



Olga Khavova

WORK EXPERIENCE

[09/2020 – Current]

English as a Second Language Tutor

Self-employed

City: Tyumen

Country: Russia

1. Designed engaging instructional materials and activities
2. Assesed student proficiency and designed lesson plans to target weak areas
3. Created personalized worksheets based on TV series and films in English
4. Worked with students in-person and via online classroom technology

[06/2020 – 09/2020]

Assistant Deputy Director

Tyumen State University

City: Tyumen

Country: Russia

1. Helped with Russian to English translation with regard to annual beauty pageant "Miss Optimism" among girls with disabilities, including proofreading and editing of the content

[01/2018 – 08/2020]

English Language Tutor

NGO "Centre of the Creative Development and Humane Education of Children and Youth"

City: Tyumen

Country: Russia

1. Tutored students to develop deeper comprehension of English course materials and better understanding of assignments to improve academic success
2. Prepared students for English language standardized testing OGE and EGE (State Exams)
3. Organized a weekly English Speaking club for teenager based on English and American TV series and films
4. Authored tests and quizzes to evaluate student learning and comprehension
5. Implemented innovative teaching approaches for special needs students to meet requirements of individualized education plans
6. Created special handouts, study guides and enrichment materials to boost student knowledge



EDUCATION AND TRAINING

[09/2016 – 07/2020]

Bachelor of Arts: Linguistics

Tyumen State University <https://www.utmn.ru>

Address: Tyumen, Russia

Field(s) of study: Linguistics

Final grade: Obtained the BA with 4.25 GPA

Type of credits: ECTS **Number of credits:** 240

Thesis: Linguo-cognitive models of Semantic Derivation in Political Discourse (based on Graham Green's Novel "The Quiet American")

1. Received an award "The winner of the English language dictation" among the students of higher and general education institutions of Russian Federation. Issued by Kazan Federal University (2019)

[09/2022 – Current]

MA in "English and Anglo-American studies"

Sapienza University of Rome

Address: Roma, Italy

LANGUAGE SKILLS

Mother tongue(s): Russian

Other language(s):

English

LISTENING C1 READING C1 WRITING C1

SPOKEN PRODUCTION C1 SPOKEN INTERACTION C1

CERTIFICATES

[2020] **CAE Cambridge English Exam**

Grade B (overall 195)

[2016] **FCE Cambridge English Exam**

Grade B

[2021] **duolingo**

140/160