



Sophie Hertfelder

ID: | **Work permit:** | **Dat of birth:** |
Place of birth: | **Nationality:**French | **Gender:** Female | **Phone number:**
Mobile) | **Email address:** | **LinkedIn:**

Address:

ABOUT ME

International Sports Events and Project Management Professional

WORK EXPERIENCE

1 SEP 2022 – 30 SEP 2024 Paris, France

NOC & NPC RELATIONS PROJECT LEADER - EUROPE PARIS 2024 ORGANISING COMMITTEE

- Establish and maintain trusting relationships with the National Olympic and Paralympic Committees of Europe
- Coordinate with the other Paris 2024 functional areas to accompany the NOCs and NPCs on their journey to the Games
- Daily communication, escalation process and issue resolution

1 FEB 2021 – 31 AUG 2022 Bonn, Germany

MEMBERSHIP ENGAGEMENT COORDINATOR (EUROPE & OCEANIA) INTERNATIONAL PARALYMPIC COMMITTEE

- NPC Relations and Services, and Village coordination for the Tokyo 2020, Beijing 2022 and Paris 2024 Paralympic Games
- Primary liaison between the IPC and NPCs, developing relationships, providing responsive support and driving engagement in IPC activities and events, with a focus on Europe and Oceania

1 OCT 2019 – 31 DEC 2020 Lausanne, Switzerland

INTERN, YOUTH OLYMPIC GAMES INTERNATIONAL OLYMPIC COMMITTEE

Coordination of the IOC YOG Management team and liaison with the Youth Olympic Games Organising Committees (Project Management) and the YOG Coordination Commission members.

- Coordination support across all YOG projects
- GCO member for Lausanne 2020
- Liaison with YOG Organising Committees
- Primary support for the completion of the YOG Edition Plan (a first for the IOC)
- Integration facilitator

1 MAR 2019 – 30 SEP 2019 Monaco, Monaco

CHAMPIONS FOR PEACE AND DEVELOPMENT COORDINATOR PEACE AND SPORT

Project management - Champions for Peace

Development - Search for sponsors and partners and benchmarking

● **EDUCATION AND TRAINING**

1 SEP 2014 – 31 DEC 2019 Strasbourg, France
MASTER'S DEGREE Sciences Po Strasbourg (Institute of Political Sciences)

Field of studypoliti | **Level in EQF**EQF level 7
LANGUAGE SKILLS

● Mother tongue(s): **FRE**
Other language(s):

CH

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ENGLISH	C2	C2	C2	C2	C1
SPANISH	C1	C1	B2	B2	B2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

DIGITAL SKILLS

Microsoft Office 365 Suite: Word, PowerPoint, Excel, SharePoint and Teams | Use Clouds: OneDrive, Google Drive, etc. | SmartSheet | Salesforce | WeTrack

● **HOBBIES AND INTERESTS**

Sport - athletics

Former local athlete (100m, relay, triple jump), under-30 official (jumping), volunteer (club events and Herculis meeting), university coach, European Athletics young leader, I Run Clean ambassador **Sport - Diving**

Level 1 - Mediterranean sea, Guadeloupe, Mexico, French Polynesia

● **COMMUNICATION AND INTERPERSONAL SKILLS**

Emotional intelligence

Team player

● **MANAGEMENT AND LEADERSHIP SKILLS**

Proactive

Solution-oriented

● **ORGANISATIONAL SKILLS**

Highly organised

Ability to work under pressure

● **VOLUNTEERING**

1 JAN 2021 – 31 JAN 2024 France

French ambassador of the I Run Clean project - Agency for the Development of Athletics in Europe (ADAE)

1 DEC 2020 – 28 FEB 2021 Paris

Young Sports Maker 2021 - Global Sports Week

1 JUL 2016 – 31 DEC 2019 Europe

Young Leader and member of the European Athletics Youth Team

1 JAN 2018 – 31 DEC 2018 Paris

Member of the Young Leaders working group - French Athletics Federation

1 JUN 2018 – 30 JUN 2018 Strasbourg

Team Leader - European Youth Event
