad. The use of the community contribution is incompatible with further grants deriving from other programs / actions funded by the European Union.

The amount of the contribut varies depending on:

1. Typology of mobility
2. Country of destination

The UE contributo destined for the Long mobility is compared to the life cost of the country of destonation and the number of attending days certified by the partner University.

**Programme Countries**

<table>
<thead>
<tr>
<th>GROUP 1 high life cost:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Denmark, Finland, Irland, Iceland, Liechtenstein, Luxemburg, Norway and Sweden.</td>
<td>350,00 euro</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>GROUP 2 Medium life cost:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Austria, Belgium, Cyprus, France, Geramny, Greece, Malta, Netherlands, Portugal, Spain.</td>
<td>300,00 euro</td>
</tr>
</tbody>
</table>
**GROUP 3 low life cost:**
Bulgaria, Croatia, Estonia, Latvia, Lithuania, North Macedonia, Poland, Romania, Bulgaria, Croatia, Estonia, Lettonia, Lituania, Macedonie del Nord, Polonia, Romania, Serbia, Slovakia, Slovenia, Czech Republic, Turkey, Hungary.

<table>
<thead>
<tr>
<th>Partner Countries</th>
<th>Daily contribution</th>
</tr>
</thead>
<tbody>
<tr>
<td>United Kingdom, Switzerland</td>
<td>350,00 euro</td>
</tr>
</tbody>
</table>

PLEASE NOTE:
Mobilities towards Switzerland will not receive UE contribution if directly funded by the Swiss government.

Ue contribution destined or the short mobility (only Programme Countries), provided only for PhD students, will be paid on the basis of a daily amount.

<table>
<thead>
<tr>
<th>Period</th>
<th>Daily contribution</th>
</tr>
</thead>
<tbody>
<tr>
<td>“SHORT MOBILITY” between 5 and 14 days period</td>
<td>70 euros</td>
</tr>
<tr>
<td>“SHORT MOBILITY” between 15 and 30 days period</td>
<td>50 euros</td>
</tr>
</tbody>
</table>

In case of exhaustion of EU funds or if the student benefits from the simultaneous allocation of other university or EU funding, it will be possible to assign the student the status of "Erasmus zero eu-grant" which allows them to benefit from the facilities related to mobility, without gaining the community contribution.

**ART. 4.2 ADDITIONAL MUR AND SAPIENZA FUNDING**
In addition to the Eu contribution, the beneficiaries of the mobility can receive more integrative contributions from Sapienza and the Ministry for the University and the Research (MUR). The allocation of the MUR contribution will be assign on the basis of the economic condition of the student who is obliged to prove it through ISEE 2022 (ISEE for the right to university study DPCM 159/2013). The information must be available on Infostud before the 30th November of 2022 or anyway before the acceptance of the terms of the finalncial Contract, otherwise the MUR grant cannot be given.

**IMPORTANT:**
- All the students or PhD students who in any capacity are exempted from submitting ISEE for the purpose of paying taxes, in order to benefit from the supplementary MUR contribution, must still apply for the Isee 2022.
- The MUR and Sapienza contributions will not be paid to students who are enrolled in years subsequent to the first out of course (for the calculation, reference will be made to the year of enrollment at Sapienza, even in the case of transfer of the course).

The students who will have not obtained the recognition of at least 6 CFU through the relative procedure by 31/12/2022, will be required to return the total of the aforementioned contribution. In case of students who undertook exclusively activity of research for the thesis, the credits required are reduced to 3. The recognition in career must be completed following the digitized procedure through the personal Erasmus page which includes the validation from the Academic supervisor (see Art.9). The limits above do not count for the PhDstudents.
ART. 4.3 ADDITIONAL FUNDING FOR DISABLED STUDENTS AND/OR STUDENTS WITH SPECIAL NEEDS

1. In order to allow a wider student participation in the mobility programme, Indire - the National Agency for Erasmus+ allocates grants intended to support disabled students and/or students with special needs.
2. Interested students must communicate their disability/special need both through their application form and upon acceptance, if assigned to a mobility period.
3. The students who want to benefit form the contribution for special need will receive information about the modalities of request as soon as the National Erasmus+ Agency INDIRE will give details (see website: http://www.uniroma1.it/erasmus/studenti-students/erasmus-studenti-diversamente-abili)
4. The funding of the contribution for special needs is subordinated to the allocation of the funds of the National Erasmus+ Agency INDIRE. In case the financial cover will not be totally or in part available, the student must bear the cost autonomously.

