Chiara Mazza

Home :

Email: **Phone:**

ID: CA09376SI   **Work permit:** Italian   **Gender:** Female   Italy   **Nationality:** Italian

WORK EXPERIENCE

[01/01/2022 – 30/06/2023] **Amministrazione in Sapienza**

Sapienza Università di Roma

City: Roma | **Country:** Italy

-Administrative support and office management

-Providing consultancy services and assistance to international students and foreign citizens at Sapienza University

-Organizing and coordinating office activities to ensure efficient workflow

-Data management and analysis using Excel

EDUCATION AND TRAINING

[09/09/2015 – 28/06/2020] **Secondary High School**

Liceo Scientifico Francesco Severi (100/100)   https://www.francescoseveri.it/

City: Frosinone | **Country:** Italy | | **Level in EQF:** EQF level 4

[09/09/2020 – 18/12/2023] **Bachelor Degree (110L)**

Sapienza Università di Roma   https://www.uniroma1.it/it/pagina-strutturale/home

City: Roma | **Country:** Italy | | **Level in EQF:** EQF level 6

[10/09/2023 – Current] **Master Degree**

Sapienza Università di Roma   https://www.uniroma1.it/it/pagina-strutturale/home

City: Roma | **Country:** Italy | | **Level in EQF:** EQF level 7

LANGUAGE SKILLS

Mother tongue(s): Italian

Other language(s):

English

LISTENING C1   **READING** C1   **WRITING** C1

SPOKEN PRODUCTION C1   **SPOKEN INTERACTION** C1

Spanish

LISTENING B2   **READING** B2   **WRITING** B2

SPOKEN PRODUCTION B2   **SPOKEN INTERACTION** B2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

SKILLS

Python (computer programming) **|** Microsoft Word **|** Microsoft Excel **|** Microsoft Office **|** Google Drive **|** Social Media **|** R, R Studio, R Markdown **|** MySQL **|** Gretl Econometrics **|** MicroStrategy, PowerBI, Qlikview, Tableau **|** SAS Data Management