



Niccolò Busca

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Address: Roma, Italy (Work)

● ABOUT ME

Graduated in the study of media processes, audiovisual narratives and film production, with knowledge of sector regulation and focus on the economic and organizational functioning of the media industry. During my academic career I had the opportunity to know and analyze the different phases of the production chain of an audiovisual text, whether linked to the cinematographic, television or online video/audio-making environment: from the writing for the screen to the coordination of production resources, passing through project management, the study of public tenders, the basic marketing operations in the sector and the post-production activities.

I feel particularly comfortable working in group contexts, knowing how to mediate between the different approaches I encounter, so as to obtain an effective synthesis of methods; as a very curious person, I can quickly learn and I am used to follow work plan timelines.

● WORK EXPERIENCE

04/03/2024 – 15/09/2024 Roma, Italy

ADMINISTRATIVE ASSISTANT INTERNSHIP AT INTERNATIONAL RESEARCH OFFICE OF SAPIENZA UNIVERSITY SAPIENZA UNIVERSITÀ DI ROMA

- Administrative assistance related to Horizon Europe Programme 21 - 27;
- Project management assistance related to DigiGrad Africa project - codesigned by ANIE and OBREAL with the support of the European Union;
- Internal communications;
- Multicultural environment;
- Front office and public relations;
- Administrative Assistance for international researchers (MSCA/ERC);

2024 Fano, Italy

SPONSORSHIP SCOUTING MANAGER LOBECAPFILM

- Research of private financial support for an independent movie production;
- Public relations with local enterprises and companies;

2023 – 2023 Ancona, Italy

ASSISTANT PRODUCER CORTO DORICO FILM FESTIVAL

- Public tenders assistant;
- Communication Supervisor;
- Event Organizer;

2023 – 2023 Roma, Italy

UNIVERSITY TUTOR SAPIENZA UNIVERSITÀ DI ROMA

- Support for students with special needs and disabilities;

2022 – 2022 Roma, Italy

PRODUCTION ASSISTANT INTERNSHIP OCCHI DI GIOVE SRL

- Event Coordinator;
- Communication Supervisor;
- Public tenders assistant;

2022 – 2022 Roma, Italy
LIBRARY ASSISTANT SAPIENZA UNIVERSITÀ DI ROMA

2020 Roma, Italy
ONLINE WELCOME OFFICE SAPIENZA UNIVERSITÀ DI ROMA

2019 – 2019 Roma, Italy
HISTORICAL ARCHIVE ASSISTANT SAPIENZA UNIVERSITÀ DI ROMA

● **EDUCATION AND TRAINING**

2024 – CURRENT
IBM INTRODUCTION TO PROJECT MANAGEMENT, ONLINE COURSE

Website <https://www.coursera.org/>

2021 – 2023 Roma, Italy
MASTER'S DEGREE IN WRITINGS AND PRODUCTIONS OF MEDIA La Sapienza Università di Roma

- Knowledge of the Media Industry from a social-economic perspective;
- Knowledge of the different phases of media production that lead from a concept idea to a written text, to an audiovisual product;
- Media analysis, combining both qualitative (historical, critical reading of a text) and quantitative approaches (basic statistical descriptions);

Final grade 110 cum laude

2017 – 2021 Roma, Italy
BACHELOR'S DEGREE IN ARTS AND SCIENCES OF SPECTACLE - FILM AND THEATRICAL STUDIES La Sapienza Università di Roma

- Erasmus (2020) at UDG - Universidad de Girona, Spain

Final grade 110 cum laude

2021 – 2021 Italy
DIPLOMA DI REGIA CINEMATOGRAFICA Marche Music College, Regione Marche

2012 – 2017 Fano, Italy
DIPLOMA DI MATURITÀ CLASSICA Liceo Guido Nolfi

● **LANGUAGE SKILLS**

Mother tongue(s): **ITALIAN**

Other language(s):

| | UNDERSTANDING | | SPEAKING | | WRITING |
|----------------|---------------|---------|-------------------|--------------------|---------|
| | Listening | Reading | Spoken production | Spoken interaction | |
| ENGLISH | C1 | C1 | C1 | C1 | B2 |
| SPANISH | B2 | B2 | B1 | B1 | B1 |
| FRENCH | A2 | A2 | A2 | A2 | A2 |

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

● **DIGITAL SKILLS**

Electronic Mail | Utilizzo di Web Browser (Google Chrome, Mozilla Firefox, Safari, ecc.) | Google (Google Meet, Google Docs, Google Classroom, Google Forms, Google Drive, Google Slide) | Buon utilizzo di MS – Office: Word, Excel, Power Point, Outlook etc. | Esperienza con piattaforme digitali (Teams, Skype, Google Meet, Zoom)

● VOLUNTEERING

2021 – CURRENT

Registered at Call Africa ONG

I spent one month (January 2024) as a volunteer at Call Africa Shalom Centre, Located in Soweto's slum, Nairobi, Kenya. There I participated to a variety of projects organized by call Africa ONG, including educational assistance to street children and boys, sexual and medical education, food distribution.

2021

Registered at ADMO (Associazione Donatori Midollo osseo - Italian National Association for bone marrow donors)

2015 – 2015

Registered at Libera Summer Campus Activity

I spent two weeks in Sessa Aurunca (CE) doing some civil activities in order to requalify land assets confiscated from the local mafia.

● DRIVING LICENCE

Driving Licence: AM

Driving Licence: B

● RECOMMENDATIONS

Elisa Gigliarelli Research manager Sapienza International Grant Office

Reccomendation Letter from Dr. Elisa Gigliarelli, Administrative Research manager at the International research Office of Sapienza University.