ART. 4.4 TAXATION OF THE ERASMUS + GRANT

Under Article 1, paragraph 50, Law No 208 - 28.12.2015, grants for international mobility are subjected to the exemptions provided by Article 1, paragraph 3, Decree-Law N. 105 - 9 May 2003, converted with amendments into Law N. 170 - 11 July 2003, except further amendments.

ART. 5 DESTINATIONS AND PLACES AVAILABLE

1. Students can apply for a maximum of 2 destinations.
2. The order of priority indicated in the application is binding for the purposes of the location assignment. When students choose the preferred location, it is necessary to look at the linguistic level required by the University to be able of attending classes and taking exams. (see art. 2.4 “LINGUISTIC REQUIREMENTS”).

PLEASE NOTE:
- Regarding the choice of locations, the student must take into consideration the possibility of being tested on a maximum of two languages apart from benefitting of possible exemptions. (see art. 2.4.3 “
- It is necessary to look at the linguistic level required by the University to be able of attending classes and taking exams.
- Linguistic requirements indicated in the tab “DESTINATIONS AND PLACES” are determined by the University partners and can be updated without notice. Therefore, it is recommended to verify personally those requirements
- The candidate must verify the consistency of the academic offer in the language study chosen and the compatibility of the foreign offer with the personal plan of study.
- Regarding the choice of the location, the candidate must decide according to the area of studying, defined by a code and by a descriptive text (i.e. 0314 – Sociology and cultural studies), indicated in the possible destination of the following call.
- The candidate, must verify that the study level of the chosen destination concerns his/her own cycle of studies: 1 = first cycle (Bachelor degree), 2 = second cycle (Master degree), 3 = third cycle (Doctorate). Otherwise the application will not be valide.

Each Faculty / Department / School partner of the DiSSE Department establishes its own rules regarding the possibility of attending lessons and taking exams outside the reference Structure and / or the interested study area. It is up to the Students to inquire independently about these rules.
3. The following table lists the number of available positions, the duration of the mobility and the requirements to apply for:
- Destination with Erasmus+ mobility agreements as part of the Civis Alliance (See Art. 1.2);
- Destination with Erasmus+ mobility agreements;

