Curriculum Vitae Merve DINDAR



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Merve DINDAR

WORK EXPERIENCES

Dates (from - to) October 2020 -

Instructor of English

Given Courses: English Language, Scientific English

Sapienza, Università di Roma, Facoltà di Scienza Matematiche, Fisiche e Naturali, Piazzale Aldo

Moro 5 – Roma (RM)

Education

Dates (from - to) November 2019 – May 2020

Instructor of English

Given Courses: Cambridge Exams (PET, FCE), General English, Speaking Lessons

HiWay Language Center, via Roma 131 - Pino Torinese (TO)

Education

Dates (from - to) November 2019 – May 2020

Instructor of English

Given Courses: Cambridge Exams (FCE), Conversation Lesson **Liceo Statale Augusto Monti**, via Maria Montessori 2 – Chieri (TO)

Education

Dates (from - to) November 2019 – May 2020

Instructor of English

Given Courses: Cambridge Exams (PET)

Institute B. Vittone, via Maria Montessori 4/6 – Chieri (TO)

Education

Dates (from - to) October 2015- October 2019

Instructor of English

Responsibilities include teaching English in all levels, taking part in several committees such as Testing, Speaking Center and Academic English Unit during the academic year.

Given Courses: General English in all levels, (ENG122) Academic English II

Cankaya University Preparatory School, Yukarıyurtçu, Eskişehir Yolu 29. Km, Mimar Sinan

Caddesi No:4, 06790 Etimesgut/Ankara, Turkey

Education

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Dates (from - to)

November 2014- May 2015

English Language Teacher

As a part of the Syracuse University Program for Refugee Assistance (SUPRA), worked as a volunteer and taught English to adult learners.

Northside Learning Center, 808 N. McBride St. Syracuse, NY 13203, USA

Non-Governmental Organization and Education

Dates (from - to)

August 2014- May 2015

Fulbright Foreign Language Teaching Assistant

Worked as a Primary Turkish Teacher at Syracuse University, Department of Languages, Literatures and Linguistics. Major responsibilities included teaching intermediate Turkish courses and preparing extra-curriculum activities about Turkish Culture and Turkish Language.

Syracuse University, 900 South Crouse Avenue, Syracuse, NY 13210, USA Education

Dates (from - to)

September 2013- May 2014

Instructor of English (part-time)

Gave TOEFL-IBT based courses (ING 001-002) which aims to make the students familiarize with the TOEFL-IBT exam structure and to develop their reading, listening, speaking and writing skills and 'Academic Writing' course(ING 003) which aims to teach the forms of writing such as CV, business letters, cover letters, formal letters, memorandum, e-mail and letters of intent; all of which are essential for success in business.

TOBB University of Economics &Technology Söğütözü Caddesi No:43, Söğütözü Ankara 06560 Turkey

Education

Dates (from - to)

June 2013 - June 2014

English Language Teacher(part-time)

Taught English by focusing on the four main aspects language: reading, writing, listening and speaking. Responsible from the General English Classes for Adults.

Karacan Prestige English, Atatürk Bulvarı No: 135 Kat:1 06640 Bakanlıklar/Ankara TURKEY Education

Dates (from - to)

09/08/2011 - 27/02/2012

English Language Teacher

Taught English to different age groups. Working with young learners and adults. Preparing students for language proficiency exams (IELTS,TOEFL).

Turkish-American Association, Azerbaycan Cad. (3.Cad.) No:35/3 Bahçelievler / Ankara, TURKEY

Education

Dates (from - to)

November 2010-July 2011

Comenius English Language Assistant

Due to the program held by the Turkish National Agency, worked as a language assistant in Ecole St Charles Primary School. Main activities related to assistantship are teaching English to age group 2 to 11, improving and enhancing the oral and communicative aspects of learning English, carrying out e-Twinning school project with an English School. Communicating using the internet (for example, by e-mail or video conferencing) to collaborate, share and learn from each other. Encouraging and developing ICT skills as the main activities inherently use information technology.

Ecole Saint Charles, Montee de l'eglis, 69390 Charly, FRANCE

Education

Dates (from - to)

April 2008- December 2008

Educational Counselor Assistant/Part-time

Worked part-time in the educational counseling business by assisting an educational counselor in the administrative tasks of offering international education opportunities to university students and financial support mechanisms.

Global Visions, Tunus Cad. 83/9, Kavaklıdere, Ankara, TURKEY Educational Counseling

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EDUCATION AND TRAINING

Dates (from - to)

September 2019-

M.A./ English and American Studies, University of Turin, Turin, Italy

September 2015-

Dates (from - to)

MSD/Gender and Wornen Stricties Middle East Technical University, Ankara, Turkey

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Dates (from - to)

August 2014- May 2015

Non-degree graduate student in Languages, Literatures and Linguistics Department (Fulbright Scholarship), Syracuse University, Syracuse, USA

Taken Courses: Feminist Theory, French for Research Purposes, Conversation for ITA's, Bilingualism and Multiculturalism

Dates (from - to)

September - February 2013

M.S./ Gender and Women Studies (Special Student-Non-degree), Middle East Technical University, Ankara, Turkey

Taken courses: Contemporary Feminist Theory

M.A./ Human Rights (Special Student-Non-Degree), Ankara University, Ankara, Turkey Taken courses: Freedom of Religion

Dates (from - to)

September 2005 – June 2009

B.A./ English Language Teaching, Gazi University, Ankara, Turkey

PERSONAL SKILLS

Other language(s)

English

French

Italian

UNDERST	UNDERSTANDING		SPEAKING	
Listening	Reading	Spoken interaction	Spoken production	
C2	C2	C2	C2	C2
A2	A2	A2	A2	A2
A2	A2	A2	A2	A2

Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user Common European Framework of Reference for Languages

Communication skills

Good ability to adapt to multicultural environments gained through the work experiences abroad. Good presentation skills.

Job-related skills

Excellent team player, with result-oriented focus and adding value to the total result. Good at working in intercultural environments. Ability to work independently in a fast paced and at times stressful international environment.

Computer skills

Competent with Microsoft Office™ tools



ADDITIONAL INFORMATION

Certificates Conferences Seminars

Certificate of The Congress of Foreign Language Education in Turkey held by Gazi University, Turkey.

Certificate of European Union Project Education provided by METU University, Turkey.

Certificate of Congress of Comparative Literature and Language Teaching held by CAFT-COMENIUS at Gazi University, Turkey

Certificate of Young Guru Academy Leadership Conference, Turkey.

Certificate of Youthpass for European Voluntary Service, Poland and Sweden

Certificate of Traineeship in Turkish National Agency, Turkey

Orange Dialogue for Peace sponsored by the Central New York chapter of the Fulbright Association, and the Slutzker Center for International Services in the Division of Students Affairs,NY, USA

In-house ELT Seminar, Cankaya University, Turkey

17th INGED International Conference, Cankaya University, Turkey

Panel Member

Multicultural Students & Their Needs: The Value of Education, Syracuse, NY, USA

Projects

World's Colored Glasses EVS Project, Sweden

Honors and awards

Fulbright Foreign Language Teaching Assistant Scholarship by the United States Department of State Bureau of Educational and Cultural Affairs (ECA)

Comenius Teaching Assistantship Grant by Turkish National Agency, European Commission

F.to Merve Dindar