



# Sophie Hertfelder

ID:

| Work permit:

| Dat of birth:

Place of birth:

| Nationality: French | Gender: Female | Phone number:

Mobile) | Email address:

| LinkedIn:

**Address:**

## ABOUT ME

International Sports Events and Project Management Professional

## WORK EXPERIENCE

1 SEP 2022 – 30 SEP 2024 Paris, France

### NOC & NPC RELATIONS PROJECT LEADER - EUROPE PARIS 2024 ORGANISING COMMITTEE

- Establish and maintain trusting relationships with the National Olympic and Paralympic Committees of Europe
- Coordinate with the other Paris 2024 functional areas to accompany the NOCs and NPCs on their journey to the Games
- Daily communication, escalation process and issue resolution

1 FEB 2021 – 31 AUG 2022 Bonn, Germany

### MEMBERSHIP ENGAGEMENT COORDINATOR (EUROPE & OCEANIA) INTERNATIONAL PARALYMPIC COMMITTEE

- NPC Relations and Services, and Village coordination for the Tokyo 2020, Beijing 2022 and Paris 2024 Paralympic Games
- Primary liaison between the IPC and NPCs, developing relationships, providing responsive support and driving engagement in IPC activities and events, with a focus on Europe and Oceania

1 OCT 2019 – 31 DEC 2020 Lausanne, Switzerland

### INTERN, YOUTH OLYMPIC GAMES INTERNATIONAL OLYMPIC COMMITTEE

Coordination of the IOC YOG Management team and liaison with the Youth Olympic Games Organising Committees (Project Management) and the YOG Coordination Commission members.

- Coordination support across all YOG projects
- GCO member for Lausanne 2020
- Liaison with YOG Organising Committees
- Primary support for the completion of the YOG Edition Plan (a first for the IOC)
- Integration facilitator

1 MAR 2019 – 30 SEP 2019 Monaco, Monaco

### CHAMPIONS FOR PEACE AND DEVELOPMENT COORDINATOR PEACE AND SPORT

Project management - Champions for Peace

Development - Search for sponsors and partners and benchmarking

## EDUCATION AND TRAINING

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1 SEP 2014 – 31 DEC 2019 Strasbourg, France

MASTER'S DEGREE Sciences Po Strasbourg (Institute of Political Sciences)

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Field of study: politi | Level in EQF: EQF level 7

### LANGUAGE SKILLS

Mother tongue(s): **FRE**

Other language(s): **CH**

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
<b>ENGLISH</b>	C2	C2	C2	C2	C1
<b>SPANISH</b>	C1	C1	B2	B2	B2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

### DIGITAL SKILLS

Microsoft Office 365 Suite: Word, PowerPoint, Excel, SharePoint and Teams | Use Clouds: OneDrive, Google Drive, etc. | SmartSheet | Salesforce | WeTrack

## HOBBIES AND INTERESTS

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### Sport - athletics

Former local athlete (100m, relay, triple jump), under-30 official (jumping), volunteer (club events and Herculis meeting), university coach, European Athletics young leader, I Run Clean ambassador **Sport - Diving**

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Level 1 - Mediterranean sea, Guadeloupe, Mexico, French Polynesia

## ● **COMMUNICATION AND INTERPERSONAL SKILLS**

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**Emotional intelligence**

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**Team player**

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## ● **MANAGEMENT AND LEADERSHIP SKILLS**

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**Proactive**

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**Solution-oriented**

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## ● **ORGANISATIONAL SKILLS**

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**Highly organised**

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**Ability to work under pressure**

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## ● **VOLUNTEERING**

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1 JAN 2021 – 31 JAN 2024 France

**French ambassador of the I Run Clean project - Agency for the Development of Athletics in Europe (ADAE)**

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1 DEC 2020 – 28 FEB 2021 Paris

**Young Sports Maker 2021 - Global Sports Week**

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1 JUL 2016 – 31 DEC 2019 Europe

**Young Leader and member of the European Athletics Youth Team**

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1 JAN 2018 – 31 DEC 2018 Paris

**Member of the Young Leaders working group - French Athletics Federation**

1 JUN 2018 – 30 JUN 2018 Strasbourg

**Team Leader - European Youth Event**

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