### List of available destinations:

- **CIVIS Alliance Destinations:**

<table>
<thead>
<tr>
<th>Ist. Code</th>
<th>University</th>
<th>Department/Faculty</th>
<th>Coordinator/teacher</th>
<th>Code area</th>
<th>Name area</th>
<th>Country</th>
<th>Open places</th>
<th>Duration</th>
<th>Level</th>
<th>Language requirements</th>
<th>Other notes</th>
</tr>
</thead>
</table>
| B BRUXEL04-C | UNIVERSITE LIBRE DE BRUXELLES - CIVIS | Faculty of Philosophy and social sciences (Dept. Social Sciences & Labour Sciences) | NOCENZI MARIELLA | 0314 | Sociology and cultural studies | BELGIO | 2 | 6 | 1, 2, 3 | Lingua 1: English, Livello: B1, No certificate required | OTHER INFORMATION= Dept. Social Sciences & Labour Sciences - Faculty of Philosophy and social sciences - Period: 1st / 2nd / Full year - Academic requirements depend on the level and classes selected. Other Conditions: https://phisoc.ulb.be/fr/venir-etudier-a-la-faculte Internship not accepted. Students must take at least 80% in their home department (where they are registered). They can take the 40 remaining % in other departments and/or faculties (upon agreement of these faculties). - Website for exchange students: https://www.ulb.be/en/incoming-mobility/incoming-erasmus-student - Course catalogue: https://www.ulb.be/servlet/search?page=1&l=1571625035978711&beankey=beankeyRechercheFormation&
<p>| D TUBINGE01-C | EBERHARD KARLS UNIVERSITAET TUEBINGEN - CIVIS | Faculty of Economics and Social Sciences | NOCENZI MARIELLA | 0314 | Sociology and cultural studies | GERMANIA | 2 | 6 | 1, 2 | Lingua 1: German, Livello: B2, Lingua 2: English, Livello: B2, 1-3 English-taught courses /semester | --- Lingua 2 : B2, 1-3 English-taught courses /semester |</p>
<table>
<thead>
<tr>
<th>Institution</th>
<th>Faculty/Department</th>
<th>Degree / Field</th>
<th>Language 1</th>
<th>Level 1</th>
<th>Language 2</th>
<th>Level 2</th>
<th>Other Conditions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Country</td>
<td>University</td>
<td>Faculty/Department</td>
<td>Course</td>
<td>Language(s)</td>
<td>Level</td>
<td>Year(s)</td>
<td>Notes</td>
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**MOBILITY LEVEL**  
1 = Undergraduate  
2 = Postgraduate  
3 = Doctoral

**PLEASE NOTE:**
- If the exchange concerns the study level 3 as well, 1 place is reserved for the candidate enrolled in a PhD course. In case of candidacy of 2 or more enrolled in a PhD course, the reserved place is assigned to the one with the highest score. If no application is submitted by PhD students, the reserved place is available for students enrolled in degree courses (levels 1 and 2), if included in the exchange agreement.

- Available places and destinations are subjected to modifications if the partner universities or national and European organisations regulating the programme introduce variations. Before applying, please independently verify the feasibility of studying at your preferred destinations on the websites of the individual universities.

- At the moment of publication of the call, the agreements have not already been officially signed, since, as indicated in the new Erasmus+ programme 2021-2027, the agreements must be signed digitally through the network Erasmus Without Papers, still in phase of technical implementation. Therefore, it is possible that some conditions may modify during the final conclusion of the agreement and that not all the students selected may effectively join the mobility and do it in the present conditions. It will be up to Erasmus offices to make sure that this phase will not influence the condition of the students, but it is still important for the students to be aware that all the available destinations, as they have been published, are under condition.

It will not be possible to guarantee the beginning of a mobility period in the 1st semester for destinations that have a deadline (for the submission of student documents) not compatible with the schedule of this call (Art. 14 “END OF PROCEDURE”).
ART. 6 ACADEMIC ACTIVITIES ABROAD

Students must indicate the didactic activities they intend to pursue abroad on the application form. In case of application during the passing time between Bachelor (I) and Master (II) course, it is necessary to consider the academic activities referring to the Master study plan.

The indicated activities are not final and may be integrated upon completion of the official Learning agreement (Art. 9 “LEARNING AGREEMENT”) that will have to be approved by the Degree Programme Academic Mobility Coordinator (RAM).

Admissible mobility activities are:

- Attendance of courses and passing of the relative exams
- Preparation of the degree thesis and/or doctoral thesis
- Curricular traineeship (only if planned by the academic order)

For programme and course-related information, after consulting the academic offer of the host university, the students can contact the specific academic coordinator (RAM) indicated (see art.5).

PhD students, after having verified their eligibility for a mobility period abroad, must agree on the educational programme abroad with the Coordinator of the PhD Programme in which they are enrolled. Moreover, they will have to ascertain their insurance coverage with the relevant offices (https://www.uniroma1.it/it/pagina/polizze-assicurative-studenti).

