Tabea Seyffarth

Profile

Pursues a university master's degree in oriental languages and civilizations with focus on the Chinese language and culture. Possesses skills' experience in assisting and mentoring young people, peers and costudents due to working experiences inside and outside the university.

An open-minded team player with excellent communication and language skills, able to work under pressure and on own initiative.

Education

Since 10/2019	Master's Degree, Sapienza University of Rome, Italy Faculty of Humanities, Oriental languages and cultures (Chinese)
10/2015 – 12/2019	Bachelor's Degree, Sapienza University of Rome, Italy Faculty of Humanities, Oriental languages and cultures (Chinese) Graduation 12/2019
2004 – 2012	Gymnasium Bad Aibling, Bad Aibling, Germany Secondary School
2000 – 2004	Luitpold Grundschule Bad Aibling, Bad Aibling, Germany Elementary School

Work Experience

02/2021 - 06/2021

Student Committee Coordinator, Committee Sapienza Mentorship – Towards an Italian network of inclusive universities, Sapienza Università di Roma, Rome, Italy

- Coordination of student committee
- Integration of services offered by Sapienza to international students
- Assistance in didactic and administrative pr
- Organization of events

05/2020 - 10/2021

International students' support collaboration scholarship, HELLO Foreign students Help Desk, Sapienza Università di Roma, Rome, Italy

04/2019 - 08/2019

University tour guide and organiser, Visit University, London, UK

I acted as intermediary for the agency contacting universities in Italy and Germany. I also planned tour through Europe for young Chinese students to learn more about the European universities and the culture. Furthermore, I guided international student groups visiting Italian universities, a group of international teachers on a one-week tour through Germany and several groups visiting the UK.

- Guide international student groups on university and city tours
- Creates tour through Europe
- Manage student groups tours in UK (transportation, activities, translations)

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10/2018 - 02/2019

International students' support collaboration scholarship, HELLO Foreign students Help Desk, Sapienza Università di Roma, Rome, Italy

- Enrolment procedures
- Use of university informatic system
- Services offered by Sapienza to students
- General information regarding degree programmes

since 09/2015 German and English teacher and linguistic facilitator, private lessons

since 09/2015 **Translator**, self-employed

01/2014 – 08/2015 **Au Pair,** Rome

09/2013 – 12/2013 **Au Pair**, Boynton Beach, FL, USA

04/2013 – 08/2013 **Promoter**, collaboration with several nightlife venues and event organizers

08/2012 – 02/2013 **Au Pair,** Rome

Voluntary Work Experience

05/2020 - 01/2021

Senior Mentor, Committee Sapienza Mentorship — Towards an Italian network of inclusive universities, Sapienza Università di Roma, Rome, Italy

The project is the continuation of the project TandEM. It is activated in ten Italian universities, one of which is Sapienza. The goals similar to the ones of the precedent project. Having participated also in the project implemented by IOM Italia, I am now a senior mentor and coordinate the student committee together with a fellow senior mentor.

03/2019 - 12/2019

Student Mentor and Student Coordinator, Student Committee Sapienza Project TandEM (Towards Empowered Migrant Youth in Southern Europe), OIM - Italia The project regional project, funded by the Asylum, Migration and Integration Fund (AMIF) of the European Union, and implemented by the International Organization for Migration (IOM), in partnership with the European University Association (EUA) and the Italian Islamic Religious Community (COREIS).

- Support the integration of students with refugee and migrant background
- Support and help with didactic and administrative matters
- Encourage intercultural comprehension and university as an inclusive environment
- Organising events to raise awareness regarding the migration
- Organising study groups and language exchanges
- Inclusion of international students in extra-curricular activities

07/2018 - 08/2018

English teacher, AIESEC, Nanjing, China

I spent two months in Nanjing, China, living and working together with a group of international University students. We taught pupils in elementary schools English. I experienced the Chinese culture and environment not as a tourist but as an expat. Our group was formed by Chinese, Arabic and European university students.

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- Teaching elementary school pupils English (Basic and intermediate level)
- Organising activities and games in English
- Present our country of origin (Italy and Germany)
- Confront between international students

Since 03/2018

Students' representative, Department and Faculty Council, Sapienza Università di Roma, Rome, Italy

As students' representative and active part of a students' association, I organise cultural activities and courses and informational events throughout the year. Furthermore, I am in close contact with my co-students and the professors and the heads of the departments as well as the dean, which taught me to communicate in different ways according to the interlocutor and to find solutions satisfactory for different parties. Furthermore, I learned how to represent a particular group's interests and how to argue in order to create a constructive dialogue.

- Informing students about news and changes concerning the didactic activities
- Acting as an intermediary between students and academic organs
- Advancing proposals concerning the university environment
- Department and Faculty meetings
- Organising cultural and extracurricular courses and events

Additional Skills

Languages German (native speaker)

English (fluent)
Italian (fluent)

Mandarin (conversational)

IT skills **Operative systems** (Windows, Mac, Android)

Windows Office Package

Design Programmes (Photoshop, Canva)

Soft Skills

proactive • diligent and responsible team player • able to deal with pressure adaptable • open-minded • very good communication skills • patient

Autorizzo il trattamento dei dati personali contenuti nel mio curriculum vitae in base all'art. 13 del D. Lgs. 196/2003 e all'art. 13 del Regolamento UE 2016/679 relativo alla protezione delle persone fisiche con riguardo al trattamento dei dati personali.