

CURRICULUM VITAE



PERSONAL INFORMATION

Name
Address
Telephone
Fax
E-mail
Nationality
Date of birth

GRAHAM JOHN ELLIS

WORK EXPERIENCE

- Period
- Name of employer
- Type of company or business area
- Kind of job
- Main activities and responsibilities

2007 to date
Freelance
Language training
English teacher
Planning and delivery of general and business English courses for classes and individuals for:

- ACEA Electrabel (utilities)
- AIG VITA (insurance)
- F.d.P Consulting (consultancy)
- Terrae S.p.A (agriculture)
- Confagricoltura (agriculture)
- MCA (training)

- Period
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- Kind of job
- Main activities and responsibilities

March 2007 to 2019
Skill me up S.r.l., Rome, Italy
Language training
English teacher
General and business English courses for groups and individuals (all levels), employees and managers in departments of Enel S.p.a., Autostrade per l'italia S.p.A., TelecomItalia S.p.A., Softlab S.p.A., Unindustria, Terna S.p.A.

- Period
- Name of employer
- Type of company or business area
- Kind of job

November 1993 to 2008
Teach In – Language and Training Workshop Srl, Rome, Italy
Language training
English teacher

<ul style="list-style-type: none"> • Main activities and responsibilities 	<p>General and business English courses for groups and individuals at all levels (beginner to advanced), executives, managers, employees and consultants working in telecommunications, information technology, publishing, consultancy and service companies.</p> <p>Companies worked for include: Alenia Marconi Systems, Bain & Co., CONSAP, Fondazione Ugo Bordoni, Finsiel, Grandi Stazioni, INAIL, La Repubblica, MBDA, Poste Italiane, Renault Italia, Scuola Superiore Guglielmo Reiss Romoli, Sema Group, Stet International, Telecom Italia, Texas Instruments, TIM.</p>
<ul style="list-style-type: none"> <ul style="list-style-type: none"> • Period <ul style="list-style-type: none"> • Name of employer • Type of company or business area <ul style="list-style-type: none"> • Kind of job • Main activities and responsibilities 	<p>February 2005 to January 2007 Telecom Italia Learning Services S.p.A., Rome, Italy Language training English teacher Classes and individual courses at all levels for managers and executives at Telecom Italia Corporate Headquarters in Rome.</p>
<ul style="list-style-type: none"> <ul style="list-style-type: none"> • Period <ul style="list-style-type: none"> • Name of employer • Type of company or business area <ul style="list-style-type: none"> • Kind of job • Main activities and responsibilities 	<p>1999 to date Freelance Translations Translator Translations from Italian to English of literary texts, film scripts, technical materials related to law, economics, I.T., Internet and telecommunications and promotional brochures for companies and private clients, medical papers. Companies worked for include: Giunti Editore, Rome Council, Publietas - La Repubblica, Kublakan Produzioni, Scuola Superiore G. Reiss Romoli, Istituto Salesiano.</p>
<ul style="list-style-type: none"> <ul style="list-style-type: none"> • Period <ul style="list-style-type: none"> • Name of employer • Type of company or business area <ul style="list-style-type: none"> • Kind of job • Main activities and responsibilities 	<p>1988 to 1993 Language Studies International, Brighton, UK. Language training English teacher Group courses for foreign students at all levels including First Certificate and Proficiency.</p>
<ul style="list-style-type: none"> <ul style="list-style-type: none"> • Period • Main activities and responsibilities 	<p>1980 to 1987 Social assistant in various positions</p>
<ul style="list-style-type: none"> <ul style="list-style-type: none"> • Period <ul style="list-style-type: none"> • Name of employer • Type of company or business area <ul style="list-style-type: none"> • Kind of job • Main activities and responsibilities 	<p>1973 to 1976 London Electricity Board, London, UK. Utility Employee Administrative clerk in the Transport division and then in Personnel with the London Electricity Board.</p>

EDUCATION

<ul style="list-style-type: none"> <ul style="list-style-type: none"> • Period <ul style="list-style-type: none"> • Educational institution <ul style="list-style-type: none"> • Main subjects • Qualification obtained 	<p>1976 - 1979 Exeter University, UK. Philosophy, psychology. BA in Philosophy</p>
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ADDITIONAL INFORMATION

NATIVE LANGUAGE	ENGLISH
LANGUAGES	ITALIAN Good reading, speaking and writing abilities
COMPUTER SKILLS	Good
HOBBIES	Music, current affairs

Autorizzo il trattamento dei miei dati personali presenti nel curriculum vitae ai sensi del Decreto Legislativo 30 giugno 2003, n. 196 e del GDPR (Regolamento UE 2016/679).