ART. 7 APPLICATION

ART. 7.1 DEADLINES AND SUBMISSION

1. The deadline for submission of the on-line application form is on the 4th March 2022 2.00 pm (Italian time).
2. The application form is available at the following link: https://relint.uniroma1.it/candidatura/login.aspx
   For technical issues, please contact the Help Desk form available at: https://relint.uniroma1.it/candidatura/sendmail.aspx
3. In order to submit your candidature, it is mandatory to use the university e-mail account (cognome.matricola@studenti.uniroma1.it). This will be the only official means used for communications for this call and subsequent procedures.

   Once the application has been completed, the student will receive a report of all data inserted as only certificate of the correct submission of the very application. Therefore, it is up to every candidate to verify the receipt of the report, to check that data are correct and in case to communicate promptly possible mistakes to the Faculty Erasmus Administrative Coordinator – Mrs Flavia Orlandi flavia.orlandi@uniroma1.it.

ART. 7.2 DOCUMENTS TO SUBMIT

In order to correctly complete the application process, students must fill out all fields of the on-line form and verify the upload of the following documents, which are an integral part of the application:

1. **Scan of a valid identity document** (mandatory).
2. Eventual language certification (only in the case referred in the art. 2.4.3 “Exemption from language test”)

Please Note: If the required documentation is not uploaded by the deadline, or the declared/self-certified information is not correct, the application will be rejected.

ART. 7.3 “SHORT MOBILITY” APPLICATION FOR STUDENTS
PhD students who intend to apply for the destination available for their level (3) and who want to undertake an Erasmus+ SHORT MOBILITY, are required to declare it in the process of application by putting a “flag” in the appropriate field near the chosen University. If the student will not declare the intention of undertaking a short mobility in the application, the mobility will be considered as long mobility and it must respect the expected requirements (see Art. 3 DURATION)

ART. 8 RANKING

ART. 8.1 FORMULATION OF THE RANKINGS
1. A Commission – composed of TAB and teaching staff, and elected by the Head of the Faculty – evaluates the applications.
2. Two rankings are prepared: one is made for the CIVIS destinations and the other one for the Erasmus+ destinations
3. In the allocation of the mobility, in case of the same score, the students who have never benefitted from an Erasmus+ mobility before, will have the priority. Nell’assegnazione della mobilità, a parità di punteggio, avranno priorità gli studenti che non hanno mai fruito di mobilità Erasmus per motivi di studio, Erasmus placement/traineeship.

The selection will be done by titles, according to the evaluation criteria and scores described in this call and formalized by the Commission in the settlement report, defined in full coherence with the elements object of evaluation. Instrument of appointment and record are published in the followings links:

https://web.uniroma1.it/trasparenza/
https://web.uniroma1.it/disse/erasmus

ELEMENTS OF EVALUATION:

1. Academic Merit: 0 – 2000 points (criterion applied only to students enrolled in a Bachelor or Master). Academic Merit is calculated with the following formula:

   number of ECTS acquired / year of studies x the weighted average of the marks.

In case of departure in the following cycle, the academic merits is still calculated in the basis of the current Bachelor Career.

For students enrolled in a Master Degree Course, the 180 credits of the Bachelor career are added to the credits acquired

For students enrolled in a Master degree program, the year of the course is determined by adding the 3 years of the Bachelor career to the year of enrollment (I or II) (e.g. if enrolled in the first year, the year of the course is 4; if enrolled in the second year, the course year is 5).

For out-of-course students enrolled in a Master Degree program, the years out-of-course are added to the year of the course determined as indicated above (e.g. if 1 year out of course, 5 +1 = 6). For out-of-course students enrolled in a Bachelor Degree program, the year of the course is determined by adding the years out of course to the natural duration of the career (e.g. if 1 year out of course, 3 +1 = 4).
For students enrolled in a Master Degree program, the weighted average of the Bachelor career is also taken into account to determine the weighted average of the marks. The weighted average of the Bachelor career is obtained from the Bachelor graduation mark, according to the following calculation: \( \frac{31 \times \text{Bachelor graduation mark}}{111} \). The result is added to the weighted average of the Master degree career and then divided by 2.

For students of a Master Degree program, who have obtained a three-year degree abroad, the Bachelor graduation mark on a flat-rate basis is 88/110 (arithmetic average rounded down, between minimum and maximum degree mark in Italy).

The average 30 with honors is calculated as 31; the graduation mark 110 with honors is calculated as 111.

**PLEASE NOTE:** the following items will not be taken into consideration in the calculation of the score:
- Exams taken abroad during Erasmus periods that have not been officialised with the validation procedure yet;
- Extracurricular exams (former Art. 6 - Regio Decreto N. 1269/38) as they do not count for CFUs necessary for obtaining the degree
- integrated exam and ADE (esami integrati e ADE (attività didattiche elettive: elective didactic activities) if the credits concerning all the parts constituting the integrated exam have not been passed.
- Exams for single courses that have not been recognised as part of the degree programme (Bachelors, Masters, one Cycle) for which the student is currently enrolled
- Cancelled exams due to lack of prerequisites
- Exams declared to have been taken, but which were only booked and/or not taken.

2. **Linguistic competence:** 0 - 2000 punti.

The linguistic competence is evaluated according to what is indicated in the art. 2.4, with the following scores: La competenza linguistica è valutata secondo quanto disposto dall'art. 2.4, con i seguenti punteggi:

- A2 = 50 points
- B1 = 500 points
- B2 = 1000 points
- C1 = 1500 points
- C2 = 2000 points

If the requirements of a location include more than one language and the candidate is competent in the languages indicated, the score will be given for the principal one spoken in the destination Country.

In case of more than one certification for the same language, the Commission will take into consideration the one with the better result.

3. **Study project:** (it is not mandatory) da 0 a 200 punti bonus.

The study project must not be confused with the Learning Agreement, the actual study contract that binds formally the student who benefits from the mobility, La Sapienza and the host (see art. 9).

For candidates enrolled in a Bachelor or Master Degree Programme:

The study project is a list of exams the student would like to take in each chosen destination.

In the application section called "Courses/Exams to follow during mobility" the students should insert the list of the foreign exams they intend to take abroad. The foreign exams have to be listed with the epigraph (name of the exam) and ECTS/CFU. The epigraph of the foreign exams must be indicated in the same language of studying used in the chosen university (and element of verification through CLA test or exemptions as indicated in art. 2.4)

The study project is evaluated by CAM, prof. Fabrizio Pirro. The number of CFU/ECTS indicated in the study project must correspond to the one which will be inserted in the L.A: minum variations downward will
be accepted while there will not be limits for variations upward. Nevertheless, formalized exams in the LA. Can be modified from the ones indicated in the study project.

In case of applications for “departure in the following cycle”, in the process of filling the study project, it is necessary to clearly indicate in the section “motivation” to which Master Degree Programme (provided by DiSSE) the candidate wants to enroll.

In case the study project is left blank or filled in a not appropriate way according to the call indications, a score equal to "0" is automatically given.

Useful information and indication for filling the study project are available in the following link:

- how to participate: https://web.uniroma1.it/disse/node/7660

Students who intend to benefit from Erasmus+ mobility to accomplish the thesis research must indicate the title and the topic of the thesis and the supervisor in the study project.

PLEASE NOTE: some partner destinations necessarily require the insertion in the LA of a specific number of ECTS, until a maximum of 30 per mobility semester, therefore, it is possible that they do not accept students who do not respect this condition. It is recommended then to autonomously verify this possibility by contacting the chosen University.

For candidates enrolled in a PhD Programme

The research project consists of indicating the title of the thesis and the topic of research in the section called “motivation”. A score from 0 to 200 points is given to the research project, on the basis of a comparative evaluation done by CAM, Prof. Fabrizio Pirro and by RAM, Prof.ssa Ornella Tarola and according to the quality of the planned research.

In case the research project is left blank or filled in a not appropriate way according to the call indications, a score equal to "0" is automatically given.

ART. 8.1.1 PUBLICATION OF THE RANKINGS
The Commission will produce the rankings of candidates based on the above-mentioned criteria, they will be published on the following links:
https://web.uniroma1.it/trasparenza/
https://web.uniroma1.it/disse/erasmus

The rankings are provisional.
If there will be no requests of revision that might modify the rankings, they will be automatically considered definitive 10 days after the publication. The requests for revision must be sent to the Faculty Erasmus office (flavia.orlandi@uniroma1.it).

Revision of the provisional ranking:
The request for revision suspends the start of the aforementioned term (10 days).
Revision is possible only for material or calculation errors.
The request must be preceded by an informal access according to L. 7 August 1990 n. 241.
Instances not preceded by informal access are inadmissible and not considered.
The requests are evaluated by the Commission which decides to reject or accept them within 3 working days.
There will not be possible appeals against the decision.
If the revision is accepted, the provisional ranking object of modification is published again with the appropriate corrections on the following links:
https://web.uniroma1.it/trasparenza/
After the publication of the provisional ranking corrected following a revision, the residual deadline for submitting revisions requests continues to run. After the deadline for submitting revisions requests, the ranking becomes definitive. The Administration can act in self-defense.

Publication times and methods of the rankings:

- rankings of CIVIS destinations and Erasmus+ destinations, first and second choices;
- list of residual destinations and list of the candidates eligible to apply;
- eventual update of the list of residual destinations;
- rankings of residual CIVIS destinations and residual Erasmus+ destinations, first and second choices.

Within these, there will be specific rankings related to the single Universities, possibly differentiated by study area.

The rankings indicate:

- University identification code, study area, number of available places;
- matriculation numbers and total scores of **the winners (written in red)**;
- matriculation numbers and total scores of the eligible but **non-winners are written in black**;
- matriculation numbers of excluded candidates from the ranking or from the entire selection procedure with relating motivations.

The scrolling list will not be published.

In any case, the displacement of the candidates among rankings is not possible.

**ART. 8.1.2 RESIDUAL DESTINATIONS**

The residual destinations are considered the ones which, after the ranking publication of CIVIS and Erasmus+ destination – first and second choices – have not been assigned yet by any candidates. Candidates whose application is valid and who are not winners of other destinations, are eligible to apply to residual destinations. Eligible candidates receive an excel form to fill with a maximum of 2 residual destinations by the personal institutional email from the Faculty Erasmus office (flavia.orlandi@uniroma1.it) the orders of priority is binding for the purposes of the assignment, by indicating for each choice: the Erasmus code of the chosen University and the study area (see AVAILABLE DESTINATIONS AND PLACES) and the study project (see art. 8.1 point 3). The form must be returned to the Erasmus office within 7 days, otherwise it will not be considered valid. The form filled without respecting the abovementioned indications will not be considered valid. Each candidate can send ONLY one form. The ranking for residual destinations, first and second choices, is prepared by the Commission as indicated in the art. 8.1. Art 8.1.1 is applied as far as possible.
ART. 8.2 ACCEPTANCE OF THE MOBILITY

Winner students, except for any changes of the ranking, are assignee of the indicated destinations. The assignee candidate is binded to the won destination: he/she cannot be assigned to another destination. Winners must accept the mobility within 7 natural and consecutive days from the publication day. The missed respect of this deadline will be considered as a silent renunciation.

The renunciation, silent or expressed after acceptance, entails the definitive exclusion of the candidate from the entire selection procedure: you will not be entitled to the assignment of other Universities.

The final assignment of an Erasmus+ mobility requires:

- Formalization of the Learning Agreement on the personal Erasmus page and its approval by the Academic Coordinator for International Mobility (RAM);
- Finalization of the financial contract between the student and Sapienza, according to the indications that will be provided at the time of assignment of the mobility. It must be done before the start of the mobility, otherwise the student will not be authorized to benefit from the mobilization and he/she will not receive any financial/insurance covers.

Presence in the final ranking does not automatically mean the student will enjoy the mobility period, as this depends on the background check conducted by the Faculty and on requirements and pre-requisites of the host university.

PLEASE NOTE: In any case, the student mobility is subject to acceptance by the foreign institution (i.e., academic curriculum, language skills) which may require further certificates or reject the application on the basis of regulations that are not specified in the inter-institutional agreement signed with the partner University and concerning, for example, the teaching regulations.

ART. 8.3 REFUSAL OF THE MOBILITY AND REPLACEMENT

The acceptance of the mobility is a serious commitment for the candidate. Thus, selected candidates are expected to limit refusals, after the acceptance or at the beginning of the mobility period, on account of serious and proven matters of force majeure. These motivations must be communicated by email as soon as possible to the Faculty Erasmus office so that the reserve candidate can join the mobility at his/her place.

In case of refusal, the Faculty Erasmus Office proposes the mobility to the following candidate in the ranking. This one will be contacted by email and invited to reply within 2 working days. If the candidate does not reply in time or refuses it, the next candidate will be contacted. The mobility is assigned to the candidate who accepts it. The acceptance is regulated by art.8.2.

ART. 9 LEARNING AGREEMENT

Beneficiaries of the Mobility must fill the official study plan - the Learning Agreement (L.A.) - which defines the academic activities the student will undertake abroad and guarantees the recognition of the credits obtained by passing the exams or completing the thesis research abroad.

The L.A. must be:

- Filled out online by the student on his/her personal page available at the link: https://relint.uniroma1.it/pp2013/login.aspx
- Approved online by the Academic Coordinator for International Mobility (RAM); list available at the link https://www.uniroma1.it/it/pagina/coordinatori-e-responsabili-accademici-mobilita-internazionale-0
signed by the student
- approved by the University partner by means of a stamp and signature
- the scan of the LA complete with stamp and signature must be uploaded in the section "upload" of the personal page before the departure

The definition and the approval of the L.A. are necessary and binding for the purposes of the mobility, otherwise the student will be excluded by the mobility itself.

The L.A. must include exams or other didactic activities for the purposes of the achievement and recognition of at least 6 CFU (and 3 CFU in case of mobility for thesis research mobilities). Students who will not satisfy this condition will be forced to return their mobility funding (if beneficiary of the MUR contribution). This limit does not concern PhD and Specialisation students.

At the end of the mobility, the student must start the procedure of the validation for the career recognition of the academic/research activity undertaken abroad. The digitized procedure must be completed exclusively through the personal Erasmus page. In contrary case, the student will be obliged to return entirely the MUR contribution.

PLEASE NOTE for candidates who intend to undertake the research for purposes of the Thesis, some partner destinations necessarily require the insertion of a specific number of ECTS in the LA, until a maximum of 30 for 1 mobility semester; therefore, it is recommended to have a wide range in the definition of the L.A., according to the limits abovementioned. It is suggested then to autonomously verify this possibility by contacting the chosen University.

ART. 10 PROCEDURES AND LOGISTICS

1. In order to plan a study project at the host university, before submitting the application, students must consult carefully the information available on the chosen University website. These information will be binding even for the purposes of the allocation of the mobility.
2. In case of degree, PhD or Specialisation thesis works, students must agree on the project with their Italian supervisor and Academic Mobility Coordinator, based on the agreement with the partner professor at the host university.
3. At the end of their courses, Erasmus students must take the exams as planned by the host university. Academic activities will be recognized as indicated by the Faculty and the “Rules for Student Mobility and Recognition of Study Periods and Training Abroad”. Credits for exams taken at host universities must be acquired respecting all the rules and regulations of their degree programme curricula.
4. Students must autonomously acquire information regarding housing opportunities provided by destination universities. Moreover, students are also responsible for getting information about:
5. Health Assistance in the host country, requesting information from their local health office, diplomatic missions or at the following link http://www.salute.gov.it/
6. Entrance into the host country, checking for requirements with embassies and consulates (in Italy for non-EU citizens).

Laws regulating the entrance of non-EU students in countries participating in the Erasmus+ Programme are based on the nationality of these students. Students are responsible for promptly obtaining information and all the documents needed to be admitted and allowed to sojourn in the destination country from the relevant diplomatic missions.
7. The civil responsibility and accident insurance coverage that students get automatically when enrolled at Sapienza is extended with the same procedures for the entire mobility period abroad at the host university: https://www.uniroma1.it/it/node/24654. It is recommended to consider the opportunity of taking out an additional assurance cover for travelling and medical fees not covered by the TEAM.

8. It is suggested to subscribe on the MAECI site run by the “Dove siamo nel Mondo” Entity (www.dovesiamonelmondo.it), pointing out the requested info.

ART. 11 CHECKS

In base all’art. 71 del DPR 445 del 28/12/2000, l’Amministrazione procederà ad effettuare idonei controlli, anche a campione, e in tutti i casi in cui sorgano fondati dubbi sulla veridicità delle autocertificazioni. La mancata veridicità delle informazioni, dichiarate o autocertificate, costituisce motivo di esclusione/decadenza.

ART. 12 TREATMENT OF PERSONAL DATA

The treatment of personal data is regulated by the new European Regulation n. 679 - 27.4.2016 – GDPR (General Data Protection Regulation) and by the current national legislation as well.

ART. 13 FINAL AUTHORITY

Under Bill N. 241 - 7.8.1990 and subsequent amendments and integrations, in the framework of the exclusive competence of Sapienza University of Rome Faculty of Political Sciences, Sociology, Communication, the final authority for this procedure is the Erasmus Administrative Coordinator Mrs Flavia Orlandi – Tel. 06-49918373 – E-mail: flavia.orlandi@uniroma1.it Office Hours: Wednesday 10.00-12.00 – room 127 first floor – via Salaria, 113

ART. 14 END OF PROCEDURE

Expected date of conclusion and publication of the results of the procedure: end of May 2022. This call is published in Italian language as well. In case of conflicting interpretations between the two versions (ITA and ENG), the authoritative version is the one in Italian.
### Annex 1

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Annex 2

Means of access to the Language Tests

The day of the test, the student must arrive on time at the CLA building (Marco Polo Edifice, ground floor circ.ne Tiburtina 4 ex Scalo S.Lorenzo, 82). The form to fill out to access is available here: https://docs.google.com/forms/d/e/1FAIpQLSckkjzZ8j48RQsTDs9dMd61txoI3r7zUDHYYN9op0MtejKKeQA/viewform.

The students must show to the watchers at the entrance of the Marco Polo building a copy of the PDF document which he/she will receive by email once the form above will be filled out and sent.

The datas to insert are:
- Motivation of the activity to pursue in presence (“Motivazione dell’attività da effettuare in presenza”) *
  - select “ALTRO” = Test linguistici Bando Erasmus+ 2022/2023.
- Time of presence (“Ora indicativa di presenza”) *= mattina (if morning time 10.00 am) / pomeriggio (if afternoon time 2.00 pm)
- Building (Edificio) *= RM021 Edificio Marco Polo
- Eventual note (Eventuali note) = LABORATORI CLA - PIANO TERRA

Norms of conduct: https://www.uniroma1.it/it/pagina/malattie-infettive-trasmesse-respiratoria-p011c

Please remember to have a valid identification document and the Green pass Certificate (in digital or paper format). At the building entrance the candidates’ temperature will be checked (access is allowed only in case it is lower than 37,5°). Please remind that from September 1, 2021 access to Sapienza is only allowed to Green Pass holders as per D.L. n. 111 - August 6, 2021 (except derogations established for persons exempted by the Ministry of Health).